# {{COMPANYNAME}}

#### {{CompanyAddressLine1}}

#### {{CompanyAddressLine2}}

SALES QUOTE

QUOTE #{{QuoteNumber}}

| **PREPARED FOR**{{CUSTOMERNAME}}{{CustomerAddressLine1}}{{CustomerAddressLine2}} | **PREPARED DATE**{{Date}}**EXP. DATE**{{ExpiryDate}} |
| --- | --- |

| **ITEM** | **QTY** | **PRICE** | **TOTAL** |
| --- | --- | --- | --- |
| {{billed\_items}} |  |  |  |
| {{total}} | | | |

# 

# 

# THIS QUOTATION IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. Delivery will be made within {{days}} days following {{COMPANYNAME}} receipt of payment.
2. Delivery will be made f.o.b. {{COMPANYNAME}} facility.
3. The general terms and conditions of purchase at {{WEBSITE}} apply to this quotation contract.
4. This quotation may be accepted to form a binding contract upon any one of the following options:  
   1. Signature below and payment to {{COMPANYNAME}} for the items listed in this quote prior to the expiration date.
   2. Issuance of a purchase order to {{COMPANYNAME}} referencing this quote and the terms and conditions herein prior to the expiration date above.

# AGREED AND ACCEPTED:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME** |  | **TITLE** |  | **DATE** |