Nataliia Nesterenko

16 December 1984 Kharkiv. Ukraine Permit S



#### CONTACTS



Combe Grieurin, 45

2300 La Chaux-de-Fonds, Switzerland



nataliia.nesterenko1984@gmail.com



+41 79 661 60 04

#### **EXPERIENCE**

2024.04

Intern. French workshop management department, Caritas Neuchatel, Switzerland

- · Organization and participation in orientation sessions for new participants
- Creation and implementation of tests for the French language level
- Management of educational materials
- · Organization of cultural and educational outings
- Animation of the French workshop group

2019-2022 Translator and Interpreter. Self employed Kharkiv, Ukraine 2007-2019 Senior Economist. Raiffeisen Bank Aval Kharkiv, Ukraine

- Financial monitoring of department
- Exploring and analyzing of datas and providing reports in written, tabular and visual format to relevant management teams
- · Recordkeeping and Documentation

# **EDUCATION**

2023-2024 Program of Certificate of Advanced Studies (CAS) in Economics University of Neuchatel

2022-2023 Certificate of French Language and Civilisation program

University of Neuchatel 2007-2010 Bachelor of Science: English Language And Literature. Philologist Kharkiv National University

2002-2007 Master of Science: Master's Degree in Economic Cybernetics Kharkiv National University of Economics

### **ATTESTATION**

09/23-12/23 General English C1 course

University of Neuchatel

07/22 French language summer course. Writing skills: B1. Oral skills: B2

University of Neuchatel

#### INTERESTS















# **SKILLS**

- Analytical skills
- Business correspondence experience
- Decision Making
- · Psychology skills
- Negotiation and Conflict Management skills

# **SPECIALIZATION** SKILLS

- Visual communication platform
- Confident PC user
- Microsoft Office

#### SUMMARY

- · Committed to excellence
- Highly organized
- With team-oriented mentality
- Autonomic

# LANGUAGES

Ukrainian, Russian: First Language English: Advanced French: Intermediate Spanish: Elementary

