

NATALIIA NESTERENKO

16 december 1984

Kharkiv, Ukraine

Permit S



PROFESSIONAL EXPERIENCE

- 2024.04 Intern. French workshop management department, Caritas. Neuchatel, Switzerland**
Organization and participation in orientation sessions for new participants
Creation and implementation of tests for the French language level
Management of educational materials
Organization of cultural and educational outings
Animation of the French workshop group
- 2019-2022 Translator and Interpreter. Self employed Kharkiv, Ukraine**
- 2007-2019 Senior Economist. Raiffeisen Bank Aval Kharkiv, Ukraine**
Financial monitoring of department
Analysis of audit results and preparation of reports to the relevant management teams
Recordkeeping and Documentation
Storage of data and documentation
Control and management of transit accounts
Accounting and control of financial transactions

EDUCATION

- 2023-2024 Program of Certificate of Advanced Studies (CAS) in Economics.** University of Neuchatel
- 2023-2024 Certificate of French Language and Civilisation program**
University of Neuchatel
- 2007-2010 Bachelor of Science : English Language and Literature. Philologist.** Kharkiv National University
- 2002-2007 Master of Science : Master's degree in Economic Cybernetics.** Kharkiv National University of Economics

ATTESTATION

- 09/23-12/23 General English C1 course**
University of Neuchatel
- 07/22 French language summer course.**
Writing skills: B1. Oral skills: B2
University of Neuchatel

INTERESTS



CONTACTS

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- nataliia.nesterenko1984@gmail.com
- Combe Grieurin, 45
2300 La Chaux-de-Fonds,
Switzerland

SKILLS

- Analytical skills
- Business correspondence experience
- Decision Making
- Psychology skills
- Negotiation and Conflict Management skills

SPECIALIZATION SKILLS

- Visual communication platform Canva
- Confident PC user
- Microsoft Office

SUMMARY

- Committed to excellence
- Highly organized
- With team-oriented mentality
- Autonomic

LANGUAGES

Ukrainian, Russian : First Language

English: Advanced : C1

French : Advanced : B2

Spanish : Elementary : A1

