



TERMS OF SERVICE

H.K Freelance Studio

Introduction

Welcome to **H.K Freelance Studio**! These Terms of Service govern your use of the services we provide. By accessing or using any of our services, you agree to be bound by these Terms. If you do not agree with any part of the Terms, you may not access or use our services.

These Terms are effective as of 07/07/2025 and apply to all clients, visitors, and users engaging with our studio in any capacity.

User Responsibilities

As a user of our services, you agree to the following:

- You will provide accurate and complete information when requested.
- You will comply with all applicable laws and regulations.
- You will not use our services for any illegal or unauthorized purpose.
- You are responsible for maintaining the confidentiality of your account information.
- You will not engage in any activity that disrupts or interferes with our services.

Services Provided

H.K Freelance Studio offers a variety of freelance services including, but not limited to:

- **Web portfolio creation**
- **Data analysis and visualization**
- **Graphic and brand design**
- **Presentation (PPT) design**
- **Content writing and editing**
- **Other customized freelance solutions** tailored to client needs.

We provide these services based on the scope and terms defined in the agreed-upon project proposal, quotation, or written contract. We reserve the right to update, modify, or discontinue any of our services at any time, with or without prior notice. However, we will make reasonable efforts to notify clients of any significant changes that may affect ongoing work.

Intellectual Property

Unless otherwise agreed in writing, **H.K Freelance Studio** retains all intellectual property rights to the work created during the course of providing our services **until full payment has been received**.

Upon receiving full and final payment, the intellectual property rights for the final deliverables will be transferred to you, as specified in the project proposal or contract. This transfer does not include rights to any preliminary drafts, concepts, or unused designs unless explicitly stated.

We reserve the right to display and showcase completed work, including visuals and project summaries, in our portfolio and marketing materials, unless otherwise agreed upon in writing by both parties.

Limitation of Liability

H.K Freelance Studio will not be liable for any **indirect, incidental, special, consequential, or punitive damages**, including but not limited to loss of profits, data, or business opportunities, arising from or related to your use of our services.

Our total liability to you for any claim related to these Terms or the services we provide shall not exceed the total amount **you paid to us for the specific service** that gave rise to the claim.

This limitation of liability applies to the fullest extent permitted by applicable law and remains in effect even if we have been advised of the possibility of such damages.

Next Steps

If you have any questions, concerns, or feedback regarding these Terms of Service or any aspect of our services, please feel free to contact us:

 **Email:** bmhaqeel995@gmail.com

 **Phone:** +62 82113699451 / +94 760927230

We are here to assist you and will respond as promptly as possible.