

COREY ANDERSON

St. Andrew, Jamaica

Telephone: (876) 449-2918

Email Address: coreyandersonjm101@gmail.com

Portfolio: <https://aqueous20.github.io/Portfolio-redone/>

Summary

A dedicated person with some experience in the technological field. Seeking to join your team so that I can apply my skills and leverage my qualifications to the growth and development of the organization.

Education and Qualification

2018 – Present	University of the West Indies, Jamaica BSc Information Technology (Pending)
2011 – 2018	Excelsior High School High School Diploma

Awards

- Eight Grade - Award for Responsibilities and Helpfulness.
- Tenth Grade - Award for achieving a distinction in CSEC Information Technology.
- Eleventh Grade - Award for graduating with eight or more subjects.

Work Experience

Summer Intern: Collections Officer Powertech Jamaica Limited- Current

Duties included: Collecting Outstanding Debt, Providing reports on payments

Summer Intern: Office Administrator Department of Correctional Services 07/2023-08/2023

Duties included: Distributing and responding to mail, assisting colleagues where necessary and filing.

Summer Intern: Test Administrator Ministry of Education Youth and Information 05/2022 - 06/2022

Duties included: Ensuring students are registered correctly and Overseeing Students conducting the exams.

Summer Intern: Warehouse Attendant Kingston Bookshop 07/2016 - 08/2016 & 07/2017 - 08/2017

Duties included: Maintaining inventory, organizing warehouse space, processing incoming and outgoing shipments, operating machinery and providing customer service.

Technical Skills

Html, CSS, JavaScript, Python, React JS, Data Entry, Microsoft Office Suite.

Personal Skills

Ability to work on my own initiative and as a part of a team, excellent research, analytical and problem-solving skills, time Management and ability to communicate effectively.

Languages

English, Basic Spanish, Basic Japanese.

Certifications

<https://www.freecodecamp.org/certification/Aqueous20/responsive-web-design>

References

Name: Miss. Lorna Gordon
Occupation: Teacher
Excelsior High School
Telephone: 876-865-8078

Name: Mr. Andrew Shaw
Occupation: Fire-Fighter
Jamaica Fire Brigade
Telephone: 876-542-8356