**Meeting Minutes – The Beginners**

Location: Teams Web Meeting

Date: 6 AUG 21

Time: 7PM – 7:41PM AEST

**Attendance**

1.Valentin Parail

2.Mark Winbank

3.Andrew McKenna

4.Oliver Sloane

5.Chris Anderson (absent)

**Agenda items**

1.Task allocation

**Action items**

1.Mark – Share Storyboard link with team

2.Oliver – Create new GitHub repository

3.Andrew – Assigned project section

4.Valentin – Investigate application and UI

5.Oliver - Investigate database

**Other notes**

1.Upload files to GitHub and teams as we make progress

2.Include team member name and section when uploading documents

3.Meeting scheduled for 7 AUG 21