

KPN Security Policy



KSP – Standard

Title	Security and Continuity for Suppliers	<p>Top level policy (mandatory)</p> <p>Standards (mandatory)</p> <p>Rules (mandatory)</p> <p>Guidelines (supporting)</p> <p>Tools (supporting)</p>
ID	KSP-FA07-ST01	
Funct. Area	07 – Supplier relationships	
Date	5 February 2016	
Version	v1.4	
Status	Approved	
Owner	CISO	

Summary

This standard describes the high level requirements that must be followed when concluding a contract with a supplier. These requirements are:

- Suppliers must comply with all relevant requirements
- All relevant requirements must be included in the Security Annex of the contract
- Any alternative requirement must ensure a security level as high as the original requirement
- When service delivery starts, security specialists from both KPN and the supplier must meet frequently to discuss developments and incidents
- The method and frequency in which assurance is obtained must be included in (the Security Annex of) the contract and must be adhered to

Disclaimer

The content of this document is to describe KPN's policy on this specific topic. If and when this document is partly or fully disclosed to parties outside of KPN, it's important to hereby note towards those parties that this contains KPN's intended policy and cannot in any way be read or construed to be an explicit or implied formal guarantee or promise that its content can always be fully executed or complied to.

ID	KSP-FA07-ST01-R01
Title	<u>Supplier compliance with relevant requirements</u>
Description	Suppliers must comply with all relevant requirements in the KPN Security Policy (KSP).
Relating document	KSP-FA07-RL01 - Supplier Security
Rationale (why)	The KSP ensures a base level of security and continuity within KPN. Therefore everyone within KPN must adhere to the KSP. However, since KPN frequently relies on suppliers in multiple aspects of their business, these suppliers must adhere to the relevant requirements in the KSP as well.
Example	N/A
Possible exception	N/A

ID	KSP-FA07-ST01-R02
Title	<u>Deployment of the Security Annex as part of the contract</u>
Description	All relevant requirements must be included in the Security Annex of the contract. This annex is part of the supplier contract.
Relating document	KSP-FA07-TL03 - Security Annex
Rationale (why)	The relevant KSP requirements that have been agreed upon with the supplier are included in the Security Annex of the contract to ensure that expectations from both sides are clear from the beginning.
Example	N/A
Possible exception	N/A

ID	KSP-FA07-ST01-R03
Title	<u>Alternative requirement setting</u>
Description	Any alternative requirement must ensure a security level as high as the original requirement.
Relating document	N/A
Rationale (why)	The KSP proposes a particular solution in a certain situation. If a supplier already has an alternative solution in place or proposes an alternative solution, this solution can be considered, provided the alternative solution offers a comparable level of security (mitigating the risk associated to the original requirement).
Example	N/A
Possible exception	N/A

ID	KSP-FA07-ST01-R04
Title	<u>Consultation</u>
Description	When service delivery is started, security specialists from both KPN and the supplier must meet at least annually to discuss developments and occurred incidents.
Relating document	KSP-FA07-TL02 - Supplier Assurance Assessment Tool
Rationale (why)	Monitoring whether the agreed upon requirements are adhered to can be done in various ways. A periodic meeting between security specialists/persons in charge allows KPN to stay up to date with the (security and continuity) developments at the supplier and to provide feedback on the way the requirements are implemented. In addition, issues and incidents are discussed.
Example	Annual meeting between security counterparts within KPN and Supplier
Possible exception	N/A

ID	KSP-FA07-ST01-R05
Title	<u>Assurance</u>
Description	The method and frequency in which assurance is obtained must be included in the Security Annex of the contract and must be adhered to.
Relating document	KSP-FA07-TL02 - Supplier Assurance Assessment Tool
Rationale (why)	Periodic assessments of the adherence to the agreed upon requirements provide a structured way to identify any issues.
Example	Annual review by an independent auditor
Possible exception	N/A