Thursday, April 19, 2018 2:39:24 PM

Ruud Leurs

Requirement	**Manage critical assets**
Description	Identify assets that are critical in providing service capability and take steps to maximize their reliability and availability to support business needs. 1. Define criticality levels and identify asset criticality in an asset register. 2. Enforce information security requirements on assets.
ID	KSP-RE-110
Version	1.0
Date	December 11, 2017
Rationale	Manage Assets

Requirement	**Manage the asset life cycle**
Description	Manage assets from procurement to disposal to ensure that assets are utilised as effectively and efficiently as possible and are accounted for and physically protected.
	1. Identify and communicate the risk for information security non-compliance related to the asset life cycle.
	2. Ensure that information security measures and requirements are met throughout the life cycle.
ID	KSP-RE-111
Version	1.0
Date	December 11, 2017
Rationale	Manage Assets

Requirement	**Manage licences**
Description	Manage software licences so that the optimal number of licences is maintained to support business requirements and the number of licences owned is sufficient to cover the installed software in use. 1. Establish a procedure for control of software installations and other IT assets. 2. Perform regular network checks for unwanted software.
ID	KSP-RE-112
Version	1.0
Date	December 11, 2017
Rationale	Manage Assets

Requirement	Transporting company assets
Description	• Company assets* that are being transported out of the building by employees must be accompanied by a so-called pass document ('begeleidingsdocument'). • Security loges employees are allowed to check whether the pass document is present when company assets are transported out of the building. * This is applicable for all company assets except for laptops and smartphones used for work by employees. This requirement does not apply to non-KPN locations with KPN infrastructure (third-party technical buildings with generic KPN infrastructure/equipment).
Related info	KPN Code of Conduct, Sub code 3 - Zo gaan we om met informatie, communicatie en bedrijfsmiddelen
ID	KSP-RE-113
Version	1.1
Date	April 4, 2018
Rationale	Manage Assets
Rationale	Physical security

Requirement	**Identify and record current assets**
Description	Maintain an up-to-date and accurate record of all IT and TI assets required to deliver services and ensure alignment with configuration management and financial management. 1. Identify dependencies between assets. 2. Identify information security requirements for current assets and take into account the dependencies. 3. Address information security for IT assets, data and forms, etc.
ID	KSP-RE-109
Version	1.0
Date	December 11, 2017
Rationale	Manage Assets