

## **Stakeholder Operation Portal**

### **User Manual v1.1**

#### **Project summary**

The Track and Trace System aims to track the location of each unit of human drug that is distributed in Saudi Arabia by defining each location with a Global Location Number (GLN) and each pack of drug with a Global Trade Item Number (GTIN) and a serial number encoded into a GS1 standard DataMatrix.

By this operation, SFDA will be able to increase the patient's safety with combating the counterfeit and falsified drugs by controlling the distribution of recalled and blocked drugs. The system will track each transaction in the supply chain starting from the production or importation to the consumption.

#### **DTTS Stakeholder Operation Portal**

Operation Portal is a **Graphical User Interface (GUI)** Portal developed for Stakeholders. With this portal, a stakeholder can manage its users, inquiry units, stakeholders, its operations and view the announcements & news from SFDA. In addition, the stakeholder can use either this portal or SOAP-XML Web Services for operations.

**Login to DTTS Stakeholder Operation Portal**

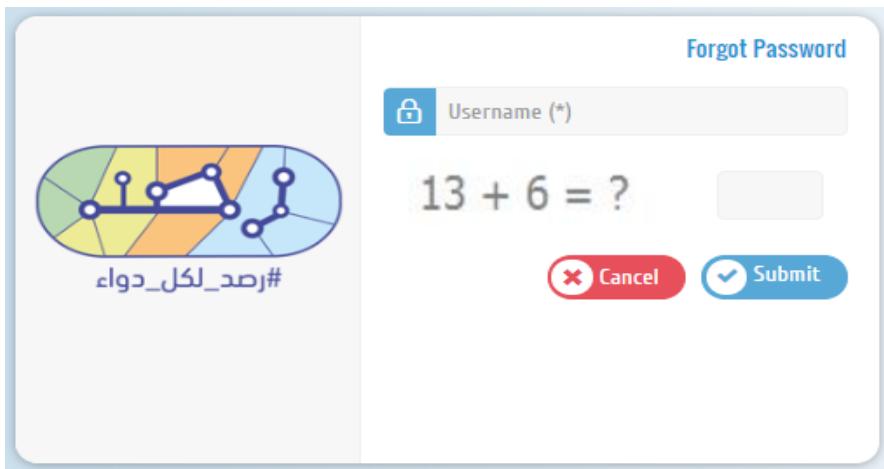
Please use the username sent to your email to login.



**Forgot Password**

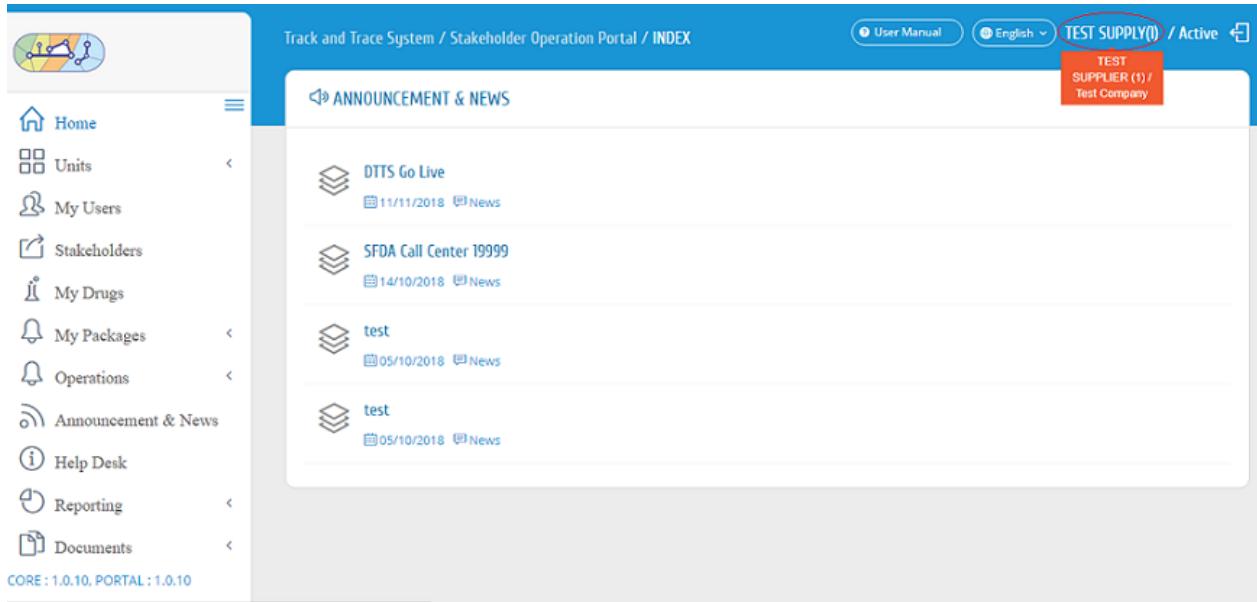
You can reset your password as follows.

On the coming screen, enter the username and captcha code then press "Submit" button. A link will be sent to the user's e-mail account to complete the process.



### My Profile

The stakeholder user can edit profile information using this page. "My Profile" page can be opened by clicking the Stakeholder's name on the main screen as follows.

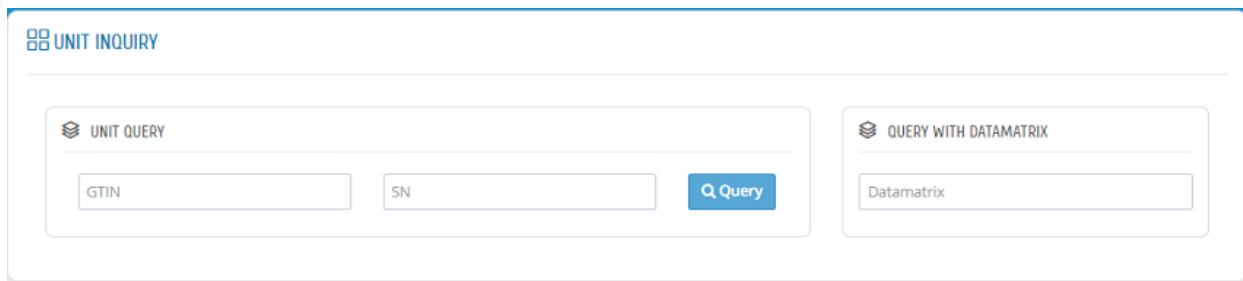


The screenshot shows the 'Track and Trace System / Stakeholder Operation Portal / INDEX' interface. On the left, a sidebar menu includes 'Home', 'Units', 'My Users', 'Stakeholders', 'My Drugs', 'My Packages', 'Operations', 'Announcement & News', 'Help Desk', 'Reporting', and 'Documents'. A bottom footer states 'CORE : 1.0.10, PORTAL : 1.0.10'. The main content area displays 'ANNOUNCEMENT & NEWS' with four items: 'DTTS Go Live' (11/11/2018), 'SFDA Call Center 19999' (14/10/2018), 'test' (05/10/2018), and another 'test' entry (05/10/2018). At the top right, there are links for 'User Manual', 'English', and a red button labeled 'TEST SUPPLIER (1) / Test Company' with a circled 'TEST SUPPLIER(1)' label above it.

### Unit Inquiry

Unit Inquiry page gives the ability to inquire about the units.

To query a unit, click "Units" then "Unit Inquiry" links are clicked from the menu.



The screenshot shows the 'UNIT INQUIRY' page. It features two main input fields: 'UNIT QUERY' with 'GTIN' and 'SN' fields, and 'QUERY WITH DATAMATRIX' with a 'Datamatrix' field. A 'Query' button is located between the two sections.

The stakeholder can inquire about the units using a barcode reader to read data-matrix or entering "GTIN" and "SN" manually.

Result of the query will be listed in "UNIT DETAILS" frame as follows.

**UNIT DETAILS**
**Operations**

Status	Deactivated
Drug Name	Primobolan Depot Ampul 100mg/ml
GTIN	11111111111100
SN	A102
Batch Number	BX1001
Expiry Date	26/10/2018
Marketing Status	Recalled
Delivery Status	Delivered
Supplier/ Manufacturer	TEST SUPPLIER (1)-8680001000011 Al-Baha -----0001112233 adminn

**OWNER**

TEST SUPPLIER (1)-8680001000011  
Al-Baha  
-----0001112233  
adminn

By clicking "Operations" you can see the previous operations for this unit.

<b>UNIT OPERATIONS</b>						
Notification Date	Notification ID	Operation	Operant	Destination	Username	Result
07/05/2018 15:12:49	78368	DISPATCH	TEST SUPPLIER (1)	TEST WAREHOUSE (2)	86800010000110000	<span style="color: red;">i</span>
07/05/2018 15:12:17	78367	SUPPLY	TEST SUPPLIER (1)			<span style="color: green;">i</span>
07/05/2018 15:12:17	78367	DISPATCH	TEST SUPPLIER (1)	TEST WAREHOUSE (2)	86800010000110000	<span style="color: red;">i</span>

### Incoming Unprocessed Units

By clicking " Incoming Unprocessed Units", link under "Units" title, the Stakeholder can inquire about the units that are sent to it but not accepted yet. The query can be done for a specific drug or all drugs.

Stakeholder GLN, Stakeholder Name, Drug Name, GTIN, SN, BN, Expiry Date, Status, Marketing Status information of incoming units are shown.



Drug Search... Transactions

### INCOMING UNITS

Showing 1 to 10 of 15 entries

Stakeholder GLN	Stakeholder Name	Drug Name	GTIN	SN	BN	Expiry Date	Status	Marketing Status
8680001000041	TEST CONSUMPTION CENTER (1)	IZOTONIK SODYUM KLORUR %0.9 BIOSEL SOLUSYONU 20 ML X 10 AMPUL	62899788751321	GTEST110	BNX10001	01/01/2020	Active	Marketed
8680001000021	TEST WAREHOUSE (2)	IZOTONIK SODYUM KLORUR %0.9 BIOSEL SOLUSYONU 20 ML X 10 AMPUL	62899788751321	RTEST103	RX10001	30/05/2018	Active	Recalled
8680001000021	TEST WAREHOUSE (2)	IZOTONIK SODYUM KLORUR %0.9 BIOSEL SOLUSYONU 20 ML X 10 AMPUL	62899788751321	WTEST102	TESTBN1001	30/05/2018	Active	Recalled
8680001000021	TEST WAREHOUSE (2)	IZOTONIK SODYUM KLORUR %0.9 BIOSEL SOLUSYONU 20 ML X 10 AMPUL	62899788751321	WTEST201	TESTBN1004	30/05/2018	Active	Recalled
8680001000016	TEST SUPPLIER (6)	IZOTONIK SODYUM KLORUR %0.9 BIOSEL SOLUSYONU 20 ML X 10 AMPUL	62899788751321	WTEST202	TESTBN1004	30/05/2018	Active	Recalled

### Supply Notification Inquiry (for manufacturer and warehouses)

In Supply Notification page, the Stakeholders can inquire about their operations, successful and unsuccessful unit counts.

The option to inquire about operations is available under "Supply Notification Inquiry" under "Units".

GTIN BN

Start Date End Date

dd/MM/yyyy dd/MM/yyyy

Result of the query is listed in "Supply notification" frame as follows.

SUPPLY NOTIFICATIONS							
>							
Notification Date	GLN	GTIN	BN	Expiry Date	Manufacture Date	Successful	Unsuccessful
26/10/2018	8680001000011	11111111111100	BNTEST10005	28/10/2018	05/10/2018	0	3
25/10/2018	8680001000011	11111111111100	CX1003	30/05/2019	12/02/2018	0	1
25/10/2018	8680001000011	11111111111100	12ASW	31/10/2018	21/10/2018	0	999
25/10/2018	8680001000011	11111111111100	12AS	29/10/2018	21/10/2018	996	3
25/10/2018	8680001000011	11111111111100	CX1003	30/05/2019	12/02/2018	1	0
25/10/2018	8680001000011	11111111111100	TESTBN169	30/05/2019	12/02/2018	1	0
23/10/2018	8680001000011	11111111111100	BNTEST789565	10/11/2018	02/10/2018	1	0
22/10/2018	8680001000011	11111111111100	234234	23/10/2018	21/10/2018	0	995
22/10/2018	8680001000011	11111111111100	354544	23/10/2018	21/10/2018	0	996
22/10/2018	8680001000011	11111111111100	789456	23/10/2018	21/10/2018	0	995

Show **10** entries

**1**

### Prescription Inquiry (pharmacy and consumption center)

In Prescription Query page, a pharmacy can inquire about the prescriptions that they processed. To query a prescription, click "Prescription Inquiry" link under "Units" title. Enter Prescription Register Number (prescription ID) and press Query.

📋 PRESCRIPTION INQUIRY

Query

Result of the query is listed in "PRESCRIPTIONS" frame as follows.

 PRESCRIPTIONS								
Notification ID	Prescription Register Number	Document Date	Prescription Date	Patient	Doctor	Pharmacy	Reimbursement Institute	Processed by Reimbursement
<a href="#">92766</a>	55555		01/11/2018	22222	11111	8680001000031	8680001000052	No

By clicking on required "Notification ID" or "Prescription Register Number", detailed information is shown in "**PRESCRIPTION INFORMATION**" frame.

 Prescription Information				
GTIN	SN	BN	Expiry Date	Result Code
62899788673029	SN55555	BNTEST55555	30/11/2018	00000

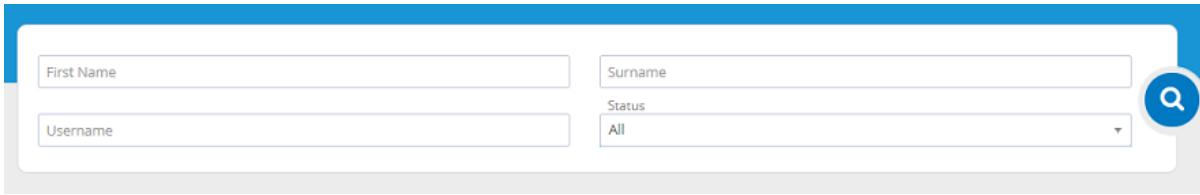
 Close

## My Users

My Users page gives the ability to manage stakeholder's users. There are two types of stakeholder user, "Main User" and "Sub User". "Main User" can "Edit", "Activate", "Deactivate" or "Reset Password" operations on "Sub Users" of related stakeholder.

"Main User" username naming format is Stakeholder's GLN and "0000", ie. 86800000000110000

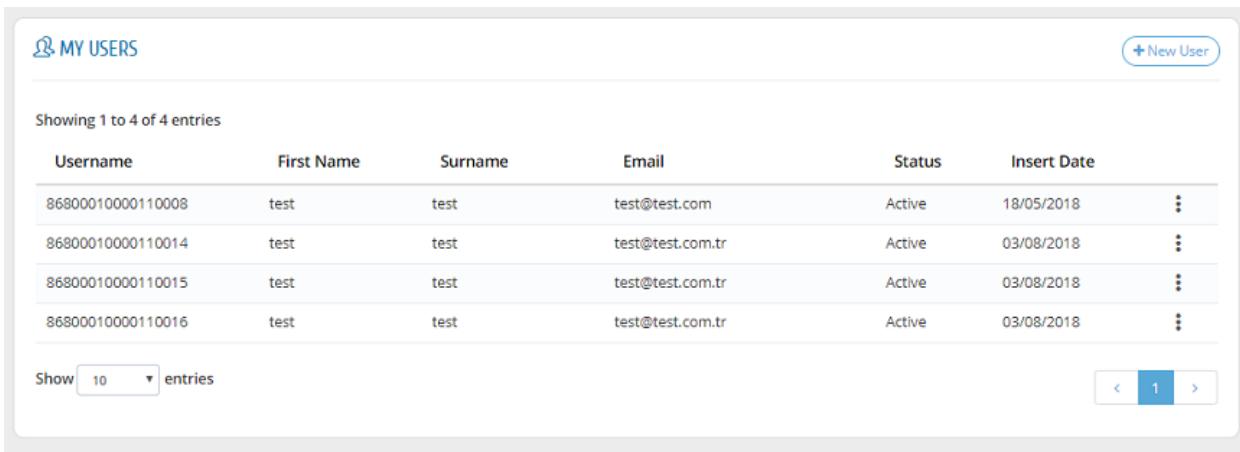
"Sub User" username naming format is Stakeholder's GLN and serial number starting from 1, ie. 86800000000110001, 86800000000110002.



The screenshot shows a search interface with four input fields: 'First Name' (empty), 'Surname' (empty), 'Username' (empty), and 'Status' (set to 'All'). A blue search icon is located to the right of the status field.

On the query screen, by entering information of name, surname, username and selecting the status, the required stakeholder users can be inquired or all users can be listed by clicking on the filter icon directly without entering any data.

Result of the query is listed in "MY USERS" frame as follows.

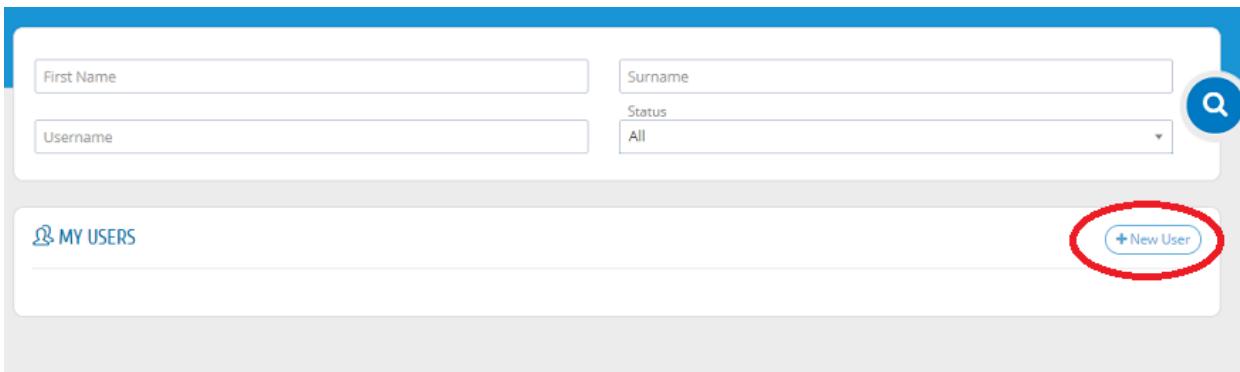


The screenshot shows a table titled 'MY USERS' displaying four entries. The columns are: Username, First Name, Surname, Email, Status, and Insert Date. All entries show 'test' in the first three columns and 'Active' in the Status column. The Insert Date is '18/05/2018' for the first entry and '03/08/2018' for the others. The table includes a header row and four data rows. Below the table is a pagination control showing 'Show 10 entries' and page numbers '< 1 >'.

Username	First Name	Surname	Email	Status	Insert Date
86800010000110008	test	test	test@test.com	Active	18/05/2018
86800010000110014	test	test	test@test.com.tr	Active	03/08/2018
86800010000110015	test	test	test@test.com.tr	Active	03/08/2018
86800010000110016	test	test	test@test.com.tr	Active	03/08/2018

### My Users - New User

To add a new user, click "My Users" from the menu and User Information form will be opened by pressing "New User".



The screenshot shows the same search interface as above, but the 'New User' button in the 'MY USERS' frame is highlighted with a red oval. The 'MY USERS' frame is empty, indicating no users have been added yet.



# Kingdom of Saudi Arabia

## Saudi Food & Drug Authority

Fill the form with the appropriate values. No mandatory/starred fields should be left empty. Select the required privileges under the "Portal Privileges" and "Service Privileges" sections then press save button.

### User Information

First Name (\*) Surname (\*)  
Email (\*) Phone (\*)  
Comment

### PORTAL PRIVILEGES

Reporting  
 Drug Count  Drug List  Expired Drug List  
Product Operations  
 Product Query  Product Transaction Query  Supply Notification Log  
 Prescription Query  Incoming Unit Query  
Drug Operations  
 Listing Drug  
Stakeholder Operations  
 Listing Stakeholders  
Help Desk  
 Listing Tickets  Create Ticket  
User Operations  
 Listing Users  Create/Edit User  Reset User Password  
 User Change Status  
My Notifications  
 Dispatch Packages  Accept Packages

### SERVICE PRIVILEGES

Service  
 Supply Product Notification  Accept Notification  Return Notification  
 Dispatch Notification  Dispatch Cancel Notification  Export Notification  
 Deactivation Notification  Supply Cancel Notification  Import Cancel Notification

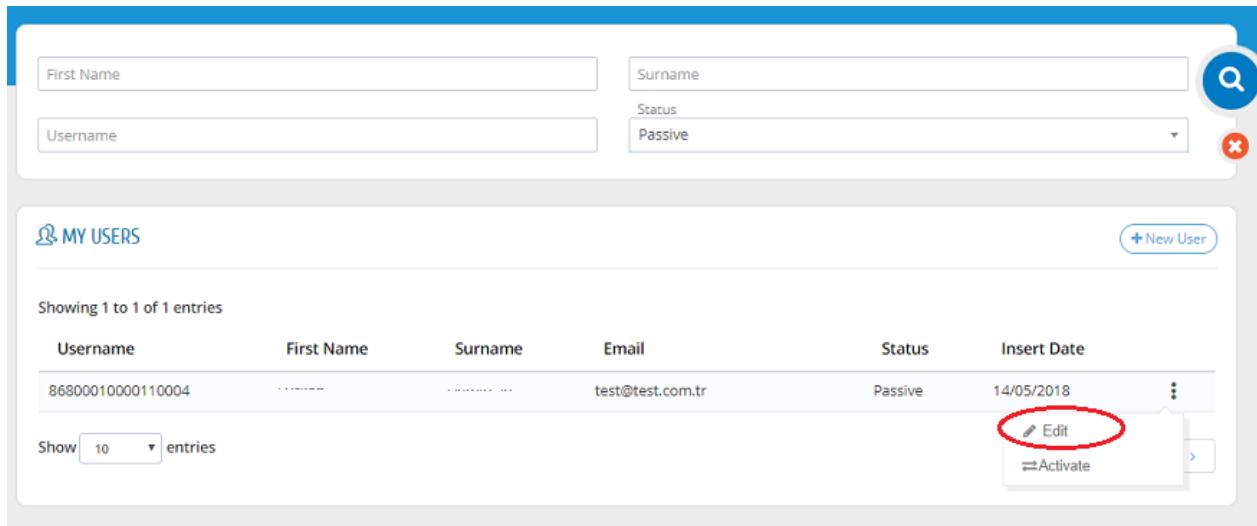
✖ Close ✓ Save

After pressing the save button, the system creates a new user and sends a link to user's email address to create a password. The user needs to generate his password using the sent link.

### My Users - Edit User

This page is used to edit users' information and privileges. In this page, service privileges and portal privileges can be granted to the users or revoked.

To edit a user, click "My Users" link from the menu and required user is brought by using the query screen. User Information form is opened by pressing "Edit".



The screenshot shows a user management interface. At the top, there is a search bar with fields for First Name, Surname, Username, and Status (set to Passive). Below the search bar is a button labeled '+ New User'. The main area is titled 'MY USERS' and displays a single entry for a user with the following details:

Username	First Name	Surname	Email	Status	Insert Date
86800010000110004	-----	-----	test@test.com.tr	Passive	14/05/2018

Below the table, there is a 'Show' dropdown set to '10 entries' and a 'More' link. To the right of the table, there is a context menu with options: 'Edit' (highlighted with a red circle), 'Activate', and a 'More' link. The 'Edit' button has a small icon of a pencil.



# Kingdom of Saudi Arabia

## Saudi Food & Drug Authority

Required changes are done in the following "User Information" form.

### User Information

First Name (*) <input type="text" value="....."/>	Surname (*) <input type="text" value="....."/>
Email (*) <input type="text" value="test@test.com.tr"/>	Phone (*) <input type="text" value="3124738287"/>
Comment <input type="text" value="//"/>	

### PORTAL PRIVILEGES

Reporting	<input type="checkbox"/> Drug Count	<input checked="" type="checkbox"/> Drug List	<input type="checkbox"/> Expired Drug List
Product Operations	<input type="checkbox"/> Product Query	<input type="checkbox"/> Product Transaction Query	<input type="checkbox"/> Supply Notification Log
	<input type="checkbox"/> Prescription Query	<input type="checkbox"/> Incoming Unit Query	
Drug Operations	<input type="checkbox"/> Listing Drug		
Stakeholder Operations	<input type="checkbox"/> Listing Stakeholders		
Help Desk	<input type="checkbox"/> Listing Tickets	<input type="checkbox"/> Create Ticket	
User Operations	<input type="checkbox"/> Listing Users	<input type="checkbox"/> Create/Edit User	<input type="checkbox"/> Reset User Password
	<input type="checkbox"/> User Change Status		
My Notifications	<input type="checkbox"/> Dispatch Packages	<input type="checkbox"/> Accept Packages	

### SERVICE PRIVILEGES

Service	<input type="checkbox"/> Supply Product Notification	<input type="checkbox"/> Accept Notification	<input type="checkbox"/> Return Notification
	<input type="checkbox"/> Dispatch Notification	<input type="checkbox"/> Dispatch Cancel Notification	<input type="checkbox"/> Export Notification
	<input type="checkbox"/> Deactivation Notification	<input type="checkbox"/> Supply Cancel Notification	<input type="checkbox"/> Import Cancel Notification

Close  Save

### My Users - Activate/Deactivate User

From this page, status of a sub user can be changed from Active to Passive or reverse.

Click "My Users" from the menu and required user is brought by using the query screen. User status can be changed by pressing "Activate/Deactivate".

MY USERS						<a href="#">+ New User</a>
Showing 1 to 4 of 4 entries						
Username	First Name	Surname	Email	Status	Insert Date	
86800010000110008	test	test	test@test.com	Active	18/05/2018	<a href="#">Edit</a>
86800010000110014	test	test	test@test.com.tr	Active	03/05/2018	<a href="#">Edit</a>
86800010000110015	test	test	test@test.com.tr	Active	03/05/2018	<a href="#">Reset Password</a>
86800010000110016	test	test	test@test.com.tr	Active	03/05/2018	<a href="#">Deactivate</a>

Show  entries [<](#) [1](#) [>](#)

### My Users - Reset Password

Password of any sub user can be reset by main user.

Click "My Users" from the menu and required user is brought by using the query screen. User's password can be reset by pressing "Reset Password".

MY USERS						<a href="#">+ New User</a>
Showing 1 to 4 of 4 entries						
Username	First Name	Surname	Email	Status	Insert Date	
86800010000110008	test	test	test@test.com	Active	18/05/2018	<a href="#">Edit</a>
86800010000110014	test	test	test@test.com.tr	Active	03/05/2018	<a href="#">Edit</a>
86800010000110015	test	test	test@test.com.tr	Active	03/05/2018	<a href="#">Reset Password</a>
86800010000110016	test	test	test@test.com.tr	Active	03/05/2018	<a href="#">Deactivate</a>

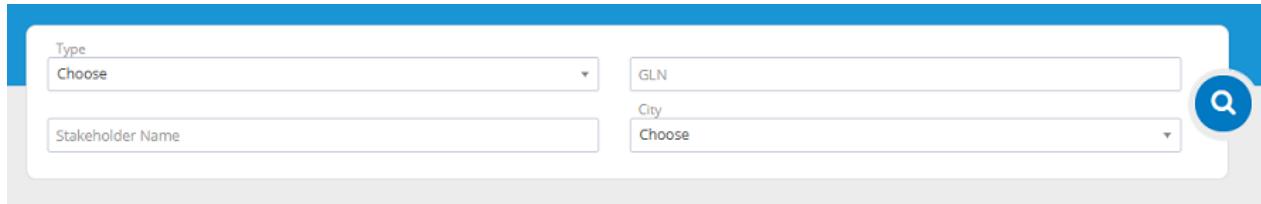
Show  entries [<](#) [1](#) [>](#)

After pressing the save button, the system sends a link to user's email address to create a new password. The user needs to generate his password by using the sent link.

## Stakeholders

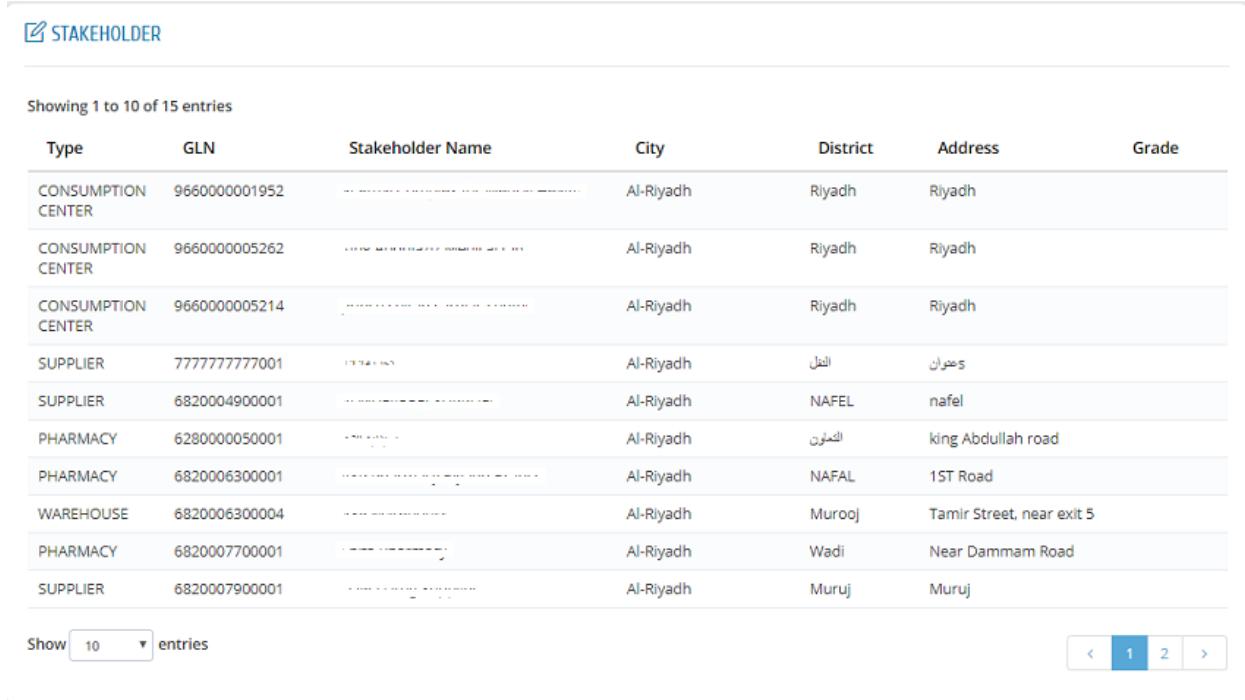
Stakeholder information can be accessed from "Stakeholders" page.

To query a stakeholder, click "Stakeholders" from the menu. By using query criteria of "Type", "GLN", "Name" and "City", stakeholders can be queried but at least one criteria should be entered to make a query.



The image shows a search interface for stakeholders. It includes four input fields: 'Type' (dropdown menu with 'Choose'), 'GLN' (text input field), 'Stakeholder Name' (text input field), and 'City' (dropdown menu with 'Choose'). A magnifying glass icon is located in the top right corner of the search area.

Result of the query is listed in "STAKEHOLDER" frame as follows.



The image shows a table titled "STAKEHOLDER" displaying 15 entries of stakeholder information. The columns are: Type, GLN, Stakeholder Name, City, District, Address, and Grade. The data is as follows:

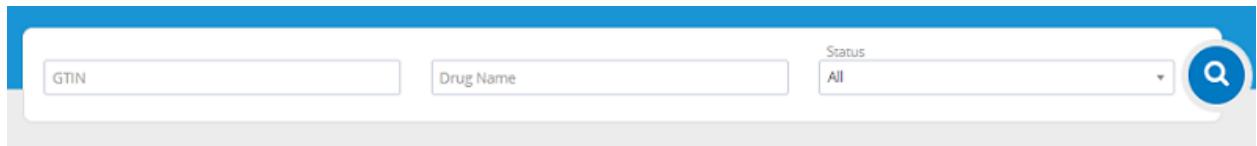
Type	GLN	Stakeholder Name	City	District	Address	Grade
CONSUMPTION CENTER	9660000001952	-----	Al-Riyadh	Riyadh	Riyadh	
CONSUMPTION CENTER	9660000005262	-----	Al-Riyadh	Riyadh	Riyadh	
CONSUMPTION CENTER	9660000005214	-----	Al-Riyadh	Riyadh	Riyadh	
SUPPLIER	7777777777001	-----	Al-Riyadh	الحل	5عنان	
SUPPLIER	682000490001	-----	Al-Riyadh	NAFEL	nafel	
PHARMACY	6280000050001	-----	Al-Riyadh	المنين	king Abdullah road	
PHARMACY	6820006300001	-----	Al-Riyadh	NAFAL	1ST Road	
WAREHOUSE	6820006300004	-----	Al-Riyadh	Murooj	Tamir Street, near exit 5	
PHARMACY	6820007700001	-----	Al-Riyadh	Wadi	Near Dammam Road	
SUPPLIER	6820007900001	-----	Al-Riyadh	Muruj	Muruj	

Show 10 entries 1 2 >

### My Drugs

My Drugs page gives the ability to inquire the drugs that the stakeholder supplies. By using "GTIN", "Drug Name" or "Status" query criteria, the stakeholder can query its drugs.

To query a drug, click "My Drugs" from the menu. The drugs can be queried according to any specific criteria of GTIN, Drug Name and Status or all drugs are listed without entering any criteria by clicking the filter icon.



Result of the query is listed in "MY DRUGS" frame as follows.

MY DRUGS						
Showing 1 to 10 of 15 entries						
GTIN	Drug Name	Imported	Exportable	For Only Hospital	Status	
62899788672022	BIOPERITONEAL DIYALIZ SOLUSYONU %1.36 GLUKOZLU TEKLI TORBA 2000 ML SETLİ	No	Yes	No	Active	
62899788673029	BIOPERITONEAL DIYALIZ SOLUSYONU %1.36 GLUKOZLU TEKLI TORBA 5000 ML SETLİ	Yes	Yes	No	Active	
62899788698084	IZOLEKS M %5 DEKSTROZ SOLUSYONU BIOFLEKS 500 ML INFUZYON TORBASI SETSİZ	No	Yes	No	Active	
62899788751321	IZOTONIK SODYUM KLORUR %0.9 BIOSEL SOLUSYONU 20 ML X 10 AMPUL	Yes	Yes	No	Active	
06251154075015	METHACIN SUPP. 100 MG	No	Yes	No	Active	
62899788699050	METROSEL %0,5 PERFUZYON SOLUSYONU BIOFLEKS 100 ML INFUZYON TORBASI SETLİ	No	No	No	Active	
11111111111111	METROSEL %0,5 PERFUZYON SOLUSYONU BIOFLEKS 100 ML INFUZYON TORBASI SETLİ	No	No	No	Active	
06285105001624	PEDIAMOL 100MG-MIL ORAL DROPS	No	Yes	No	Active	
07640128544845	PENTASA 1GM SUPP.	No	Yes	No	Active	
11111111111100	Primobolan Depot Ampul 100mg/ml	No	Yes	No	Active	

Show  entries < 1 2 >

### My Packages

In the page under My Packages menu item, the user can inquire about his dispatch operations and their details and can inquire about received dispatches and accept all units in a notification.

### Dispatched Packages

A Dispatch Notification can be used as a package. In a package there may be one or more products.

Current Stakeholder's Dispatch Notifications can be queried by "Start Date", "End Date" and "to Stakeholder" parameters. "Notification ID" (represents package ID), "to Stakeholder", "to GLN", "Notification Date", "Total Unit Count", "Successful Dispatch Count", "Accepted or Cancelled Count" and "Receiver Comment" fields are listed. Receiver Comment is Receiver Stakeholder's comment for related notification (package). By "Show Content", the user can see the details of the notification.

Query Screen of Dispatched Packages can be accessed under the "My Packages" in the menu.

Start Date

End Date

#### DISPATCHED PACKAGES

Showing 1 to 6 of 6 entries

Notification ID	to Stakeholder	to GLN	Notification Date	Total Unit Count	Successful Dispatch Count	Accepted or Cancelled Count	Receiver Comment
92684	TEST CONSUMPTION CENTER (1)	8680001000041	25/10/2018	1	1	1	<span>Show Content</span>
92663	TEST CONSUMPTION CENTER (1)	8680001000041	25/10/2018	1	0	0	<span>Show Content</span>
92622	TEST CONSUMPTION CENTER (1)	8680001000041	22/10/2018	1	1	1	<span>Show Content</span>
92601	TEST CONSUMPTION CENTER (1)	8680001000041	22/10/2018	1	0	0	<span>Show Content</span>
92576	TEST CONSUMPTION CENTER (1)	8680001000041	22/10/2018	1	0	0	<span>Show Content</span>
92510	TEST CONSUMPTION CENTER (1)	8680001000041	17/10/2018	1	0	0	<span>Show Content</span>

Show  entries < 1 >

What do the count fields mean?

- ❖ Total Unit Count: Number of units in the dispatch notification.
- ❖ Successful Dispatch Count: Number of successful units in the dispatch notification
- ❖ Accepted or Cancelled Count : Number of units that are accepted by receiver or cancelled by sender.

### Dispatched Packages - Notification Detail

In the Dispatched Packages page, by "Show Content", Notification Detail page is opened. Notification Detail page lists the units in a notification and related Ref Notf ID and Operation Type.

If Operation Type is Accept then Ref Notification ID is the Notification ID of Accept operation and If Operation Type is Dispatch Cancel then Ref Notification ID is the Notification ID of Dispatch Cancel operation.

The sender stakeholder also evaluate the receiver's performance for this operation by clicking Evaluate button.

**NOTIFICATION DETAIL**

Notification ID 92684	Notification Date 25/10/2018
From Stakeholder TEST SUPPLIER (1)	To Stakeholder TEST CONSUMPTION CENTER (1)

Showing 1 to 1 of 1 entries

GTIN	SN	Batch Number	Expiry Date	Ref Notf ID	Operation Type
62899788699050	14415638	TESTBN169	30/05/2019	92685	ACCEPT

Show  entries < 1 >

Evaluate ☰  
✖ ☰

### Accept Packages

In Accept Packages page, notifications (packages) sent to the current stakeholder are queried by "Start Date", "End Date", "Notification ID" and "from Stakeholder" parameters.

Query Screen of Accept Packages can be accessed under the "My Packages" link in the menu.

Start Date  
dd/MM/yyyy

End Date  
dd/MM/yyyy

From Stakeholder  
Search...

Notification ID



**RECEIVED NOTIFICATIONS**

Showing 1 to 10 of 594 entries

Notification Date	From Stakeholder	Notification ID	Total Unit Count	Successful Dispatch Count	Accepted or Cancelled Count	
26/10/2018	TEST SUPPLIER (1)	92697	1	0	0	Show Content
25/10/2018	TEST SUPPLIER (1)	92668	1	1	1	Show Content
25/10/2018	TEST SUPPLIER (1)	92647	1	0	0	Show Content
23/10/2018	TEST SUPPLIER (1)	92641	1	0	0	Show Content

### Accept Packages - Notification Detail

In the Accept Packages page, by "Show Content", Notification Detail page is opened and it lists the reference number ID and operation type.

The receiver stakeholder can accept all units in a package by clicking Accept button. Moreover, if there is any comment from receiver to sender it should be entered by Comment button.

The receiver stakeholder can also evaluate the sender's performance for this operation by clicking Evaluate button.

**NOTIFICATION DETAIL**

Notification ID 92668	Notification Date 25/10/2018
From Stakeholder TEST SUPPLIER (1)	To Stakeholder TEST WAREHOUSE (2)

Showing 1 to 1 of 1 entries

GTIN	SN	Batch Number	Expiry Date	Ref Notf ID	Operation Type
62899788699050	14415638	TESTBN169	30/05/2019	92669	ACCEPT

Show 10 entries

1 1 ✓ ✗ ☰

### Dispatched/Accept Packages Evaluation

In Evaluation page, the stakeholder can evaluate other stakeholder about the current operation.

There are some number of grading properties for sender and receiver stakeholders.

According to role in the operation, related grading properties are listed. Grading point is given as "Poor", "Fair", "Good", "Very Good", "Excellent".

To complete evaluation, all grading properties must be answered then click save button.

**EVALUATION**

Notification ID 92668	Notification Date 25/10/2018				
Evaluator Stakeholder TEST WAREHOUSE (2)	Evaluated Stakeholder TEST SUPPLIER (1)				
Description	Poor	Fair	Good	Very Good	Excellent
Delivery speed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Package quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Save 
  
X 
  


### Operations

Operations Sub-menu consists of notifications that the stakeholder has privilege to use. The stakeholder can use this portal for notification operations instead of using SOAP-XML Web Services.

### Supply

Supply page is used to register the units by the stakeholder that has "Supply" privilege. Only the drugs not defined as "Imported" can be used in this operation.

First "GTIN", "Batch Number", "Manufacturing Date" and "Expiry Date" must be given. These set of fields represent a batch of production. For a batch, multiple serial number may be entered by using "Insert" button.

The user also has ability to define serial numbers by uploading a ".csv" file. There is a template ".csv" file on the page. By clicking "From File" field, "Open File" dialog box appears and the file to be uploaded is selected. All serial numbers from file are loaded.

After completing of "Notification Parameters" and serial numbers, the units are saved by using "Send Notification" button.

### SUPPLY



Enter required fields and than click (Send Notification) button

#### NOTIFICATION PARAMETERS

GTIN

1111111111100

Batch Number

BNTEST112233

Manufacturing Date

01/10/2018

Expiry Date

30/11/2018

#### UNIT INFORMATION

From File

Example .csv file

SN

+ Insert

SN

SR123

✖ Delete

SR124

✖ Delete

Send  
Notification



After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

### SUPPLY

#### NOTIFICATION RESULTS

◀ Back To Notification Step



Notification is succeeded. Please check products status.



Total Unit Count: 2; Successful Unit Count: 0; Unsuccessful Unit Count: 2  
For the result of unit operations, download the result file.

Download

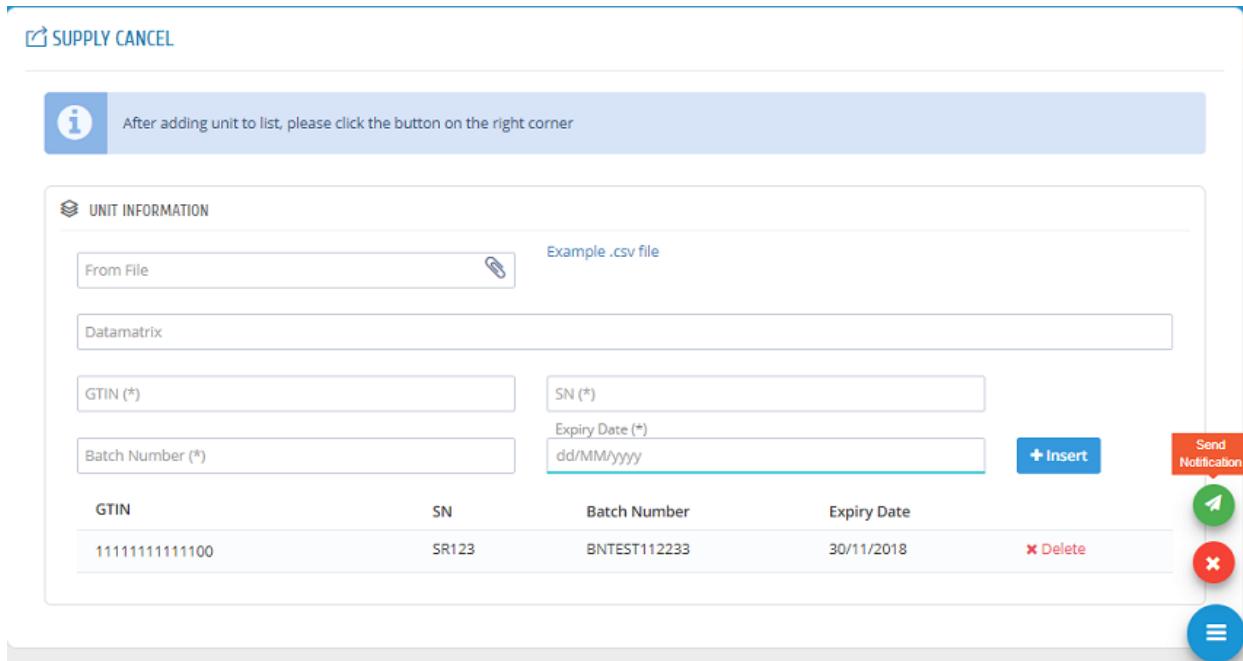
## Supply Cancel

Supply Cancel page is used to cancel a Supply operation. By this operation, the units are set as "Deactivated".

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of units, the cancellation operation is done by using "Send Notification" button.

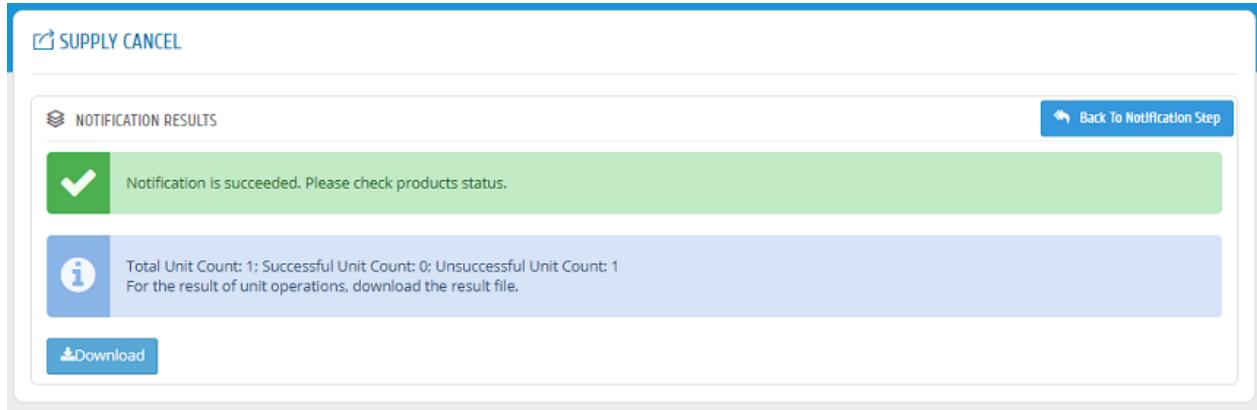


The screenshot shows the "SUPPLY CANCEL" page. At the top, there is a blue header bar with the title "SUPPLY CANCEL" and a help icon. Below it, a message says "After adding unit to list, please click the button on the right corner". The main area is divided into sections:

- UNIT INFORMATION:** Contains fields for "From File" (with a CSV example link), "Datamatrix", "GTIN (\*)" (input field), "SN (\*)" (input field), "Batch Number (\*)" (input field), and "Expiry Date (\*)" (input field with placeholder "dd/MM/yyyy"). There is also a "+ Insert" button and a "Send Notification" button at the top right of this section.
- Summary Table:** A table showing the details of the inserted unit:

GTIN	SN	Batch Number	Expiry Date	Action
11111111111100	SR123	BNTEST112233	30/11/2018	<span style="color:red;">✖ Delete</span>
- Actions:** A vertical column of icons on the right side of the table includes a green arrow (Send Notification), a red circle with a white X (Delete), and a blue circle with three horizontal lines (More options).

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".



The screenshot shows a user interface for notification results. At the top left is a 'SUPPLY CANCEL' button. In the center, under 'NOTIFICATION RESULTS', there is a green success message: 'Notification is succeeded. Please check products status.' Below it is an informational message: 'Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1'. This message includes a note to download the result file. At the bottom left is a 'Download' button.

## Import

Import page is used to register the units by the stakeholder that has "Import" privilege. Only the drugs defined as "Imported" can be used in this operation.

First "GTIN", "Batch Number", "Manufacturing Date" and "Expiry Date" must be given. These set of fields represent a batch of production. For a batch, multiple serial number may be entered by using "Insert" button.

The user also has ability to define serial numbers by uploading a ".csv" file. There is a template ".csv" file on the page. By clicking "From File" field, "Open File" dialog box appears and the file to be uploaded is selected. All serial numbers from file are loaded.

After completing "Notification Parameters" and serial numbers, the units are saved by using "Send Notification" button.



# Kingdom of Saudi Arabia

## Saudi Food & Drug Authority

**IMPORT**

**Enter required fields and than click (Send Notification) button**

**IMPORT PARAMETERS**

GTIN 62899788673029	Batch Number BNTEST5566
Manufacturing Date 01/10/2018	Expiry Date 30/11/2018

**UNIT INFORMATION**

From File	Example .csv file
SN	+ insert
SN	
SN5566	✖ Delete
SN5567	✖ Delete

**Send Notification**

**UNIT INFORMATION**

**From File**

**Example .csv file**

**SN**

**+ insert**

**SN**

**SN5566** **✖ Delete**

**SN5567** **✖ Delete**

**Send Notification**

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

**IMPORT**

**NOTIFICATION RESULTS**

**Notification is succeeded. Please check products status.**

**Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1**  
For the result of unit operations, download the result file.

**Download**

**Back To Notification Step**

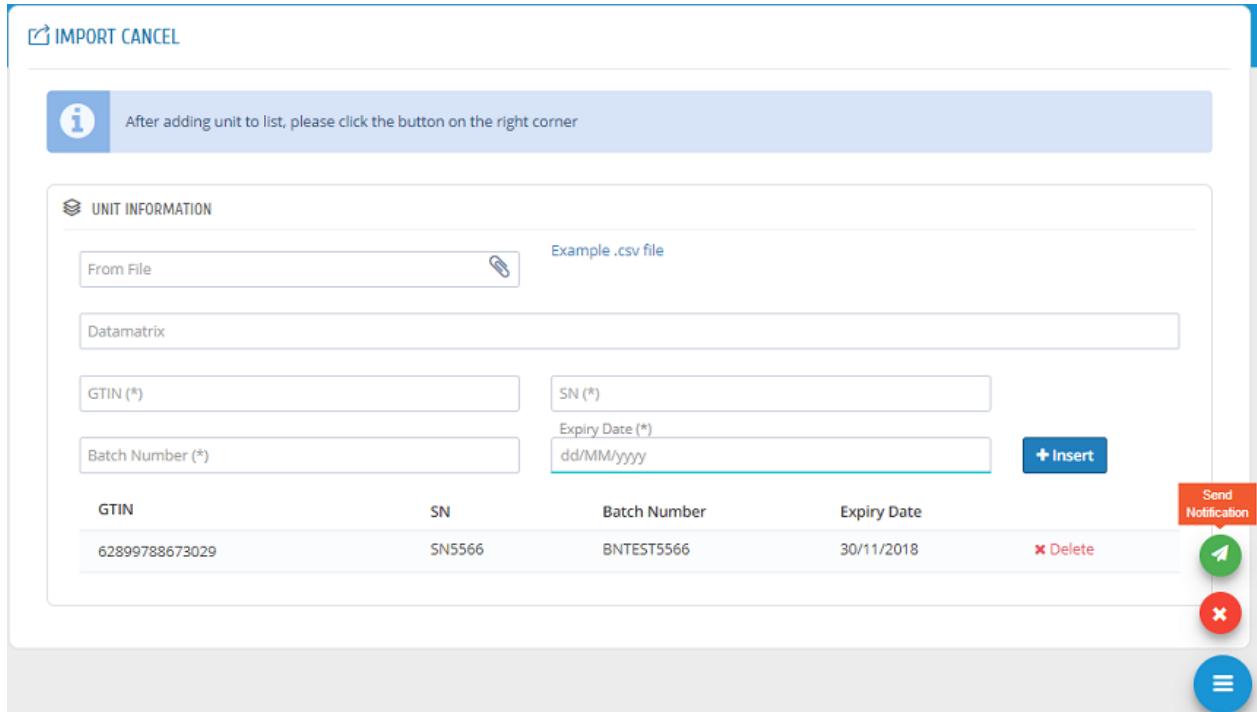
**Import Cancel**

Import Cancel page is used to cancel an Import operation. By this operation, the units are set as "Deactivated".

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of units, the cancellation operation is done by using "Send Notification" button.



**IMPORT CANCEL**

**UNIT INFORMATION**

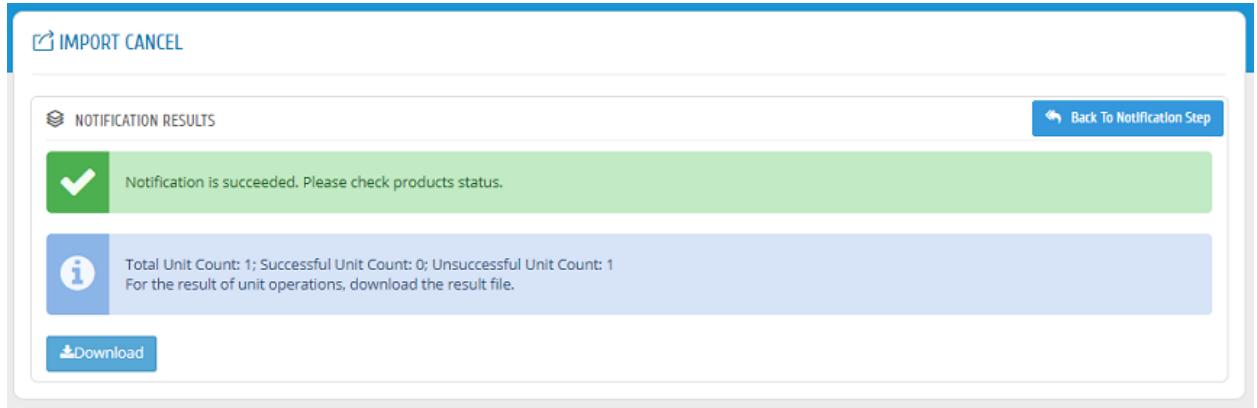
After adding unit to list, please click the button on the right corner

GTIN	SN	Batch Number	Expiry Date	Action
62899788673029	SN5566	BNTEST5566	30/11/2018	<span>✖ Delete</span>

**Send Notification**

Send Cancel Print

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".



The screenshot shows a user interface for notification results. At the top left are 'IMPORT' and 'CANCEL' buttons. In the center, under 'NOTIFICATION RESULTS', there is a green success message: 'Notification is succeeded. Please check products status.' Below it is a blue informational message: 'Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1'. This message includes a note: 'For the result of unit operations, download the result file.' A 'Download' button is located at the bottom left of this section. At the top right is a 'Back To Notification Step' button.

### Dispatch (manufacturer and warehouse)

Dispatch page is used for whole sale operations between stakeholders. The stakeholder can dispatch units in its own inventory. Suppliers and warehouses can use dispatch operation. Wholesale operation between stakeholders has two sides. When a stakeholder dispatched a unit to another stakeholder, the unit is set as "in between" state. When the receiver stakeholder accepts the operation, the unit is registered in the receiver stakeholder's inventory.

In the page, the user enters "to GLN" field to define target stakeholder. And also, the units must be defined.

The units can be given by:

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are dispatched by using "Send Notification" button.

### DISPATCH

**DISPATCH PARAMETERS**  
To GLN  
8680001000021

**UNIT INFORMATION**

From File

Datamatrix

GTIN (\*)

SN (\*)

Expiry Date (\*)

Batch Number (\*)

**Actions:** + Insert, Send Notification, Delete, Download

GTIN	SN	Batch Number	Expiry Date
62899788673029	SN101	BNTEST101	30/11/2018

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

### DISPATCH

**NOTIFICATION RESULTS**

**Success:** Notification is succeeded. Please check products status.

**Information:** Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
For the result of unit operations, download the result file.

**Actions:** Back To Notification Step, Download

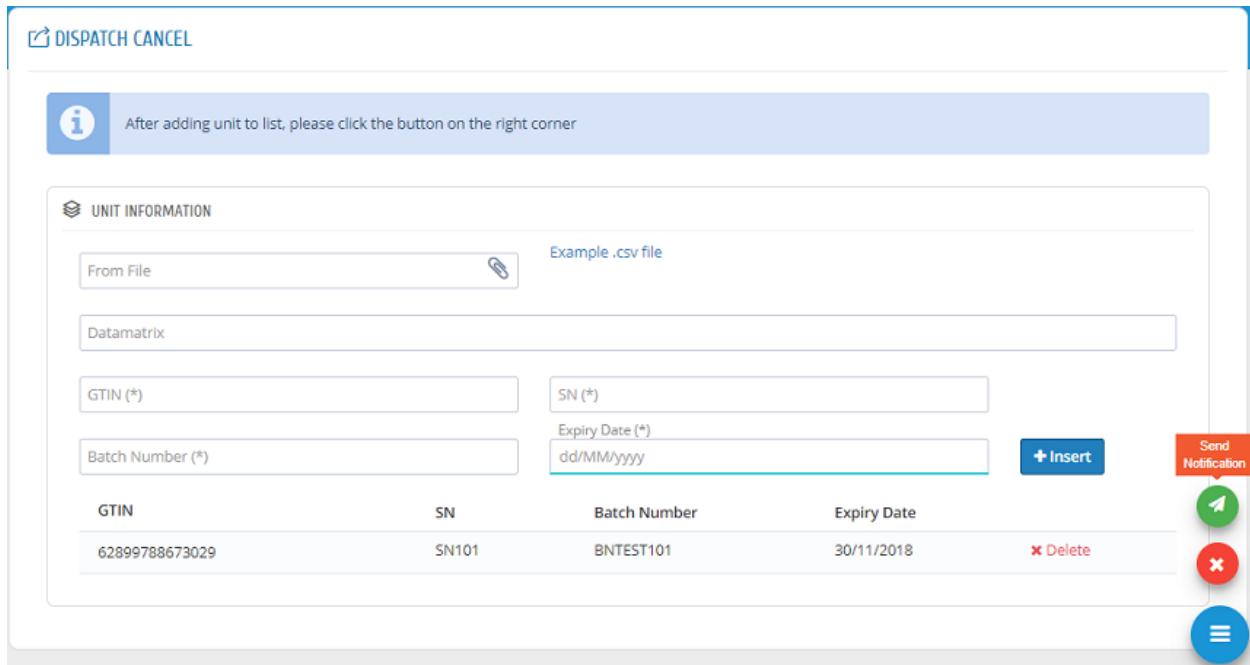
## Dispatch Cancel

Dispatch Cancel page is used to cancel a dispatch operation. By this operation, the unit is registered in the sender stakeholder's inventory again. When a wholesale operation cannot be completed, and sender stakeholder needs to take back the unit, it is necessary to use Dispatch Cancel operation.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of units, the cancellation operation is done by using "Send Notification" button.



The screenshot shows the "DISPATCH CANCEL" page. At the top, there is a blue header bar with the title "DISPATCH CANCEL". Below it, a blue info box contains the text: "After adding unit to list, please click the button on the right corner". The main area is titled "UNIT INFORMATION". It includes several input fields:

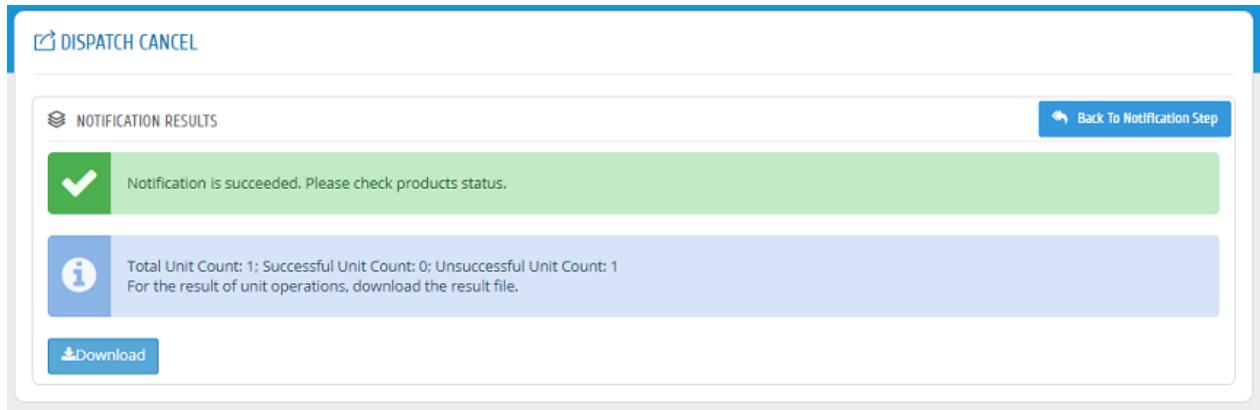
- "From File" with a "CSV" icon and a link "Example .csv file".
- "Datamatrix" input field.
- "GTIN (\*)" input field.
- "SN (\*)" input field.
- "Batch Number (\*)" input field.
- "Expiry Date (\*)" input field with the placeholder "dd/MM/yyyy".

Below these fields is a table showing a single row of data:

GTIN	SN	Batch Number	Expiry Date	Actions
62899788673029	SN101	BNTEST101	30/11/2018	<span style="color: red;">✖ Delete</span>

On the right side of the table are three buttons: a green "Send Notification" button with a white arrow icon, a red "Delete" button with a white "X" icon, and a blue "More" button with three horizontal dots. A small blue info icon is also present on the left side of the input fields.

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".



The screenshot shows a web interface for dispatch confirmation. At the top left is a 'DISPATCH CANCEL' button. Below it, a 'NOTIFICATION RESULTS' section displays a green success message: 'Notification is succeeded. Please check products status.' and a blue info message: 'Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1'. A 'Back To Notification Step' link is at the top right. A 'Download' button is located at the bottom left of the results section.

### Drug Sale (pharmacy)

Drug Sale page is used for retail sale operations by pharmacies. The pharmacy can sale units in its own inventory.

First, the pharmacy must enter "to GLN" field to define the customer. "Direct Sale" points that the customer is patient directly, no reimbursement agency exists. Or the user can select a reimbursement agency. And the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are dispatched by using "Send Notification" button.

**DRUG SALE**

**NOTIFICATION PARAMETERS**

To GLN TEST REIMBURSEMENT AGENCY (2)	Prescription Id 789	Prescription Date 29/05/2018
Doctor ID 1	Patient ID 1	

**UNIT INFORMATION**

From File	Example .csv file		
Datamatrix			
GTIN (*)	SN (*)		
Batch Number (*)	Expiry Date (*) dd/MM/yyyy		
<span style="margin-right: 10px;">+ Insert</span> <span>Send Notification</span> <span>✖ Delete</span> <span>☰</span>			
GTIN 62899788673029	SN S100	Batch Number BNTEST100	Expiry Date 30/11/2018

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

**DRUG SALE**

**NOTIFICATION RESULTS**

✓ Notification is succeeded. Please check products status.

i Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
 For the result of unit operations, download the result file.

[Back To Notification Step](#)

[Download](#)

### Drug Sale Cancel

Drug Sale Cancel page is used to cancel a drug sale operation. By this operation, the unit is registered in the pharmacy's inventory again.

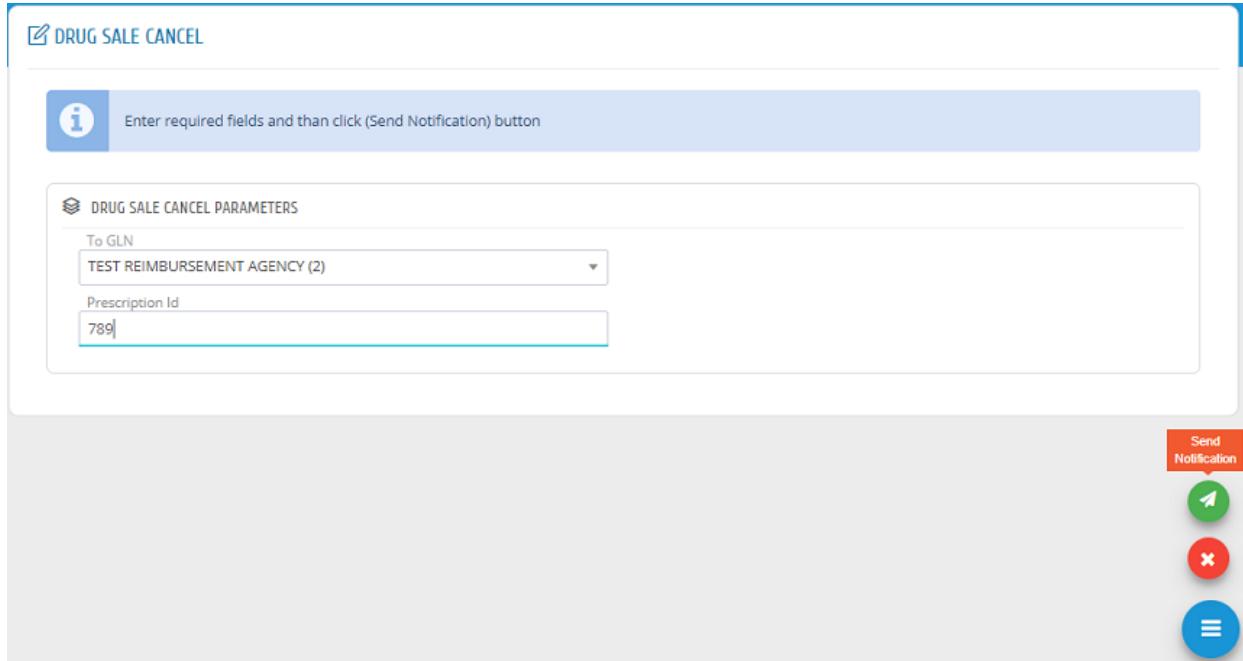
In the page, "to GLN" field should be selected first,

If any stakeholder is selected, then the system will ask only prescription ID but if "Direct Sale" is selected then the units must be defined as well.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing the mandatory fields, the cancellation operation is done by using "Send Notification" button.



The screenshot shows the "DRUG SALE CANCEL" interface. At the top, there is a blue header bar with the title "DRUG SALE CANCEL". Below it, a light blue information bar contains an "info" icon and the text "Enter required fields and then click (Send Notification) button". The main form area has a white background and is titled "DRUG SALE CANCEL PARAMETERS". It contains two dropdown menus: "To GLN" set to "TEST REIMBURSEMENT AGENCY (2)" and "Prescription Id" set to "789". In the bottom right corner of the form area, there is a red button labeled "Send Notification" with a white arrow icon. To the right of the form, there is a vertical column of four circular icons: a green checkmark, a red X, a blue equals sign, and a blue three-dot menu.

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".



The screenshot shows a web interface for 'DRUG SALE CANCEL'. At the top left is a logo with a stylized green and blue figure. The main title is 'Kingdom of Saudi Arabia' and 'Saudi Food & Drug Authority'. Below the title, there's a sub-section titled 'NOTIFICATION RESULTS'. It contains two main items: a green box with a checkmark icon and the text 'Notification is succeeded. Please check products status.' and a blue box with an info icon and the text 'Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1'. Below this, it says 'For the result of unit operations, download the result file.' A blue 'Download' button is at the bottom. In the top right corner, there's a 'Back To Notification Step' button.

### Accept

Accept page is used to register the units to the receiver stakeholder's inventory. The units that has been dispatched, returned or transferred can be accepted.

In the page, the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are accepted by using "Send Notification" button.

 ACCEPT

 After adding unit to list, please click the button on the right corner

**UNIT INFORMATION**

GTIN (*)	SN (*)	Batch Number (*)	Expiry Date (*)
62899788673029	SNTEST111	BNTEST111	30/11/2018

**Actions:**

- + Insert
- Send Notification (Red Box)
- Delete (Red Circle)
- Download (Blue Circle)

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

 ACCEPT

**NOTIFICATION RESULTS**

 Notification is succeeded. Please check products status.

 Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
For the result of unit operations, download the result file.

[Download](#)

[Back To Notification Step](#)

[Return](#)

Return page is used for returning back the units to previous owner. Temporarily, in Phase 1, a stakeholder can return a unit to any warehouse or to the supplier of the drug.

In the page, the user enters "to GLN" field to define target stakeholder. Also the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are dispatched by using "Send Notification" button.

**RETURN PARAMETERS**

To GLN  
8680001000011

**UNIT INFORMATION**

<input type="button" value="From File"/>	<input type="button" value="Datamatrix"/>	Example .csv file	
<input type="text" value="GTIN (*)"/>	<input type="text" value="SN (*)"/>	Expiry Date (*) <input type="text" value="dd/MM/yyyy"/>	
<input type="text" value="Batch Number (*)"/>	<input type="button" value="Insert"/>		
62899788673029	SNTEST111	BNTEST111	
GTIN	SN	Batch Number	Expiry Date
			30/11/2018
			<input type="button" value="Delete"/>

(Green)
  

(Red)
  

(Blue)

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".



RETURN

NOTIFICATION RESULTS

Notification is succeeded. Please check products status.

Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
For the result of unit operations, download the result file.

Download

Back To Notification Step

### Consume

Consume page is used by consumption centers to set the units as "Consumed" from the stakeholder's inventory.

In the page, the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are accepted by using "Send Notification" button.

 CONSUME

 After adding unit to list, please click the button on the right corner

 UNIT INFORMATION

GTIN (*)	SN	Batch Number	Expiry Date
62899788673029	R101	BNTEST1001	30/11/2018

 + Insert 

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

 CONSUME

 NOTIFICATION RESULTS 

 Notification is succeeded. Please check products status.

 Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
For the result of unit operations, download the result file.



## Consume Cancel

Consume Cancel page is used to set the units as "Active" that are previously consumed.

In the page, the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are accepted by using "Send Notification" button.

### CONSUME CANCEL

**i** After adding unit to list, please click the button on the right corner

#### UNIT INFORMATION

From File	Example .csv file		
Datamatrix			
GTIN (*)	SN (*)		
Batch Number (*)	Expiry Date (*) dd/MM/yyyy		
<b>+ Insert</b>			
GTIN	SN	Batch Number	Expiry Date
62899788673029	R101	BNTEST1001	30/11/2018
		<b>x Delete</b>	

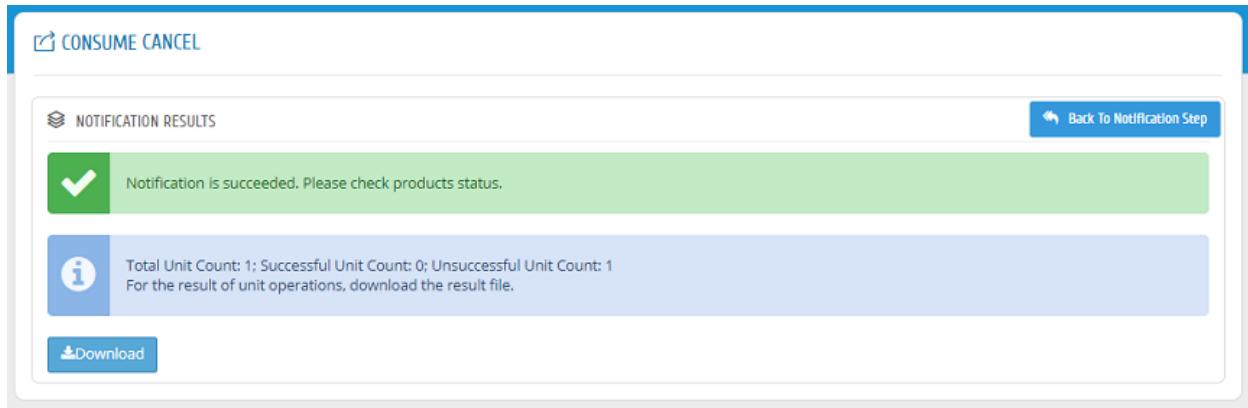
**Send Notification**

**Send** 

**Cancel** 

**More** 

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".



The screenshot shows a user interface for notification results. At the top, there are 'CONSUME' and 'CANCEL' buttons. Below that, a section titled 'NOTIFICATION RESULTS' contains a green bar with a checkmark icon and the text 'Notification is succeeded. Please check products status.' To the right of this bar is a 'Back To Notification Step' button. Below the green bar is a blue bar with an info icon and the text 'Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1'. It also says 'For the result of unit operations, download the result file.' At the bottom left of this section is a 'Download' button with a download icon.

### Transfer

Transfer page is used for transferring units between pharmacies and consumption centers. This operation can be done between pharmacy to pharmacy or consumption center to consumption center. Transfer operation between stakeholders has two sides. When a stakeholder transfers a unit to another stakeholder, the unit is set as "in between" state. When the receiver stakeholder accepts the operation, the unit is registered in the receiver stakeholder's inventory.

In the page, the user enters "to GLN" field to define target stakeholder. Also, the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are dispatched by using "Send Notification" button.

### TRANSFER PARAMETERS

To GLN  
6820007300006

### UNIT INFORMATION

From File [Example .csv file](#)

Datamatrix

GTIN (*)	SN (*)
Batch Number (*)	Expiry Date (*) dd/MM/yyyy

[+ Insert](#)
Send Notification





After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

### TRANSFER

 Notification is succeeded. Please check products status.

 Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
For the result of unit operations, download the result file.

[Download](#)

## Transfer Cancel

Transfer Cancel page is used to cancel a transfer operation. By this operation, the unit is registered in the sender stakeholder's inventory again. When a transfer operation cannot be completed, and sender stakeholder needs to take back the unit, it is necessary to use Transfer Cancel operation.

In the page, the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are accepted by using "Send Notification" button.

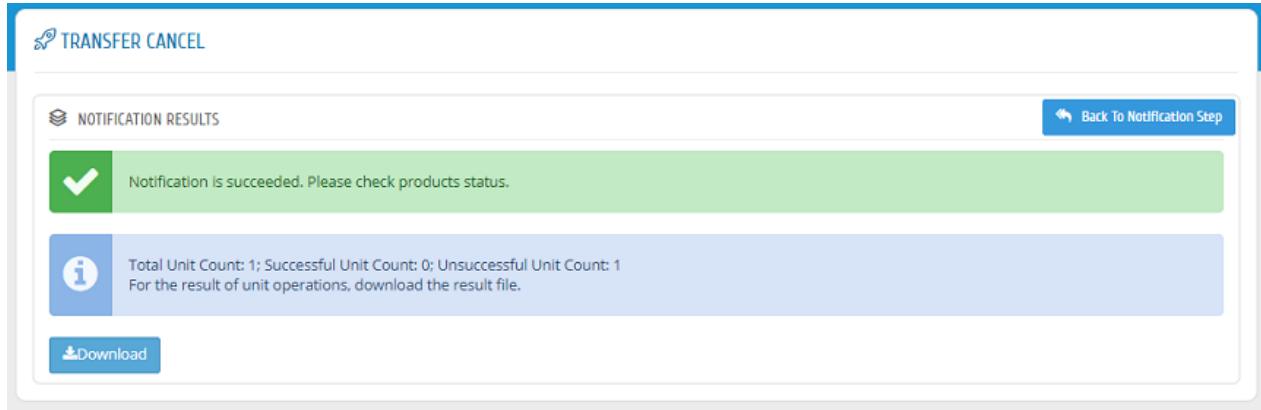
### TRANSFER CANCEL

**i** After adding unit to list, please click the button on the right corner

UNIT INFORMATION			
From File	Example .csv file	<a href="#">+ Insert</a>	
Datamatrix			
GTIN (*)	SN (*)	Expiry Date (*)	dd/MM/yyyy
Batch Number (*)			
GTIN	SN	Batch Number	Expiry Date
62899788673029	SN1011	BNTEST1011	30/11/2018
<a href="#">Delete</a>			

**Send Notification**

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".



The screenshot shows a user interface for notification results. At the top left is a 'TRANSFER CANCEL' button. Below it, a 'NOTIFICATION RESULTS' section displays a green success message: 'Notification is succeeded. Please check products status.' A blue information message below it states: 'Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1'. It also says 'For the result of unit operations, download the result file.' A 'Download' button is located at the bottom left of this section. At the top right is a 'Back To Notification Step' button.

### Export Unit

Export page is used to set the units as "Exported" and to make out of the stakeholder's inventory.

In the page, the user has to select the country where the units are exported and then the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are accepted by using "Send Notification" button.

**EXPORT**

**INFO** Enter required fields and than click (Send Notification) button

**EXPORT PARAMETERS**

Country  
Egypt

**UNIT INFORMATION**

From File Example .csv file

Datamatrix

GTIN (*)	SN (*)
Batch Number (*)	Expiry Date (*) dd/MM/yyyy

**Actions:**

- Send Notification
- Insert
- Delete
- More

GTIN	SN	Batch Number	Expiry Date
62899788673029	SN1124	BNTEST1100	30/11/2018

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

**EXPORT**

**NOTIFICATION RESULTS**

✓ Notification is succeeded. Please check products status.

i Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
For the result of unit operations, download the result file.

**Actions:**

- Download
- Back To Notification Step

[Export](#) [Cancel](#)

Export Cancel page is used to set the units to the stakeholder's inventory that are previously exported.

In the page, the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are accepted by using "Send Notification" button.

**EXPORT CANCEL**

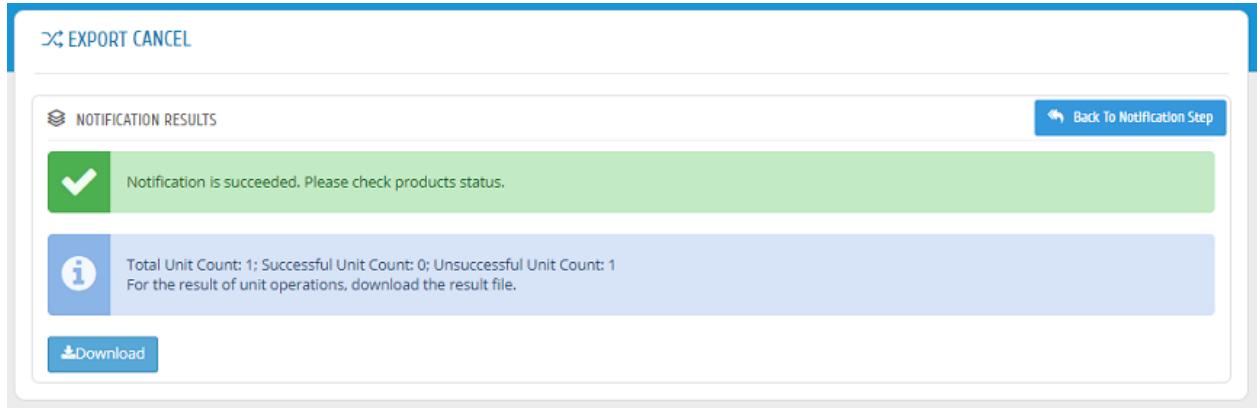
**UNIT INFORMATION**

After adding unit to list, please click the button on the right corner

GTIN (*)	SN (*)	Expiry Date (*)	dd/MM/yyyy	+ Insert
62899788673029	SN1124	BNTEST1100	30/11/2018	<span style="color: red;">✖ Delete</span>

**Send Notification**

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".



The screenshot shows a web interface for notification results. At the top left are 'EXPORT' and 'CANCEL' buttons. Below them is a section titled 'NOTIFICATION RESULTS' with a checkmark icon and the message 'Notification is succeeded. Please check products status.' On the right of this message is a 'Back To Notification Step' button. Below this is another message box with an info icon containing the text 'Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1'. It also says 'For the result of unit operations, download the result file.' At the bottom left is a blue 'Download' button with a file icon.

### Deactivate Unit

Deactivate page is used to set the units as "Deactivated" and to remove it from the stakeholder's inventory.

In the page, deactivation reason must be chosen. If the deactivation reason is "Other" then "Explanation" field is necessary, and the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are accepted by using "Send Notification" button.

**DEACTIVATE**

**DEACTIVATION PARAMETERS**

Deactivation Reason  
Damaged unit

Explanation

---

**UNIT INFORMATION**

From File	Example .csv file		
Datamatrix			
GTIN (*)	SN (*)		
Batch Number (*)	Expiry Date (*) dd/MM/yyyy		
<span style="margin-right: 10px;">+ Insert</span> <span>Send Notification</span> <span>✖ Delete</span> <span>☰</span>			
GTIN 62899788673029	SN SN1124	Batch Number BNTEST1100	Expiry Date 30/11/2018

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

**DEACTIVATE**

**NOTIFICATION RESULTS**

✓ Notification is succeeded. Please check products status.

i Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
For the result of unit operations, download the result file.

[Download](#)

[Back To Notification Step](#)

## Deactivation Cancel

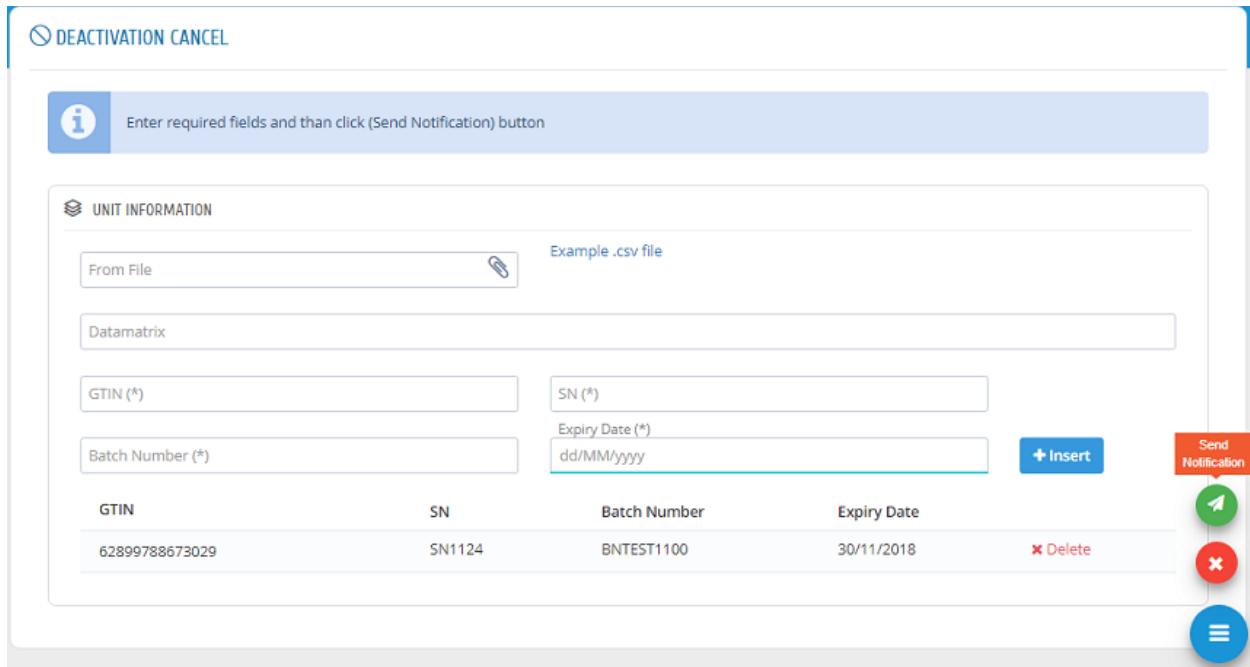
Deactivate Cancel page is used to cancel a Deactivate Unit operation. By this operation, the unit is registered in the previous stakeholder's inventory again.

In the page, the units must be defined.

The units can be given by;

- ❖ ".csv" file
- ❖ Reading data-matrix of unit
- ❖ Entering GTIN, SN, Batch Number, Expiry Date field explicitly

After completing of "Unit Information", the units are accepted by using "Send Notification" button.



The screenshot shows the "DEACTIVATION CANCEL" page. At the top, there is a blue header bar with the title "DEACTIVATION CANCEL". Below it, a blue info icon with the text "Enter required fields and than click (Send Notification) button". The main area is titled "UNIT INFORMATION". It contains several input fields: "From File" with a browse icon, "Example .csv file"; "Datamatrix"; "GTIN (\*)" and "SN (\*)" with a date input field "Expiry Date (\*) dd/MM/yyyy"; "Batch Number (\*)" and a "Batch Number" input field; and a "Send Notification" button. A table below lists the entered data: GTIN 62899788673029, SN SN1124, Batch Number BNTEST1100, and Expiry Date 30/11/2018. To the right of the table are "Insert" and "Delete" buttons. At the bottom right are three circular icons: a green one with a white arrow, a red one with a white X, and a blue one with a white equals sign.

After pressing the "Send Notification", Total Unit Count, Successful Unit Count and Unsuccessful Unit Count information will be shown. To show details click on "Download".

DEACTIVATE CANCEL

NOTIFICATION RESULTS

 Notification is succeeded. Please check products status.

 Total Unit Count: 1; Successful Unit Count: 0; Unsuccessful Unit Count: 1  
For the result of unit operations, download the result file.

[Download](#)

[Back To Notification Step](#)

### Announcement & News List and Detail

Announcement & News are shown in this page for stakeholders.

Announcement and News can be accessed under the "Announcement and News" link in the menu.

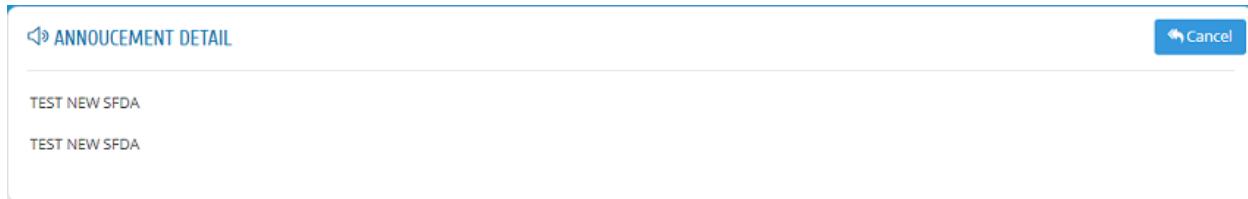
ANNOUNCEMENT&NEWS

Showing 1 to 10 of 19 entries

Type	Title	Start Date	End Date
News	SFDA Call Center 19999		
News	test		
News	test		
News	test		
News	TEST NEW SFDA		
News	English Test		
News	SFDA TEST		
News	SFDA TEST		
News	SFDA TEST		
News	SFDA TEST		

Show  entries < 1 2 >

Detailed information of selected "Announcement & News" is shown in "**ANNOUNCEMENT DETAIL**" frame.



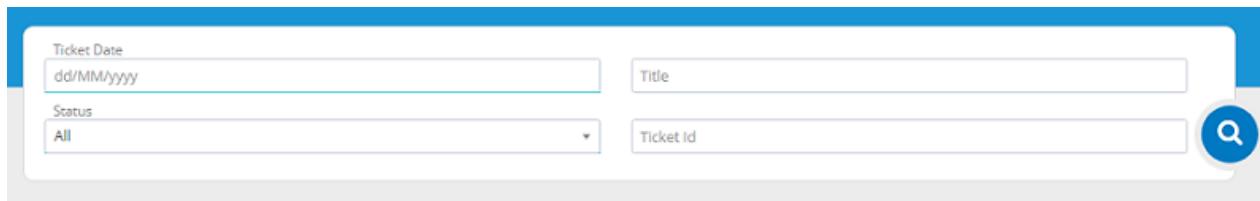
The screenshot shows a web page titled "ANNOUNCEMENT DETAIL". It contains two entries:

- TEST NEW SFDA
- TEST NEW SFDA

A "Cancel" button is located in the top right corner.

### Help Desk - Query

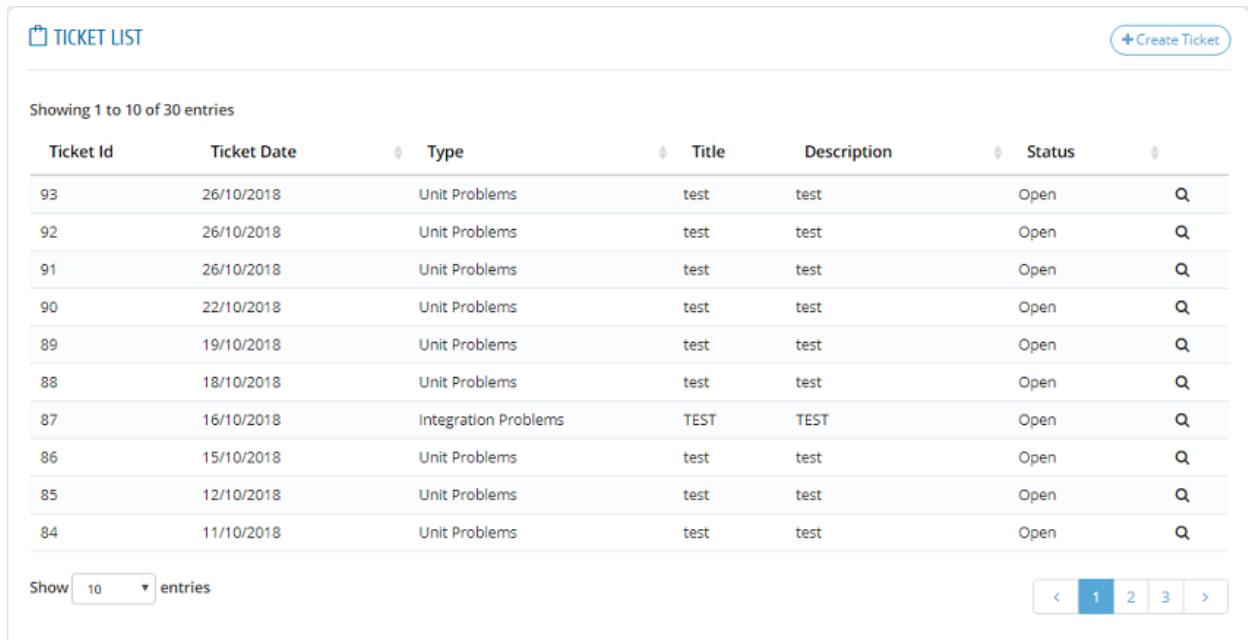
To query a ticket, "**Ticket Date and Title**" are entered, "**Status**" information is selected then pressed the "Search" button to inquiry. At least one field must be entered to make a query.



The screenshot shows a search form with the following fields:

- Ticket Date: dd/MM/yyyy
- Title: (empty)
- Status: All
- Ticket Id: (empty)
- Search button (represented by a magnifying glass icon)

After clicking the "Filter Icon", the result is shown in "**TICKET LIST**" frame.



The screenshot shows a table titled "TICKET LIST" with the following details:

Showing 1 to 10 of 30 entries

Ticket Id	Ticket Date	Type	Title	Description	Status	Actions
93	26/10/2018	Unit Problems	test	test	Open	
92	26/10/2018	Unit Problems	test	test	Open	
91	26/10/2018	Unit Problems	test	test	Open	
90	22/10/2018	Unit Problems	test	test	Open	
89	19/10/2018	Unit Problems	test	test	Open	
88	18/10/2018	Unit Problems	test	test	Open	
87	16/10/2018	Integration Problems	TEST	TEST	Open	
86	15/10/2018	Unit Problems	test	test	Open	
85	12/10/2018	Unit Problems	test	test	Open	
84	11/10/2018	Unit Problems	test	test	Open	

Show 10 entries 1 2 3 >

### Help Desk - Detail

The users are able to see detail of the tickets by clicking detail icon on the right side of the row in the "Ticket List" page.

**TICKET LIST**

[+ Create Ticket](#)

Showing 1 to 10 of 30 entries

Ticket Id	Ticket Date	Type	Title	Description	Status	
93	26/10/2018	Unit Problems	test	test	Open	
92	26/10/2018	Unit Problems	test	test	Open	
91	26/10/2018	Unit Problems	test	test	Open	
90	22/10/2018	Unit Problems	test	test	Open	
89	19/10/2018	Unit Problems	test	test	Open	
88	18/10/2018	Unit Problems	test	test	Open	
87	16/10/2018	Integration Problems	TEST	TEST	Open	
86	15/10/2018	Unit Problems	test	test	Open	
85	12/10/2018	Unit Problems	test	test	Open	
84	11/10/2018	Unit Problems	test	test	Open	

Show  entries

[<>](#) [1](#) [2](#) [3](#) [>](#)

The result is shown in "TICKET LIST" frame as follows.

**TICKET LIST**

UNIT PROBLEMS TEST TICKET [UNIT PROBLEMS]

Test ticket about unit problems

02/08/2018

Message

TEST SUPPLY()

test

31/08/2018

test

31/08/2018

TEST SUPPLY()

ddddd

31/08/2018

The users will be informed about the ticket result by an email.

 <p>الهيئة العامة للطعام والدواء Saudi Food &amp; Drug Authority</p>	
<p>Dear Ahmad Abdallah,</p> <p>Your request number 102 has been answered. You can check your request status via Drug Track and Trace System.</p> <p>Please note that this is an auto-generated email.</p>	<p>Ahmad Abdallah / المكرم</p> <p>تمت الإجابة على طلبك برقم التتبع 102. يمكنك متابعة حالة الطلب من خلال نظام تتبع الدواء الإلكتروني.</p> <p>يتم إرسال هذه الرسالة بشكل تلقائي من النظام، يرجى عدم الرد. عليها</p>
<p>© 2018, All rights are reserved, Saudi Food and Drug Authority</p>	

### Help Desk - Create Ticket

To create a new ticket, click "Help Desk" link from the menu and Ticket Creating form is opened by pressing "Create Ticket" button from the coming page. This form is filled with the appropriate values. All the mandatory/starred fields shouldn't be left empty. The ticket is sent by pressing the Save button.

 **Create Ticket**

Type (\*)

Title (\*)

Description (\*)

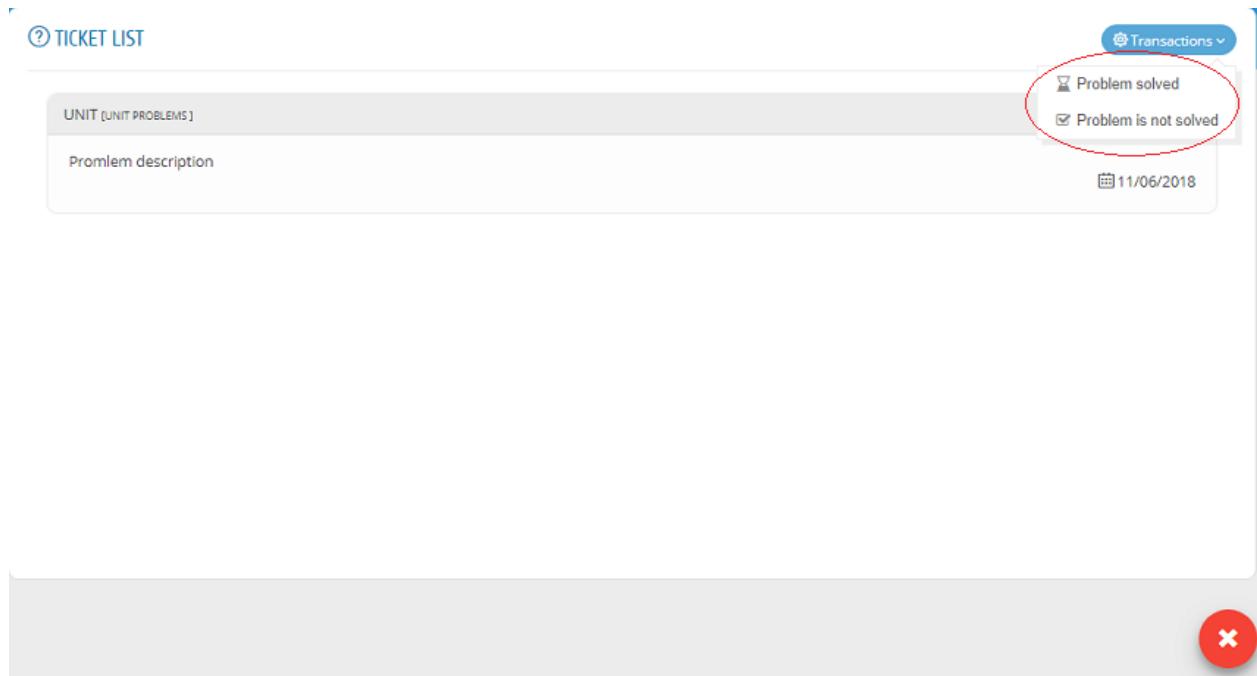
Choose a file  

✖ Close ✓ Save

### Help Desk - Ticket Transactions

Status of the tickets can be changed by the management. If a ticket status is changed by the management to "resolved" then the user is able to see the transaction button for resolved ticket and selects any of both options "Problem is solved," or "Problem is not solved"

If "Problem is solved" is selected by the user, then the ticket will be closed but if "Problem is not solved" is selected then the ticket will be re-opened in the system.

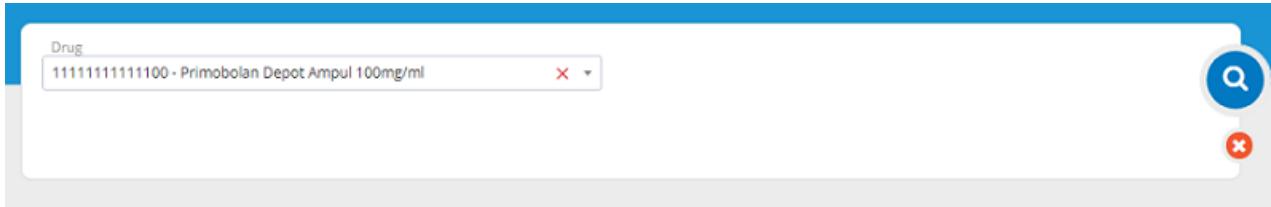


### Reporting

The Reporting page allows users to query within reports created in previously defined formats. The user can select one of the reports under this link and make a query or listing.

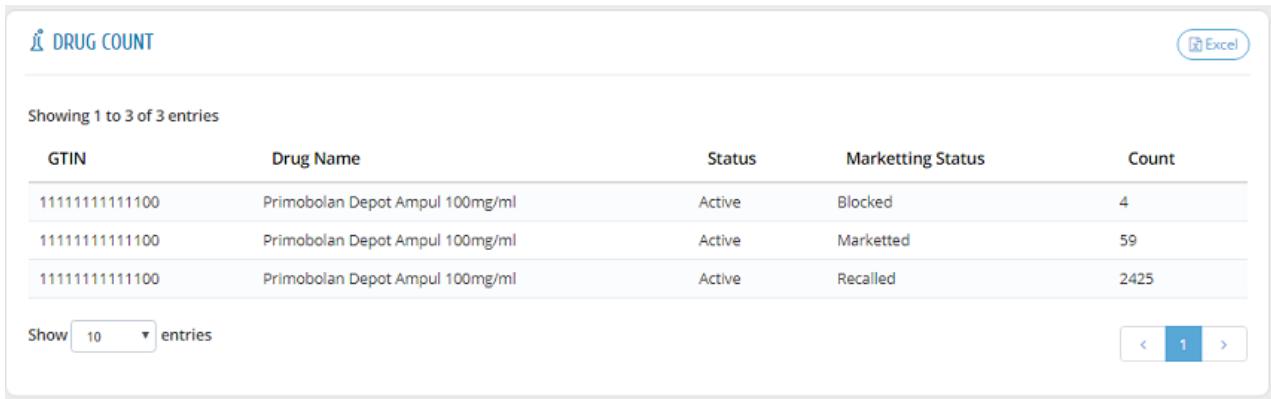
### Drug Count

"Drug Count" page can be accessed under the "Reporting" link in the menu. To query a Drug Count in your inventory, "Drug" information is selected by entering a part of GTIN or Drug Name then pressed the search button to inquiry.



A screenshot of a search interface. At the top left is a text input field labeled "Drug" containing "1111111111100 - Primobolan Depot Ampul 100mg/ml". To the right of the input field is a blue search icon with a magnifying glass. Below the input field is a red "X" button. The background is white with a light gray header bar.

The result is shown in "DRUG COUNT" frame.

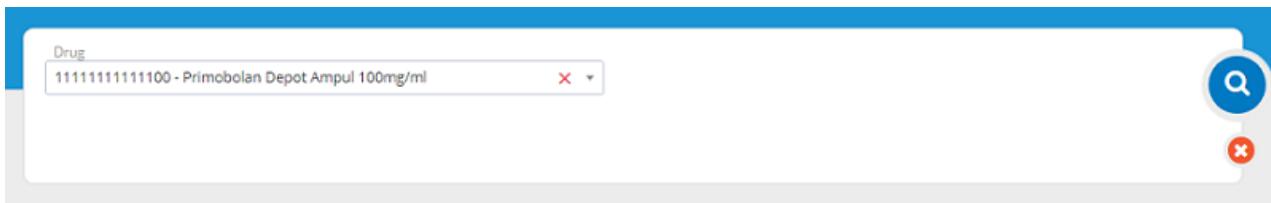


A screenshot of a table titled "DRUG COUNT". The table has a header row with columns: GTIN, Drug Name, Status, Marketing Status, and Count. Below the header, there are three data rows corresponding to the drug entered in the search. At the bottom left is a pagination control showing "Show 10 entries". At the bottom right is a navigation bar with arrows and a page number "1". The table has a light gray header and alternating row colors. The "Excel" button is located at the top right of the table area.

GTIN	Drug Name	Status	Marketing Status	Count
1111111111100	Primobolan Depot Ampul 100mg/ml	Active	Blocked	4
1111111111100	Primobolan Depot Ampul 100mg/ml	Active	Marketed	59
1111111111100	Primobolan Depot Ampul 100mg/ml	Active	Recalled	2425

### Drug List

The user can see list of his drugs in this page. To make a query in Drug List, "Drug" information is selected by entering a part of GTIN or Drug Name then pressed the search button to inquiry.



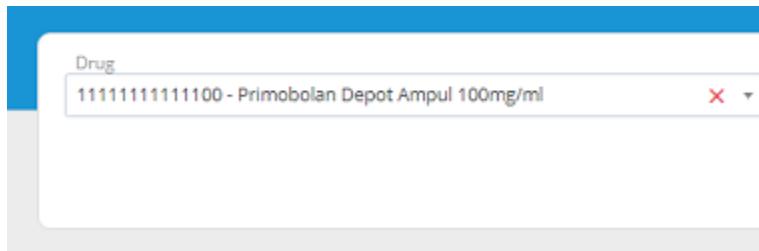
A screenshot of a search interface, identical to the one above it, showing the same search input field, search icon, and clear button. The background is white with a light gray header bar.

The result is shown in "DRUG LIST" frame.

Drug List					
GTIN	Drug Name	SN	Status	Marketing Status	Expiry Date
11111111111100	Primobolan Depot Ampul 100mg/ml	A104	Active	Recalled	26/10/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	A106	Active	Recalled	26/10/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	A194	Active	Recalled	26/10/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	A112	Active	Recalled	26/10/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	A113	Active	Marketed	30/05/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	A120	Active	Marketed	30/05/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	C101	Active	Marketed	21/07/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	C102	Active	Marketed	21/07/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	C103	Active	Marketed	21/07/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	C104	Active	Marketed	21/07/2018

### Expired Drug List

The user can see list of the expired drugs in this page. To make a query in expired drug list, "Drug" information is selected by entering a part of GTIN or Drug Name then pressed the search button to inquiry.



Drug  
11111111111100 - Primobolan Depot Ampul 100mg/ml

The result is shown in "EXPIRED DRUG LIST" frame.

EXPIRED DRUG LIST					
GTIN	Drug Name	SN	Status	Marketing Status	Expiry Date
11111111111100	Primobolan Depot Ampul 100mg/ml	A113	Active	Marketed	30/05/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	A120	Active	Marketed	30/05/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	C101	Active	Marketed	21/07/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	C102	Active	Marketed	21/07/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	C103	Active	Marketed	21/07/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	C104	Active	Marketed	21/07/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	STESTS101	Active	Marketed	04/08/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	SNTESTSN101	Active	Marketed	04/08/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	XYZ102	Active	Marketed	28/09/2018
11111111111100	Primobolan Depot Ampul 100mg/ml	AAA1234	Active	Marketed	31/08/2018

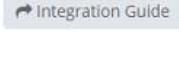
## Documents

Documents can be accessed by clicking "Documents" from the menu.

### Integration Documents

Users can access the integration guide documents by clicking "Integration Guide". Integration documents can also be downloaded by clicking "Download".

#### INTEGRATION DOCUMENTS

 Please click the Integration Guide button to reach the document. 

 Please click the Download button to download Integration Documents zip file. 