GRIGOR ARABYAN

Unit 1 22A Aram Khachatryan Street Yerevan Armenia 0012 | +37455131333 | grigorarabyan@yahoo.com

OBJECTIVE

I am a young professional seeking an opportunity in the field of Programming. I believe I could play an integral role in maintaining a strong healthy culture and high performance standards using my analytical ability and interpersonal skills. I would like to grow personally and professionally in the field of Programming.

PROGRAMMING SKILLS

- Programming Languages: Python , C++(basic understanding)
- Web Technologies: Django, HTML, CSS
- Python Libraries: requests, pillow , BeautifulSoup ,NumPy, tkinter
- Working with Databases: PostgreSQL, sqlite3, SQL
- Working with Git/GitHub , Heroku, DigitalOcean
- Knowledge of user authentication and authorization
- Extensive knowledge of Linux/Ubuntu , Windows operating systems

MY PROFILES

- https://github.com/Arabyan
- https://www.linkedin.com/in/grigor-arabyan-69aa54149/

EMPLOYMENT HISTORY

DELUXE HOTEL LLC

DELUXE HOTEL- Managing Director   *Dec 2016- Current*
Yerevan, Armenia
<u>Executive Management</u>

- Supervise work at all levels (receptionists, kitchen staff, maids, office employees etc.) and set clear objectives;
- Plan activities and allocate responsibilities to achieve the most efficient operating model;
- Manage budgets/expenses, analyze and interpret financial information and monitor sales and profits;
- Develop and implement an intuitive and efficient marketing strategy to promote the hotel's services;
- Communicate with customers when appropriate (welcome them in the facilities, address their complaints, find solutions to problems, offer information etc.);
- Deal with maintenance issues, shortages in staff or equipment, renovations etc.
- Collaborate with external parties such as suppliers, travel agencies, event/conference planners etc. to obtain larger market share;
- Inspect facilities regularly and enforce strict compliance with health and safety standards.

DELUXE HOTEL- Operations Manager   *Jul 2014- Dec 2016*
Yerevan, Armenia
<u>Operations</u>

- Recruit, select, train, assign, schedule, coach, counsel and discipline employees;
- Daily and Monthly Financial Reporting to Management;
- Forecast requirements; prepare an annual budget; schedule expenditures; analyze variances; initiating corrective actions;
- Analyze process workflow, employee and space requirements and equipment layout; implement changes;
- Maintain safe and healthy work environment by establishing, following and enforcing standards and procedures; complying with legal regulations;
- Organization of master classes and training modules for employees to ensure high level of customer

satisfaction;
- Accomplish operations and organization mission by completing related results as needed
- Manage staff levels, wages, hours, contract labor to revenues;
- Establish contracts and pricing and ensuring proper maintenance and serving as primary liaison with utilities and local government agencies, such as fire, police, health and safety agencies and partners;
- Manage relationships with key operations vendors and other stakeholders;
- Communicate customer issues with operations team and devise ways of improving the customer experience, including resolving problems and complaints;
- Work closely with GM and management team to set and/or implement policies, procedures and systems and to follow through with implementation;
- Communicate all operating policies and/or issues at department meetings;

EDUCATION

Basic IT Center –HTML/CSS   Course   Nov 2017 - Dec 2018

Basic IT Center –Python (Basics) /Python(Advanced)   Course   Apr 2018- May 2018
Yerevan, Armenia

Armenian Code Academy - Introduction To Programming (C++) Course   Apr 2018- May 2018

Armenian Code Academy – Python Course   Jul 2018 – Oct 2018

Armenian Code Academy - Django Course   Oct 2018 – Dec 2018
Yerevan, Armenia

Bachelor's Degree in Applied and Financial Mathematics– Yerevan State University   Sep 2012 – Jul 2017
Yerevan, Armenia

High School Diploma- High School No 112 named after Shavarsh Simonyan   Sep 2001- Jun 2012
Yerevan, Armenia

PROFILE

- Extensive knowledge and experience in Customer Service, Hospitality Management.
- Able to perform well under stressful conditions and driven to demonstrate exceptional results.
- Strong supporter of KPI accountability and target ownership.
- Extremely articulate with the highest of professional standards.
- Languages: Armenian (native), Russian (native), English (fluent).