## CANYON GATE AT NORTHPOINTE OA, INC.

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Introducing the new online payment site for Canyon Gate at Northpointe.

Mutual of Omaha Bank has migrated payment to <u>MutualPay<sup>SM</sup> Property Pay</u>, their new payment site, makes it simple, quick and easy for you to make a one-time payment or create a flexible payment schedule. There is also a mobile application available for payments.

If you are currently making your payments from the Mutual of Omaha Bank online payment site, please delete any bookmarked or saved links and replace with <a href="https://www.mutualpaypropertypay.com">https://www.mutualpaypropertypay.com</a>.

Please note you will need to provide the <u>Association ID</u> (<u>CGN</u>) and the <u>Management Company ID</u> (<u>3141</u>) in fields where requested.

## **Action Required**

If you have payments scheduled in the previous payment site. To avoid duplicate payments, please take the following steps. After setting up a new schedule at <a href="mutualpaypropertypay.com">mutualpaypropertypay.com</a>, please visit the previous site and delete any payment schedules. You can also print a copy of your payment history for your records.

It is easy to set up a flexible payment schedule on <u>mutualpaypropertypay.com</u>. You can now create a schedule for multiple properties, choose from a fixed or variable dollar amount, and choose any end date. Additional fees may apply to online or app payments.

## **Additional Payment Options**

- Mail your payment by simply placing your <u>CHECK AND COUPON</u> in the envelope provided, put a stamp on the envelope, and drop it in the mail. Please do not use staples or paperclips and do not fold your payment documents. <u>Also, allow a few extra days for the mail to be received at our lockbox facility.</u>
- Use Bill Payment services provided through your banks online banking product (if available). When selecting this method of payment you must list the Name of your Association, property account number, P.O. Box 52357, Phoenix AZ 85072-2357 as the address for your payment. It is very important you list your complete account number, as it appears on your statement.
- You may drop your payment at the Association's office in the drop box to the left of the entry door. Please include your payment coupon and make sure your property address is also included on your check or money order.

Canyon Gate at Northpointe Owner's Association Board of Directors