

## Guest Folio

**Client:** Campus Ministry (CMO)

**Guest Name:** Adrian Rainier Fabian

**Designation:** Student (SITEO)

**Address:** Imelda, Zamboanga Sibugay

**Mode of Payment:** Bill to Finance

### Account Title: Room Fee

| Date            | Reference Number | Description     | Base Charge | Balance |
|-----------------|------------------|-----------------|-------------|---------|
| 10.12.24        | Reservation Fee  | Reservation Fee | 500         | 500     |
| 10.14.24        | Room Fee         | Room Fee        | 1300        | 1300    |
| 10.15.24        | Room Fee         | Room Fee        | 1300        | 2600    |
| 10.16.24        | Room Fee         | Room Fee        | 1300        | 3900    |
| Ending Balance: |                  |                 |             | 3900    |

### Account Title: Venue Fee

| Date            | Reference Number | Description | Base Charge | Balance |
|-----------------|------------------|-------------|-------------|---------|
| 10.15.24        | Venue Fee        | Venue Fee   | 500         | 500     |
| 10.16.24        | Venue Fee        | Venue Fee   | 500         | 1000    |
| Ending Balance: |                  |             |             | 1000    |

**Total Balance:** 5400

**Folio No.:** 001

**Status:** Active

**Room No.:** Room 203

**Venue Name:** Hall A

**No. of Pax:** 1

**Check-In:** 10.14.24

**Check-Out:** 10.16.24