TRAINING MANAGEMTN SECTION

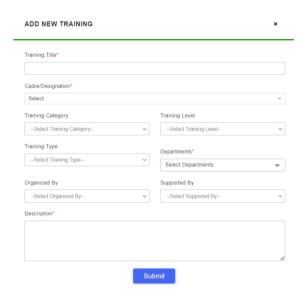


"Training Management" section is the main and the most important section of the Training Management System. In this section the user can

- 1. Add/create a NEW training
- 2. Add data/details of PAST trainings

NEW TRAINING

NEW trainings are defined/outlined in this section.



Following information is captured for training description

- Training Title
- Training Category
- Training Level
- Training Type
- Training Department
- Training Organized by & Training Supported by
- Description of the training

PAST TRAINING

PAST trainings' data is entered in this section.



This section is designed to help users enter data in any form or format. It is understood that past trainings' data will not be available as a comprehensive and complete set of information therefore "PAST TRAININGS" form is designed to be flexible to allow data entry of all sorts of partial or inadequate training evidences.

