

In quest of challenging opportunities in **Purchase** with a leading organization of reputed history within country or abroad.

Work Experience (Total: 09 Years 04 months)

1. Working with Senvion Wind Technology Pvt Ltd – Head office since April 2023 – present as Sr Engineer Purchase.

Job Description:

- Seeking reliable vendors or suppliers to provide quality goods at reasonable prices.
- Negotiating prices and contracts.
- Reviewing technical specifications for electrical, hardware, mechanical internals, fasteners and other Wind mill tower related products.
- Procurement of material like MS sheets, electrical components, tube lights, cables, laptops etc.
- Supporting design team in developing new/alternate product, also identifying alternate vendor source for achieving cost effective purchases.
- Craft negotiation strategies and close deals with optimal terms.
- Team handling and forecasting upcoming demand.
- Maintaining inward & outward register for inventory management.
- Handling global procurements from prestigious suppliers across the globe viz China, Denmark & Germany.
- Stock audit conducting and reporting.
- Extracting data and releasing purchase order through SAP HANA – S4 systems.

2. Working with ARNEG INDIA PVT. LTD since April 2019 – Feb 2023 as Purchase & Store Manager.

Job Description:

- Seeking reliable vendors or suppliers to provide quality goods at reasonable prices.
- Negotiating prices and contracts.
- Reviewing technical specifications for electrical, hardware & refrigeration products.
- Procurement of material like Evaporator and condenser coils, copper tubes, metal sheets, glass, wood, compressors, Outdoor units, copper fittings, ss fittings etc.
- Procurement of IT related materials like server, Laptops, cell phones etc.
- Determining quantity and timing of deliveries.
- Team handling and forecasting upcoming demand.
- Maintaining inward & outward register for inventory management.
- Handling import of refrigeration parts & cabinets.
- Stock audit conducting and reporting.
- Extracting data and releasing purchase order through systems.

2. A competent professional with 5years 3months of experience since Dec2013 – March 2019 with Latika Heat Exchangers, Mumbai as Procurement Officer .

Key operations Areas:

- Assisting in the management of team workload
- Ensure the smooth administration of work through proper communication with the operations team

- Conducting successful audits of 5S.
- Monitoring individual and team performance
- Highlight any concerns to Operations Manager
- Optimize operations through continuous process improvement
- Providing technical knowledge, guidance and mentoring to Operations Executives

Purchase management:

- Setting up the weekly, monthly, quarterly procurement plan.
- Development of alternative local sources for imported raw materials which helps in cost saving.
- Procurement of materials like copper tubes, metal sheets, Aluminium sheets, refrigerant gas, automation equipment's etc.
- Planning and budgeting of purchase functions, involving cost estimation, contract negotiations.
- Implementing systems to avoid situations like over-stocking or out-of-stock which cause production and financial losses.
- Developing reports on procurement and usage of material for top management.

Key Skills

- Good knowledge of **stock audits , Inventory management, procurement procedures.**
- Sound knowledge of Basic Operating Software like **SAP HANA S4, Microsoft Word, PowerPoint, and Microsoft excel.**

Academic Details

- **MMS** in Operations from SAS College of management & research (Mumbai university) 2017 with 67%.
- **B. Tech** (E&TC engineering) from SH Jondhale college of engineering (Mumbai University) 2013 with 60%.
- **12th** (Science) RKT college of science, Ulhasnagar, Mumbai in 2006 with 72%.
- **10th** from K.C Gandhi school, Kalyan in 2004 with 72%.

Achievements

- Felicitated by **Padmashri P.V. Sindhu** for “**Excellence in Badminton**” for **Corporate badminton leagues.**
- Organized “**PRESSFIT district badminton championship 2016, 2017, 2018,2019 & 2020**” tournament in co-ordination with **Thane district badminton association.**
- I have participated in plenty of sports activities also secured **first position in Inter College Football Competition, Inter College Cricket Competition, Badminton Annual Sports Tournament** and Many more.
- Won gold medal in **CORPORATE INDOOR GAMES 2017(BADMINTON).**

Personal Details

Date of Birth: 1st may 1989
 Permanent Address: Lok udyan complex, c3 wing, flat no 001/002, near sanglewadi, Kalyan (w).
 Languages Known: English, Hindi & Marathi.

I hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief.

Date:

Place: Kalyan

ANAND TIWARI