

ABHISHEK P

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City: Bangalore, Karnataka.

PROFILE SUMMARY

Result-oriented Project Management individual with a proven track record in managing clients across various industries, optimizing project operations, and driving business expansion. Adept at project planning, project coordination, consulting, and strategic planning, with proficiency in tools like Microsoft Project, Primavera P6, Tableau, Asana, and Rocketlane. Excellent communication skills, fostering collaboration among stakeholders and ensuring operational efficiency for project success.

RELEVANT SKILLS

- Project Management
- Project Control
- Business Development
- Consulting
- Contracts Management
- Procurement
- Managing Client Relationships
- Microsoft Project, Primavera P6, Asana, Trello, Rocketlane.
- Microsoft Office Tools, AutoCAD, Revit Architecture,
- SAP Hana, Power BI, Tableau, Auto Plotter (Road Estimator),

PROFESSIONAL EXPERIENCE

Company: Wishup (Consulting | April 2022 - Present)

Position: Project Management Officer

Responsibilities:

- Spearheaded Project Management services for multiple US-based clients pertaining to different industries, ensuring seamless project execution and client satisfaction.
- Management of client's project portfolio by developing baseline schedule, resource allocation, and strategically aligning elements for the overall success of each project.
- Proactively identified and assessed potential project risks, implementing strategic mitigation strategies that significantly enhanced project outcomes.
- Delivered regular, comprehensive updates and reports on project status, milestones, and key performance indicators to both stakeholders and the leadership team.
- Optimized resource allocation, including personnel, budget, and technology, to strategically support project objectives.
- Earned multiple commendations from clients across diverse industries for the successful alignment of operations and delivery teams, implementing agile methodologies that significantly improved processes and project outcomes.
- Star Employee of the year 2022-23.

Company: Eagle Infra India Limited, Mumbai (Sept 2021 – April 2022)

Position: Assistant Manager – Contracts and Planning.

Projects: Multiple projects related to **Roads, Metros, Treatment Plants, Residential & Tolls (O&M).**

Responsibilities: Drafting Contractual letters of multiple ongoing projects, preparing documents for Claims, Raising Claims/ Notices in line with Contract Agreement, Negotiations & Resolution of contractual disputes with clients, Close monitoring of correspondences of projects in view of futuristic Claims/ Disputes, Developing Master Schedule of the project, Bridging the gap between Planning & Execution teams with respect to Contract Agreement, Project life cycle management.

Company: APCO Infratech Private Limited, Gurgaon (May 2019 – Sept 2021)

Position: Assistant Manager – Planning & Contracts.

Project: DELHI-MUMBAI EXPRESSWAY Package-1&2 (2312 Cr.)

Responsibilities:

- Developed Master Schedule of the project using Microsoft Project (MSP), coupled with resource allocation for optimal project planning and meticulously planned the execution of key structures, ensuring strategic alignment with project objectives.
- Spearheaded the coordination of material resources for seamless project execution, demonstrating a commitment to timely procurement and resource optimization.
- Proactively monitored and tracked project progress, consistently aligning activities with the baseline schedule to maintain project timelines.
- Prepared insightful cost and schedule forecasts for informed decision-making.
- Generated Daily Progress Reports (DPR), Monthly Progress Reports (MPR) and Quarterly Progress Reports (QPR) for both the Client and Headquarters,
- Cultivated and maintained strong client relationships, exhibiting effective communication skills and responsiveness to client needs especially with NHAI.
- Expertly handled Extension of Time Claims and Change of Scope Claims.
- Played a vital role in the successful implementation and upgrade of the DATA LAKE for NHAI, collaborating effectively with external consultants, notably KPMG.
- Compiled and presented Contract Appreciation Documents (CAD) for comprehensive project understanding and assessment.
- Identified and addressed contractual issues and causes of delay, engaging in effective contractual correspondence with Clients and Consultants to navigate challenges and secure contractual entitlements.

Company: Shapoorji Pallonji and Company Private Limited, Mumbai (April 2018 – June 2018)

Position: Trainee

Project: RUNWAL BLISS - Residential Township (253 Cr.)

Responsibilities: Detailed study of Contract clauses, Scope of work, Architectural and Structural drawings, assisted in various Execution works like Shuttering works (Aluminium Formwork System), Reinforcement checks, Concreting, AAC Block work, Gypsum Plastering, etc., Internal and Client Daily Progress Report, Daily Labour Report and MIS updates.

EDUCATION

- Post Graduate in Advanced Construction Management- PGPACM (2017-2019) CPI - 8.37
National Institute of Construction Management and Research, Pune
- B.E - Civil Engineering (2013-2017) CGPA - 8.81
NMAMIT, Nitte, Karnataka

SOFT SKILLS

Communication, leadership, detail-oriented, pro-active, problem solving, teamwork, and analytical skills.

CERTIFICATION COURSE/ WORKSHOP

- Certified in **Six Sigma Green Belt**
- Certified in **Microsoft Power BI**
- Certified in **Financial Modelling and Valuation**
- Certified in **Agile Development Practices**
- Certified in **SAP ERP Essential Training**
- Certified in **Smart Cities: Solving Urban Problems Using Technology**
- Certified in Revit architecture 2015 by AUTODESK.

LANGUAGES

- English
- Hindi
- Kannada
- Tulu