



# AKSHAYA KUMAR

🏠 A1, Sabari Nestles, Poochiur Road, NSN Palayam, Coimbatore 31.

☎ 7871936600.

✉ akshaya.ece1418@gmail.com

## Carrier Objective

To enhance my professional skills in a dynamic and challenging workplace and to move with the cutting edge of technologies to flourish my knowledge.

## Experience

### Overall experience of 5 years

- Worked as a **Consultant** at **Cherryroad Services India** from May 2023 to present date
- Worked as an **Associate Consultant** in Oracle Cloud – Payroll (Functional) at **Cherryroad Services India** from April 2021 to May 2023
- Worked as a **Process Associate** at **Amazon Development Centre** from May 2019 to January 2021

## Skills

- MS Office tools
- MySQL (Basics)

## Roles and Responsibilities

### Cherryroad Services India

- To configure Core HR setups
- To configure HCM Payroll module setups as per requirements
- To create payroll elements and map it with the payroll
- To generate pay slips
- To create test scripts for Payroll modules of HCM and ERP for the end users
- To create workflows in Apty Studio Software

### Amazon Development Centre

- To handle Amazon.com account of North American customers
- To handle Amazon orders and amount transactions
- To provide refunds and replacements
- To handle veteran customers
- To explain the customers regarding the deals and promotions
- Handle customers through emails, chat and calls
- To follow up with the customers regarding the requested service

## Achievements/Awards

- Been appreciated for completing the **DocuSign** Certification from the **DocuSign University** within the prescribed time
- Promoted from Associate Consultant to Consultant on May 2023
- Been appreciated and awarded for the **Best Performance** during the peak season at **Amazon**

## Certification

- DocuSign Certification
- OTBI Reports
- Oracle HCM Cloud Payroll Training

## Academic Profile

- Completed BE Electronics and Communication Engineering at SNS College of Engineering, Coimbatore with CGPA 6.95 (2014-2018)
- Completed HSC in AVB Matriculation Higher Secondary School, Coimbatore with 86% (2012-2014)
- Completed SSLC in MMB Matriculation School, The Nilgiris, with 94% (2011-2012)

## Strength

- Quick learner
- Team worker
- Good Listener

## Hobbies

- Making handicrafts
- Pencil sketching
- Photography

## Personal Details

Father's name : Mr. M.K.  
Kumar DOB : 02-07-1996  
Languages known : English, Tamil

## Declaration

I hereby declare that the above-mentioned information is true to the best of my knowledge.

(AKSHAYA KUMAR)

Date :  
Place : Coimbatore