A LOKESH

Mobile: +91-7991311456

E-Mail: alokeshdev1456@gmail.com

SharePoint Administrator /Developer

Career Objective*:*

SharePoint Developer cum Administrator with 5 years of experience in broad range of IT Technologies and expertise in Development of solutions, administrating and troubleshooting internet, intranet and extranet-based websites using SharePoint technologies looking for change to have a career growth and all-round development of the industry.

Gist of Experience:

- ❖ Experience in Creation of Sites, Lists, Document Libraries, Site Columns, Site Content Types, Pages, Hub-sites.

- ❖ Experience in administering the Sharepoint Sites in On-Premises and Online

- ❖ Experience in Configuring of Permissions to the respective users in Sharepoint Sites.

- ❖ Experience in customization of sites with Out-of –box Webparts .

- ❖ Experience in Customization of Pages through wikipage, webpart pages and site pages.

- ❖ Experience in Creation of Powerapps.

- ❖ Experience in Creation of Power automate Flows.

- ❖ Experience in Migration of Structure and Content using Sharegate Tool.

- ❖ Working experience in 24*7 client support and production server support

- ❖ Good experience in SharePoint Administration **(**SharePoint2013,2016)

- ❖ Experience in SharePoint 2013 features and terminology

- ❖ Hands –on Experience in Resolving Client and Server Issues in SharePoint

- ❖ Good experience in installation and configuration &SharePoint 2013

- ❖ Hands-on experience in Farm installation, Configuration, Customization, administering and managing SharePoint Server 2013 and 2016

- ❖ Experience SharePoint migration from SharePoint 2013 to 2016

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❖ Good Experience in Installations and Deployment of Services Packs and Cumulative Updates for SharePoint 2013/2016 Servers

❖ Experience in installation and configuration of Active Directory and Internet information Server

❖ Experience in Central Administrations and Restore of the SharePoint Sites.

❖ Actively involved in troubleshooting SharePoint 2013 and 2016 Server Level issues and Monitoring.

❖ Experience in configuring and working with my sites, User profiles, Excel Services.

❖ Knowledge in Customization of forms through SPFx web parts.

❖ Knowledge on Infopath forms, Nintex Forms and Power BI

❖ Knowledge on Powershell Script.

Experience with the Organizations:

a. Worked as Sharepoint Developer cum Administrator at Milestone Technology Pvt Ltd, from November, 2022 to April, 2024 in Hyderabad.
b. Worked as SharePoint Developer cum Administrator at Infosys pvt Ltd, from June, 2021 to May, 2022 in Bangalore with the payroll Collabera Pvt Ltd, in Bangalore.
c. Worked as SharePoint Administrator at Codec Softtech Pvt Ltd, from May 2018 to June, 2021 at Bangalore.

Education Details :

✓ Graduated with BBA at Acharya university (Bangalore), in 2018

Technical skill profile:

1. Sharegate Tool
2. Sharepoint Administration
3. Office 365,Powerapps,Powerautomate
4. Scripting Skills(Javascript, HTML, CSS)
5. SharePoint 2010, SharePoint 2013, SharePoint 2016
6. Services now tool
7. Internet Information Server (IIS 8.5/8.0/7.0/ 6.0), Active Directory
8. Nintex Workflows, InfoPath

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Projects:

Project #4	Amgen –Horizon
Role	SharePoint Developer / Administrator
Team Size	09
Technologies	Office365, Powerapps ,Powerautomate

Description*:*

Amgen is one of the world's leading biotechnology companies. Amgen is a values-based company, deeply rooted in science and innovation to transform new ideas and discoveries into medicines for patients with serious illnesses. Amgen-Horizon is the project about mainly development of customized Approval Request forms using Powerapps and their responsiveness using Powerautomate flows to categorize the content for the client using approval flows.

Responsibilities:

I. Analysed, developed and customized the Powerapps Forms which are earlier in Nintex.

II. Approval request form is the one which has been developed in powerapps to request the approval from the higher authorities

III. Connected the Powerapps forms to Powerautomate flows to get the approvals from the client side.

IV. Worked on customizing the forms using different controls like Gallery, Data table etc. and also configuring the form with cascading dropdown functions, and sort function.

V. Worked on Patch function to partially submit the data and Submit form functions to completely submit the data from powerapps to SharePoint List which is a data source.

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Project #3	Lanxess
Role	SharePoint Administrator
Team Size	9
Technologies	Office 365 Licenses, Migration, InfoPath License, SharePoint online Sites & 2016 site, SharePoint Designer. Site permission request, Nagios Monitoring Tool access.

Description:

        Lanxess AG is a German specialty Chemicals Company based in Cologne, Germany that focus on customers' requirements in order to drive progress and reliably provide innovative product, material and service solutions. The Project is about Resolution of issues raised in the formof tickets regarding the license provision, access provision, Migration operations, and InfoPath key activation in administrative stream

Responsibilities:

➢ Creation of SharePoint online Sites & SharePoint 2016 Sites

➢ Personal Site And my site – Creation

➢ Provisioning of Enhancement in Extension of Storage in SPO and SP2016

➢ Provisioning of Site permission request & Global business services requests

➢ Worked on SharePoint Designer – Enable / Disable features

➢ Assigning the Office 365 Licenses

➢ Involved Migrating from SharePoint-2007 to SharePoint-2010

➢ Provisioning to Nagios Monitoring Tool access

➢ InfoPath issues * InfoPath License Key activation resolution

➢ Power Bi issue resolution.

A LOKESH: SharePoint Administrator / Developer

Project #2	Gate Gourmet.
Role	System Administrator
Team Size	5
Technologies	SharePoint 2013, troubleshooting SP -2013 Server Level issues, Active Directory, Developed Sites - Team Sites, Views, Alerts and Lists in SharePoint 2013. Web Application- SP 2013, Installation and Configuration – Sp 2013 .

Description:

Gate Gourmet is the leading independent provider of airline catering and provisioning services. If your needs are land-based, Gate Gourmet provides catering and provisioning solutions for passenger rail service, airport lounges, convenience stores and related establishments. Working with our customers and business partners, we create innovative offerings that delight the senses and make for a memorable dining experience, in the air and on the ground.

Responsibilities:

➢ Involved in the Installation and Configuration of SharePoint 2013.

➢ Managing Users and Group Accounts, Creating Site collection

➢ Created Web Application and Site Collection in SP 2013

➢ Worked on Configuration of Service Applications and services on SharePoint 2013 servers

➢ Involved in Backup and Restore of the SharePoint Sites and Scheduling Back Up for sites

➢ Create permission levels, Grant permissions to users, Define a custom permission levels

➢ Used Active Directory for creating User, groups and integrated with Central Admin

➢ Adding users and Groups for site, monitoring server

➢ Implement an effective Backup and Recovery strategy

➢ Actively involved in troubleshooting and Monitoring SharePoint 2013 Server Level issues

➢ Deployed and customized collaborative and publishing site collections, sites, web parts, document libraries, lists, and views.

➢ Set up and provided day-to-day end-user support through email support in a collaborative team environment.

➢ Developed Sites, Team Sites, Views, Alerts and Lists in SharePoint 2013.

A LOKESH: SharePoint Administrator / Developer

Project #1	National Grid
Role	System Administrator
Team Size	5
Technologies	Migrating from SharePoint 2010 to 2013, Troubleshooting issues, SQL Database server 2012/2008, Backup and Restore of the SharePoint Sites, monitoring server, SP- server 2010 and SharePoint 2013.

Project Description:

National Grid plc is a British multinational electricity and gas utility company headquartered in London, United Kingdom. Its principal activities are in the United Kingdom and northeastern United States. It is international electricity and Gas Company and one of the largest investor-owned energy companies in the world. They play a vital role in providing energy to many stats across the northeastern U.S. and Great Britain in an efficient, reliable and safe manner.

Responsibilities: `

➢ Installation and Configuration of SharePoint server 2010 and SharePoint 2013.

➢ Involved Migrating from SharePoint 2010 to SharePoint 2013.

➢ Troubleshooting issues and providing a feasible resolution to clients during

➢ Installation and Configuration of SQL Database server 2012/2008.

➢ Involved in Backup and Restore of the SharePoint Sites and Scheduling Back Up for sites.

➢ Managing Authentication Providers and Permissions and Managing User Accounts and Roles

➢ Setting up Security Groups, and Site Templates.

➢ Adding users and Groups for site, monitoring server

➢ Creating and Configuring Anonymous Access for Intranet and internet sites.

Declaration
Hereby the information provided above is true to the best of my knowledge and diligence.

LOKESH .A
Signature and Date