

# AMRUTA GHOLAP

## SCRUM MASTER



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*Experienced Scrum Master skilled at leading teams and delivering projects using Agile methodologies, with a strong focus on training and implementing agile practices.*

### CORE COMPETENCIES

- Agile Project Management
- Team Collaboration
- Risk Management
- Change Management
- Process Improvement
- Leadership Development
- Performance Metrics
- Continuous Integration
- User Story Mapping
- Release Planning

### DOMAIN EXPERTISE

- Agile Methodologies (Scrum, Kanban)
- Sprint Planning and Retrospective Meetings
- Stakeholder Management
- Project Management
- Quality Assurance
- Budget Management
- Jira

### EDUCATION

- Jun 2017:** Bachelor of Engineering (Electronics Engineer); from Lokmaya Tilak College of Engineering
- Jun 2014:** Diploma (Industrial Electronics); from Bharati Vidyapeeth

### CERTIFICATIONS

- Professional Scrum Master I
- Embedded Systems & Automation ALC

### PERSONAL DETAILS

- Date of Birth:** 15<sup>th</sup> September 1994
- Languages Known:** English, Hindi & Marathi
- Address:** Pune-411028, Maharashtra

### PROFILE SUMMARY

- Over **4 years of experience as a Scrum Master**, specializing in **Agile methodologies** such as **Scrum and Kanban**
- Extensive knowledge and expertise** in Sprint Planning, Retrospective Meetings, Stakeholder Management, Project Management, Communication and Facilitation, Time Management, Quality Assurance, Coaching and Mentorship and Budget Management
- Skilled in **training and upskilling teams to adopt an agile way of work**, resulting in improved efficiency and productivity
- Proven ability to **lead cross-functional teams and coordinate with stakeholders** to ensure the successful launch of projects
- Strong focus on fostering effective communication, team-building and continuous improvement to enhance team morale and drive project success

### WORK EXPERIENCE

#### Jan 2019 to Present | Spatial Data Specialist I | Here Solutions India Private Ltd., Airoli

- Conducting Agile ceremonies** like daily stand-ups, sprint planning, sprint retrospectives, demos, and reviews to guarantee the achievement of objectives and adherence to project timelines
- Overseeing **stakeholders in India and Germany** by organizing daily stand-ups and coordinating weekly status reports
- Managing a **diverse team of 15 members** from different functional areas (engineering, product, sales, support) and collaborating with stakeholders to ensure a successful project launch
- Enhancing team morale by leading team-building activities, fostering transparent communication, and cultivating a culture of continuous improvement
- Assisting other Scrum Masters and Product Owners** in maintaining an up-to-date Scrum backlog with relevant information and the latest sprint updates
- Managing and resolving conflicts within the team**, evaluating and addressing issues to ensure projects are completed successfully
- Conducting **quality checks on data input to validate accuracy** and ensuring adherence to the complete process, analyzing team performance closely to drive operational efficiency
- Supervising assigned projects and coordinating with team members and subject matter experts (SMEs) to maintain workflow and meet client deadlines
- Monitoring project dashboards and **providing regular insights to the PL/PM through weekly/monthly reports**, while maintaining project document repositories such as **SharePoint, JIRA, and Confluence**
- Acting as a bridge between the Data Team and various stakeholders**, ensuring clear and effective communication of project status, risks, and dependencies
- Taking responsibility for **maintaining maps in the APAC and MEA regions using internal GIS software and data sources**

### ACCOMPLISHMENTS

- Best Performer Award-** This award was received on **July 7, 2022**, at Here Solutions India Pvt. Ltd.; it recognizes exceptional performance and achievement
- Spot Recognition** - This recognition was received on **June 1, 2023**, at Here Solutions India Pvt. Ltd.; it acknowledges outstanding contributions and achievements made at a specific moment in time