

AJAY KUMAR SHANKAR

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CHENNAI INDIA

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Professional Summary

Analytical and detail oriented technical Writer / illustrator with over 6 years of broad experience in technical documentation. Experience in aerospace, automobiles, rail transport, heavy equipment machinery, with language skills. Can work independently or in a team environment and willing to adapt to new technologies. In short, possess all qualities to be a key asset to the organization.

Skills

- CATIA
- Arbortext Editor, XML editor, Framemaker
- PTC ISODRAW
- SOLIDWORKS& SOLIDWORKS COMPOSER
- Adobe illustrator
- Adobe InDesign, PageMaker
- Adobe Photoshop.
- Adobe Package

Work History

LEAD TECHNICAL WRITER, 11/2021 - Current
NewAge Products Inc, Mumbai, India

- Prepared and revised technical documents installation instructions, illustrations, operations and maintenance manuals.
- Consult with SME's, engineers on writing and illustration requirements, formatting specifications and managed delivery deadline.
- Managed a team , plan , estimate, schedule the tasks for the team.
- Collaborated with Product development team for review.
- Created content using Adobe indesign, Solidworks Composer and Adobe illustrator.
- Created Package labels for different products in compliance to the standards.
- Created template for Installation guides and package labels.

ENGINEER (TECHNICAL DOCUMENTATION ENGINEER), 01/2019 - 11/2021
RENAULT NISSAN TECHNOLOGY & BUSINESS CENTRE INDIA PVT LTD, CHENNAI, INDIA

- Planning, organizing, writing, editing, delivering final contents with company guidelines and STE.
- Working on multiple deliverables like Operation & maintenance manual, Accessories installation manual, Owner's Manual, Parts catalogue for Renault cars.
- Creation of illustrations, graphs, installation demo video or photographs to increase the user's understanding of the manual.
- Creation of E-Learning documents using Adobe captivate and technical animations using 3D-viacomposer.
- Working with customer feedback team and focus on quality.
- Prepared the internal tracker, estimation to track the ongoing and delivered activity for the year with OTD & FTR.

DESIGN ENGINEER, 06/2017 - 01/2019
CYIENT INDIA PVT LTD, Hyderabad, INDIA

- Worked on Bombardier Technical Publication, which includes ITEM.

- Collaboration with Derby product engineers to understand the complete scope of work.
- Documentation, revision and editing of repair manuals based on research source information and customer feedback.
- Created from scratch manual as parts catalogue, maintenance manual, installation manual and troubleshoot manual.
- Research of data, study of engineering drawings, created maintenance procedures and parts catalogue illustrations.

TECHNICAL ILLUSTRATOR /TECHNICAL WRITER, 11/2014 - 05/2017

AAPTA-PD , Bengaluru, INDIA

- Extensive experience at handling technical illustration services and contributing towards creating effective drawings in technical publications for Excavators, Motor Grader, Drill Rig.
- Design/modify the components basis on customer requirement.
- General Specifications, Removal & Installation summary, Standard check procedures, Torquecharts, Tightening sequence, Sealant used & its pattern and all other important data required for doing repair activity.
- Scope at assembly line for assembly and disassembly procedures.

Education

B.E: AERONAUTICAL ENGINEERING

ABDUL HAKEEM COLLEGE OF ENGINEERING & TECHNOLOGY - VELLORE, INDIA, 11/2014

GPA: 69.5

Accomplishments

- Recognized with Team award for contribution to productivity with quality and OTD.
- Appreciation for Most valuable Performer Bronze on Quality Check.
- Employee of the month for versatility.
- Independently worked on creating documentation.

Languages

French

Elementary (A2)

English

Upper intermediate (B2)