

# ARRUN RAJAN

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## OBJECTIVE

Enthusiastic and detail-oriented B.Com Accounting & Finance student with a solid foundation in financial principles and accounting practices. Proven ability to leverage tools for accurate financial reporting, data analysis, and efficient management of accounting processes. Eager to apply my knowledge and skills in a dynamic accounting or finance role to contribute to organizational success and further my professional growth.

## PROJECT

### ATM MACHINE

April 2023

- **Project Leadership:** Directed a team in the design and implementation of a cutting-edge ATM System.
- **Functionality:** Developed features for streamlined cash withdrawals and deposits, servicing one customer at a time.
- **Timely Delivery:** Completed the project on schedule and within budget constraints.
- **Skills Demonstrated:** Showcased leadership, technical proficiency, and effective project management throughout the project lifecycle.

## EDUCATION

### Vel Tech Rangarajan Dr.Sagunthala R&D Institute of Science and Technology

Bachelor Of Commerce in Accounting & Finance  
CGPA - 8 (Untill 4th Semester)

Aug 2022 - Present

### Velammal Matriculation Higher Secondary School

- HSC - 67% 2019 - 2020
- SSLC - 81% 2017 - 2018

## ADDITIONAL INFORMATION

- **Technical Skills:** MS Word, MS Excel, MS Powerpoint, Tally ERP 9, Tally Prime, Advanced Tally, Cloud Accounting, GST, Central Excise, PF ESI, TDS
- **Languages:** English, Tamil
- **Certifications:** 1. Master In Professional Accounting (MPA)  
2. Financial Analyst Course (Udemy)  
3. ICRICTM-2023  
4. Cyber Suraksha Course (TATA Strive)

## DECLARATION

I solemnly declare that the information stated above is true and correct to the best of my belief.