

UNLEASH YOU AT KANGAN INSTITUTE

Kangan Institute is one of the largest and most trusted education and training providers in Victoria. With more than 90 years of educational excellence backed by industry connections, our graduates learn real skills and gain the confidence to succeed in life.

With an established network of industry partners and a strong reputation with employers across Victoria, our courses are developed to respond to their employment needs. We ensure our training is relevant and will provide you with the skills and knowledge you need to match the demands.

We focus on providing you with work-ready training including practical, hands-on experience, industry projects and work placements.

LEARN FROM INDUSTRY EXPERTS

Our world-class teaching faculty come with extensive industry experience and connections. Our personalised approach means you get one-on-one attention in classes.

GAIN HANDS-ON PRACTICAL SKILLS

Our focus is all about getting you work-ready. With an emphasis on practical training, industry projects and work placements, you will gain real experience and the latest industry knowledge. So, when you graduate, you will have the skills that employers are looking for.

ACCESS OUR INDUSTRY PARTNER NETWORK

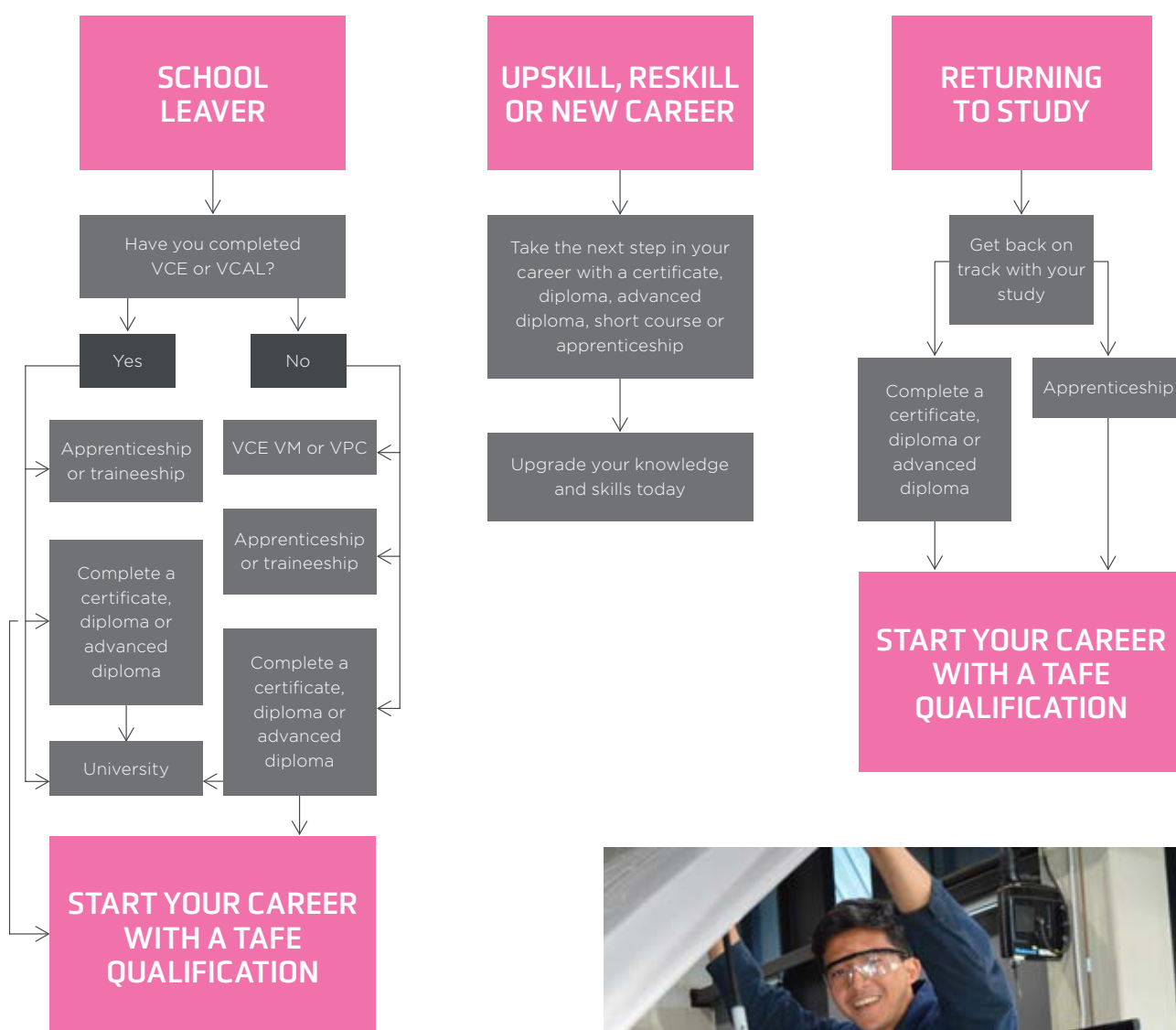
Kangan Institute has established a vast network of industry partners and a strong reputation with employers. By developing our courses in consultation with industry partners, we make sure that you gain the most current and up-to-date skills. Our Skills and Jobs experts also provide support and connect students to jobs each year.

Our focus is to ensure industries have access to well trained, highly skilled tradespeople and professionals. This may be through an apprenticeship or people refreshing their skills to ensure they have the most current knowledge and work practices to bring to their workplace.

WHY CHOOSE TAFE

With hands-on practical learning, high levels of student support and opportunities to work with our key industry partners, TAFE gives you the skills you need to achieve your future career goals.

Whether you have recently finished school or university, have decided to change careers or further develop your skills, TAFE can support you to achieve the skills that you require to gain employment.



FREE TAFE COURSES

Whether you're looking to commence your career, reskill or upskill, we offer a wide range of Free TAFE courses*, providing you study opportunities to fill identified in-demand industry jobs.

Free TAFE can help cover the cost of tuition for selected courses. See if you meet the eligibility criteria below.

ELIGIBILITY CRITERIA

Residential status: Any Australian citizen, Australian permanent resident or New Zealand citizen is eligible for a Free TAFE course in Victoria.

Previous qualification: You can do your first Free TAFE course no matter what qualifications you already hold. This applies to all qualifications - whether they be through TAFE or university. This is because the 'up-skilling rule' has been removed.

Students whose only Free TAFE fee waiver was under JobTrainer can also do another Free TAFE course, either in a pathway or non-pathway program.

You will be charged for any additional non-tuition fees relating to your studies, which may include material and consumable fees.

FREE TAFE PRIORITY PATHWAYS

You can do multiple Free TAFE courses in the same occupational pathway listed under 'Free TAFE Priority Pathways' below.

This is because the 'once-in-a-lifetime limit' requirement for Free TAFE has now been removed for Priority Pathways.

Note: Students who choose a Free TAFE course that is not part of a Priority Pathway can only study one Free TAFE course.

Students whose only Free TAFE fee waiver was under JobTrainer can also do another Free TAFE course, either in a pathway or non-pathway program.

Free TAFE priority pathways do not include apprenticeship pathway courses.

You will be charged for any additional non-tuition fees relating to your studies, which may include material and consumable fees.

Note: Some Priority Pathway courses are not offered at Kangan Institute. See the full list of Priority Pathway courses at vic.gov.au/free-tafe

You can continue to study your Priority Pathway at Kangan Institute even if you have started the Pathway at another institute.

*Free TAFE on selected courses only. Eligibility criteria apply. Tuition is free, other fees and charges may apply. Find out more at freetafe.vic.gov.au

**FIND OUT MORE ABOUT
FREE TAFE AND FREE TAFE
PRIORITY PATHWAYS**

KANGAN.EDU.AU/COURSES/FREE-TAFE

FREETAPE.VIC.GOV.AU

13 TAFE (8233)

WHERE DO I START?

PREREQUISITES

You may need to meet some entry requirements in order to enrol in one of our programs. These requirements vary for each course, but may include:

- A minimum age (some courses require that you are over 18 so that you can legally work in the industry).
- Satisfactory language, literacy and numeracy skills.
- A Police Check or a Working with Children Check (if you are working in an industry that has contact with children or the public).
- Evidence of immunisations. Some courses such as health care may require additional immunisations.

These prerequisites are not designed to be a blocker to entry in the course, but to ensure that you are compliant and ready to be employed in the industry once you complete your training with us.

To find out more about our prerequisites, please contact us on 13 TAFE (13 8233)

RECOGNITION OF PRIOR LEARNING (RPL) AND SKILLS RECOGNITION

If you have acquired relevant skills and knowledge in your workplace through previous training, or even via volunteer work, you may not need to complete further study to obtain a qualification.

With our skills recognition program you can save time and get an accredited qualification to improve your career prospects.

Find out more at kangan.edu.au/study-with-us/prospective-students/skills-recognition-and-change-of-preference or contact us on 13 TAFE (13 8233)

INTERNATIONAL STUDENTS

Kangan Institute offers a range of courses to international students taught by experienced teachers and supported through a variety of free and confidential services.

For more information about our courses available to international students please visit kangan.edu.au/international or contact us at international@kangan.edu.au or call 1300 175 176 to discuss your options.



INDIGENOUS EDUCATION CENTRE

The Indigenous Education Centre (IEC) at Kangan Institute is an innovative environment that fosters and promotes Indigenous learning, while supporting Indigenous students undertaking study and training in a wide array of courses across the institute.

Honouring the traditional landowners of the area, the Gunung-Willam-Balluk and Wurundjeri peoples, the centre merges the cultural heritage and values of these landowners with contemporary Aboriginal culture and strong networks with key Aboriginal organisations to ensure that our students are supported through their time with us.

As one of the state's largest providers of training and education, Kangan Institute delivers a wide range of courses and programs. Our courses are designed in consultation with communities and employers which means that Aboriginal students gain skills and knowledge while improving their networks and employment options.

OUR STUDENTS

The IEC welcomes all Indigenous Australians. Our students come from many different backgrounds ranging from early school leavers to people over 50.

We support students engaged in a variety of courses across the institute and conduct a number of events through the year, celebrating Aboriginal culture and key milestones to which all the students are invited to along with their friends and family.

Most importantly, we have a dedicated Koorie Student Support Officer, Koorie Liaison Officer as well as a Koorie Engagement Mentor based at the IEC to assist students in accessing the full range of support services and assistance in dealing with government agencies and other relevant organisations.

To speak with one of our Koorie Liaison Officers please contact us on 1300 328 329.

OUR PARTNERSHIPS

The IEC has forged strong relationships with key Aboriginal organisations across Victoria. We work closely with these organisations to ensure that our students have access to all the resources they require throughout their time with us.

INDIGENOUS CULTURAL AWARENESS TRAINING (ICAT)

We are committed to supporting organisations in gaining a greater understanding of Aboriginal and Torres Strait Islander History and Culture. This program enables workforces to build successful working relationships with Aboriginal and Torres Strait Islander communities.

The ICAT program is designed to provide participants with a practical understanding required for successfully working with the Victorian Indigenous Community. It also builds awareness of Indigenous issues in every day situations and aims to eradicate apprehension or misconception about Indigenous people.

We focus on developing improvement of strategies targeted at Indigenous recruitment and employment with follow-up support and ongoing consultation.

Contact the Indigenous Education Centre for more information on 13 TAFE (13 8233) or visit kangan.edu.au/courses/indigenous-education-training



WE SUPPORT YOU THROUGH YOUR JOURNEY

NEXT STEP

NEXT STEP is a free service for those aged 15-24 years looking for advice on study pathway options and career planning. Our skilled staff will always give you personalised advice to help you find the best course to get you on the right track.

Contact NEXT STEP: Call 1300 289 290 or email nextstep@kangan.edu.au

DISABILITY SUPPORT

The Disability Liaison Officer provides essential support and accommodation to students with disabilities or conditions that affect their ability to study or participate fully in student life.

They will assist in implementing suitable strategies for your participation and learning needs and propose and discuss reasonable adjustments to provide the necessary support to successfully complete your studies.

To make an appointment, call 9279 2511 or email disability@kangan.edu.au

LEARNING SUPPORT

The Learning Support Unit offers courses that will help you achieve your education and career goals. You can access help with language, literacy and numeracy to ensure you are able to meet the requirements of the course you are enrolled in, whilst building on what you already know.

To find out how we can help you, call 9098 5999 or email learningsupport@kangan.edu.au

RECONNECT

Reconnect is a free service that can provide wrap-around supports and course related financial assistance to disengaged, high needs learners. This service works with your strengths and your individual learning and non-learning goals to support you into study or employment pathways.

To be eligible for the Reconnect program you must meet the eligibility requirements listed at kangan.edu.au/study-with-us/skills-and-job-centre/reconnect

Kangan Institute is funded to deliver the Reconnect program in Hume. To find out how we can help you, call 1300 327 328 or go to info.kangan.edu.au/reconnectprogram

EMPLOYMENT CENTRE

Our Employment Centre is specifically dedicated to helping you develop your employability skills. Our experts can help you with job search, one-on-one coaching and access to the weekly vacancy listing and other useful resources.

You can contact the centre on 1300 484 335 or email employmentcentre@kangan.edu.au

SKILLS AND JOBS CENTRE

Our Skills and Jobs Centre are staffed by qualified Career Practitioners to provide students and the wider community with free career counselling and advice on job opportunities, vocational training, career planning and employability skills, whilst assisting individuals to prepare for their future.

This is your first port-of-call when you are looking to enter the workforce, start training, re-skill, or for employers to meet their workforce needs.

To make an appointment, register for our workshops or to find out more, visit kangan.edu.au/study-with-us/skills-and-job-centre

Call 1300 100 606

or email skills&jobscentre@kangan.edu.au

WE SUPPORT YOU THROUGH YOUR JOURNEY

LIBRARY

Our Library services are available to all Kangan Institute students. Located at all our campuses, the Libraries have an extensive range of books, online databases, video streaming and e-books.

Open access computers are available for you to use the internet, email, Microsoft Office and more. The Library catalogue is available at **libguides.mylibrary.bendigokangan.edu.au/home/kangan**

For further information students can contact our Kangan Libraries: 9279 2424

COUNSELLING

Kangan Institute's Counselling Services provides free, confidential, short-term counselling to currently enrolled students. In-person, telephone and video consultations are available at all campuses. Our counsellors are available to talk about any issues you may have – whether they are personal issues, mental health and wellbeing issues or study-related issues. You don't need to be in crisis or dealing with a serious problem to go to counselling.

To make an appointment, call 9279 2511 or email **counsellor@kangan.edu.au**

WELFARE

Student Welfare Support can assist you with budgeting skills, Centrelink advice and assistance, housing advice and referrals and accessing emergency relief for students experiencing financial stress. The team can also assist with applying for scholarships available to Kangan Institute students.

To make an appointment, call 92792511 or email **welfare@kangan.edu.au**

YOUTH WORK

Our Youth workers assist young people in a variety of ways including health and wellbeing, and acknowledges the social and cultural environments within which young people live. The key difference between youth workers and other support is that young people are their primary focus. The Youth workers primary role is to ensure young people feel supported in developing the skills they need to succeed while at Kangan Institute.

To make an appointment, call 92792511 or email **studentsupport@kangan.edu.au**



ELIGIBILITY & FEES

How much you pay is determined by the course you enrol in, the scheduled hours you commit to undertake, your eligibility for a government subsidised place and any concession entitlements you might be eligible for.

GOVERNMENT SUBSIDIES

You may be eligible for government subsidised training if you meet the eligibility requirements.

ADDITIONAL FEES

In addition to the tuition fee you may be required to pay any applicable materials and consumables fees.

To find out more about government subsidies, concession or fees and charges refer to

kangan.edu.au/courses/fees

or call **13 TAFE (8233)**

FULL FEE

If you are not eligible for government subsidised training you will pay the full fee listed on the respective course page.

CONCESSION

You may be entitled to a concession on your tuition fees if you are in a government subsidised place and you meet the eligibility criteria.

If your tuition fee concession application is successful, your concession fee will be charged at 20% of the government subsidised tuition rate for your program.

Aboriginal and Torres Strait Islander students in a government subsidised place will continue to be eligible to access concession at all program levels (including diploma, advanced diploma, vocational graduate certificate and vocational graduate diploma programs).

PATHWAYS TO UNIVERSITY

Getting started on your journey after finishing school can be tough. With so many choices, expenses and paths to follow it can be a challenge to work out what's right for you.

TAFE is the perfect transition between school and university.

Your ATAR score is no barrier to further study, you can gain a Kangan Institute qualification and still go to university too.

Kangan Institute has formalised pathways with reputable universities.

To find out more about our pathways, refer to **kangan.edu.au/students/pathways-to-university**

There are benefits of completing your studies at TAFE before you start university:

- Develop your knowledge with hands-on, industry specific learning.
- Work in your chosen field while studying.
- Start off in a supportive environment with small class sizes and one-on-one interaction with teachers.
- Gain credits towards the completion of your degree course which could reduce the duration.

PAYMENT OPTIONS

FLEXIBLE PAYMENT PLAN

Kangan Institute offers eligible students the option of paying their course fees over time by setting up either weekly or fortnightly instalment payments to cover their tuition, materials and consumables.

Find out more about our payment plan visit kangan.edu.au/courses/fees/financial-support

SCHOLARSHIPS AND GRANTS

At Kangan Institute, we believe in rewarding hard work and achievement. We offer a number of scholarships and grants to help pay for your course.

Find out more on what you can apply for at kangan.edu.au/study-with-us/prospective-students/scholarships

VET STUDENT LOANS

A student loan scheme is available for eligible students and courses to assist in the payment of tuition fees whilst studying at TAFE. These are called VET Student Loans and are capped according to the course you are studying. These loans are income contingent and interest free and are repaid via the Australian Taxation Office when your income reaches a certain threshold. For 2023-2024 income year, the threshold is \$51,550. The loan will continue to be a debt to the government until it is repaid.

For further information visit studyassist.gov.au

You will still have to pay the materials and consumables fee (if studying a government subsidised course) and other non-tuition fees (if applicable) at the time of enrolment. You must meet the eligibility criteria to access a VET Student Loan.

For details and more information visit kangan.edu.au/study-with-us/prospective-students/vet-student-loan

APPRENTICESHIPS INCENTIVES PROGRAM

The Australian government has established the Australian Apprenticeships Incentives Program to encourage genuine opportunities for people to enter into skills based training through Australian Apprenticeships.

Apprentices may be eligible for a range of payments to assist them with the initial set up costs and completion of their apprenticeship.

For more information about the different incentives available to you, please refer to: australianapprenticeships.gov.au or your local Australian Apprenticeship Support Network provider.



SCHOOLS INFORMATION

Our schools engagement team provide schools with a single point of contact when dealing with us, to help you get the best value from our services.

Our resources and support for schools ensure that you and your students are well equipped with information about career paths and further study options.

The schools engagement team can assist your school to create career pathways for your students through:

SCHOOL VISITS

We can visit your school and talk to your students about our training programs via a tailored presentation or at a careers expo.

CAMPUS TOURS

Our campus tours provide school groups with the opportunity to get a glimpse of campus life and an overview of what vocational and higher education is all about.

CAREER ADVISORS NEWSLETTER

Our regular newsletter for career advisors and practitioners will help you stay abreast of upcoming events, new and updated courses and other relevant information about our organisation.

FUTURE OPTIONS

Our Future Options events provide secondary school students with the opportunity to visit our facilities and gain an insight into vocational education through a series of interactive workshops.

COURSE GUIDE

We've designed our course guide as a helpful reference tool for you and your students. It provides an overview of the wide range of courses we offer, study pathways and possible career outcomes.

CAREER ADVISORS SEMINAR

Our annual career advisors seminar offers a professional development opportunity for career advisors to learn more about courses offered at Kangan Institute. This event has a strong education and employment pathway focus with our Industry partners, current students and teaching staff actively participating to reinforce the value of undertaking a VET qualification at Kangan Institute.

Find out more at kangan.edu.au/for-schools



APPRENTICESHIPS & TRAINEESHIPS

Apprenticeships and traineeships are customised training programs that are developed to meet evolving industry needs.

They are a great way to kick-start your career in a variety of industries and roles by combining your training and paid employment.

WHAT ARE APPRENTICESHIPS AND TRAINEESHIPS?

If you are interested in working in a skilled trade such as building, hairdressing, automotive or electrical then an apprenticeship is for you. If you are interested in working in a vocational role such as office administration or information technology then a traineeship will get you started. All our apprenticeship and traineeship programs incorporate learning that takes place in the workplace to help you to graduate with confidence, experience and ready for the workforce with real skills.

APPRENTICESHIP SUPPORT PROGRAM

Apprenticeship Support Officers (ASOs) are located across Victoria and offer a free and confidential support and advice service to registered apprentices and employers. They're part of a Victorian Government initiative to keep more apprentices in jobs and help more people complete their training.

For further information, please check the following: kangan.edu.au/courses/apprenticeships-and-traineeships/apprenticeship-support-program

To contact a Kangan Institute ASO, email: apprenticeshipsupportprogram@kangan.edu.au

For further information, please contact the ASO Hotline 1300 311 820 or email: apprenticeship.support@djsir.vic.gov.au

WHY DO AN APPRENTICESHIP OR TRAINEESHIP?

There are many reasons to consider an apprenticeship or traineeship including:

- Start earning money while you study
- Train on-the-job, on-campus, or both
- Develop knowledge and skills from expert teachers with extensive industry experience
- Learn with the latest technology and tools in our well-equipped facilities
- Graduate with a nationally recognised qualification
- Access our Employment Centre after you graduate

STEPS TO BECOME AN APPRENTICE

STEP 1 PREPARATION AND RESEARCH

Figure out what trade you are interested in, do research on job opportunities and write or update your resume.

You can also speak to one of our friendly Skills and Job representatives on: 1300 100 606 who can advise on job opportunities or vocational training.

kangan.edu.au/skills-and-jobs

STEP 2 JOB HUNTING

Start applying for jobs through networking with people you know, online or via Jobactive providers.

You can register with our Employment Centre to receive our weekly vacancy list and access other useful resources.

1300 484 335

kangan.edu.au/employment-centre

STEP 3 SIGN UP

Once you've found an employer, you both must contact Australian Apprenticeship Support Network (AASN). Select Kangan Institute as your preferred training provider to get started. If you are eligible for a Health Care Card, make sure you apply for one prior to enrolling so you are eligible for concession fees.

FOR APPRENTICES

Group Training Organisations (GTOs)

GTOs partner with a range of businesses and offer you expert advice and assistance to find you the right apprenticeship. GTOs can place you with the right business and also monitor your progress and support you as you need it. Find out more at naen.com.au

Australian Apprenticeship Support Network (AASN)

AASNs are contracted by the Government to support and facilitate the apprenticeship process for employers and individuals. AASNs can also help you with the recruitment process and provide mentoring and career advice. Visit australianapprenticeships.gov.au for more information or call them on 13 38 73.

Pre-apprenticeships

A pre-apprenticeship with Kangan Institute can get you in the fast lane and give you the skills and confidence to start your apprenticeship. Whether you are currently doing VCE Vocational Major or you've left school early, a pre-apprenticeship also combines literacy and numeracy skills units to give you extra support to get employed and into an apprenticeship.

FOR EMPLOYERS

Workplace delivery

To help your business grow, we work closely with you and your apprentices to develop training plans and deliver high quality training to improve staff satisfaction and productivity in your business.

Your apprentices learn the latest and most relevant skills from industry experts with extensive experience.

Why send your apprentice to us?

We know that a successful business is built on delivering exceptional levels of service to create lasting relationships with your clients.



OUR CAMPUSES

BROADMEADOWS

Pearcedale Parade

Study areas: Trades, Foundations, Business, IT, Community, English, Hospitality, Animals, Plants and Sciences.

Kangan Institute's largest campus is situated in the north west of Melbourne, in a culturally diverse neighbourhood. The campus offers a wide range of courses, support services and is home to our Indigenous Education Centre (IEC), where the Indigenous people of Australia can learn in a supported and caring environment.

Our fully-licensed training restaurant gives our hospitality students real work experience in a real restaurant while they study. Offering a modern and eclectic menu and an extensive wine list, Richards Restaurant is also host to various themed events and fundraising dinners throughout the year.



CREMORNE

85 Cremorne Street

Creative + Digital Skills

Study areas: Fashion, Hair, Barbering and Beauty, Security and Cyber Security.

This boutique campus located in the heart of Melbourne's fashion, creative and tech hub delivers innovative and relevant training.

With purpose built facilities for cyber security, refurbished spaces for our exciting creative courses, as well as a hair and beauty salon, that is open to the public, our students have access to real world experiences and industry leading products and equipment. Our Textile and Fashion Hub is an industry based training centre, providing a unique opportunity for students to test garment design against modern manufacturing standards which is equipped with the latest automated knitting machines.



DOCKLANDS

1 Batmans Hill Drive

Automotive Centre of Excellence (ACE) and ELICOS Centre.

Study areas: Automotive and English

Kangan Institute's Automotive Centre of Excellence is a purpose-built, state-of-the-art facility, providing simulated workshops and training in automotive, large vehicles, marine and outdoor equipment.

The Docklands campus also hosts Kangan Institute's ELICOS and International Services department. The ELICOS Centre is a leading facility that provides excellent English language training for international students, working holiday and tourist visa holders. In the midst of the hustle and bustle of central Melbourne, the Docklands campus is a great base to see and explore Melbourne.



ESSENDON

38 Buckley Street

Study areas: Health, Nursing, Pathology, Allied Health, Health Services Assistance and Individual Support.

Our newly refurbished Essendon Health Hub is located in the leafy surroundings of Melbourne's north.

Offering high quality teaching and specialist training with the latest equipment and technology our Health team also assist with opportunities for placements and employment support.



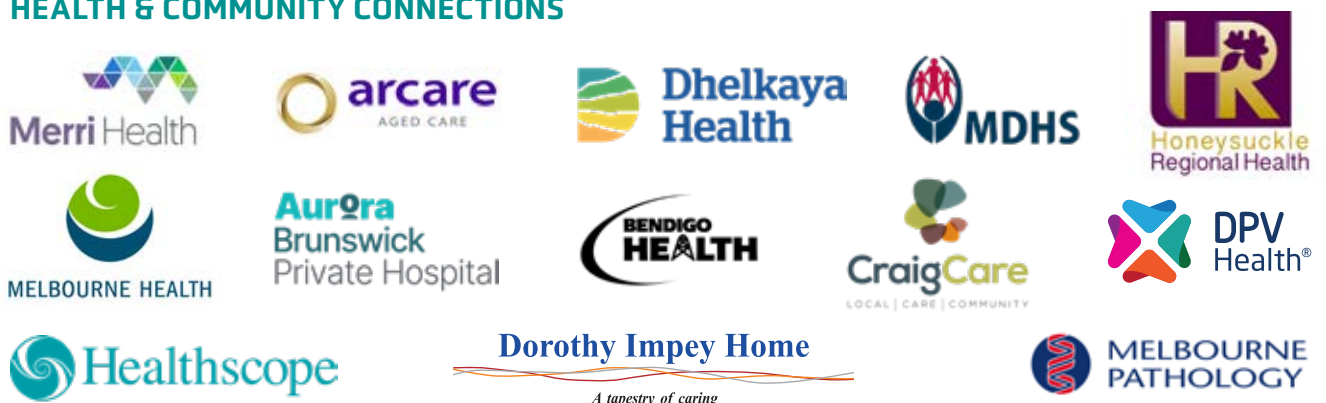
INDUSTRY CONNECTIONS

We work with some of the best industry brands to give our students access to practical work placements, the latest industry tools and real skills.

AUTOMOTIVE CONNECTIONS



HEALTH & COMMUNITY CONNECTIONS



BUSINESS, ACCOUNTING & IT CONNECTION



HAIR, BARBERING, BEAUTY & FASHION CONNECTIONS



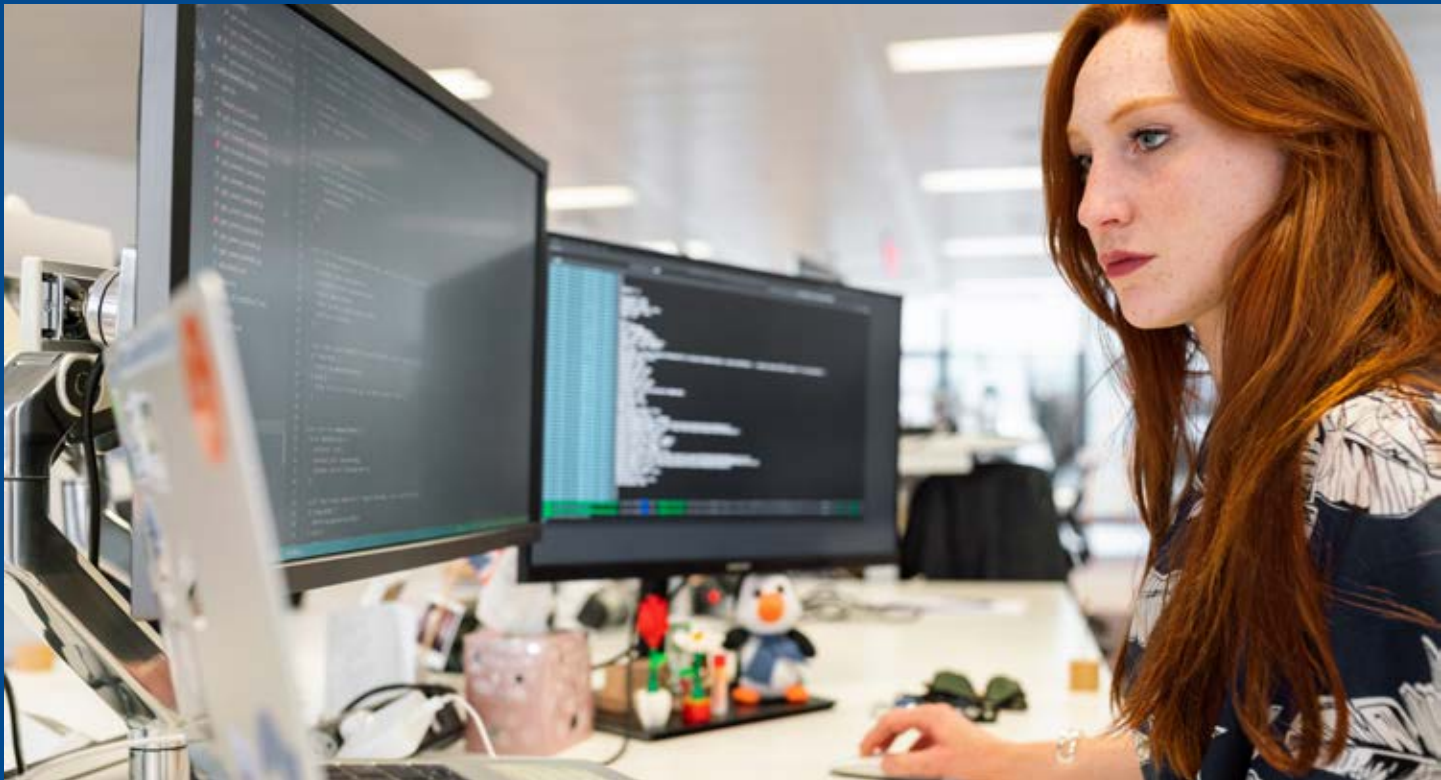
ANIMALS, PLANTS & SCIENCES CONNECTIONS



TRADES CONNECTIONS



BUSINESS, ACCOUNTING & IT



**BUSINESS
MANAGEMENT
ACCOUNTING
REAL ESTATE
LEGAL
JUSTICE
INFORMATION
TECHNOLOGY
CYBER SECURITY
SECURITY OPERATIONS
WORK HEALTH & SAFETY**

Getting a qualification in business, accounting and IT can be one of the best ways to expand your career options. It could be the ticket to your dream job, management role or pathway into a university degree both nationally and internationally.

Our unique mix of classroom learning, work placement and industry networking opportunities mean that you'll graduate with practical work-ready skills and connections, placing you well ahead of the pack.

FIND OUT MORE AND APPLY: 13 TAFE | [KANGAN.EDU.AU](https://kangan.edu.au)

PATHWAYS TO YOUR CAREER

BUSINESS

Career opportunities:

- Administrative Officer
- Receptionist
- Data Entry Operator
- Office Manager or Supervisor
- Personal or Executive Assistant

Course to get you there:

- Certificate III in Business (BSB30120)

MANAGEMENT

Career opportunities:

- Supervisor
- Team Leader
- Human Resources Officer

Course to get you there:

- Certificate IV in Leadership and Management (BSB40520)

Career opportunity:

- Manager

Course to get you there:

- Diploma of Leadership and Management (BSB50420)

ACCOUNTING

Career opportunities:

- Bookkeeper
- Accounts Payable or Receivable Officer
- Payroll Officer

Courses to get you there:

- Certificate IV in Accounting and Bookkeeping (FNS40222)
- Diploma of Accounting (FNS50222)

REAL ESTATE

Career opportunities:

- Property Manager
- Body Corporate Manager
- Real Estate Agent
- Real Estate Representative
- Real Estate
- Real Estate Salesperson
- Real Estate Sub-agent
- Property Portfolio Officer
- Buyer's Agent

Course to get you there:

- Certificate IV in Real Estate Practice (CPP41419)

LEGAL

Career opportunities:

- Legal Assistant
- Assistant Paralegal
- Legal Secretary
- Legal Receptionist
- Legal Support Officer
- Senior Law Clerk

Course to get you there:

- Certificate IV in Legal Services (BSB40620)

JUSTICE

Career opportunities:

- Court Registrar
- Australian Customs or Prison Officer
- Police and Law Enforcement Agency Worker
- Legal Assistant
- Investigator
- Loss Prevention Work

Course to get you there:

- Diploma of Justice (22594VIC)

INFORMATION TECHNOLOGY

Career opportunities:

- Help Desk Officer
- ICT Operations Support
- Technical support
- Software Support

Course to get you there:

- Certificate III in Information Technology (ICT30120)

Career opportunities:

- Software/Applications developer
- Database developer
- Front-end Web developer
- Software Engineer

Course to get you there:

- Certificate IV in Information Technology (Programming) (ICT40120)

Career opportunities:

- Software Developer
- Web Developer
- Software Engineer
- DevOps Engineer

Course to get you there:

- Diploma of Information Technology (ICT50220)

CYBER SECURITY

Career opportunities:

- Cyber Security Technician
- Cyber Analyst
- Incident Response Officer
- Information Security Analyst
- Cyber Security Administrator

Course to get you there:

- Certificate IV in Cyber Security (22334VIC)

SECURITY

Career opportunities:

- Shopping Centre Security
- Construction Site/Industrial Security

Course to get you there:

- Certificate II in Security Operations (CPP20218)

WORK HEALTH & SAFETY

Career opportunities:

- Site Supervisor
- Health and Safety Practitioner
- Health and Safety Supervisor
- Health and Safety Field Officer
- Work Health and Safety Coordinator

Course to get you there:

- Certificate IV in Work Health and Safety (BSB41419)

SCAN
QR CODE
TO FIND
OUT MORE



BUSINESS MANAGEMENT ACCOUNTING REAL ESTATE LEGAL JUSTICE



CERTIFICATE III IN BUSINESS

BSB30120

Broadmeadows | Online | Full-time: 6 months

INTAKE

Direct entry | February and July

ABOUT THE COURSE

If you have a flair for organisation and are a great communicator, a career in administration could be perfect for you. This qualification will help you to develop the skills required to work in an office environment.

PREREQUISITES

There are no set prerequisites for this course however it is recommended that you have satisfactory language, literacy and numeracy skills to undertake this course.

FURTHER STUDY

Graduates can apply to study the: Certificate IV in Human Resource Management (BSB40420), Certificate IV in Leadership and Management (BSB40520), Certificate IV in Work Health and Safety (BSB41419), Certificate IV in Real Estate Practice (CPP41419), Certificate IV in Legal Services (BSB40620)

CERTIFICATE IV IN HUMAN RESOURCE MANAGEMENT BSB40420

Broadmeadows | Online | Virtual workshops: Part-time: 12 months
On campus: Full-time: 6 months

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

Take your first step towards a rewarding career in human resources. This unique course will equip you with a wide range of cognitive, technical, functional and communication skills preparing you for entry into the human resources sector.

PREREQUISITES

There are no set prerequisites for this course however it is recommended that you have satisfactory language, literacy and numeracy skills to undertake this course.

CERTIFICATE IV IN LEADERSHIP AND MANAGEMENT BSB40520

Broadmeadows | Online | Part-time: 1 year

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

If you consider yourself to be a born leader and are currently working in or towards a management role, then this course is the perfect way to formalise your skills. Providing you with the in demand skills for front-line managers and team leaders across communication, collaboration, emotional intelligence and digital skills, you will be job-ready.

PREREQUISITES

There are no set prerequisites for this course however it is recommended that you have satisfactory language, literacy and numeracy skills to undertake this course.

FURTHER STUDY

Graduates can apply to study the Diploma of Leadership and Management (BSB50420).

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

DIPLOMA OF LEADERSHIP AND MANAGEMENT BSB50420

Broadmeadows | Online | Part-time: 1 year

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

Advance your career and play a significant role in the workplace by gaining skills to create a high performance environment and make a positive impact on the bottom line with the Diploma of Leadership and Management.

PREREQUISITES

You need to have completed VCE (or equivalent) or be of mature age and have work experience. You also need to have a high level of language, literacy and numeracy skills.

CERTIFICATE IV IN ACCOUNTING AND BOOKKEEPING FNS40222

Broadmeadows | Full-time: 6 months | Part-time: 1 year

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | VTAC | Rolling enrolments

ABOUT THE COURSE

If you have a head for numbers, great organisational skills and are a good communicator, an accounting or bookkeeping career could be just what you're looking for. The course is nationally accredited and meets the qualification requirements needed to become a registered Business Activity Statements (BAS) Agent.

PREREQUISITES

There are no prerequisites for this course. Applications from mature-aged students with work experience in a related field are encouraged. Satisfactory literacy and numeracy skills.

FURTHER STUDY

Graduates can apply to study the Diploma of Accounting (FNS50217).

DIPLOMA OF ACCOUNTING FNS50222

Broadmeadows | Online | Full-time: 6 months | Part-time: 1 year

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | VTAC | February and July

ABOUT THE COURSE

If you have an analytical mind and enjoy problem solving, a career in accounting could be perfect for you! The Diploma of Accounting is designed to give you the training and knowledge for a range of career pathways in the accounting, business and finance sectors. The course is nationally accredited and will give you some of the educational units required to become a registered Tax Agent.

PREREQUISITES

To apply for this course you will need a high level of numeracy and literacy skills and to have successfully completed the Certificate IV in Accounting and Bookkeeping (FNS40217) or the Accounting Principles Skill Set (FNSS00014) or an equivalent course.

CERTIFICATE IV IN REAL ESTATE PRACTICE

CPP41419

Broadmeadows | Online | Full-time: 6 months
Part-time: 9 months

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

If you enjoy selling, communicate well and have a passion for providing excellent customer service, a career in the exciting field of real estate could be right for you. This qualification applies to people working in both residential and commercial property, including business broking, and stock and station transactions. Licensing, legislative, regulatory or certification requirements apply to real estate practices in all states and territories. Relevant state and territory regulatory authorities should be consulted to confirm those requirements.

PREREQUISITES

There are no set prerequisites for this course. However, it is recommended that you have satisfactory numeracy and literacy skills to undertake this course. You must be 18 in order to register with the Business Licensing Authority.

CERTIFICATE IV IN LEGAL SERVICES BSB40620

Broadmeadows | Online | Full-time: 6 months | Part-time: 1 year

INTAKE

Direct entry | VTAC February, April, July and October

ABOUT THE COURSE

This course is designed to provide you with the skills necessary to work in a range of legal service settings. You will learn how to use well developed skills and a broad knowledge base to provide support in a range of legal services. Your education and training will also enable you to apply solutions to a range of unpredictable problems while analysing and evaluating information from a variety of environmental and legal sources.

PREREQUISITES

There are no set prerequisites for this course however it is recommended that you have satisfactory language, literacy and numeracy skills to undertake this course.

FURTHER STUDY

Graduates can apply for further studies in: Diploma of Leadership and Management (BSB50420) or Diploma of Justice (22320VIC).

DIPLOMA OF JUSTICE 22594VIC

Broadmeadows, Essendon | Full-time: 1 year | Part-time: 1.5 years

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | VTAC February, April and July

ABOUT THE COURSE

This course will train you for work within the justice industry. This includes justice careers in the state or federal police forces, customs service, sheriff's department, local government, correctional services, courts, youth justice, community corrections and various non-government organisations. Upon completion, you will be equipped to join a range of entry-level careers or move into further qualifications.

PREREQUISITES

You need to have completed VCE (or equivalent) or be of mature age and have sufficient work experience. You also need to have a high level of language, literacy and numeracy skills following completion of an LLN assessment.

INFORMATION TECHNOLOGY CYBER SECURITY SECURITY OPERATIONS WORK HEALTH & SAFETY



CERTIFICATE III IN INFORMATION TECHNOLOGY ICT30120

Broadmeadows and Cremorne | Full-time: 6 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February and July

ABOUT THE COURSE

This course provides you with the skills and knowledge to perform and undertake a series of IT support tasks within an organisation. Work with ICT technical functions and achieve a degree of self-sufficiency as a developing ICT professional.

PREREQUISITES

There are no set prerequisites for this course however it is recommended that you have satisfactory language, literacy and numeracy skills to undertake this course.

FURTHER STUDY

On successful completion you can further your studies by undertaking the Certificate IV in Information Technology (ICT40120) and/or Certificate IV in Cyber Security (22603VIC).

CERTIFICATE IV IN INFORMATION TECHNOLOGY (PROGRAMMING) ICT40120

Cremorne | Full-time: 6 months | Part-time or Flexible: 1 year

INTAKE

Direct entry | VTAC February and July

ABOUT THE COURSE

This course provides you with the knowledge to install and administer simple networks and client desktop deployments either as an independent information and communications technology (ICT) specialist or as part of a team within an organisation.

PREREQUISITES

You need to have satisfactory language, literacy and numeracy skills to undertake this course. It is recommended that you have previous studies in ICT or are mature age with sufficient work experience.

FURTHER STUDY

On successful completion you can further your studies by undertaking the Diploma of Information Technology (ICT50220).

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

DIPLOMA OF INFORMATION TECHNOLOGY

ICT50220

Cremorne | Full-time: 1 year

INTAKE

Direct entry | VTAC February and July

ABOUT THE COURSE

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have established specialised skills in a technical ICT function. Employment pathways such as Software Developers, Web Developers and Software Engineers exist at this level.

PREREQUISITES

You need to have satisfactory language, literacy and numeracy skills to undertake this course. It is recommended that you hold the Certificate IV in Information Technology (ICT40120) or similar; or are mature age with sufficient work experience.

FURTHER STUDY

On successful completion you can further your studies by undertaking the Advanced Diploma of Information Technology (ICT60220).

CERTIFICATE II IN SECURITY OPERATIONS

CPP20218

Broadmeadows, Cremorne | Full-time: 21 days

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

This course is designed for those who wish to work as licensed unarmed guards and crowd controllers.

PREREQUISITES

You need to have satisfactory language, literacy and numeracy skills and be at least 18 years old when you apply. You must have sufficient mobility to kneel and conduct CPR for the first aid assessment as well as be physically fit enough to be able to lift cabin size baggage to at least waist height and have no recorded conviction of a disqualifying offence.

FURTHER STUDY

Graduates of this course can apply to study the Certificate III in Security Operations (CPP31318), once they have been issued a Private Security Licence from Victoria Police.

CERTIFICATE IV IN CYBER SECURITY ^{22603VIC}

Cremorne | Full-time: 9 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | VTAC February and July

ABOUT THE COURSE

As a cyber security practitioner you will develop practical skills to monitor, detect and respond to cyber security incidents, engage and escalate incidents to an appropriate level and work with others to elevate cyber security awareness in an organisation.

PREREQUISITES

There are no set prerequisites for this course although it is recommended that you have satisfactory language, literacy and numeracy skills to undertake this course or are of mature age and have sufficient work experience.

CERTIFICATE IV IN WORK HEALTH AND SAFETY ^{BSB41419}

Online | Part-time: 1 year

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

This program is the new entry level qualification for Occupational Health and Safety (OHS) Coordinators or Supervisors with a major workload in OHS and people working in a Work Health and Safety (WHS) role.

PREREQUISITES

There are no set prerequisites for this course however it is recommended that you have satisfactory language, literacy and numeracy skills to undertake this course.

HOSPITALITY, COOKERY & BAKING



HOSPITALITY COOKERY BAKING

A qualification in culinary, hospitality and retail baking provides you with endless opportunities and unparalleled practical skills.

As a retail baking student you'll hone your skills in our purpose-built baking facility and gain industry relevant retail baking experience in Richards Restaurant.

Richards Restaurant is a fully-operating, licensed training restaurant and kitchen that gives you practical experience and insight into all areas that include food service, cocktail and mocktail preparation and barista skills.

Our restaurant will provide you with real-world experience by giving you the opportunity to service all types of clientele who visit the restaurant for good service and great food.

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

PATHWAYS TO YOUR CAREER

HOSPITALITY

Career opportunities:

- Espresso Coffee Machine Operator
- Food and Beverage Attendant
- Front Desk Receptionist
- Front Office Assistant
- Function Host
- Gaming Attendant
- Guest Services Agent
- Housekeeper
- Restaurant Host
- Senior Bar Attendant
- Waiter

Course to get you there:

- Certificate III in Hospitality (SIT30622)

CERTIFICATE III IN HOSPITALITY SIT30622

Broadmeadows | Full-time: 6 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February and July

ABOUT THE COURSE

If working with people in a fast-paced environment appeals to you, a career in the thriving hospitality industry could be just what you're looking for. With the tourism sector's continued growth, there are many job openings in Australia and overseas. There's lots of variety too with employment opportunities in restaurants, resorts, five-star hotels and on cruise ships. This course has been designed to help you develop the practical skills needed to secure an entry-level position in this exciting field.

PREREQUISITES

There are no set prerequisites for this course however you will need to have satisfactory literacy and numeracy skills and be at least 15 years of age when you apply.

COOKERY

Career opportunities:

- Chef
- Assistant Chef

Course to get you there:

- Certificate III in Commercial Cookery (SIT30821)

CERTIFICATE III IN COMMERCIAL COOKERY

SIT30821

Broadmeadows | Full-time: 1 year (Non-apprenticeship)

Part-time: 2 years (Non-apprenticeship)

Part-time: 3 years (Apprenticeship)

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | Australian Apprenticeship Support Network (AASN) | February and July intakes for on-campus students and Rolling enrolments for apprentices

ABOUT THE COURSE

If you've got a passion for cooking, this course will get you industry ready with the skills, knowledge and experience you need to start working in a commercial kitchen environment. Our expert teachers will help you transition from the classroom into real jobs with confidence and flair. You'll also gain real skills and an industry edge whilst training in our on-campus and fully licensed Richards Restaurant.

PREREQUISITES

If enrolling as an apprentice, you need to be employed as an apprentice under a training agreement with an employer.

BAKING

Career opportunities:

- Bakery Shift Leader
- Baker
- Pastry Chef
- Pastry Cook
- Pie Maker
- Cake Decorator

Course to get you there:

- Certificate III in Baking (FBP30521)

CERTIFICATE III IN BAKING FBP30521

Broadmeadows | Full-time 1 year

INTAKE

Direct entry | Australian Apprenticeship Support Network (AASN) | February and July

ABOUT THE COURSE

Life is what you bake it. If you're passionate about creating great food and thrive in a fast paced environment, studying commercial baking could offer you a fulfilling career. Designed to help you gain the skills and knowledge required to work as a baker producing breads, cakes, pastries and biscuits in a commercial baking environment.

PREREQUISITES

You must be at least 15 years of age. If enrolling as an apprentice, you need to be employed as an apprentice under a training agreement with an employer.

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OUT MORE



HAIR, BARBERING, BEAUTY & FASHION



HAIR
BARBERING
BEAUTY
FASHION

At Kangan Institute, we bring together the latest in industry education and trends with some of the world's finest professional brands to give you a complete learning experience in our range of creative courses.

Our world-class faculty with extensive industry experience and connections cater to the needs of the ever-changing and highly-competitive creative industry, delivering training programs in fashion design, hair, barbering & beauty.

You will have access to the latest technology, equipment and facilities in our purpose-built campus providing a holistic approach to training in a supportive learning environment.

We also have our very own Textile and Fashion Hub in Cremorne that offers sampling & short-run manufacturing services, industry-relevant training courses for designers and small businesses as well as customised industry training for manufacturers.

What sets our graduates apart are the well-rounded skills they learn to give them the competitive edge to stand out from the crowd.

FIND OUT MORE AND APPLY: 13 TAFE | [KANGAN.EDU.AU](https://www.kangan.edu.au)

PATHWAYS TO YOUR CAREER

HAIR

Career opportunities:

- Hair Salon Assistant
- Qualified Hairdresser
- Hair Stylist

Courses to get you there:

- Certificate II in Salon Assistant (SBH20216)
- Certificate III in Hairdressing (SHB30416)

BARBERING

Career opportunity:

- Barber

Courses to get you there:

- Certificate III in Barbering (SHB30516)
- Certificate II in Salon Assistant (SBH20216)

BEAUTY

Career opportunities:

- Salon Manager or Owner
- Beauty Advisor
- Waxing Technician
- Beauty Therapist
- Resort or Spa Manager
- Spa Therapist
- Freelance Therapist

Courses to get you there:

- Certificate III in Beauty Services (SHB30115)
- Diploma of Beauty Therapy (SHB50121)

FASHION

Career opportunities:

- Apparel Cutter
- Leading Hand Machine Operator
- Fashion Designer
- Textiles Quality Technician
- Dyehouse Assistant
- Embroidery Machine Operator
- Fashion Design Assistant
- Clothing Production Team Leader
- Wool Processor Leading Hand
- Indigenous Textile Designer
- Textiles Producer

Course to get you there:

- Certificate III in Apparel, Fashion and Textiles (MST31022)

Career opportunities:

- Fashion Designer
- Design & Product Developer
- Garment Technician
- Technical Designer
- Pattern Maker
- Buyer
- Textile Designer / Graphics Designer
- Fashion Journalist
- Sustainability Advisor
- Sustainability Designer
- Fabric & Trim Sourcing
- Bespoke Designer
- Small business operator

Course to get you there:

- Diploma of Apparel, Fashion and Textile (Design and product development) (MST50122)

SCAN
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OUT MORE



HAIR BARBERING BEAUTY FASHION



CERTIFICATE II IN SALON ASSISTANT SBH20216

Cremorne | Full-time: 7 weeks

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February and July

ABOUT THE COURSE

Dive into the exciting world of hairdressing. Gain a nationally recognized qualification that propels you into action, working hands-on with real clients in our buzzing on-campus salon. This qualification will give you the basic knowledge and skills to commence work in a hairdressing salon as an assistant. Unleash your potential and kick-start your thrilling journey as a salon virtuoso!

PREREQUISITES

You need to have satisfactory literacy and numeracy skills and be at least 15 years of age when you apply.

FURTHER STUDY

Graduates of this course can go onto study the Certificate III in Hairdressing (SHB30416) or the Certificate III in Barbering (SHB30516).

CERTIFICATE III IN HAIRDRESSING SHB30416

Cremorne | Apprenticeship: Varies from 2-3 years based on your competency | Non-apprentice: Flexible: 1 year

INTAKE

Direct entry | Australian Apprenticeship Support Network (AASN) | February and July intakes for non-apprentice students and Rolling enrolments for apprentices

ABOUT THE COURSE

Master industry techniques for a confident start in this vibrant profession. Step into your dream career as a hairdresser, where every day is an exciting adventure in hair transformation!

PREREQUISITES

To apply for the apprenticeship stream you must be currently employed as an apprentice in a hairdressing salon. New apprentices will first need to be employed and signed up to a contract of training by an Australian Apprenticeship Support Network (AASN).

CERTIFICATE III IN BARBERING SHB30516

Cremorne | Apprenticeship: Full-time: 2-3 years
On campus (non-apprenticeship): Full-time: 7 months

INTAKE

Direct entry | Australian Apprenticeship Support Network February and July intakes for college-based students and Rolling enrolments for apprentices

ABOUT THE COURSE

Step into the pulse-pounding world of men's grooming – a thriving industry that hungers for skilled barbers. Start a transformative journey with a course tailor-made to unleash your potential in this energetic field. Master the artistry of 'old school' barbering and cutting-edge urban techniques, guided by our industry experts. It's not just a course; it's a ticket to a hands-on experience, refining your skills on real clients in our cutting-edge training facilities. Get ready to be in high demand as you carve your path in the thrilling universe of modern barbering.

PREREQUISITES

Satisfactory literacy and numeracy levels. If enrolling as an apprentice, you must be employed under a training agreement with an employer.

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

CERTIFICATE III IN BEAUTY SERVICES SHB30121

Cremorne | Full-time: 6 months

INTAKE

Direct entry | February and July

ABOUT THE COURSE

This qualification is your passport to mastering a range of beauty services. From waxing to makeup, nail tech, lash and brow treatments, you'll be a beauty powerhouse. But that's not all – flex your sales skills offering top-notch skincare and cosmetic products. This course propels you into the heart of beauty salons and the expansive beauty industry, where your skills will shine like a true professional.

PREREQUISITES

Satisfactory literacy and numeracy levels.

FURTHER STUDY

This course leads into the Diploma of Beauty Therapy (SHB50121).

CERTIFICATE III IN APPAREL, FASHION AND TEXTILES MST31022

Cremorne | 1 year

INTAKE

Direct Entry | April

ABOUT THE COURSE

This entry level course is your doorway to the fashion industry. Armed with skills in pattern making, sewing, technical drawings of garments, use of domestic and industrial sewing machines, digital embroidery, and how to display sustainable practices in a fashion business, you will be ready to start your journey in fashion.

PREREQUISITES

Satisfactory literacy and numeracy levels.

DIPLOMA OF BEAUTY THERAPY SHB50121

Cremorne | Full-time: 1 year

INTAKE

Direct entry | March and July

ABOUT THE COURSE

Elevate your expertise in beauty with the Diploma of Beauty Therapy. This course will expose you to a world of knowledge, while you grow your experience and advance your skills, launching you into a career as a certified Beauty Therapist. Brace yourself for an immersive journey where you'll master the art of facial treatments, luxury massage and body therapies (including aromatherapy, hot stone therapy, and Indian head massage), and perfect the finesse of waxing, manicures, and pedicures. Our expert teachers will mentor your skills alongside top salon brands like Thalgo, CND, and Dermalogica – your journey to beauty excellence starts here.

PREREQUISITES

Satisfactory literacy and numeracy levels.

DIPLOMA OF APPAREL, FASHION AND TEXTILE (DESIGN AND PRODUCT DEVELOPMENT) MST50122

Cremorne | Full-time: 1.5 years

INTAKE

Direct Entry | February and July

ABOUT THE COURSE

This course is designed to be the next level qualification in fashion design and its related skills as well providing skills for employment. Unleash your creativity as a design assistant, fashion designer, patternmaker, technical designer, garment technician, bespoke couturier or a sustainability advisor and sustainable designer.

PREREQUISITES

Students are recommended to have satisfactory numeracy and literacy skills following the completion of an LLN assessment.

