

WHERE DO I START?

PREREQUISITES

You may need to meet some entry requirements in order to enrol in one of our programs. These requirements vary for each course, but may include:

- A minimum age (some courses require that you are over 18 so that you can legally work in the industry).
- Satisfactory language, literacy and numeracy skills.
- A Police Check or a Working with Children Check (if you are working in an industry that has contact with children or the public).
- Evidence of immunisations. Some courses such as health care may require additional immunisations.

These prerequisites are not designed to be a blocker to entry to the course, but to ensure that you are compliant and ready to be employed in the industry once you complete your training with us.

To find out more about our prerequisites, please contact us on 13 TAFE (13 8233)

RECOGNITION OF PRIOR LEARNING (RPL) AND SKILLS RECOGNITION

If you have acquired relevant skills and knowledge in your workplace through previous training, or even via volunteer work, you may not need to complete further study to obtain a qualification.

With our skills recognition program you can save time and get an accredited qualification to improve your career prospects.

Find out more at kangan.edu.au/study-with-us/prospective-students/skills-recognition-and-change-of-preference or contact us on 13 TAFE (13 8233)

INTERNATIONAL STUDENTS

Kangan Institute offers a range of courses to international students taught by experienced teachers and supported through a variety of free and confidential services.

For more information about our courses available to international students please visit kangan.edu.au/international or contact us at international@kangan.edu.au or call 1300 175 176 to discuss your options.



INDIGENOUS EDUCATION CENTRE

The Indigenous Education Centre (IEC) at Kangan Institute is an innovative environment that fosters and promotes Indigenous learning, while supporting Indigenous students undertaking study and training in a wide array of courses across the institute.

Honouring the traditional landowners of the area, the Gunung-Willam-Balluk and Wurundjeri peoples, the centre merges the cultural heritage and values of these landowners with contemporary Aboriginal culture and strong networks with key Aboriginal organisations to ensure that our students are supported through their time with us.

As one of the state's largest providers of training and education, Kangan Institute delivers a wide range of courses and programs. Our courses are designed in consultation with communities and employers which means that Aboriginal students gain skills and knowledge while improving their networks and employment options.

OUR STUDENTS

The IEC welcomes all Indigenous Australians. Our students come from many different backgrounds ranging from early school leavers to people over 50.

We support students engaged in a variety of courses across the institute and conduct a number of events through the year, celebrating Aboriginal culture and key milestones to which all the students are invited to along with their friends and family.

Most importantly, we have a dedicated Koorie Student Support Officer, Koorie Liaison Officer as well as a Koorie Engagement Mentor based at the IEC to assist students in accessing the full range of support services and assistance in dealing with government agencies and other relevant organisations.

To speak with one of our Koorie Liaison Officers please contact us on 1300 328 329.

OUR PARTNERSHIPS

The IEC has forged strong relationships with key Aboriginal organisations across Victoria. We work closely with these organisations to ensure that our students have access to all the resources they require throughout their time with us.

INDIGENOUS CULTURAL AWARENESS TRAINING (ICAT)

We are committed to supporting organisations in gaining a greater understanding of Aboriginal and Torres Strait Islander History and Culture. This program enables workforces to build successful working relationships with Aboriginal and Torres Strait Islander communities.

The ICAT program is designed to provide participants with a practical understanding required for successfully working with the Victorian Indigenous Community. It also builds awareness of Indigenous issues in every day situations and aims to eradicate apprehension or misconception about Indigenous people.

We focus on developing improvement of strategies targeted at Indigenous recruitment and employment with follow-up support and ongoing consultation.

Contact the Indigenous Education Centre for more information on 13 TAFE (13 8233) or visit kangan.edu.au/courses/indigenous-education-training



WE SUPPORT YOU THROUGH YOUR JOURNEY

NEXT STEP

NEXT STEP is a free service for those aged 15-24 years looking for advice on study pathway options and career planning. Our skilled staff will always give you personalised advice to help you find the best course to get you on the right track.

Contact NEXT STEP: Call 1300 289 290 or email nextstep@kangan.edu.au

DISABILITY SUPPORT

The Disability Liaison Officer provides essential support and accommodation to students with disabilities or conditions that affect their ability to study or participate fully in student life.

They will assist in implementing suitable strategies for your participation and learning needs and propose and discuss reasonable adjustments to provide the necessary support to successfully complete your studies.

To make an appointment, call 9279 2511 or email disability@kangan.edu.au

LEARNING SUPPORT

The Learning Support Unit offers courses that will help you achieve your education and career goals. You can access help with language, literacy and numeracy to ensure you are able to meet the requirements of the course you are enrolled in, whilst building on what you already know.

To find out how we can help you, call 9098 5999 or email learningsupport@kangan.edu.au

RECONNECT

Reconnect is a free service that can provide wrap-around supports and course related financial assistance to disengaged, high needs learners. This service works with your strengths and your individual learning and non-learning goals to support you into study or employment pathways.

To be eligible for the Reconnect program you must meet the eligibility requirements listed at kangan.edu.au/study-with-us/skills-and-job-centre/reconnect

Kangan Institute is funded to deliver the Reconnect program in Hume. To find out how we can help you, call 1300 327 328 or go to info.kangan.edu.au/reconnectprogram

EMPLOYMENT CENTRE

Our Employment Centre is specifically dedicated to helping you develop your employability skills. Our experts can help you with job search, one-on-one coaching and access to the weekly vacancy listing and other useful resources.

You can contact the centre on 1300 484 335 or email employmentcentre@kangan.edu.au

SKILLS AND JOBS CENTRE

Our Skills and Jobs Centre are staffed by qualified Career Practitioners to provide students and the wider community with free career counselling and advice on job opportunities, vocational training, career planning and employability skills, whilst assisting individuals to prepare for their future.

This is your first port-of-call when you are looking to enter the workforce, start training, re-skill, or for employers to meet their workforce needs.

To make an appointment, register for our workshops or to find out more, visit kangan.edu.au/skills-and-jobs

Call 1300 100 606 or email skills&jobscentre@kangan.edu.au

WE SUPPORT YOU THROUGH YOUR JOURNEY

LIBRARY

Our Library services are available to all Kangan Institute students. Located at all our campuses, the Libraries have an extensive range of books, online databases, video streaming and e-books.

Open access computers are available for you to use the internet, email, Microsoft Office and more. The Library catalogue is available at **libguides.mylibrary.bendigokangan.edu.au/home/kangan**

For further information students can contact our Kangan Institute Libraries: 9279 2424

COUNSELLING

Kangan Institute's Counselling Services provides free, confidential, short-term counselling to currently enrolled students. In-person, telephone and video consultations are available at all campuses. Our counsellors are available to talk about any issues you may have – whether they are personal issues, mental health and wellbeing issues or study-related issues. You don't need to be in crisis or dealing with a serious problem to go to counselling.

To make an appointment, call 9279 2511 or email **counsellor@kangan.edu.au**

WELFARE

Student Welfare Support can assist you with budgeting skills, Centrelink advice and assistance, housing advice and referrals and accessing emergency relief for students experiencing financial stress. The team can also assist with applying for scholarships available to Kangan Institute students.

To make an appointment, call 9279 2511 or email **welfare@kangan.edu.au**

YOUTH WORK

Our Youth Workers assist young people in a variety of ways including health and wellbeing, and acknowledges the social and cultural environments within which young people live. The key difference between Youth Workers and other support is that young people are their primary focus. The Youth Workers' primary role is to ensure young people feel supported in developing the skills they need to succeed while at Kangan Institute.

To make an appointment, call 9279 2511 or email **studentsupport@kangan.edu.au**



ELIGIBILITY & FEES

How much you pay is determined by the course you enrol in, the scheduled hours you commit to undertake, your eligibility for a government subsidised place and any concession entitlements you might be eligible for.

GOVERNMENT SUBSIDIES

You may be eligible for government subsidised training if you meet the eligibility requirements.

ADDITIONAL FEES

In addition to the tuition fee you may be required to pay any applicable materials and consumables fees.

To find out more about government subsidies, concession or fees and charges refer to

kangan.edu.au/courses/fees

or call **13 TAFE (8233)**

FULL FEE

If you are not eligible for government subsidised training you will pay the full fee listed on the respective course page.

CONCESSION

You may be entitled to a concession on your tuition fees if you are in a government subsidised place and you meet the eligibility criteria.

If your tuition fee concession application is successful, your concession fee will be charged at 20% of the government subsidised tuition rate for your program.

Aboriginal and Torres Strait Islander students in a government subsidised place will continue to be eligible to access concession at all program levels (including diploma, advanced diploma, vocational graduate certificate and vocational graduate diploma programs).

PATHWAYS TO UNIVERSITY

Getting started on your journey after finishing school can be tough. With so many choices, expenses and paths to follow it can be a challenge to work out what's right for you.

TAFE is the perfect transition between school and university.

Your ATAR score is no barrier to further study, you can gain a Kangan Institute qualification and still go to university too.

Kangan Institute has formalised pathways with reputable universities.

To find out more about our pathways, refer to **kangan.edu.au/students/pathways-to-university**

There are benefits to completing your studies at TAFE before you start university:

- Develop your knowledge with hands-on, industry specific learning.
- Work in your chosen field while studying.
- Start off in a supportive environment with small class sizes and one-on-one interaction with teachers.
- Gain credits towards the completion of your degree course which could reduce the duration.

PAYMENT OPTIONS

FLEXIBLE PAYMENT PLAN

Kangan Institute offers eligible students the option of paying their course fees over time by setting up either weekly or fortnightly instalment payments to cover their tuition, materials and consumables.

Find out more about our payment plan visit kangan.edu.au/courses/fees/financial-support

SCHOLARSHIPS AND GRANTS

At Kangan Institute, we believe in rewarding hard work and achievement. We offer a number of scholarships and grants to help pay for your course.

Find out more on what you can apply for at kangan.edu.au/study-with-us/prospective-students/scholarships

VET STUDENT LOANS

A student loan scheme is available for eligible students and courses to assist in the payment of tuition fees whilst studying at TAFE. These are called VET Student Loans and are capped according to the course you are studying. These loans are income contingent and interest free and are repaid via the Australian Taxation Office when your income reaches a certain threshold. For 2023-2024 income year, the threshold is \$51,550. The loan will continue to be a debt to the government until it is repaid.

For further information visit studyassist.gov.au

You will still have to pay the materials and consumables fee (if studying a government subsidised course) and other non-tuition fees (if applicable) at the time of enrolment. You must meet the eligibility criteria to access a VET Student Loan.

For details and more information visit kangan.edu.au/study-with-us/prospective-students/vet-student-loan

APPRENTICESHIPS INCENTIVES PROGRAM

The Australian government has established the Australian Apprenticeships Incentives Program to encourage genuine opportunities for people to enter into skills based training through Australian Apprenticeships.

Apprentices may be eligible for a range of payments to assist them with the initial set up costs and completion of their apprenticeship.

For more information about the different incentives available to you, please refer to: australianapprenticeships.gov.au or your local Australian Apprenticeship Support Network provider.



SCHOOLS INFORMATION

Our schools engagement team provide schools with a single point of contact when dealing with us, to help you get the best value from our services.

Our resources and support for schools ensure that you and your students are well equipped with information about career paths and further study options.

The schools engagement team can assist your school to create career pathways for your students through:

SCHOOL VISITS

We can visit your school and talk to your students about our training programs via a tailored presentation or at a careers expo.

CAMPUS TOURS

Our campus tours provide school groups with the opportunity to get a glimpse of campus life and an overview of what vocational and higher education is all about.

CAREER ADVISORS NEWSLETTER

Our regular newsletter for career advisors and practitioners will help you stay abreast of upcoming events, new and updated courses and other relevant information about our organisation.

FUTURE OPTIONS

Our Future Options events provide secondary school students with the opportunity to visit our facilities and gain an insight into vocational education through a series of interactive workshops.

COURSE GUIDE

We've designed our course guide as a helpful reference tool for you and your students. It provides an overview of the wide range of courses we offer, study pathways and possible career outcomes.

CAREER ADVISORS SEMINAR

Our annual career advisors seminar offers a professional development opportunity for career advisors to learn more about courses offered at Kangan Institute. This event has a strong education and employment pathway focus with our Industry partners, current students and teaching staff actively participating to reinforce the value of undertaking a VET qualification at Kangan Institute.

Find out more at kangan.edu.au/for-schools



APPRENTICESHIPS & TRAINEESHIPS

Apprenticeships and traineeships are customised training programs that are developed to meet evolving industry needs.

They are a great way to kick-start your career in a variety of industries and roles by combining your training and paid employment.

WHAT ARE APPRENTICESHIPS AND TRAINEESHIPS?

If you are interested in working in a skilled trade such as building, hairdressing, automotive or electrical then an apprenticeship is for you. If you are interested in working in a vocational role such as office administration or information technology then a traineeship will get you started. All our apprenticeship and traineeship programs incorporate learning that takes place in the workplace to help you to graduate with confidence, experience and ready for the workforce with real skills.

APPRENTICESHIP SUPPORT PROGRAM

Apprenticeship Support Officers (ASOs) are located across Victoria and offer a free and confidential support and advice service to registered apprentices and employers. They're part of a Victorian Government initiative to keep more apprentices in jobs and help more people complete their training.

For further information, please check the following: kangan.edu.au/courses/apprenticeships-and-traineeships/apprenticeship-support-program

To contact a Kangan Institute ASO, email: apprenticeshipsupportprogram@kangan.edu.au

For further information, please contact the ASO Hotline 1300 311 820 or email: apprenticeship.support@djsir.vic.gov.au

WHY DO AN APPRENTICESHIP OR TRAINEESHIP?

There are many reasons to consider an apprenticeship or traineeship including:

- Start earning money while you study.
- Train on-the-job, on-campus or both.
- Develop knowledge and skills from expert teachers with extensive industry experience.
- Learn with the latest technology and tools in our well-equipped facilities.
- Graduate with a nationally recognised qualification.
- Access our Employment Centre after you graduate.

STEPS TO BECOME AN APPRENTICE

STEP 1 PREPARATION AND RESEARCH

Figure out what trade you are interested in, do research on job opportunities and write or update your resume.

You can also speak to one of our friendly Skills and Job representatives on: 1300 100 606 who can advise on job opportunities or vocational training.

kangan.edu.au/skills-and-jobs

STEP 2 JOB HUNTING

Start applying for jobs through networking with people you know, online or via Jobactive providers.

You can register with our Employment Centre to receive our weekly vacancy list and access other useful resources.

1300 484 335

kangan.edu.au/employment-centre

STEP 3 SIGN UP

Once you've found an employer, you both must contact Australian Apprenticeship Support Network (AASN). Select Kangan Institute as your preferred training provider to get started. If you are eligible for a Health Care Card, make sure you apply for one prior to enrolling so you are eligible for concession fees.

FOR APPRENTICES

Group Training Organisations (GTOs)

GTOs partner with a range of businesses and offer you expert advice and assistance to find you the right apprenticeship. GTOs can place you with the right business and also monitor your progress and support you as you need it. Find out more at naen.com.au

Australian Apprenticeship Support Network (AASN)

AASNs are contracted by the Government to support and facilitate the apprenticeship process for employers and individuals. AASNs can also help you with the recruitment process and provide mentoring and career advice. Visit australianapprenticeships.gov.au for more information or call them on 13 38 73.

Pre-apprenticeships

A pre-apprenticeship with Kangan Institute can get you in the fast lane and give you the skills and confidence to start your apprenticeship. Whether you are currently doing VCE Vocational Major or you've left school early, a pre-apprenticeship also combines literacy and numeracy skills units to give you extra support to get employed and into an apprenticeship.

FOR EMPLOYERS

Workplace delivery

To help your business grow, we work closely with you and your apprentices to develop training plans and deliver high quality training to improve staff satisfaction and productivity in your business.

Your apprentices learn the latest and most relevant skills from industry experts with extensive experience.

Why send your apprentice to us?

We know that a successful business is built on delivering exceptional levels of service to create lasting relationships with your clients.



OUR CAMPUSES

BROADMEADOWS

Pearcedale Parade

Study areas: Trades, Foundations, Business, IT, Community, English, Hospitality, Animals, Plants and Sciences.

Kangan Institute's largest campus is situated in the north west of Melbourne, in a culturally diverse neighbourhood. The campus offers a wide range of courses, support services and is home to our Indigenous Education Centre (IEC), where the Indigenous people of Australia can learn in a supported and caring environment.

Our fully-licensed training restaurant gives our hospitality students real work experience in a real restaurant while they study. Offering a modern and eclectic menu and an extensive wine list, Richards Restaurant is also host to various themed events and fundraising dinners throughout the year.



CREMORNE

85 Cremorne Street

Creative + Digital Skills

Study areas: Fashion, Hair, Barbering and Beauty, Security and Cyber Security.

This boutique campus located in the heart of Melbourne's fashion, creative and tech hub delivers innovative and relevant training.

With purpose built facilities for cyber security, refurbished spaces for our exciting creative courses, as well as a hair and beauty salon, that is open to the public, our students have access to real world experiences and industry leading products and equipment. Our Textile and Fashion Hub is an industry based training centre, providing a unique opportunity for students to test garment design against modern manufacturing standards which is equipped with the latest automated knitting machines.



DOCKLANDS

1 Batmans Hill Drive

Automotive Centre of Excellence (ACE) and ELICOS Centre.

Study areas: Automotive and English

Kangan Institute's Automotive Centre of Excellence is a purpose-built, state-of-the-art facility, providing simulated workshops and training in automotive, large vehicles, marine and outdoor equipment.

The Docklands campus also hosts Kangan Institute's ELICOS and International Services department. The ELICOS Centre is a leading facility that provides excellent English language training for international students, working holiday and tourist visa holders. In the midst of the hustle and bustle of central Melbourne, the Docklands campus is a great base to see and explore Melbourne.



ESSENDON

38 Buckley Street

Study areas: Health, Nursing, Pathology, Allied Health, Health Services Assistance and Individual Support.

Our newly refurbished Essendon Health Hub is located in the leafy surroundings of Melbourne's north.

Offering high quality teaching and specialist training with the latest equipment and technology our Health team also assist with opportunities for placements and employment support.



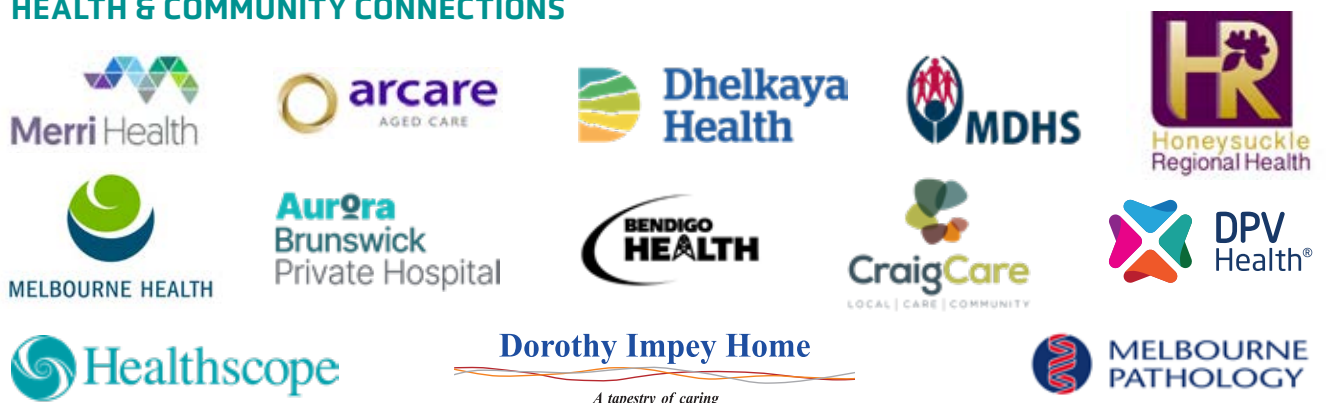
INDUSTRY CONNECTIONS

We work with some of the best industry brands to give our students access to practical work placements, the latest industry tools and real skills.

AUTOMOTIVE CONNECTIONS



HEALTH & COMMUNITY CONNECTIONS



BUSINESS, ACCOUNTING & IT CONNECTION



HAIR, BARBERING, BEAUTY & FASHION CONNECTIONS



AUSTRALIAN FASHION COUNCIL



ANIMALS, PLANTS & SCIENCES CONNECTIONS



TRADES CONNECTIONS



HEALTH & COMMUNITY



HEALTH
PATHOLOGY
NURSING
MENTAL HEALTH
JUSTICE
EDUCATION SUPPORT
EARLY CHILDHOOD
EDUCATION & CARE
COMMUNITY SERVICES
DENTAL

Our Health and Community Centre of Excellence delivers high-quality teaching and provides you access to state-of-the-art facilities with a focus on applied learning.

You will have access to the latest information on industry trends and practices through regular contact with health professionals, guest speakers and industry projects within community and health education.

We place a strong focus on the application of education theory through work placement, training programs, simulated labs and operational environments that give you access to the latest technologies and work practices.

Our focus is on promoting situational awareness through simulation-based learning allowing you to learn via guided and immersive real-life experiences.

FIND OUT MORE AND APPLY: 13 TAFE | [KANGAN.EDU.AU](https://kangan.edu.au)

PATHWAYS TO YOUR CAREER

HEALTH

Career opportunities:

- Orderly
- Health Services Assistant
- Patient Services Assistant
- Health Support Services Worker

Course to get you there:

- Certificate III in Health Services Assistance (HLT33115)

Career opportunities:

- Allied Health Assistant
- Physiotherapy Assistant
- Occupational Therapy Assistant
- Therapy Assistant
- Rehabilitation Assistant

Course to get you there:

- Certificate IV in Allied Health Assistance (HLT43021)

Career opportunities:

- Personal Care Worker
- Personal Care Assistant
- Community Care Worker
- Residential Care Worker

Course to get you there:

- Certificate III in Individual Support (Ageing and Disability) (CHC33021)

PATHOLOGY

Career opportunities:

- Specimen and Pathology Collector
- Pathology Specimen Receptionist

Course to get you there:

- Certificate III in Pathology Collection (HLT37215)

NURSING

Career opportunities:

- Acute Care
- Sub-acute Care
- Rehabilitation
- Mental Health
- Aged Care
- Palliative Care
- General Practitioner Clinic
- Community Health Centres

Course to get you there:

- Diploma of Nursing (HLT54121)

DENTAL

Career opportunities:

- Dental Assistant
- Dental Nurse

Courses to get you there:

- Certificate III in Dental Assisting (HLT35021)
- Certificate IV in Dental Assisting (HLT45021)

JUSTICE

Career opportunities:

- Australian Border Force
- Community-based corrections
- Courts Registrar
- Criminology research/analysis
- Investigation
- Parole work
- Police and law enforcement agency work
- Prison officer and custodial positions
- Youth Justice

Course to get you there:

- Diploma of Justice (22594VIC)

EDUCATION SUPPORT

Career opportunities:

- Education support worker
- Recreation assistant
- Nanny
- ESO relief staff
- Integration aid
- Pre-school field officer

Course to get you there:

- Certificate III in School Based Education Support (CHC30221)

Career opportunities:

- Education support
- Integration support
- Assisting students with special needs
- Home tutoring
- Support work for children with disabilities

Course to get you there:

- Certificate IV in School Based Education Support (CHC40221)

EARLY CHILDHOOD EDUCATION & CARE

Career opportunities:

- Long Day Care Educator
- Family Day Care Educator
- Playgroup Facilitator
- Nanny
- Out-of-School Hours Care Educator

Course to get you there:

- Certificate III in Early Childhood Education and Care (CHC30121)

Career opportunities:

- Early Childhood Educator
- Team, Group or Program Leader
- Children's Service Manager
- Children's Service Director/Coordinator

Course to get you there:

- Diploma of Early Childhood Education and Care (CHC50121)

COMMUNITY SERVICES

Career opportunities:

- Community Health Worker
- Family Support Worker
- Tenants Advisory Worker
- Welfare Rights Worker
- Case Support Worker

Course to get you there:

- Certificate IV in Community Services (CHC42021)

Career opportunities:

- Social Welfare Workers
- Case Worker/Manager
- Community Development/Engagement Worker
- Family Support Worker
- Early Intervention Worker
- Pastoral Care Counsellor or Manager
- Senior Youth Officer or Chaplain
- Community/Neighbourhood House Coordinator
- Local Government Community Development Worker
- Migrant Service Worker
- Community Housing Worker
- Domestic Violence Worker
- Outreach Officer
- Welfare Support Worker
- Youth Worker

Course to get you there:

- Diploma of Community Services (CHC52021)

MENTAL HEALTH

Career Opportunities

- Community Rehabilitation Worker
- Community Rehabilitation and Support Worker
- Outreach Officer
- Mental Health Outreach Worker
- Assistant Community Services Worker

Course to get you there:

- Certificate IV in Mental Health (CHC43315)

SCAN
QR CODE
TO FIND
OUT MORE



HEALTH

CERTIFICATE III IN HEALTH SERVICES ASSISTANCE HLT33115

Essendon | Full-time: 6 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February, April, July, October

ABOUT THE COURSE

This qualification will provide you with the skills required to work in a health care setting and client patient support services including food services, bed making, general cleaning, work health and safety, clinical or general cleaning, and movement of patients. Placement is a mandatory part of the course (120 hours) and this is organised by Kangan Institute.

PREREQUISITES

Satisfactory language, literacy and numeracy skills to undertake this course. Minimum of 18 years at the time of placement. Current Police Check and Working with Children Check (WWCC). Evidence of current immunisation status within one month of starting this course. Mandatory COVID vaccinations and Fluvax

FURTHER STUDY

Go further with the Certificate IV in Allied Health Assistance (HLT43021).



FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

CERTIFICATE IV IN ALLIED HEALTH ASSISTANCE HLT43021

Essendon | Full-time: 9-12 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February and October

ABOUT THE COURSE

Start working in public and private hospitals including the rehabilitation sector. With an Allied Health Assistance qualification you will be trained to provide therapeutic and program related support under the guidance of an Allied Health Professional. Placement is a mandatory part of the course (120 hours) and is organised by Kangan Institute

PREREQUISITES

Satisfactory language, literacy and numeracy skills to undertake this course. Must attend an Information Session. Written Assessment. Current Police Check and Working with Children Check (WWCC). Evidence of current immunisation status within one month of starting this course. Emotional competence and physical mobility. You will need to be over the age of 18 to complete the work placement/practical component of this course

FURTHER STUDY

Students who have completed this course can undertake further studies with the Diploma of Nursing (HLT54121).

CERTIFICATE III IN INDIVIDUAL SUPPORT (AGEING AND DISABILITY) CHC33021

Essendon | Full-time: 7 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February, April, July and October

ABOUT THE COURSE

Get qualified to work in a variety of aged-care settings, residential facilities, client's homes and community groups. Our friendly and experienced teachers will equip you with the skills to help maintain client's personal care, health and wellbeing. Placement is a mandatory part of the course (120 hours) and this is organised by Kangan Institute.

PREREQUISITES

A current Police Check, Working with Children Check (WWCC) and a Commonwealth of Australia Statutory Declaration (Aged Care). NDIS check and mandatory COVID vaccinations and Fluvax. You will need to be over the age of 18 to enrol in this course and complete the work placement/practical component. Evidence of current immunisation status within one month of starting this course. NOTE: Placement providers reserve the right to refuse you for placement based on the results of the above-mentioned declarations.

FURTHER STUDY

Further your career in healthcare with the Diploma of Nursing (HLT54121).



PATHOLOGY NURSING MENTAL HEALTH



CERTIFICATE III IN PATHOLOGY COLLECTION

HLT37215

Essendon | Full-time: 6 months

INTAKE

Direct entry | February, April, July and October

ABOUT THE COURSE

This qualification reflects the role of pathology collectors. You will learn the technical skills and be trained to follow routine procedures, use discretion and judgement in different situations and work under general supervision. Placement is a mandatory part of the course (35 hours) and this is organised by Kangan Institute.

PREREQUISITES

Satisfactory level of numeracy, literacy. You must be over the age of 18 to undertake this course. Please note: this course includes blood collection and students are required to have immunisation against hepatitis B and a current flu vaccination. Vaccinations must commence once you have been accepted into the course. Within one month of commencing the course applicants must obtain: A current and valid National Police Record Check. Working with Children Check (WWCC). Evidence of current immunisation status. Mandatory COVID vaccinations and Fluvax

FURTHER STUDY

Students who have completed this course can undertake the Certificate IV in Laboratory Techniques (MSL40122), Certificate IV in Allied Health Assistance (HLT43021) or the Diploma of Nursing (HLT54121).

FIND OUT MORE AND APPLY: 13 TAFE | [KANGAN.EDU.AU](https://www.kangan.edu.au)

DIPLOMA OF NURSING HLT54121

Essendon | Full-time: 2 years

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February, April, July and October

ABOUT THE COURSE

As an Enrolled Nurse you will work under the direction and supervision of a registered nurse to assist in the provision of preventive, curative and rehabilitative nursing care in hospitals, aged-care facilities, the community and other health care settings. Placement is a mandatory part of the course (440 hours) and this is organised by Kangan Institute and may be in Metropolitan Melbourne or Regional Victoria.

PREREQUISITES

You must be 18 years of age or older to enrol in this course. You must have successfully completed VCE or equivalent, or be of mature age and have related work experience. You must sit a pre-entry test or present results of a pre-entry test within 12 months of course commencement. You must achieve the minimum score or higher to be considered for enrolment. You must meet the English Language Skills requirement as specified by the Australian Nursing and Midwifery Accreditation Council. Within two months of course commencement, you must provide: A current and valid National Police Record Check; Working with Children Check (WWCC); Evidence of current immunisation status; A Commonwealth of Australia Statutory Declaration (Aged Care). Mandatory COVID-19 (original and two boosters) and Fluvax immunisations; A valid NDIS Worker Screening Check valid for 5 years; English Language Requirement; Undertake a BKSB Assessment AND achieve the following results: Literacy (Level 4) or above, Numeracy (Level 4) or above and English Writing Skills (Level 4) or above. Valid for 12 months. Meet the Nursing and Midwifery Board of Australia (NMBA) English Language requirements.

CERTIFICATE IV IN MENTAL HEALTH CHC43315

Broadmeadows | Full-time: 11 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February and July

ABOUT THE COURSE

This course is designed for individuals who are responsible for providing care and support to individuals with mental illness and psychiatric disabilities. This qualification will teach you how to provide psychological care for clients. You will learn the skills and knowledge you need to meet their needs and help them maintain their well-being.

Workers in this role implement community-based programs and activities that focus on mental health, mental illness, and psychiatric disability.

PREREQUISITES

All applicants for this course will complete an assessment to evaluate their language, literacy and numeracy (LLN) skills.



JUSTICE EDUCATION SUPPORT EARLY CHILDHOOD EDUCATION & CARE



DIPLOMA OF JUSTICE 22594VIC

Broadmeadows, Essendon | Full-time: 1 year | Part-time: 1.5 years

FREE TAFE COURSE

*Tuition is free. Other fees and charges and eligibility criteria may apply.
Find out more on page 6.*

INTAKE

Direct entry | February, April and July

ABOUT THE COURSE

This course will train you for work within the justice industry. This includes justice careers in the state or federal police forces, customs service, sheriff's department, local government, correctional services, courts, youth justice, community corrections and various non-government organisations.

PREREQUISITES

You need to have completed VCE (or equivalent) or be of mature age and have sufficient work experience. You also need to have a high level of language, literacy and numeracy skills following completion of an LLN assessment.

CERTIFICATE III IN SCHOOL BASED EDUCATION SUPPORT CHC30221

Broadmeadows | Workplace | Full-time: 9 months

FREE TAFE COURSE

*Tuition is free. Other fees and charges and eligibility criteria may apply.
Find out more on page 6.*

INTAKE

Direct entry | February and July | Rolling enrolments

ABOUT THE COURSE

Start working as an education support worker in primary and secondary schools, specialist schools and community education environments. As part of this course, you will be required to complete a work placement component of 100 hours in a school setting during your studies.

PREREQUISITES

You will need to have a current Working with Children Check (WWCC) and students must be over the age of 18 by the completion of the course. This is the minimum age required to work in this field.

FURTHER STUDY

You can further your study with a Certificate IV in School Based Education Support (CHC40221).

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

CERTIFICATE IV IN SCHOOL BASED EDUCATION SUPPORT CHC40221

Broadmeadows | Full-time: 1 year | Part-time: 1.5 years
Workplace: 2 years

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February | Rolling enrolments

ABOUT THE COURSE

This course reflects the role of workers who assist teachers and support student learning in a range of classroom settings under the guidance of a teacher or other educational professional. At this level, workers may be involved in the facilitation of learning for a range of instructional groupings, including for those students in need of additional support. In these roles, the education support worker sources and analyses information from diverse sources, may work with limited direct supervision and could provide guidance to other workers.

PREREQUISITES

You will need to have a current Working with Children Check (WWCC) and a current National Police Check.

DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE CHC50121

Broadmeadows | Traineeship | Workplace | Full-time: 1 year

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | Rolling Enrolments

ABOUT THE COURSE

Work and get qualified in early childhood education and care and be responsible for educating children and families, developing curriculum, supervising staff and volunteers.

Placement is a mandatory part of the course (280 hours) and this is organised by Kangan Institute.

PREREQUISITES

Be 18 years of age by course completion. (This is the minimum age for work in this field) - You will need to have a current Working with Children Check (WWCC) and a current National Police Check. Applicants will be required to have obtained the Certificate III in Early Childhood Education and Care (CHC30113/CHC30121) prior to enrolling.

Note: If you are enrolling in this course as a Traineeship, you must have employment in the relevant industry before commencing the course.

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE CHC30121

Broadmeadows | Workplace | Full-time: 1 year

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February, July and October | Rolling Enrolments

ABOUT THE COURSE

Work while you get qualified in an early childhood service. We will provide you with the skills and knowledge to best enhance and enrich the growth, learning and development of children.

Placement is a mandatory part of the course (160 hours) and this is organised by Kangan Institute.

PREREQUISITES

Applicants must be able to demonstrate appropriate language, literacy and numeracy skills. Applicants should be over 18 years of age. Those under 18 years must provide parental/guardian consent. A current Working with Children Check (WWCC) and a current National Police Check.

FURTHER STUDY

Students who have completed this course can undertake the Diploma of Early Childhood Education and Care (CHC50121).

COMMUNITY SERVICES DENTAL



CERTIFICATE IV IN COMMUNITY SERVICES

CHC42021

Broadmeadows | Full-time: 9 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February, April, July and October

ABOUT THE COURSE

The qualification reflects the role of community service workers who design and deliver person-centred services. Workers may provide support, advocacy or interventions to individual clients, groups or communities across a range of services.

PREREQUISITES

You will be assessed to ensure that you have proficient oral and written communication.

FURTHER STUDY

Students who have completed this course can undertake the Diploma of Community Services (CHC52021).

DIPLOMA OF COMMUNITY SERVICES

CHC52021

Broadmeadows | Full-time: 21 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February, April, July and October

ABOUT THE COURSE

Learn counselling skills, group work skills, human rights, cultural inclusion and strategies for effective service delivery, all skills you will need to start working in individual and family case work and group work. Work placement is a compulsory part of this course. This course is also ACWA (Australian Community Workers Association) Accredited, which requires the completion of practical placement within a Community Service setting. Placement is a mandatory part of the course (400 hours) and this is organised by Kangan Institute.

PREREQUISITES

You need to have completed VCE or an approved equivalent course and the satisfactory completion of the work requirements (eligibility to transfer) or are mature age and have sufficient work experience to successfully undertake the course. (Mature age is anyone over the age of 18 who has been out of full-time education for more than 12 months). You need to have a high level of language, literacy and numeracy skills following completion of an LLN assessment. You also need to have a clear police record and a Working with Children Check (WWCC).

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

COURSE IN IDENTIFYING AND RESPONDING TO FAMILY VIOLENCE RISK 22510VIC

Online | Part-time: 10 weeks

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry | February, April, July and October

ABOUT THE COURSE

This course is an accredited training program designed for people who are currently working or seeking work with universal service providers to identify the risk of family violence for service users. Universal service professionals do not assess or prevent risk of family violence primarily in their role, however they may encounter victim survivors and/or perpetrators of violence through their work and subsequently their role requires essential knowledge about the State's legislated response to family violence.

PREREQUISITES

There are no prerequisites for this course. Participants undertaking this course are likely to be professionals who do not have family violence as a core function of their role. These professionals may encounter victim survivors (including children and young people) and perpetrators through their interactions with children, families and/or adults within their work. It also provides the foundational understanding of family violence and risk needed for further levels of specialisation.

CERTIFICATE III IN DENTAL ASSISTING

HLT35021

Essendon and Broadmeadows | Traineeship

Full-time: 1 year | Part-time: 2 years

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Rolling enrolments

ABOUT THE COURSE

This qualification provides the knowledge and skills needed to assist a Dentist, Dental Hygienist or Dental Therapist during all dental care procedures. Delivery combines work experience and structured training to competently and safely assist the dental professional during oral health care procedures.

PREREQUISITES

You must be employed in a dental practice.

FURTHER STUDY

You can further your study with a Certificate IV in Dental Assisting (HLT45021).

CERTIFICATE IV IN DENTAL ASSISTING (ORAL HEALTH SPECIALISATION) HLT45021

Workplace | Traineeship | Full-time: 1 year | Part-time: 2 years

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Rolling enrolments

ABOUT THE COURSE

This qualification provides the knowledge and skills needed to provide an advanced level of assistance to a Dentist, Dental Hygienist, Dental Prosthetist or Oral Health Therapist, which contributes to the quality of oral health care. Delivery combines work experience and structured training to competently and safely assist the dental professional during oral health care procedures. There are two streams available in this qualification. Your teacher will discuss this with you and your employer. Radiography Specialisation or Oral Health Specialisation.

PREREQUISITES

You should be experienced at working in a dental practice for a minimum of 12 months. In your role, you should be: Mentoring and inducting new employees. Implementing and monitoring infection control and Work Health and Safety (WHS) policies and procedures. Monitoring compliance for WHS and infection control. Conducting workplace risk assessments. Students need to have successfully completed Certificate III in Dental Assisting (HLT31812), Certificate III in Dental Assisting (HLT35015) or in Certificate III in Dental Assisting (HLT35021) before starting this course.

CERTIFICATE IV IN DENTAL ASSISTING (DENTAL RADIOGRAPHY) HLT45021

Workplace | Traineeship | Full-time: 1 year | Part-time: 2 years

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Rolling enrolments

ABOUT THE COURSE

This qualification provides the knowledge and skills needed to provide an advanced level of assistance to a Dentist, Dental Hygienist, Dental Prosthetist or Oral Health Therapist, which contributes to the quality of oral health care. Delivery combines work experience and structured training to competently and safely assist the dental professional during oral health care procedures. There are two streams available in this qualification.

Radiography specialisation will enable the dental assistant to apply to the Department of Health (Victoria) for a licence to take both intra-oral and extra-oral radiographs under request from a licensed Dental Practitioner

PREREQUISITES

You should be experienced at working in a dental practice for a minimum of 12 months. In your role, you should be: Mentoring and inducting new employees. Implementing and monitoring infection control and Work Health and Safety (WHS) policies and procedures. Monitoring compliance for WHS and infection control. Conducting workplace risk assessments. Students need to have successfully completed Certificate III in Dental Assisting (HLT31812), Certificate III in Dental Assisting (HLT35015) or in Certificate III in Dental Assisting (HLT35021) before starting this course.

FOUNDATIONS, PATHWAYS & TEACHING



**ENGLISH LANGUAGE
LEARNING SUPPORT
WORK EDUCATION
VICTORIAN PATHWAYS
CERTIFICATE (VPC)
VICTORIAN CERTIFICATE
OF EDUCATION
VOCATIONAL MAJOR (VCE
VM)
TESOL
TRAINING & ASSESSMENT**

Our strong partnerships with schools, youth focused service providers and the Indigenous community across Victoria provide a wide range of education options for young people. We provide a safe and nurturing environment that delivers a variety of education programs designed as an alternative to complement the traditional education framework. Our courses provide the opportunity to complete a high school certificate in a supportive adult learning environment forming strong pathways.

We also work closely with schools to offer VET programs and deliver a large range of courses in a variety of industries. From VET Delivered to Secondary School Students, apprenticeships and certificates, through to advanced diplomas, we are able to work with schools and students alike to find their right fit.

We also offer adult literacy and basic education courses to improve reading and writing skills. Providing you with extra help in a safe learning environment to improve your English skills. Our range of teaching courses includes Teaching English (TESOL) and Training and Assessment to enable you to transfer your knowledge, skills and experience to enter the world of teaching.

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

PATHWAYS TO YOUR CAREER

ENGLISH LANGUAGE

Designed for people learning English as a second language.

- Study further in a course of your interest

Courses to get you there:

- Course in Preliminary Spoken and Written English (10725NAT)
- Certificate I in Spoken and Written English (10727NAT)
- Certificate II in Spoken and Written English (10728NAT)
- Certificate III in Spoken and Written English (10729NAT)

LEARNING SUPPORT

- Increase your employability
- Gain the language, literacy, and numeracy skills you need to join the Australian Defence Force
- Study further at Kangan Institute

Courses to get you there:

- Certificate II in General Education for Adults (Australian Defence Force Preparation) (22473VIC)

WORK EDUCATION

Courses designed for people with an intellectual or learning disability.

Career opportunities:

- Labourer
- Administration Assistant
- Sales
- Kitchen Hand
- Office Administrator
- Store Clerk
- Gardening Assistant

Courses to get you there:

- Course in Initial Adult Literacy and Numeracy (22554VIC)
- Certificate I in Initial Adult Literacy and Numeracy (22555VIC)
- Certificate I in Transition Education (22567VIC)
- Certificate I in Work Education (22566VIC)
- Certificate II in Work Education (22481VIC)
- Certificate II in Skills for Work and Vocational Pathways (FSK20119)

VICTORIAN PATHWAYS CERTIFICATE (VPC0000001) & VICTORIAN CERTIFICATE OF EDUCATION VOCATIONAL MAJOR (VCE VM) (VCE0000001)

These courses will enable students to complete their year 11 and 12 high school certificate developing vocational and applied learning skills for further studies and career opportunities.

Career opportunities:

Our courses will develop skills and knowledge in literacy, numeracy, personal and work related skills allowing you to make informed choices and become eligible for pathways into further studies and employment in a variety of industries.

Call 1300 823 323 or email vce@kangan.edu.au for more information.

TESOL

Career opportunities:

- Teaching English in Australia or overseas

Course to get you there:

- Certificate IV in English Language Teaching (TESOL) (11021NAT)

TRAINING & ASSESSMENT

Career opportunities:

- Enterprise Trainer
- Enterprise Assessor
- Registered Training Organisation (RTO) Trainer
- RTO Assessor
- Training Advisor or Training Needs Analyst
- Vocational Education Teacher (VET)
- Development and Learning Officer
- Officer for Human Resources Specialising in Trainers

Course to get you there:

- Certificate IV in Training and Assessment (TAE40116)

SCAN
QR CODE
TO FIND
OUT MORE



ENGLISH LANGUAGE LEARNING SUPPORT WORK EDUCATION



COURSE IN PRELIMINARY SPOKEN AND WRITTEN ENGLISH 10725NAT

Broadmeadows | Full-time: 6 months | Part-time: 1 year

INTAKE

Direct entry | Rolling enrolments

Eligible for the Adult Migrant English Program (AMEP) funding.

ABOUT THE COURSE

This course is for beginners who have no or very limited English literacy skills and no prior experience or training. Students will learn to recognise and write the alphabet and numbers, read social sight words and signs, as well as respond to simple instructions, participate in short conversation and provide basic personal information.

PREREQUISITES

No prerequisites

FURTHER STUDY

The skills developed in this course are aimed to assist with further study options.

CERTIFICATE I IN SPOKEN AND WRITTEN ENGLISH 10727NAT

Broadmeadows and Docklands | Full-time: 6 months

Part-time: 1 year

INTAKE

Direct entry | Rolling enrolments

Eligible for the Adult Migrant English Program (AMEP) funding.

Youth specific classes available at our Broadmeadows campus.

ABOUT THE COURSE

This course aims to prepare students with the English language skills needed to continue to other English as a Second Language (ESL) courses at a higher level. The program helps new migrants learn English skills that will assist them to participate socially and economically in Australian society.

PREREQUISITES

Preliminary Certificate of Spoken and Written English or equivalent English language skills

FURTHER STUDY

Certificate II in Spoken and Written English (10728NAT),
Certificate III in Spoken and Written English (10729NAT)

CERTIFICATE II IN SPOKEN AND WRITTEN ENGLISH 10728NAT

Broadmeadows and Docklands | Full-time: 6 months

Part-time: 1 year

INTAKE

Direct entry | Rolling enrolments

Eligible for the Adult Migrant English Program (AMEP) funding.

Youth specific classes available at our Broadmeadows campus.

ABOUT THE COURSE

This course develops the basic language and literacy skills of students to undertake further study, seek and maintain employment and participate in the community.

You will learn how to prepare a learning plan, participate in formal learning environments and access learning resources.

PREREQUISITES

Certificate I in Spoken and Written English or equivalent language skills and individual interview

FURTHER STUDY

Certificate III in Spoken and Written English (10729NAT)
Certificate IV in Spoken and Written English (10730NAT)

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

CERTIFICATE III IN SPOKEN AND WRITTEN ENGLISH 10729NAT

Broadmeadows and Docklands | Full-time: 6 months
Part-time: 1 year

INTAKE

Direct entry | Rolling enrolments

Eligible for the Adult Migrant English Program (AMEP) funding. Youth specific classes available at our Broadmeadows campus.

ABOUT THE COURSE

You will learn more formal and more complex English that will help you in work, further studies and social situations. Reading, writing, speaking and listening at a beginner level. Class content is taken from the activities of daily life in Australia.

PREREQUISITES

Certificate II in Spoken and Written English or equivalent language skills and individual interview

FURTHER STUDY

Certificate IV in Spoken and Written English (10730NAT) or undertake vocational training studies of their choice.

CERTIFICATE I IN INITIAL ADULT LITERACY AND NUMERACY 22555VIC

Broadmeadows | Part-time: 1 year

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

Certificate I in Initial Adult Literacy and Numeracy (22555VIC) is designed to develop the literacy and numeracy skills of learners with intellectual disabilities. The program is delivered over three days and is for any student who requires the development of basic literacy and numeracy skills. It focuses on addition, subtraction, weighing, measuring, money and basic literacy.

PREREQUISITES

There are no set prerequisites however you will have an interview to determine motivation and ability to study in an adult learning environment.

FURTHER STUDY

Students completing this course can apply for and undertake the Certificate I in Work Education (22566VIC) or the Certificate I in Transition Education (22567VIC).

CERTIFICATE II IN GENERAL EDUCATION FOR ADULTS (AUSTRALIAN DEFENCE FORCE PREPARATION) 22473VIC

Online | Flexible: 6 months

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

Don't have the high school grades required for joining the Australian Defence Force? You're not alone! We have set up a year 10 equivalency program, specialising in Maths, English and Science which will give you the confidence in preparation to help with your ADF application. This is a flexible program which allows you to complete your studies both online and through practical workshops. Attendance is based purely on your needs

PREREQUISITES

Individual interview. Minimum 15 years of age and not currently enrolled in school.

CERTIFICATE I IN TRANSITION EDUCATION 22567VIC

Broadmeadows | Full-time: 1 year | Part-time: 3 years

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

This course is intended to support learners with permanent intellectual disabilities to develop the skills to find the most appropriate option for them in the community after leaving school. You will also get the opportunity to work on producing and acting in your very own short film to be screened at our short film festival. We encourage you to apply whether you've just left school or are a mature aged student.

PREREQUISITES

You will be successful as long as you are motivated and able to study independently in an adult learning environment.

FURTHER STUDY

You will be able to move into the Certificate I in Work Education (22566VIC) or other mainstream vocational education courses with integration assistance.

COURSE IN INITIAL ADULT LITERACY AND NUMERACY 22554VIC

Broadmeadows | Part-time: 1 year

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

This course is intended to support the development of literacy and numeracy skills of learners with intellectual disabilities.

PREREQUISITES

There are no set prerequisites however you will have an interview to determine motivation and ability to study in an adult learning environment.

FURTHER STUDY

Students completing this course can apply for and undertake the Certificate I in Initial Adult Literacy and Numeracy (22555VIC).

CERTIFICATE I IN WORK EDUCATION 22566VIC

Broadmeadows | Full-time: 2 years | Part-time: 4 years

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

This course will give you the practical skills required to work in the retail, logistics, warehousing, event management, customer service, graphic arts, healthcare, hospitality and administration industries. You will practice in our specialised training facilities, such as our Health and Community Centre of Excellence, which simulates a hospital environment and Richards Restaurant, where you will learn food handling.

PREREQUISITES

This entry-level course has been designed specifically for people who have a mild intellectual/learning disability. You will be successful if you are motivated to work and meet levels of independence required to study in an adult learning environment.

WORK EDUCATION VICTORIAN PATHWAYS CERTIFICATE (VPC) VICTORIAN CERTIFICATE OF EDUCATION VOCATIONAL MAJOR (VCE VM) TEACHING



CERTIFICATE II IN WORK EDUCATION 22631VIC

Broadmeadows | Full-time: 1 year

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

This course is designed to provide students with work placement and practical skills to complement their learnings in class. Additional units from accredited hospitality or retail services courses will be undertaken alongside job seeking, literacy and numeracy, workplace health and safety, and teamwork skills to further enhance employability skills.

PREREQUISITES

This course is a progression from the Certificate I in Work Education (22566VIC) and is designed for students with special learning needs to help prepare them for employment. Credits will be given for the additional units if the student undertakes further study in the nominated industry area.

VICTORIAN PATHWAYS CERTIFICATE (VPC)

VPC0000001

Broadmeadows | Full-time: 1 year

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

The VPC course provides you with practical, hands-on options and VET units. The course is a 1-year vocational and applied learning program. This course will support students to develop both academic and practical skills. It employs a more diverse range of assessment strategies rather than exams, alleviating some of the pressure that students face.

FURTHER STUDY

It aims to prepare students to transition successfully into the VCE Vocational Major, further study in apprenticeships, traineeships, higher education, and training or directly into employment.

VICTORIAN CERTIFICATE OF EDUCATION VOCATIONAL MAJOR (VCE VM) VCE0000001

Broadmeadows | Full-time: 2 years

Units 1 and 2 are completed in year 1

Units 3 and 4 are completed in year 2

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

We provide hands-on learning experiences and are inclusive to all kinds of learners. Our teachers and staff care about individual learning needs. We understand everyone learns differently and at their own pace. The VCE Vocational Major course provides you with a practical, hands-on option in Years 11 and 12. The course is a 2-year vocational and applied learning program within the VCE. The skills learned will prepare students to transition successfully into apprenticeships, traineeships, further education and training, university, or directly into employment. The course will support students in developing both academic and practical skills. It employs a more diverse range of assessment strategies rather than exams, alleviating some of the pressure students face when considering VCE options.

FIND OUT MORE AND APPLY: 13 TAFE | KANGAN.EDU.AU

CERTIFICATE IV IN ENGLISH LANGUAGE TEACHING (TESOL) 11021NAT

Docklands | Part-time: 23 weeks

INTAKE

Direct entry | February and July

ABOUT THE COURSE

This nationally recognised qualification provides people with practical skills in teaching English to speakers of other languages. The course aims to develop candidates' language analysis skills and awareness of cultural factors in language learning. Upon graduation, candidates will be able to plan lessons for learners at different levels in a variety of contexts, design and adapt classroom materials, conduct lessons effectively and analyse language for teaching purposes.

PREREQUISITES

You must demonstrate satisfactory language, literacy and numeracy skills, have completed year 12 (or overseas equivalent) and be over 18 years old. An individual for whom English is not their first language must also demonstrate an IELTS (Academic) score of 6.5 or similar, though IELTS 7.0 and above is preferred.

POLICE ENTRANCE EXAM PREPARATION (SHORT COURSE) B350AP01

Online: 5 weeks

INTAKE

Direct entry | Rolling enrolments

ABOUT THE COURSE

Equip yourself with the confidence and skills needed to undertake your Victorian Police Entrance Exam and progress on your pathway to becoming a police officer. Revise skills and strategies in spelling, Maths, reasoning ability, English and writing. Course runs for 5 weeks ensuring that you're ready to take your exam sooner and move into police careers. This short course will enable you to learn skills and techniques to assist you to confidently undertake the Victorian Police Entrance Examination prior to pursuing your career as a police officer. However, it does not guarantee entry as you will need to meet other criteria specified by Victoria Police.

PREREQUISITES

No prerequisites, but it is advisable to have researched Victorian Police entry requirements prior to enrolment.

CERTIFICATE IV IN TRAINING AND ASSESSMENT TAE40122

Essendon | Part-time blended learning: 15 months

FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

INTAKE

Direct entry February, April, July and September

ABOUT THE COURSE

This is the qualification required by trainers and assessors to train and assess nationally recognised qualifications in the vocational education and training (VET) sector which includes TAFE or private registered training organisations (RTOs). It represents a great option if you are currently employed in a role that involves training others or wish to upgrade your training and assessment qualifications.

PREREQUISITES

Potential students are asked to attend a 'TAE Information Session'. All students undertake a Pre-Training Review to ensure the Certificate IV Training and Assessment (TAE40122) course is suitable and appropriate for them; students are given feedback on that review prior to enrolment.