# **HEALTH & COMMUNITY**



HEALTH
PATHOLOGY
NURSING
MENTAL HEALTH
JUSTICE
EDUCATION SUPPORT
EARLY CHILDHOOD
EDUCATION & CARE
COMMUNITY SERVICES
DENTAL

Our Health and Community Centre of Excellence delivers high-quality teaching and provides you access to state-of-theart facilities with a focus on applied learning.

You will have access to the latest information on industry trends and practices through regular contact with health professionals, guest speakers and industry projects within community and health education.

We place a strong focus on the application of education theory through work placement, training programs, simulated labs and operational environments that give you access to the latest technologies and work practices.

Our focus is on promoting situational awareness through simulation-based learning allowing you to learn via guided and immersive real-life experiences.

### PATHWAYS TO YOUR CAREER

#### **HEALTH**

#### Career opportunities:

- · Allied Health Assistant
- Physiotherapy Assistant
- · Occupational Therapy Assistant
- Therapy Assistant
- Rehabilitation Assistant

#### Course to get you there:

Certificate IV in Allied Health Assistance
 (HLT43021)

#### Career opportunities:

- Personal Care Worker or Disability Support Worker in disability services
- · Community Care Worker
- Residential Care Worker

#### Courses to get you there:

- Certificate III in Individual Support (Ageing and Disability) (CHC33021)
- Certificate III in Individual Support (Disability) (CHC33021)

#### **PATHOLOGY**

#### Career opportunities:

- Specimen and Pathology Collector
- Pathology Specimen Receptionist

#### Course to get you there:

• Certificate III in Pathology Collection (HLT37215)

#### NURSING

#### Career opportunities:

- Acute Care
- Sub-acute Care
- Rehabilitation
- Mental Health
- Aged Care
- Palliative Care
- General Practitioner Clinic
- Community Health Centres

#### Course to get you there:

• Diploma of Nursing (HLT54121)

#### MENTAL HEALTH

#### **Career Opportunities**

- Community Rehabilitation Worker
- Community Rehabilitation and Support Worker
- Outreach Officer
- Mental Health Outreach Worker
- Assistant Community Services Worker

#### Course to get you there:

• Certificate IV in Mental Health (CHC43315)

#### JUSTICE

#### Career opportunities:

- Australian Border Force
- Community-based corrections
- · Courts registrar
- Criminology research/analysis
- Investigation
- Parole work
- Police and law enforcement agency work
- Prison officer and custodial positions
- Youth Justice

#### Course to get you there:

• Diploma of Justice (22594VIC)

#### **EDUCATION SUPPORT**

#### Career opportunities:

- Education support worker
- Recreation assistant
- Nanny
- ESO relief staff
- · Integration aid
- Pre-school field officer

#### Course to get you there:

• Certificate III in School Based Education Support (CHC30221)

#### Career opportunities:

- Education support
- Integration support
- Assisting students with special needs
- Home tutoring
- Support work for children with disabilities

#### Course to get you there:

 Certificate IV in School Based Education Support (CHC40221)

# EARLY CHILDHOOD EDUCATION & CARE

#### Career opportunities:

- Long Day Care Educator
- Family Day Care Educator
- Playgroup Facilitator
- Nanny
- Out-of-School Hours Care Educator

#### Course to get you there:

 Certificate III in Early Childhood Education and Care (CHC30121)

#### Career opportunities:

- Early Childhood Educator
- Team, Group or Program Leader
- Children's Service ManagerChildren's Service Director
- or Coordinator

#### Course to get you there:

• Diploma of Early Childhood Education and Care (CHC50121)

#### **COMMUNITY SERVICES**

#### Career opportunities:

- Community Health Worker
- Family Support Worker
- Tenant Advisory Worker
- Welfare Rights Worker
- Welfare Rights WorkerCase Support Worker

#### Course to get you there:

Certificate IV in Community Services
 (CHC42021)

#### Career opportunities:

- Social Welfare Worker
- Case Worker/Manager
- Community Development/Engagement Worker
- Family Support Worker
- Early Intervention Worker
- Pastoral Care Counsellor or Manager
- Senior Youth Officer or Chaplain
- Community/Neighbourhood House Coordinator
- Local Government Community Development Worker
- Migrant Service Worker
- Community Housing Worker
- Domestic Violence Worker
- Outreach Officer
- Welfare Support Worker
- Youth Worker

#### Course to get you there:

• Diploma of Community Services (CHC52021)

#### **DENTAL**

#### Career opportunities:

- Dental Assistant
- Dental Nurse

#### Courses to get you there:

- Certificate III in Dental Assisting (HLT35021)
- Certificate IV in Dental Assisting (HLT45021)

SCAN OR CODE TO FIND OUT MORE

## **HEALTH**



# CERTIFICATE IV IN ALLIED HEALTH ASSISTANCE HLT43021

Bendigo City | Full-time: 1 year

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February and September

#### ABOUT THE COURSE

Start working in public and private hospitals including the rehabilitation sector. With an Allied Health Assistance qualification you will be trained to provide therapeutic and program related support under the guidance of an Allied Health Professional. Placement is a mandatory part of the course (120 hours) and is organised by Bendigo TAFE.

#### **PREREQUISITES**

Satisfactory language, literacy and numeracy skills to undertake this course; Must attend an Information Session; Written Assessment; Current Police Check and Working with Children Check (WWCC); Evidence of current immunisation status within one month of starting this course; Emotional competence and physical mobility; You will need to be over the age of 18 to complete the work placement/practical component of this course.

# CERTIFICATE III IN INDIVIDUAL SUPPORT (AGEING AND DISABILITY) CHC33021

Bendigo City | Full-time: 7 months

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February, June and October

#### **ABOUT THE COURSE**

Get qualified to work in a variety of aged-care settings, residential facilities, client's homes and community groups. Our friendly and experienced teachers will equip you with the skills to help maintain client's personal care, health and wellbeing. Placement is a mandatory part of the course (120 hours) and this is organised by Bendigo TAFE.

#### **PREREQUISITES**

Satisfactory language, literacy and numeracy skills to undertake this course; Current Police Check and Working with Children Check (WWCC) and a Commonwealth of Australia Declaration (Aged Care); NDIS check and mandatory COVID vaccinations and Fluvax.

You will need to be over the age of 18 to enrol in this course and complete the work placement/practical component. Evidence of current immunisation status within one month of starting this course.

Note: Placement providers reserve the right to refuse you for placement based on the results of the above-mentioned declarations.

#### **FURTHER STUDY**

Further your career in healthcare with the Diploma of Nursing (HLT54121).

# CERTIFICATE III IN INDIVIDUAL SUPPORT (DISABILITY) CHC33021

Bendigo City | Full-time: 7 months

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | March, July and October

#### **ABOUT THE COURSE**

Get qualified to work in a disability support service, Home and Community care or with a diverse group of clients in their homes. Our friendly and experienced teachers will equip you with the skills to help maintain client's personal care, health and wellbeing. Placement is a mandatory part of the course (120 hours) and this is organised by Bendigo TAFE.

#### **PREREQUISITES**

Satisfactory language, literacy and numeracy skills to undertake this course; A Working with Children Check (WWCC), NDIS Worker Screening Check (Paid Check), NDIS Worker Orientation Module 'Quality, Safety and You' and a Resume.

You will need to be over the age of 18 to enrol in this course and complete the work placement/practical component.

Note: Placement providers reserve the right to refuse you for placement based on the results of the above-mentioned declarations.

#### **FURTHER STUDY**

Further your career in healthcare with the Diploma of Nursing (HLT54121).







# PATHOLOGY NURSING MENTAL HEALTH



#### **CERTIFICATE III IN PATHOLOGY COLLECTION**

HLT3721

Bendigo City | Full-time: 6 months

#### INTAKE

Direct entry | February, April, July and October

#### ABOUT THE COURSE

This qualification reflects the role of pathology collectors. You will learn the technical skills and be trained to follow routine procedures, use discretion and judgement in different situations and work under general supervision. Placement is a mandatory part of the course (35 hours) and this is organised by Bendigo TAFF

#### **PREREQUISITES**

Satisfactory level of numeracy and literacy. You must be over the age of 18 to undertake this course.

Please note: this course includes blood collection and students are required to have immunisation against hepatitis B and a current flu vaccination. Vaccinations must commence once you have been accepted into the course. Within one month of commencing the course applicants must obtain: A current and valid National Police Record Check; Working with Children Check (WWCC); Evidence of current immunisation status; Mandatory COVID vaccinations and Fluvax.

#### **FURTHER STUDY**

Students who have completed this course can undertake the Certificate IV in Laboratory Techniques (MSL40122), Certificate IV in Allied Health Assistance (HLT43015) or the Diploma of Nursing (HLT54121)

#### DIPLOMA OF NURSING HLT54121

Bendigo City | Full-time: 2 years

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February, April, July, October

#### **ABOUT THE COURSE**

As an Enrolled Nurse you will work under the direction and supervision of a registered nurse to assist in the provision of preventive, curative and rehabilitative nursing care in hospitals, aged-care facilities, the community and other health care settings. Placement is a mandatory part of the course (440 hours) and this is organised by Bendigo TAFE and may be in Metropolitan Melbourne or Regional Victoria.

#### **PREREQUISITES**

You must be 18 years of age or older to enrol in this course; You must have successfully completed VCE or equivalent, or be of mature age and have related work experience; You must sit a pre-entry test or present results of a pre-entry test within 12 months of course commencement. You must achieve the minimum score or higher to be considered for enrolment; You must meet the English Language Skills requirement as specified by the Australian Nursing and Midwifery Accreditation Council.

Within two months of course commencement, you must provide: A current and valid National Police Record Check and Working with Children Check (WWCC); Evidence of current immunisation status; A Commonwealth of Australia Statutory Declaration (Aged Care); Mandatory COVID-19 (original and two boosters) and Fluvax immunisations; A valid NDIS Worker Screening Check valid for 5 years; English Language Requirement - Undertake a BKSB Assessment AND achieve the following results: Literacy (Level 4) or above, Numeracy (Level 4) or above and English Writing Skills (Level 4) or above. Valid for 12 months.

Meet the Nursing and Midwifery Board of Australia (NMBA) English Language requirements.

#### CERTIFICATE IV IN MENTAL HEALTH CHC43315

Bendigo City | Full-time: 11 months

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February and July

#### **ABOUT THE COURSE**

This course is designed for individuals who are responsible for providing care and support to individuals with mental illness and psychiatric disabilities. This qualification will teach you how to provide psychological care for clients. You will learn the skills and knowledge you need to meet their needs and help them maintain their well-being.

Workers in this role implement community-based programs and activities that focus on mental health, mental illness, and psychiatric disability.

#### **PREREQUISITES**

All applicants for this course will complete an assessment to evaluate their language, literacy and numeracy (LLN) skills. You will also be required to provide proof of COVID vaccination, as per the relevant Victorian Government requirements at time of enrolment.







# JUSTICE EDUCATION SUPPORT EARLY CHILDHOOD EDUCATION & CARE



#### **DIPLOMA OF JUSTICE 22594VIC**

Bendigo City | Full-time: 11 months

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February and July

#### ABOUT THE COURSE

This course will train you for work within the justice industry. This includes justice careers in the state or federal police forces, customs service, sheriff's department, local government, correctional services, courts, youth justice, community corrections and various non-government organisations.

#### PRERENIUSITES

You need to have completed VCE (or equivalent) or be of mature age and have sufficient work experience. You also need to have a high level of language, literacy and numeracy skills following completion of an LLN assessment.

# CERTIFICATE III IN SCHOOL BASED EDUCATION SUPPORT CHC30221

Bendigo City | Full-time: 9 months

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February and July | Rolling enrolments

#### ABOUT THE COURSE

Start working as an education support worker in primary and secondary schools, specialist schools and community education environments. As part of this course, you will be required to complete a work placement component of 100 hours in a school setting during your studies.

#### PREREQUISITES

You will need to have satisfactory literacy and numeracy levels; A current Working with Children Check (WWCC); You must be 18 years at the commencement of placement.

#### **FURTHER STUDY**

You can further your study with a Certificate IV in School Based Education Support (CHC40221).

## CERTIFICATE IV IN SCHOOL BASED EDUCATION SUPPORT CHC40221

Bendigo City | Workplace | Full-time: 12 months Workplace based: 1.5 years

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February | Rolling enrolments

#### **ABOUT THE COURSE**

This course reflects the role of workers who assist teachers and support student learning in a range of classroom settings under the guidance of a teacher or other educational professional. At this level, workers may be involved in the facilitation of learning for a range of instructional groupings, including for those students in need of additional support. In these roles, the education support worker sources and analyses information from diverse sources, may work with limited direct supervision and could provide guidance to other workers.

#### **PREREQUISITES**

You will need to have satisfactory literacy and numeracy levels; A current Working with Children Check (WWCC) and a National Police Check.

# DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE CHC50121

Bendigo City | Full-time: 1 year

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February and July

#### ABOUT THE COURSE

Work and get qualified in early childhood education and care and be responsible for educating children and families, developing curriculum, supervising staff and volunteers.

Placement is a mandatory part of the course (280 hours) and this is organised by Bendigo TAFE.

#### **PREREQUISITES**

Be 18 years of age by course completion. (This is the minimum age for work in this field). You will need to have a current Working with Children Check (WWCC) and a Victorian Police Check; Applicants will be required to have obtained the Certificate III in Early Childhood Education and Care (CHC30113/CHC30121)

Note: If you are enrolling in this course as a Traineeship, you must have employment in the relevant industry before commencing the course.

# CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE CHC30121

Bendigo City | Workplace | Traineeship | Full-time: 1 year

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February, April and July | Rolling enrolments

#### ABOUT THE COURSE

Work while you get qualified in an early childhood service. We will provide you with the skills and knowledge to best enhance and enrich the growth, learning and development of children. Placement is a mandatory part of the course (160 hours) and this is organised by Bendigo TAFE.

#### **PREREQUISITES**

Applicants must be able to demonstrate appropriate language, literacy and numeracy skills. Applicants should be over 18 years of age. Those under 18 years must provide parental/guardian consent. A current Working with Children Check (WWCC) and a National Police Check.

#### **FURTHER STUDY**

Students who have completed this course can undertake the Diploma of Early Childhood Education and Care (CHC50121).

# COMMUNITY SERVICES DENTAL



#### **CERTIFICATE IV IN COMMUNITY SERVICES**

CHC42021

Bendigo City | Full-time: 9 months

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February, April and August

#### ABOUT THE COURSE

The qualification reflects the role of community service workers who design and deliver person-centred services. Workers may provide support, advocacy or interventions to individual clients, groups or communities across a range of services. Roles may include residential youth worker, case support worker, community services worker or community support worker.

#### **PREREQUISITES**

You will be assessed to ensure that you have proficient oral and written communication levels, as well as satisfactory literacy and numeracy levels.

#### **FURTHER STUDY**

Students who have completed this course can undertake the Diploma of Community Services (CHC52021).

#### **DIPLOMA OF COMMUNITY SERVICES CHC52021**

Bendigo City | Full-time: 21 months

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | February, April and August

#### ABOUT THE COURSE

Learn counselling skills, group work skills, human rights, cultural inclusion and strategies for effective service delivery, all skills you will need to start working in individual and family case work and group work. Work placement is a compulsory part of this course. This course is also ACWA (Australian Community Workers Association) Accredited, which requires the completion of practical placement within a Community Service setting. Placement is a mandatory part of the course (400 hours) and this is organised by Bendigo TAFE.

#### **PREREQUISITES**

You need to have completed VCE or an approved equivalent course and the satisfactory completion of the work requirements (eligibility to transfer) or are mature age and have sufficient work experience to successfully undertake the course. (Mature age is anyone over the age of 18 who has been out of full-time education for more than 12 months). You need to have a high level of language, literacy and numeracy skills following completion of an LLN assessment. You also need to have a clear police record and a Working with Children Check (WWCC).

# COURSE IN IDENTIFYING AND RESPONDING TO FAMILY VIOLENCE RISK 22510VIC

Bendigo City | Part-time: 10 weeks

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry | Rolling enrolments

#### ABOUT THE COURSE

This course is an accredited training program designed for people who are currently working or seeking work with universal service providers to identify the risk of family violence for service users. Universal service professionals do not assess or prevent risk of family violence primarily in their role, however they may encounter victim survivors and/ or perpetrators of violence through their work and subsequently their role requires essential knowledge about the State's legislated response to family violence.

#### **PREREOUISITES**

There are no prerequisites for this course. Participants undertaking this course are likely to be professionals who do not have family violence as a core function of their role. These professionals may encounter victim survivors (including children and young people) and perpetrators through their interactions with children, families and/or adults within their work. It also provides the foundational understanding of family violence and risk needed for further levels of specialisation.

#### **CERTIFICATE IV IN DENTAL ASSISTING**

HLT45021

Workplace | Full-time: 1 year | Part-time: 2 years

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Rolling enrolments Traineeship

#### **ABOUT THE COURSE**

This qualification provides the knowledge and skills needed to provide an advanced level of assistance to a Dentist, Dental Hygienist, Dental Prosthetist or Oral Health Therapist, which contributes to the quality of oral health care. Delivery combines work experience and structured training to competently and safely assist the dental professional during oral health care procedures. There are two streams available in this qualification. Your teacher will discuss this with you and your employer. Radiography Specialisation and Oral Health Specialisation.

#### PREREQUISITES

You should be experienced at working in a dental practice for a minimum of 12 months. In your role, you should be: Mentoring and inducting new employees; Implementing and monitoring infection control and Work Health and Safety (WHS) policies and procedures; Monitoring compliance for WHS and infection control; Conducting workplace risk assessments.

#### **CERTIFICATE III IN DENTAL ASSISTING**

#### HIT3502

Workplace | Traineeship | Full-time: 1 year | Part-time: 2 years

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Rolling enrolments

#### **ABOUT THE COURSE**

This qualification provides the knowledge and skills needed to assist a Dentist, Dental Hygienist or Dental Therapist during all dental care procedures. Delivery combines work experience and structured training to competently and safely assist the dental professional during oral health care procedures.

#### **PREREQUISITES**

Employed in a dental practice. Have satisfactory literacy and numeracy levels.

#### **FURTHER STUDY**

You can further your study with a Certificate IV in Dental Assisting (HLT45021).

# CERTIFICATE IV IN DENTAL ASSISTING (DENTAL RADIOGRAPHY) HLT45021

Workplace | Traineeship | Full-time: 1 year Part-time: 2 years

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Rolling enrolments

#### **ABOUT THE COURSE**

This qualification provides the knowledge and skills needed to provide an advanced level of assistance to a Dentist, Dental Hygienist, Dental Prosthetist or Oral Health Therapist, which contributes to the quality of oral health care. Delivery combines work experience and structured training to competently and safely assist the dental professional during oral health care procedures. There are two streams available in this qualification. Radiography specialisation will enable the dental assistant to apply to the Department of Health (Victoria) for a licence to take both intra-oral and extra-oral radiographs under request from a licensed Dental Practitioner.

#### **PREREQUISITES**

You should be experienced at working in a dental practice for a minimum of 12 months. In your role, you should be: Mentoring and inducting new employees; Implementing and monitoring infection control and Work Health and Safety (WHS) policies and procedures; Monitoring compliance for WHS and infection control; Conducting workplace risk assessments. Have satisfactory literacy and numeracy levels.

# FOUNDATIONS, PATHWAYS & TEACHING



ENGLISH LANGUAGE
TRAINING &
ASSESSMENT
LEARNING SUPPORT
WORK EDUCATION
VICTORIAN PATHWAYS
CERTIFICATE (VPC)
VICTORIAN CERTIFICATE
OF EDUCATION
VOCATIONAL MAJOR
(VCE VM)
INDIGENOUS EDUCATION

Our strong partnerships with schools, youth focused service providers and the Indigenous community across Victoria provide a wide range of education options for young people. We provide a safe and nurturing environment that delivers a variety of education programs designed as an alternative to complement the traditional education framework. Our courses provide the opportunity to complete a high school certificate in a supportive adult learning environment forming strong pathways.

We also work closely with schools to offer VET programs and deliver a large range of courses in a variety of industries. From VET Delivered to Secondary School Students, apprenticeships and certificates, through to advanced diplomas we are able to work with schools and students alike to find their right fit.

We also offer adult literacy and basic education courses to improve reading and writing skills. Providing you with extra help in a safe learning environment to improve your English skills. Our range of teaching courses includes Teaching English (TESOL) and Training and Assessment to enable you to transfer your knowledge, skills and experience to enter the world of teaching.

# PATHWAYS TO YOUR CAREER

#### **ENGLISH LANGUAGE**

### Designed for people learning English as a second language.

• Study further in a course of your interest

#### Courses to get you there:

- Course in Preliminary Spoken and Written English (10725NAT)
- Certificate I in Spoken and Written English (10727NAT)
- Certificate II in Spoken and Written English (10728NAT)
- Certificate III in Spoken and Written English (10729NAT)

#### TRAINING & ASSESSMENT

#### Career opportunities:

- Enterprise Trainer
- Enterprise Assessor
- Registered Training Organisation (RTO) Trainer
- RTO Assessor
- Training Advisor or Training Needs Analyst
- Vocational Education Teacher (VET)
- Development and Learning Officer
- Officer for Human Resources Specialising in Trainers

#### Course to get you there:

• Certificate IV in Training and Assessment (TAE40122)

#### LEARNING SUPPORT

- Increase your employability
- Gain the language, literacy, and numeracy skills you need to join the Australian Defence Force
- Study further at Kangan Institute

#### Course to get you there:

 Certificate II in General Education for Adults (Australian Defence Force Preparation) (22473VIC)

#### **WORK EDUCATION**

Courses designed for people with an intellectual or learning disability.

#### Career opportunities:

- Labourer
- Administration Assistant
- Sales
- Kitchen Hand
- Office Administrator
- Store Clerk
- Gardening Assistant

#### Courses to get you there:

- Course in Initial Adult Literacy and Numeracy (22554VIC)
- Certificate I in Initial Adult Literacy and Numeracy (22555VIC)
- Certificate I in Transition Education
   (22567VIC)
- Certificate I in Work Education (22566VIC)
- Certificate II In Work Education (2248)VIC)
- Certificate II in Skills for Work and Vocational Pathways (FSK20119)

# VICTORIAN PATHWAYS CERTIFICATE (VPC0000001)

# VICTORIAN CERTIFICATE OF EDUCATION VOCATIONAL MAJOR (VCE VM) (VCE0000001)

These courses will enable students to complete their year 11 and 12 high school certificate developing vocational and applied learning skills for further studies and career opportunities.

#### Career opportunities:

Our courses will develop skills and knowledge in literacy, numeracy, personal and work related skills allowing you to make informed choices and become eligible for pathways into further studies and employment in a variety of industries. Call 1800 823 323.

#### INDIGENOUS EDUCATION

#### Career opportunities

- Aboriginal and /or Torres Strait Islander Community Arts Workshop Assistant
- Aboriginal and /or Torres Strait Islander Ceramics Studio Assistant

#### Course to get you there:

 Certificate II in Aboriginal and/or Torres Strait Islander Cultural Arts (CUA20420)

#### Career opportunities

- Vocational arts practice
- Indigenous art worker
- Artist
- Further visual art tertiary study

#### Course to get you there:

 Certificate III in Aboriginal and/or Torres Strait Islander Cultural Arts (CUA30520)

SCAN QR CODE TO FIND OUT MORE



# ENGLISH LANGUAGE TRAINING & ASSESSMENT LEARNING SUPPORT



# COURSE IN PRELIMINARY SPOKEN AND WRITTEN ENGLISH 10725NAT

Bendigo City | Full-time: 6 months | Part-time: 1 year

#### INTAKE

Direct entry | Rolling enrolments

Eligible for the Adult Migrant English Program (AMEP) funding.

#### ABOUT THE COURSE

This course is for beginners who have no or very limited English literacy skills and no prior experience or training. Students will learn to recognise and write the alphabet and numbers, read social sight words and signs, as well as respond to simple instructions, participate in short conversation and provide basic personal information.

#### **FURTHER STUDY**

The skills developed in this course are aimed to assist with further study options.

# CERTIFICATE I IN SPOKEN AND WRITTEN ENGLISH 10727NAT

Bendigo City | Full-time: 6 months | Part-time: 1 year

#### INTAKE

Direct entry | Rolling enrolments

Eligible for the Adult Migrant English Program (AMEP) funding. Youth specific classes available at our Bendigo City campus.

#### ABOUT THE COURSE

This course aims to prepare students with the English language skills needed to continue to other English as a Second Language (ESL) courses at a higher level. The program helps new migrants learn English skills that will assist them to participate socially and economically in Australian society.

#### **PREREQUISITES**

Preliminary Certificate of Spoken and Written English or equivalent English language skills

#### **FURTHER STUDY**

Certificate II in Spoken and Written English (10728NAT), Certificate III in Spoken and Written English (10729NAT)

# CERTIFICATE II IN SPOKEN AND WRITTEN ENGLISH 10728NAT

Bendigo City | Full-time: 6 months | Part-time: 1 year

#### INTAKE

Direct entry | Rolling enrolments

Eligible for the Adult Migrant English Program (AMEP) funding. Youth specific classes available at our Bendigo City campus.

#### ABOUT THE COURSE

This course develops the basic language and literacy skills of students to undertake further study, seek and maintain employment and participate in the community.

You will learn how to prepare a learning plan, participate in formal learning environments and access learning resources.

#### **PREREQUISITES**

Certificate I in Spoken and Written English or equivalent language skills and individual interview

#### **FURTHER STUDY**

Certificate III in Spoken and Written English (10729NAT) Certificate IV in Spoken and Written English (10730NAT)

# CERTIFICATE III IN SPOKEN AND WRITTEN ENGLISH 10729NAT

Bendigo City | Full-time: 6 months | Part-time: 1 year

#### INTAKE

Direct entry | Rolling enrolments

Eligible for the Adult Migrant English Program (AMEP) funding. Youth specific classes available at our Bendigo City campus.

#### ABOUT THE COURSE

You will learn more formal and more complex English that will help you in work, further studies and social situations. Reading, writing, speaking and listening at a beginner level. Class content is taken from the activities of daily life in Australia.

#### **PREREQUISITES**

Certificate II in Spoken and Written English or equivalent language skill.

# CERTIFICATE II IN GENERAL EDUCATION FOR ADULTS (AUSTRALIAN DEFENCE FORCE PREPARATION) 22473VIC

Online | Flexible: 6 months

#### INTAKE

Direct entry | Rolling enrolments

#### **ABOUT THE COURSE**

Don't have the high school grades required for joining the Australian Defence Force? You're not alone! We have set up a year 10 equivalency program, specialising in Maths, English and Science which will give you the confidence in preparation to help with your ADF application. This is a flexible program which allows you to complete your studies both online and through practical workshops. Attendance is based purely on your needs.

#### **PREREQUISITES**

Individual interview. Minimum 15 years of age and not currently enrolled in school.

## CERTIFICATE IV IN TRAINING AND ASSESSMENT TAE40122

Bendigo City | Blended learning | Part-time: 15 months

#### FREE TAFE COURSE

Tuition is free. Other fees and charges and eligibility criteria may apply. Find out more on page 6.

#### INTAKE

Direct entry February, April, July and September

#### ABOUT THE COURSE

This is the qualification required by trainers and assessors to train and assess nationally recognised qualifications in the vocational education and training (VET) sector which includes TAFE or private registered training organisations (RTOs). It represents a great option if you are currently employed in a role that involves training others, are looking for a career change or upgrade your training and assessment qualifications.

#### PREREQUISITES

Potential students are asked to attend a 'TAE Information Session'. All students undertake a Pre Training Review to ensure the Certificate IV Training and Assessment (TAE40122) course is suitable and appropriate for them; students are given feedback on that review prior to enrolment.

## COURSE IN INITIAL ADULT LITERACY AND NUMERACY 22554VIC

Bendigo City | Part-time: 1 year

#### INTAKE

Direct entry | Rolling enrolments

#### ABOUT THE COURSE

The Course in Initial Adult Literacy and Numeracy (22554VIC) is intended to support development of the literacy and numeracy skills of learners with intellectual disabilities.

#### **FURTHER STUDY**

Students completing this course can apply for and undertake the Certificate I in Initial Adult Literacy and Numeracy (22555VIC).

# CERTIFICATE I IN INITIAL ADULT LITERACY AND NUMERACY 22555VIC

Bendigo City | Part-time: 1 year

#### INTAKE

Direct entry | Rolling enrolments

#### **ABOUT THE COURSE**

This course is designed to develop the literacy and numeracy skills of learners with intellectual disabilities. The program is delivered over three days and is for any student who requires the development of basic literacy and numeracy skills. It focuses on addition, subtraction, weighing, measuring, money and basic literacy.

#### **FURTHER STUDY**

Students completing this course can apply for and undertake the Certificate I in Work Education (22566VIC) or the Certificate I in Transition Education (22567VIC).

# LEARNING SUPPORT WORK EDUCATION VPC VCE VM INDIGENOUS EDUCATION



#### **CERTIFICATE I IN TRANSITION EDUCATION**

22567VII

Bendigo City | Full-time: 1 year | Part-time: 3 years

#### INTAKE

Direct entry | February

#### ABOUT THE COURSE

This course is intended to support learners with permanent intellectual disabilities to develop the skills to find the most appropriate option for them in the community after leaving school. You are able to choose either the full-time or the part-time option depending on your preference. You will also get the opportunity to work on producing and acting in your very own short film to be screened at our short film festival. We encourage you to apply whether you've just left school or are a mature aged student.

#### **PREREQUISITES**

You will be successful as long as you are motivated and able to study independently in an adult learning environment.

#### **FURTHER STUDY**

Certificate I in Work Education (22566VIC).

#### **CERTIFICATE I IN WORK EDUCATION 22566VIC**

Bendigo City | Full-time: 2 years | Part-time: 4 years

#### INTAKE

Direct entry | February

#### ABOUT THE COURSE

This entry-level course has been designed specifically for people who have a mild intellectual/learning disability. This course will give you the practical skills required to work in the retail, logistics, warehousing, event management, customer service, graphic arts, healthcare, hospitality and administration industries. You will practice in our specialised training facilities, such as our Health and Community Centre of Excellence, which simulates a hospital environment and our 18eightyseven restaurant where you will learn food handling.

#### PREREQUISITES

You will be successful if you are motivated to work and meet levels of independence required to study in an adult learning environment.

#### **CERTIFICATE II IN WORK EDUCATION 22631VIC**

Bendigo City | Part-time: 1 year

#### INTAKE

Direct entry | February and April

#### **ABOUT THE COURSE**

This course is designed to provide students with work placement and practical skills to complement their learnings in class. Additional units from accredited hospitality or retail services courses will be undertaken alongside job seeking, literacy and numeracy, workplace health and safety, and teamwork skills to further enhance employability skills.

#### **PREREQUISITES**

This course is a progression from the Certificate I in Work Education (22566VIC) and is designed for students with special learning needs to help prepare them for employment. Credits will be given for the additional units if the student undertakes further study in the nominated industry area.

#### **VICTORIAN PATHWAYS CERTIFICATE (VPC)**

VPC0000001

Bendigo City, Echuca and Castlemaine | Full-time: 1 year

#### INTAKE

Direct entry | Rolling enrolments

#### **ABOUT THE COURSE**

The VPC course provides you with practical, hands-on options and VET units. The course is a 1-year vocational and applied learning program. It aims to prepare students to transition successfully into the VCE Vocational Major, further study in apprenticeships, traineeships, higher education, and training or directly into employment. This course will support students to develop both academic and practical skills. It employs a more diverse range of assessment strategies rather than exams, alleviating some of the pressure that students face.

# CERTIFICATE II IN SKILLS FOR WORK AND VOCATIONAL PATHWAYS F5K20119

Bendigo City | Flexible: 6 weeks

#### INTAKE

Direct entry | Rolling enrolments

#### **ABOUT THE COURSE**

There are three streams for this course:

**Preparation for Study:** This course is designed for those looking to improve their language and numeracy skills to assist them to study in a future vocational course.

Preparation for Work: This unique online program has been developed to facilitate both independent learning and supported online virtual classroom delivery. This course is also available for Indigenous students. Please contact Alison McColl: 0435 276 054 for more information.

**Preparation for VPC:** You will improve your literacy and numeracy skills, learn digital technology for study and work, develop a resume and prepare for a job interview, learn about jobs and careers, develop communication for work and feel confident about your future study and work.

# VICTORIAN CERTIFICATE OF EDUCATION VOCATIONAL MAJOR (VCE VM) VCE0000001

Bendigo City, Echuca and Castlemaine | Full-time: 2 years Units 1 and 2 are completed in year 1 Units 3 and 4 are completed in year 2

#### NTAKE

Direct entry | Rolling enrolments

#### ABOUT THE COURSE

We provide hands-on learning experiences and are inclusive to all kinds of learners. Our teachers and staff care about individual learning needs. We understand everyone learns differently and at their own pace. The VCE Vocational Major course provides you with a practical, hands-on option in Years 11 and 12. The course is a 2-year vocational and applied learning program within the VCE. The skills learned will prepare students to transition successfully into apprenticeships, traineeships, further education and training, university, or directly into employment. The course will support students in developing both academic and practical skills. It employs a more diverse range of assessment strategies rather than exams, alleviating some of the pressure students face when considering VCE options.

# CERTIFICATE II IN ABORIGINAL AND/OR TORRES STRAIT ISLANDER CULTURAL ARTS CUAZO420

Bendigo City | Echuca | Part-time: 2 years

#### INTAKE

Direct Entry

#### ABOUT THIS COURSE

This qualification reflects the role of individuals who are developing the basic creative and technical skills that underpin visual arts and craft practice in an Aboriginal and Torres Strait Islander cultural arts context.

#### **PREREQUISITES**

Prospective students are expected to have an interest in and commitment to Indigenous Art practices and will be required to undertake an interview.

#### **FURTHER STUDY**

Certificate III in Aboriginal and/or Torres Strait Islander Cultural Arts (CUA30520).

#### VCE VM FOR YOUNG PARENTS VCEOOO0001

Bendigo City | 4 days per week over a 2 year period

#### INTAKE

Rolling enrolments

#### ABOUT THE COURSE

The new VCE VM Young Parents course includes literacy, numeracy, personal development skills and work-related skills in a practical hands-on course. Students enjoy a friendly, relaxed and inclusive environment to learn in. The course is designed to stimulate the parent and child with wellbeing for all, the focus of our approach. This course allows young parents of all genders to return to study with their children by their side. A care provider is on hand to assist with children's activities and fun, allowing the students to engage in classes. All childcare and needs remain the responsibility of the parent.

#### PREREQUISITES

Applicants must be aged 16 years and above.

# CERTIFICATE III IN ABORIGINAL AND/OR TORRES STRAIT ISLANDER CULTURAL ARTS CUA30520

Bendigo City | Echuca | Part-time: 2 years

#### INTAKE

Direct Entry

#### **ABOUT THIS COURSE**

This qualification reflects the role of individuals who are developing a range of art and craft skills in an Aboriginal and Torres Strait Islander cultural arts context and who take responsibility for own outputs in work and learning. Practice at this level is underpinned by the application of introductory art theory and cultural history.

#### **PREREQUISITES**

Prospective students are expected to have an interest in and commitment to Indigenous Art practices and will be required to undertake an interview.





## Campuses

Bendigo City campus
154 Hargreaves Street

Bendigo, Charleston Road campus 62-104 Charleston Road

Echuca campus
Corner of Hare and Darling Streets

Castlemaine campus
65 Templeton Street

## **Need more info?**

We have services providing you the support that you need

Student Support bendigotafe.edu.au/student-support

Skills & Jobs Centre bendigotafe.edu.au/skills-and-jobs

Employment Centre bendigotafe.edu.au/employment-centre

The information in this publication is correct at the time of release (April 2024)

Every effort has been made to ensure details are correct and accurate, however Bendigo TAFE reserves the right to change information with respect to course costs, timing and selection criteria without notice. Conduct of courses and service offerings are dependent on student numbers and sufficient funding.

Some or all of this training is delivered with Victorian and Commonwealth Government funding

RTO No. 3077 | CRICOS Provider No. 01218G | Copyright Bendigo TAFE 2024

\*Free TAFE on selected courses only. Eligibility criteria apply. Tuition is free, other fees and charges may apply. Visit freetafe.vic.gov.au

Free TAFE courses available\*
13 TAFE | bendigotafe.edu.au

Unleash You at Bendigo TAFE

