



A Dynamic Launchpad for
Aspiring IT Professionals



Internship Journal

Complete Guide to Internship...

For

AICTE INTERNSHIP

FEB 25



Welcome to **VirtuNexa Internship**

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1. Internship Details

1.1	Internship Duration:	4 Weeks (1 Month)
1.2	Start Date:	10 Feb 2025
1.3	Date of Submission: (End Date)	10 March 2025



2. Internship Timeline

Step 1



Application Form

Fill The Application form by visiting our website, www.internship.virtunexa.com

Step 2



Once your application is Shortlisted

Step 3



You will receive an Internship Offer Letter

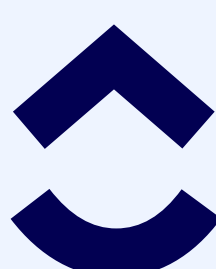
Step 4



Sign and upload Schedule A

We Will share a Offer Letter Acceptance form link on group. Sign and Upload Schedule A

Step 5



Join Workspace

You will get an Email to Join Clickup Workspace. Use that Link to join Clickup Team

Step 6



Complete Tasks on Time

Tasks Will be Alloted to you on Time Complete Those Tasks

Final



Completion Certificate

You Receive a Internship completion certificate once you complete the tasks and Final Form Submission

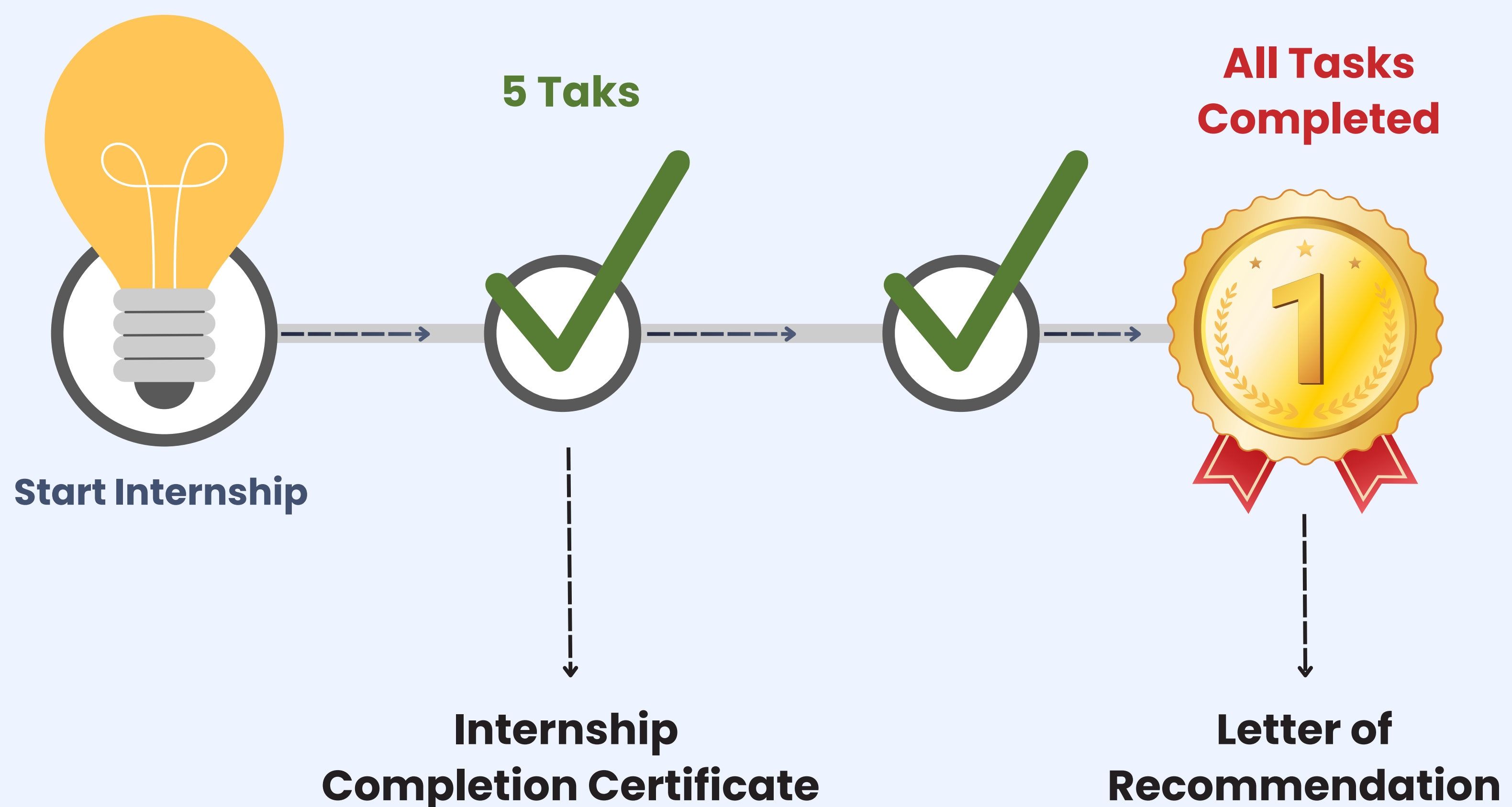
4. Eligibility

4.1 Internship Completion Certificate

You must Complete Minimum of 5 the allocated Tasks within the given Time Period. **To Earn Internship Completion Certificate**

4.2 Letter Of Recommendation (LOR)

Based on Your Performance and Quality of Work Done. **You Gain a Letter of Recommendation**



6. Terms & Conditions:

Schedule A

Terms of the Internship:

As an intern, you will not be an employee of Virtunexa. Consequently, you will not receive a salary, wages, or other compensation during this period. Additionally, you will not be eligible for any benefits that are offered to our regular employees. Participation in this internship program does not constitute an offer of employment, and successful completion of the program does not entitle you to a position with the company.

Location:

Your internship will be conducted entirely online. You will have the flexibility to work from your preferred location using digital communication and collaboration tools. Our remote work environment is designed to provide you with a seamless learning and working experience, allowing you to engage in the program from the comfort of your own space.

Compensation and Benefits:

Upon the successful completion of the internship program at Virtunexa, you will be awarded an Internship Certificate and a Letter of Recommendation (LOR). We believe that this internship offers valuable learning experiences and hands-on opportunities to enhance your skills in the field.

Schedule B

Fee payment:

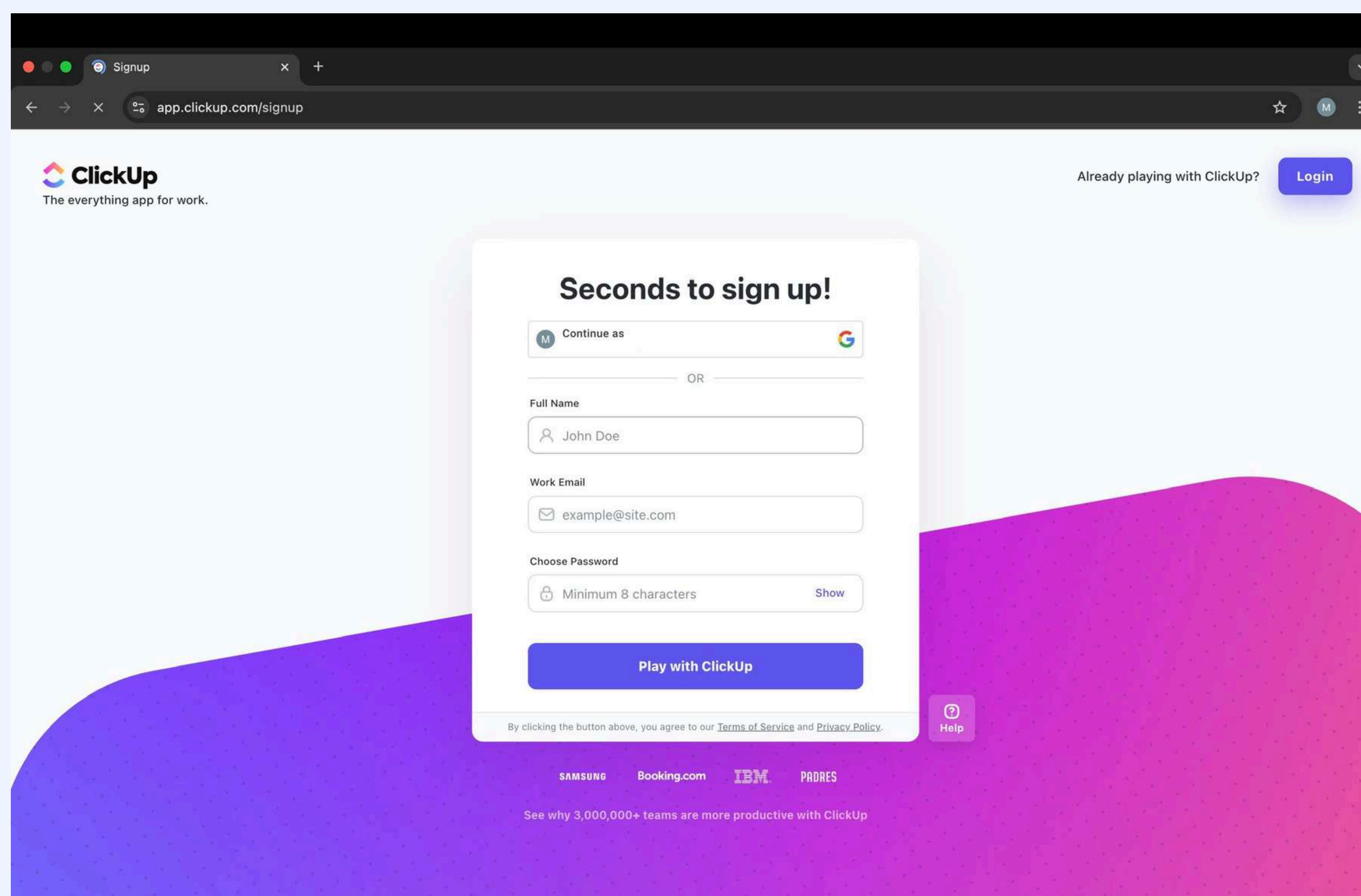
The intern is hereby required to remit a non-refundable fee of Rs. 149. This nominal fee is designated to cover the operational costs associated with organizing educational workshops, maintaining the platform, and ensuring lifetime access to the Job Board. Additionally, the payment secures membership in the professional community, granting the intern continuous access to networking opportunities, industry updates, and exclusive resources, thereby fostering long-term career development and engagement with the broader professional ecosystem.

7. Workspace

Join Clickup

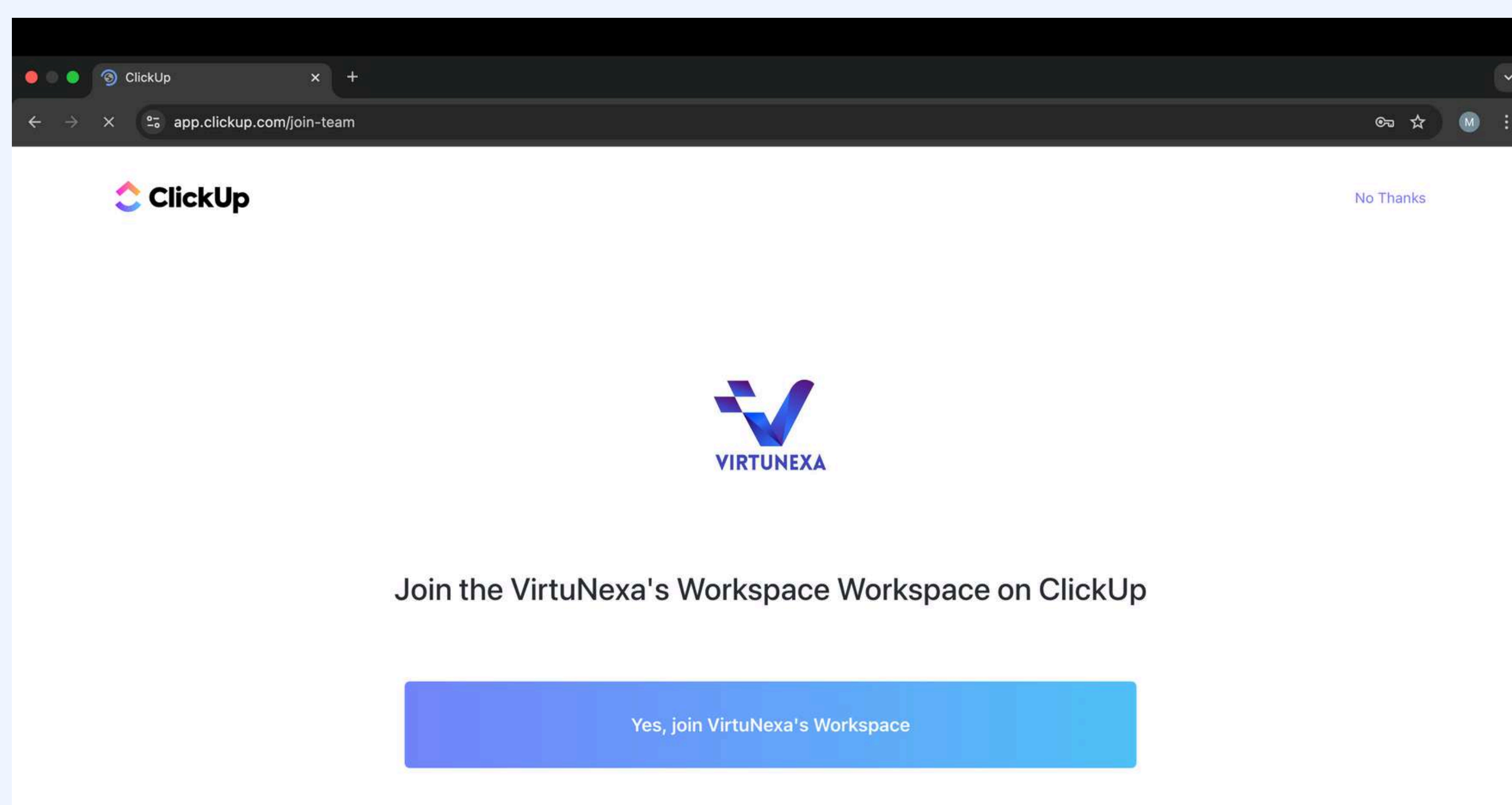
Once you submit the offer letter acceptance form. You will receive an email of invite link for Clickup workspace. Tap on that link and you will be redirected to ClickUp

Sign Up, if new user



The screenshot shows the ClickUp sign-up page in a web browser. The browser's address bar shows 'app.clickup.com/signup'. The page features the ClickUp logo and tagline 'The everything app for work.' in the top left. In the top right, there is a 'Login' button and the text 'Already playing with ClickUp?'. The main content is a sign-up form titled 'Seconds to sign up!'. The form includes a 'Continue as' field with a Google icon, an 'OR' separator, a 'Full Name' field with the placeholder 'John Doe', a 'Work Email' field with the placeholder 'example@site.com', and a 'Choose Password' field with a 'Show' toggle. Below the form is a blue button labeled 'Play with ClickUp'. At the bottom of the form, there is a small text line: 'By clicking the button above, you agree to our [Terms of Service](#) and [Privacy Policy](#).' To the right of the form is a 'Help' button. At the very bottom of the page, there are logos for 'SAMSUNG', 'Booking.com', 'IBM', and 'PADRES', followed by the text 'See why 3,000,000+ teams are more productive with ClickUp'.

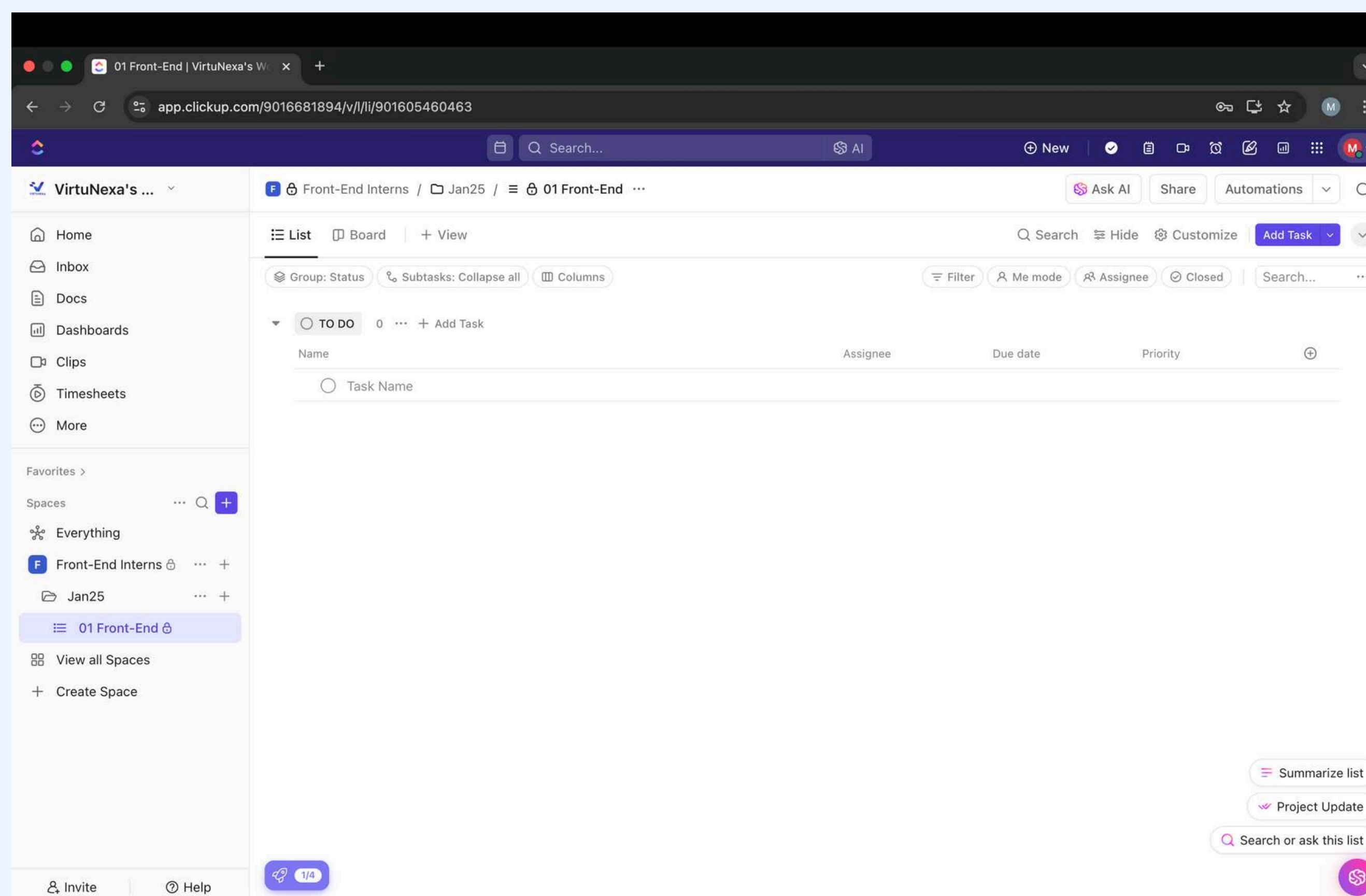
Join Team



The screenshot shows the ClickUp 'Join Team' page in a web browser. The browser's address bar shows 'app.clickup.com/join-team'. The page features the ClickUp logo and tagline 'The everything app for work.' in the top left. In the top right, there is a 'No Thanks' link. The main content is a large blue button labeled 'Yes, join VirtuNexa's Workspace'. Above this button is the VirtuNexa logo, which consists of a stylized 'V' made of blue and purple geometric shapes, with the word 'VIRTUNEXA' below it. Below the logo is the text 'Join the VirtuNexa's Workspace Workspace on ClickUp'.

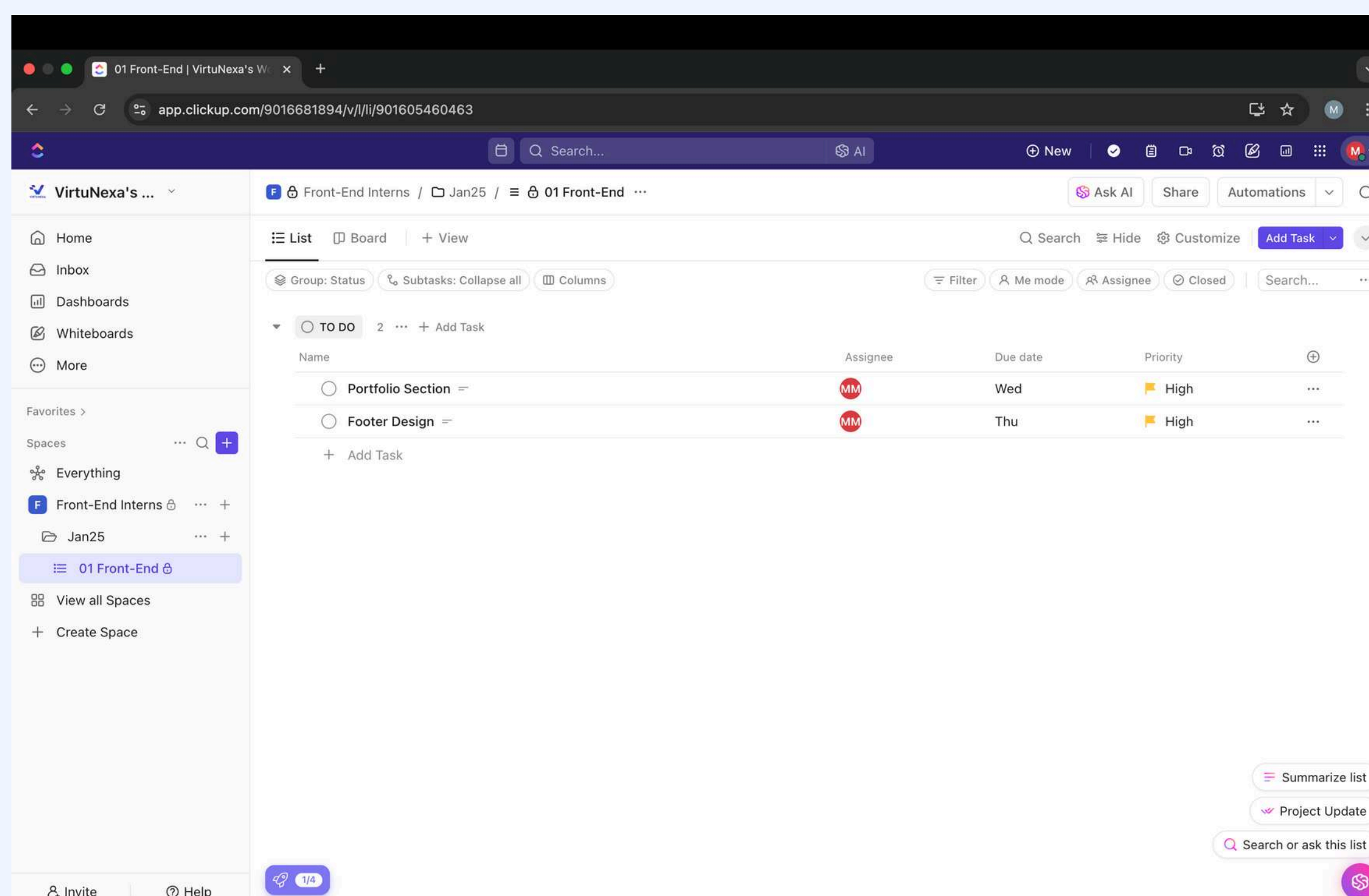
Explore Workspace

This is how your workspace will look like



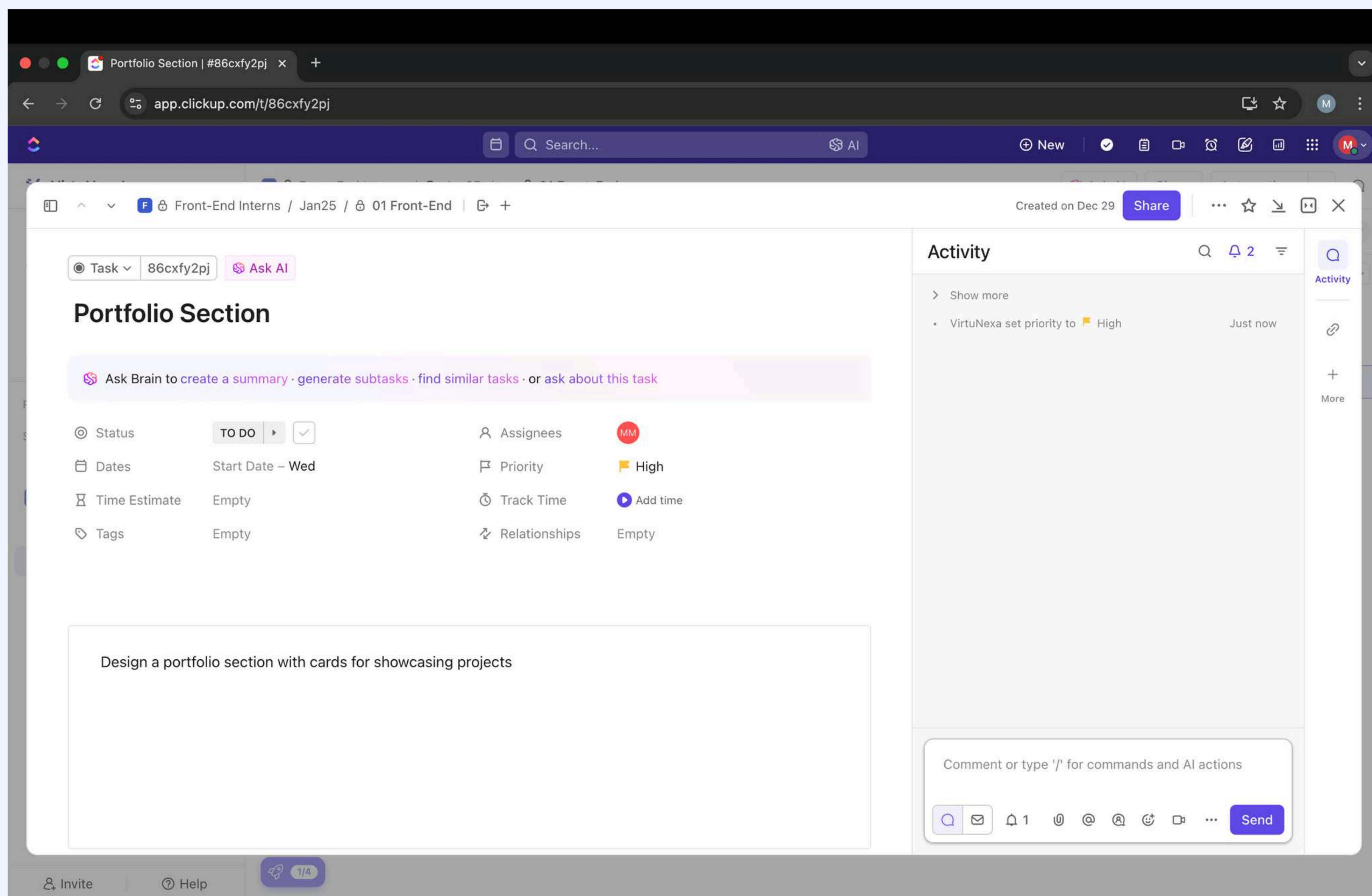
ToDo Tasks

Your ToDo tasks will appear here. Team will allocate tasks after you join ClickUp



Task Submission

Add your work project (Task) drive link in comment given in right bottom section. And change Status as Completed once done.





Govt Approvals & Registrations:

Registered As



Approved By



AICTE INTERNSHIP

Listed on



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Discover your potential with our comprehensive internship platform. Connect with top companies, gain real-world experience, and jumpstart your career. Our user-friendly interface makes it easy to find the perfect internship that aligns with your career goals. Start your journey to success today!

Enroll Now



4.8 rating on Google

