

Purchase Order

Store Name

Store Address

PO No.:

PO Date:

Vendor Name:

Vendor Code:

SN	Item code	Discription	UOM	Unit Price	PO Qty	CGST%	SGST%	IGST%	PO value
1	T0001	Paracetamol 500mg	Nos	2	5000	6%	6%	0	11200
2									
3									
4									
5									
6									
7									
8									
9									
10									

PO Terms:

- 1) Invoice should be generated as per PO (Qty, Price and all other related fields should match PO)
- 2) Any Variation in any fields should be sorted out before shipment. As a amended PO should be released before shipment
- 3) As per Contingency plan agreed, in case of any delay in shipment the alternate supply to be arranged by vendor
- 4) Vendor should be open for any VA/VE implementation for cost reduction
- 5) Material should be supplied as per lead time agreed
- 6) ASN should be generated and shared via VCP
- 7) For any damages, rejections due to quality issue, short/excess qty, vendor should take responsibility
- 8) Payment against invoice will be made within 30days from the date of receipt of material