

Part One: Internet

Create a web site using HTML tags in Notepad++ or Sublime. You may use CSS to format your pages. The completed website is to be submitted electronically to the Student Submissions Drive.

The website should contain the following questions and answers to the questions. You may arrange the contents in any appropriate way. For example, questions could be on the front (home) page with links to the answers on other pages. You should include a page containing a properly formatted bibliography of sources used to answer the questions.

Ensure the text entered on your pages is properly formatted and proof-read. Use good design principles and arrange the contents to be easy to use.

Marks will be awarded for the answers to the seven questions PLUS for the functionality and design of the website.

The Internet

1. Provide three methods by which a user could verify the accuracy of information located on the Internet.
2. What is the difference between a primary and a secondary source of data?
3. List three methods of making data transfer via the internet more secure.
4. Explain the term “netiquette”.
5. What three facts should be included in a list of sources when acknowledging information obtained from a website?
6. Name two ways in which the use of the internet has changed the way in which people work.
7. Explain TCP/IP and FTP.

Part Two: e-mail

The answers to the following five questions are to be created in a correctly formatted Word document and attached to a properly formatted e-mail which is to be sent to your teacher.

Marks will be awarded for the answers to the five questions plus for the correct formatting of the document, attaching the document and dispatching the correctly formatted email.

Electronic Mail

1. Define electronic mail
2. Give three advantages and three disadvantages of electronic mail
3. Define the terms: ISP, CC, BCC, host, domain and file attachment.
4. Identify the information technology required to send and receive electronic mail.
5. Discuss correct procedures to follow when sending and receiving electronic mail.

Internet & Email Personal Project Part One: The Internet

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| 1. Provides three valid methods by which a user could verify the accuracy of information located on the Internet | 3 | |
| 2. Provides clear explanation of the difference between primary and secondary sources | 2 | |
| 3. Lists three valid methods of making data transfer more secure. | 3 | |
| 4. Provides clear explanation of the term "netiquette" | 2 | |
| 5. Lists the three facts should be included in a list of sources when acknowledging information obtained from a website | 3 | |
| 6. Names two relevant ways in which the use of the internet has changed the way in which people work | 3 | |
| 7. Provides clear explanation of both TCP/IP and FTP | 4 | |
| HTML files containing these answers are submitted | 5 | |
| Website functions well and displays good design principles | 5 | |
| TOTAL | 30 | |

Internet & Email Personal Project Part Two: Email

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| 1. Provides clear definition of email | 2 | |
| 2. Provides three advantages and three disadvantages of email | 6 | |
| 3. Clearly defines the terms: ISP, CC, BCC, host, domain and file attachment | 6 | |
| 4. Provides complete list of required information technology | 3 | |
| 5. Provides at least three relevant procedures | 3 | |
| Answers provided in a correctly formatted document | 3 | |
| Document correctly attached to email | 2 | |
| Email correctly formatted (subject, explanation, attachment noted, etc.) | 3 | |
| Email correctly sent with attachment | 2 | |
| TOTAL | 30 | |