

## Grading Criteria: Homework #1

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- 8.5" x 11" Single Page, typed
- Assignment should fit onto one page, but if multiple pages, staple needed.
- Proper header information and location (Name, course number with section, assignment number, and due date in the upper right-hand corner)
- Completed using a spreadsheet application
- Well organized, neat, and legible
- Questions listed indicating more than just the question number (questions may be paraphrased)
- Point value assigned to each question based on given point scale
- Average score calculated
- Determination of personal rating for the practice of good academic success skills ("outstanding," "good," "fair," or "poor")