

## Inception Phase Meeting Agenda / Minutes

**TEAM NUMBER:** \_\_\_\_\_ **TEAM NAME:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

ATTENDANCE		
Present	Regrets	Status Report?
	Team Status Report?	

[illegible][illegible]

## DELIVERABLES

[illegible]

## MINUTES / NOTES

[illegible]