**Mirza Mahin**

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**SKILLS**

**Programming:** Python, Java, C, C#, HTML/CSS, SQL

**Tools:** Git/GitHub, Linux, VS Code, Microsoft Office Suite

**Concepts:** Object-Oriented Programming, Databases, Technical Support

**Certifications:** CS50: Intro to Computer Science – Harvard University (edX), Certificate Earned

**EDUCATION**

**Saginaw Valley State University, College of Science, Engineering & Technology Saginaw, MI**

**B.S. in Computer Science | GPA:** 3.2 Expected graduation, December 2027

**President’s List:** Winter 2024

**Relevant Courses:** Computing in Java, Client-Side Web App Development, Statistics & Its Application in Computer Science

**EXPERIENCE**

**Alumni Relations Office Intern | Saginaw Valley State University | Saginaw, MI Aug 2025 – Present**

* Maintained and updated the alumni database using Raiser's Edge, ensuring accuracy, integrity, and organization of records.
* Assisted with event coordination, including preparing digital content, managing RSVP lists, and organizing logistical details.
* Utilized Microsoft Office (Word, Excel, Publisher, PowerPoint) to create reports, track information, and prepare materials.

**IT Support Help Desk Employee | Saginaw Valley State University | Saginaw, MI Jan 2024 – July 2025**

* Providing technical assistance to students, faculty, and staff for software, hardware, and network issues. This includes diagnosing problems and offering solutions or escalating to higher-level support as needed.
* Troubleshooting and resolving phone and email support requests to ensure smooth IT operations. Offering step-by-step guidance remotely for system issues and software malfunctions.
* Logging and tracking IT service tickets to ensure timely resolution of issues. Monitoring progress, updating users, and closing tickets when solutions are implemented successfully.

**IT Manager | Raz Flour Mills | Narayanganj, Bangladesh** **Jan 2023 - June 2024**

* Overseeing IT infrastructure and systems implementation and maintenance to ensure regular mill operations. This includes network management, hardware updates, and software installations.
* Managing the IT support team to resolve technical issues efficiently. Assigning tasks, providing guidance, and monitoring team performance to meet IT service goals.

**PROJECTS**

**Art Blog Site | Client Project |** [www.cinnamongum.art](https://cinnamongum.art/) **January 2023**

* Developed a simple front-end website to host art blog posts for a client.
* Utilized HTML, SASS, and Hugo to develop a responsive static site, with Matrix as the backend and Netlify for hosting. Leveraged SASS for cleaner, modular CSS, enhancing code readability and maintainability. Hugo, a static site generator, was chosen to streamline content creation, allowing users to post without interacting with the backend, ensuring a seamless and efficient blogging experience.
* Integrated Netlify CMS to provide a clean, user-friendly portal for post creation, eliminating the need for a separate admin page. Secured with Netlify Identity, ensuring simplicity and robust security.

**Mario Clone Game | Personal Project |** <https://github.com/ArcticWabbit/Clorio> **May 2022**

* Developed the first level of a Mario game in Unity using C#, implementing character movement, obstacles, and basic gameplay mechanics to replicate the original experience.
* Designed and animated interactive elements, such as enemies and power-ups, to enhance gameplay and user engagement, while ensuring smooth performance and intuitive controls.