|  |  |  |
| --- | --- | --- |
| SUPMIS Alpha Test (April 14, 2021) | | |
|  | RECOMMENDATION | REMARKS |
|  | The Equipment Description should put also in the Adding Stock |  |
|  | There has two tagging (for SPMO and for Accounting) of fund cluster, chart of account and any applicable fields. |  |
|  | Add new component (Equipment) if the PPE is building |  |
|  | The component can edit the cost for Adjusting Entry. And The component cannot count in Physical Inventory in System |  |
|  | There has notification to inform the Supply Officer if the Accounting change the fund cluster, chart of account and other fields in their issuances. |  |
|  | Generate Inventory Report of Building with their components/equipment |  |
|  | The tagging of Chart of Account is based on the use of the equipment |  |
|  | All Reports can be generate as pdf or excel |  |

Prepared By:

**JAIME PARDO**

Computer Programmer

Noted By:

**RAYMOND Q. ZARATAR**

MIS Head

|  |  |  |
| --- | --- | --- |
| SUPMIS Critiquing (June 22, 2021) | | |
|  | RECOMMENDATION | REMARKS |
|  | change the term of Chart of Account to Supplies/Equipment Category |  |
|  | Replacement Parts can be issued in multiple employee |  |
|  | Filter the supply per category |  |
|  | Notification for changes in Chart of account or Fund Cluster in Supply Officer |  |
|  | Supply Coordinator & Head Offices lang ang pwede mag request ng Supply/equipment |  |
|  | Specific combine to Description per Equipment in Add More Stock |  |
|  | Remove Contract/PO Number in RIS-PPE |  |
|  | RIS-PPE, masearch ng equipment and madisplay ang stocks then , malabas ng description |  |
|  | Date of Request sa RIS/ICS/PAR sa baba |  |
|  | Approval for Return ng Supply Coordinator and SUpply officer |  |
|  | Remarks to Reason sa Return Equipment |  |
|  | List of Equipment to be Repaired to For warranty (under warranty dapat) |  |
|  | Pag unserviceable. dapat wala na yon reissue |  |
|  | Identify the Equipment if consumable or not |  |
|  | Remove the record not found in every table |  |
|  | change the label of Dispose Equipment to the label for Disposal |  |
|  | Kung kailan binili, price and other related data sa disposed at return equipment |  |
|  | RCPPE GAM Reports |  |
|  | Hidden Comment for Chart of Account |  |

Prepared By:

**JAIME PARDO**

Computer Programmer

Noted By:

**RAYMOND Q. ZARATAR**

MIS Head

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SUPMIS B.U.G.S. REPORTS | | | | |
| (Bugs, Unexpected Observation, Gaps, Special Consideration) | | | | |
| SERIAL NUMBER | DATE | DESCRIPTION | DATE FIXED | REMARKS |
| 0001 | 07/22/21 | Add Notification Badge in the tabs in case the user/s need to do something in the system. |  |  |
| 0002 | 07/30/21 | The generated report supplier ledger card does not reflect the balance quantity, unit cost and total cost even though their receipts, issuances and remaining balance. |  |  |
| 0002 | 07/30/21 | Do check the formula check the system and make sure that balance would be reflected on the generated report. |  |  |
| 0003 | 07/30/21 | Separation of common office to equipment items. |  |  |
| 0004 | 07/30/21 | RSMI Showing per fund, project and office that will generate also a report. |  |  |
| 0005 | 07/30/21 | IAR is the basis of encoding for delivered supplies and equipment |  |  |
| 0006 | 07/30/21 | Requesting to have categorized of Physical Count of Property, plant and equipment by campus for ISO Compliance |  |  |
| 0007 | 07/30/21 | Requesting to have a separate portion of RIS and stock card by campus for the reissuance of common office supply |  |  |
| 0008 | 07/30/21 | Edit function on details of *Add Stock* but not all can be edited, if same PO Number, it should not be same details on PAP/MFO |  |  |
| 0009 | 07/30/21 | On Supplies Ledger Card, add the name of the supplier on the reference column which indicates whether the receipts of supplier is paid or Accounts payable |  |  |
| 0010 | 07/30/21 | Make a report or tab that shows which requests are approved or not |  |  |
| 0011 | 07/30/21 | Supply Coordinator can reissue the equipment in another employee of their campuses |  |  |
| 0012 | 07/30/21 | Alternate shortcut keys to easy navigation of the system |  |  |
| 0012 | 07/30/21 | Reporting of satellite campus for their purchase |  |  |

Prepared By:

**JAIME PARDO**

Computer Programmer

Noted By:

**RAYMOND Q. ZARATAR**

MIS Head