

# Scott Ardis, CISM, PMP, CEH, CySA+, CNDA, CHFI, Sec+

Cybersecurity & IT Professional, 12+ Years of Experience, Master's Degree

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Contact: [ardisst@gmail.com](mailto:ardisst@gmail.com), 804-590-6510

My Website: <https://ardisst.github.io/resume/>

Cyber & IT Professional with a background in Information Security & Assurance, IT & Network Management, Defensive Cyber Operations (DCO), Project & Program Management, Governance Risk & Compliance (GRC), and User Experience Design. My work ethic, attention to detail, and enforcement of standards & processes are my greatest strengths. I have a passion for leading people and engaging in customer-focused missions.

## MY EXPERIENCE

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### US Air Force Civilian Service, 691<sup>st</sup> Cyberspace Operations Squadron

July 2020 – April 2022

#### **Cyber Technical Director**

- Cyber Technical Director managing the US Air Force strategic networks through the entire CIA triad; lead technical advisor and chief of staff for the organization of 180 personnel in a NOC/SOC environment
- Responsible for incident response, enterprise program management, risk management & mitigation, crisis action planning, process improvement, and continuous monitoring for an 800,000-user enterprise
- Leads 100 personnel of five distinct cross-functional enterprise teams for vulnerability management, cloud computing, network operations, endpoint security, and identity & access management
- Hyper-focused technology governance and risk management strategy; performed risk assessments for projects, emerging technologies/risk, and created enterprise-wide Cyber policy to include KRI/KPIs
- SharePoint Administrator and lead web designer to include the MS PowerApps, Power Automate, and Power BI; reduced manual operations by over 50% across 25+ processes
- Created and managed 20+ unique webpages, 50+ Power Automate flows, numerous dashboards
- Solely created and managed over 5 PowerApps applications; one deployed as an enterprise application to over 50 organizations streamlining processes for 30,000+ users

### US Army Cyber Command, Regional Cyber Center-Southwest Asia

March 2019 – April 2020

#### **Defensive Cyber Incident Response Lead**

- Team lead for the Southwest Asia, Security Operations Center (SOC) DCO team handling cyber incident response, threat management, active defense, GRC, and continuous monitoring for 100,000 users
- Managed a team of 5 Incident Handlers, 5 Cybersecurity Analysts, and 5 Threat Hunters; planned and directed all incident handling, threat hunting, monitoring, and enterprise policy creation
- Utilized a SIEM, IDS/IPS sensors, web proxy, Big Data aggregation, and Tanium to create an active defense-in-depth for 24/7 continuous monitoring, incident response, and threat hunting
- Managed and assisted in identifying over 10,000+ threats and remediating all issues upon discovery; fused Cyber Threat Intelligence into operations turning data into actionable indicators
- Created an extensive SharePoint with automation and responsive design for managing enterprise IT programs; integrated into Army's first ever "Report Phishing" process via an automated Outlook button

### USAA (United Services Automobile Association)

September 2016 – March 2019

#### **Information Security Advisor & Auditor, December 2017 – March 2019**

- Advisor and auditor for the cyber third-party security program; oversaw all third-party vendors, secure facilities (100+), and projects encompassing systems, networks, architecture, and applications
- Responsible for third party InfoSec risk assessments for existing and emerging risks to business processes; conducted end-to-end management to identify, measure, monitor, and control risks
- Conducted 150+ InfoSec on-site Audits, discovered 500+ critical third-party InfoSec audit findings and remediated 100% of all findings on-time; used the data to conduct trend analysis to determine risk levels
- Created comprehensive risk assessments on applications, cloud solutions and infrastructure; process creator enabling over 20+ new and overhauling 10 existing processes increasing team efficiency
- Managed numerous security tools including firewall whitelists, active directory, company data warehouse, GRC Tools, and Service Now platform; developed metrics and drove KRI/KPIs

#### **Digital Product Manager, Annuities (User Experience & Design), September 2016 – December 2017**

- USAA.com/Mobile experience manager & designer for Annuities & Survivor Relations; conducted User Interface & human design to build the foundation for the experiences, always putting the member first

- Heavily utilized Axure, Balsamiq, and InVision to wireframe and prototype experiences for stakeholders and testing; built with a 'member first' mindset while ensuring security and quality at the foundation
- Key designer in experiences that are live today for annuities & survivorship; leveraged data analytics through Adobe Analytics, Google Analytics, and heat mapping to drive decisions and meet key metrics
- Used testing to enable data driven decisions such as user, A/B, quality, acceptance, and regression
- Managed over 15 web pages with 100,000+ annual user traffic and engagement; created over 1500+ requirements across multiple projects & experiences for flows, calculators, pages, and product offerings
- Built and managed team SharePoint automating numerous processes with SharePoint designer

## **US Army Reserve**

**September 2016 – Present**

### ***Director of Information Technology Operations & Security, April 2020 - Present***

- IT Director for an 800-user organization providing planning for long-range communications across NATO & EU countries utilizing a host of tools and systems; maintains two decentralized IT networks
- Responsible for a 20-personnel, over \$5 million of IT hardware and equipment, and all GRC
- Rapidly innovated to solve a Reserve-wide attendance problem by creating an Army-wide MS PowerApp; distributed the app and guide to hundreds of admins enabling 10,000+ users to utilize

### ***Cyber Network Defense Manager (Blue Team Lead), September 2016 – April 2020***

- Blue Team lead for 15-person deployable Cyber Protection Team (CPT) providing active defense, scanning/reconnaissance, vulnerability assessments, and conducting "Blue Hunt" activities
- Chosen to lead numerous Cyber & operational training events to include cyber capture-the-flags, programming/mark-up language overviews, Bash CLI & Kali Linux overviews, & mentor development
- Lead operational planner, process developer, technical order writer, and lead GRC officer

## **US Army**

**March 2010 – September 2016**

### ***Information Technology Manager, February 2014 – September 2016***

- IT Manager for 800 users responsible for network operations, security, systems integration, project & program management, GRC, and strategic planning; managed a 25-personnel cross-functional IT team
- Responsible for \$20 million in hardware and equipment; designed and created a Secure Operations Center (SOC) supporting mission planning, SharePoint development, and orders program
- Designed & created the organization's first SharePoint collection increasing overall productivity

### ***Technical Project Manager, March 2010 – February 2014***

- Led and completed over 100+ critical projects to enhance unit capability through systems & hardware implementation, lead planner for operational orders, technical orders, and GRC
- Operational leader responsible for various IT and logistics missions with the ability to globally deploy; responsible for 40+ personnel and over \$50 million+ of hardware and equipment

## **EDUCATION**

**M.S. in Cybersecurity & Information Assurance**, Western Governors University, 2019

**B.A. in History**, James Madison University, 2009

**Cyber P3i Program National Security Agency (NSA)**, University of Texas San Antonio, 2017

## **CERTIFICATIONS**

CISM, PMP, CEH, CySA+, CHFI, CNDA, Security+, ITILv3, Microsoft Certified: Power Platform, Top Secret Security Clearance (TS/SCI)

## **SKILLS & SOFTWARE**

- **Tools**: Nmap, Metasploit, Wireshark, ArcSight, Blue Coat, IDS/IPS, Nessus, Active Directory, PowerShell/Bash, Tanium, Big Data Platforms, PuTTY/SecureCRT
- **Languages**: HTML, CSS, PowerFX/Honeycode, VBA, JSON, JavaScript (novice), jQuery (novice)
- **Niche Functions**: Web & User Experience Design, Incident Response Management, GRC, Auditing, Regulatory Compliance (GDPR, FINRA, PCI, SOX, GLBA, etc.), Frameworks (NIST, ISO, COBIT, etc.)
- **Platforms/Software**: MS Power Platform (PowerApps/BI/Automate), SharePoint Administration, AWS/Azure, Jira, MS Visual Code, Adobe Analytics, InVision, Figma, Axure, Balsamiq, VMWare Suite, Salesforce, Service Now/Remedy, Asana, Metric Stream, Archer