

CURRICULUM VITAE

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Professional Summary:

Results-driven ICT professional with academic training in Business Information Technology and hands-on experience in IT support, systems maintenance, and graphic design. Skilled in resolving technical issues, managing IT assets, developing websites, and creating digital content. Passionate about technology and continuous learning, with a proactive mindset for solving technical challenges and supporting organizational goals.

Work Experience:

ICT Intern

Postal Corporation of Kenya, Nairobi

May 2024 – July 2025

- Delivered frontline IT support to staff through helpdesk operations, resolving common technical issues.
 - Installed, updated, and maintained hardware and software across departments.
 - Managed IT asset inventory and consumables, maintaining accurate digital records.
 - Performed routine maintenance on ICT equipment and telephony infrastructure.
 - Supported data entry and record-keeping for internal staff databases.
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Education:

Bachelor of Business Information Technology

August 2021 – May 2025

Multimedia University of Kenya, Nairobi

Second Class Honours - Upper Division

Skills:

Technical Skills

- Programming (Python), Back-End Web Development (Django and Flask)
- Networking and IT Systems Management
- Cybersecurity Skills: *Vulnerability Scanning, Pen-testing, Network Security Fundamentals, Linux & Windows OS Security, Cyber Threat Analysis & Passive Reconnaissance.*

- Graphic Design: Posters, Logos, Digital Media
- Google Workspace (Docs, Sheets, Calendar, Gmail)

Soft Skills:

- Problem Solving & Critical Thinking
 - Team Leadership & Negotiation
 - Time Management & Organization
 - Excellent Verbal & Written Communication
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Certifications:

- Python for Software Engineering, Computer Science Academy Africa, (2025)
 - Fundamentals of Designing and Deploying Computer Networks, Internet Society Foundation, (2025)
 - Google Cybersecurity Specialization, Coursera, (2025)
 - Security Analyst Training, *CyberShujaa* (2024)
 - LITA Cybersecurity Training, LITA (2024)
 - Full Stack Web Development, *eMobilis Training Institute* (2024)
 - Web Development, *Tech4Dev* (2024)
 - Google IT Support, *Coursera* (2022)
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Languages:

- English: C2 Proficiency
- Swahili: C2 Proficiency

Referees: Available upon request.