

Meeting #2 - 2/18/2024

Attendance - Shayna, Dylan, Dellie, Ben, Andrew

Plan:

Work on Project Plan Document

Brainstorm name ideas for new project

1. We decided on a new project, a scheduling app!
2. Delegated work for Project Plan Document (Due 2/25) to be completed
3. Started work on document in our designated sections
4. Planned to meet before class on Thursday 2/22 with our respective sections completed

Meeting #1 - 2/12/2024

Attendance - Shayna, Dylan, Dellie, Ben, Andrew

Plan:

Choose/ Designate Roles

Choose Team Name:

Strawhats

Pirates

Choose Project Name

1. Designate Roles

- a. Team Administrator/Scheduling - Shayna
 - i. Instructor communication, meeting notes
- b. Quality Assurance Engineer - Andrew
 - i. Test cases, making sure people are putting quality and effort into their work
- c. Documentation Engineer - Dylan
 - i. Spearheading technical documents, ensuring consistency and flow between project documentation and overall work
- d. Configuration Management Co-Lead - Ben
- e. Configuration Management Co-Lead - Dellie
 - i. Lead on technical aspects - design, implementation

2. Majority vote - Chose Strawhacks as our team name

3. Project name ideas:

- a. Rock Chalk Talk
- b. Chat++
- c. HomeworkSpace
- d. UniTalk
- e. ClassChat

We decided on Rock Chalk Talk at least as our placeholder name 😊