

## FUNDRAISER GUIDELINES

Please review, sign and return these guidelines with your online reservation form and completed W-9.

- Veggie Grill will donate 33% of all sales generated by your supporters during your scheduled event date and time (excluding tax, comps, gift cards, and online orders).
- The online reservation form must be submitted a minimum of four weeks in advance of the requested event date. Due to limited availability, we are unable to accommodate all requests.
- Fundraisers events are held during one day part, lunch or dinner. Additional or special hours may be requested; however, the event time and date will be determined by the General Manager upon event confirmation.
- Veggie Grill will provide a customized PDF flyer. The organization will be responsible for promoting the event -- printing and distribution of flyers.
- Flyers may not be distributed in the restaurant or left in public areas (i.e. on parked cars, in shopping centers, etc.) prior to or during your event.
- We cannot permit the distribution or display of any signage, pamphlets or other literature on Veggie Grill premises.
- No standing at the front door, blocking walkways or soliciting guests who are not there for the fundraiser.
- The organization must receive approval from a Veggie Grill Marketing Representative to create any additional materials with the use of the Veggie Grill name and/or logo.
- **Fundraisers must generate at least \$200 in food and beverage sales to qualify for a donation.** With an average guest check of \$12, a minimum goal of 17-20 attendees is recommended.

Your printed name below acknowledges that you have read, understand and accept the guidelines outlined above.

Name: \_\_\_\_\_ Date: \_\_\_\_\_