

OUTLINE

BUSINESS

PRESENTATIONSKILL

INTERPERSONAL SKILL

PROJECT
 MANAJEMEN SKILL

INDONESIA DATA
 PRIVACY

GENERAL DATA
 PROTECTION
 REGULATION(GDPR)

LEGAL



PRESENTATIONSKILL

• INTERPERSONAL SKILL

PROJECTMANAJEMEN SKILL

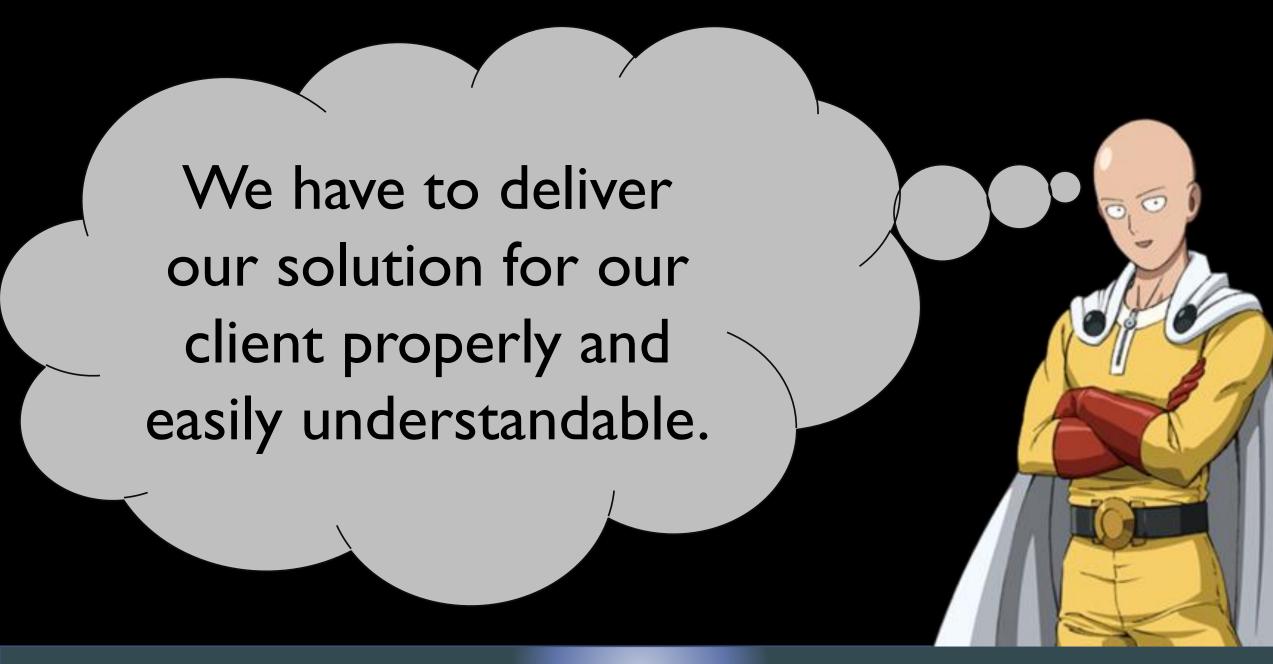


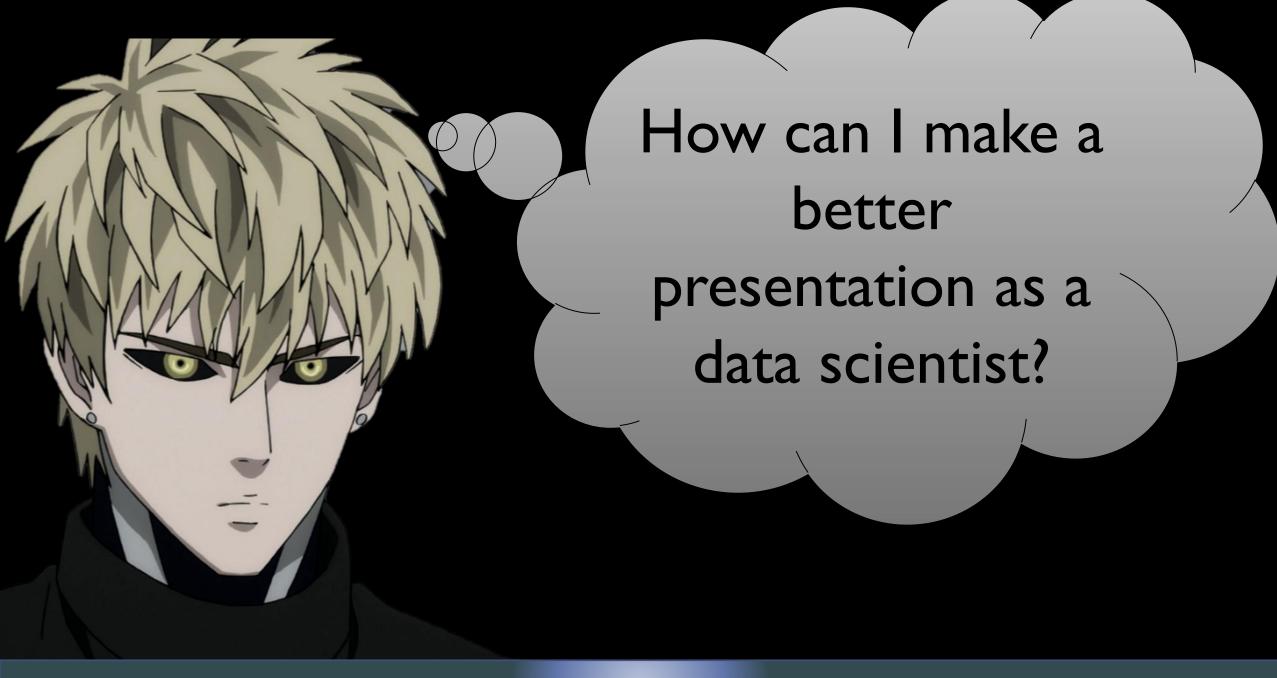
This is presentation

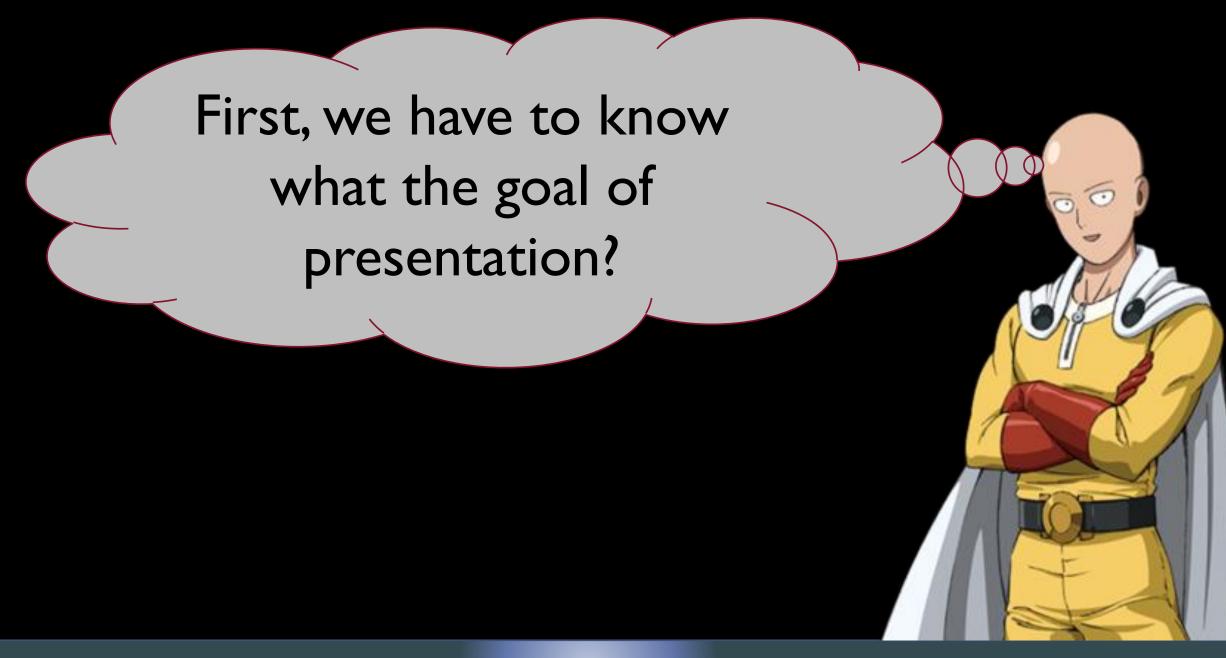












Goal of Presentations:

- I. Deliver information
- 2. Convince people
- 3. Motivate and inspire people
- 4. Selling products/services



Make Presentation

1 2 CONTENT DESIGN

3 DELIVERY



1. Content

Make Presentation

- How the audience profile who will listen your presentation?
- How much do the audiences understand about the topic to be presented?
- What's our presentation goal?
- How's the presentation framework? (narrative or descriptive?)



Make Presentation

2. Design

- Knowing the power point skills
- Show your important point
- Simple and focus slide make easy understand
- Use images to make it interesting (proportional)



3. Delivery

Make Presentation

- <u>Simple</u>: easy understandable
- <u>Unexpected</u>: new insight
- **C**oncrete : easy to imagine
- Credible: honesty is the most important
- **E**motional: touching feelings
- **S**tories: narrative





PRESENTATIONSKILL

• INTERPERSONAL SKILL

PROJECTMANAJEMEN SKILL



Direct Interpersonal Communication

Verbal





Undirect Interpersonal Communication

Writing/non-verbal

Tips Verbal Communication

- I. Define your goal
- 2. Knowing your audience
- 3. Clear speak and proper with audience
- 4. Dare to start the conversation and look the other person in the eye or nose.
- 5. Keep smile and cheerful face, but keep seriously
- 6. Use technique made to stick. So that our content memorable



Tips Writing/Non-Verbal Communication

- I. Appropriate language style
- 2. Write effective and efficient
- 3. Use grammar facility
- 4. Know the communication media used
- 5. Avoid offensive sentence





• PRESENTATION

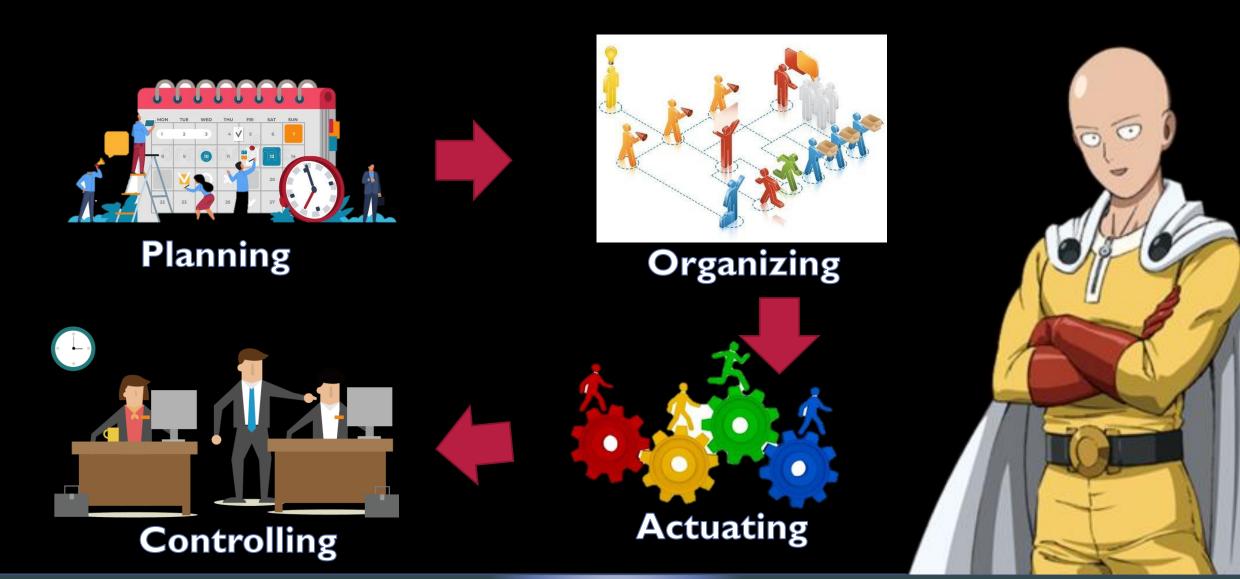
SKILL

• INTERPERSONAL SKILL

PROJECTMANAJEMEN SKILL



Project Management



COLLECTING DATA Tracking Team (Data Collector)



Data Science/ Analytic Team

4 Team Project in Data Science



Data Engineering
Team



COLLECTING DATA Data Collection

4 The Big Project in Data Science



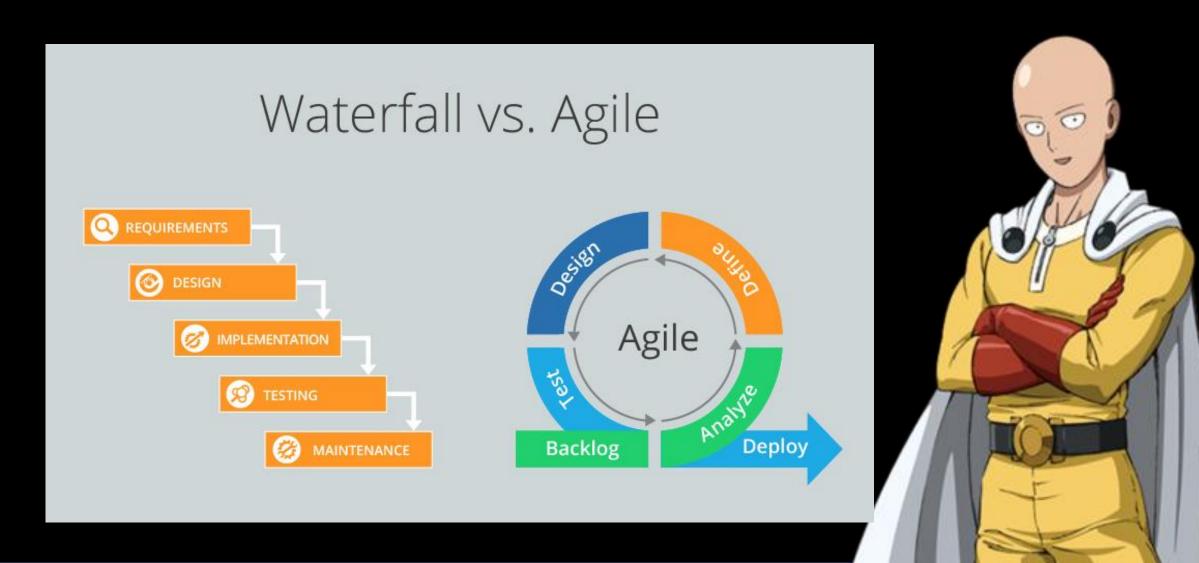


Business Decision

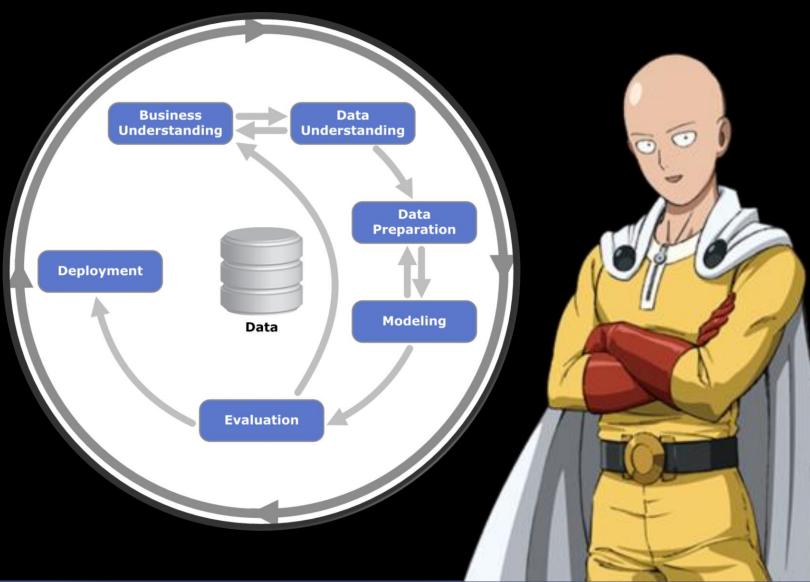


Data Analytic and Data Science

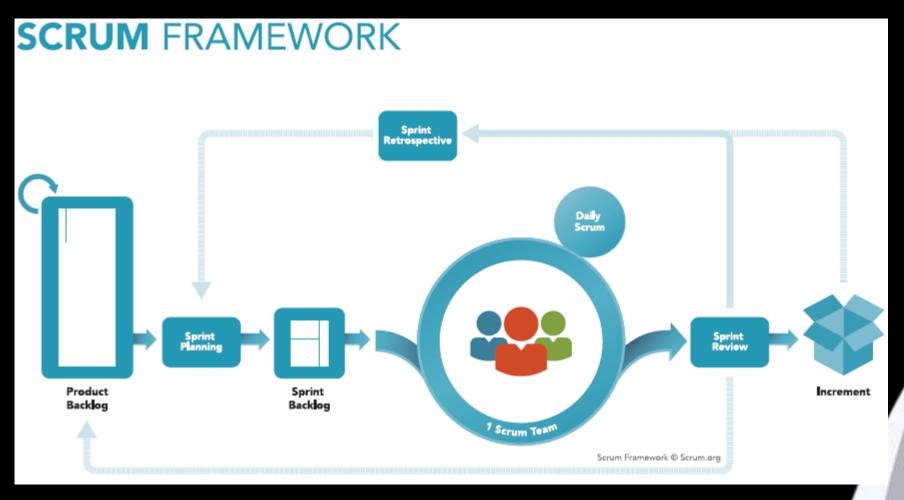
Project Management Types



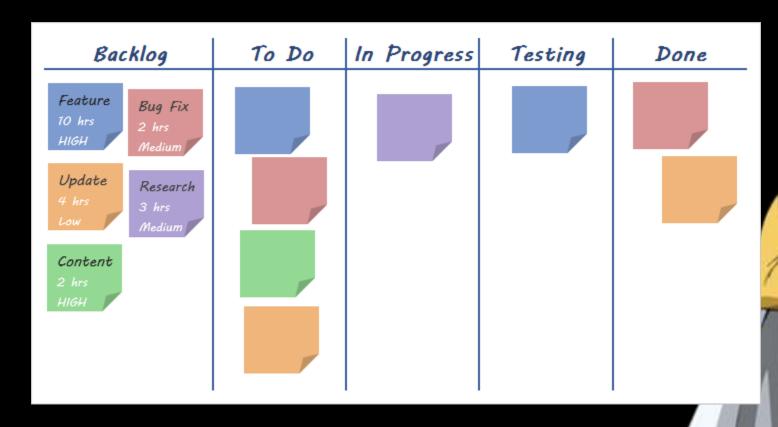
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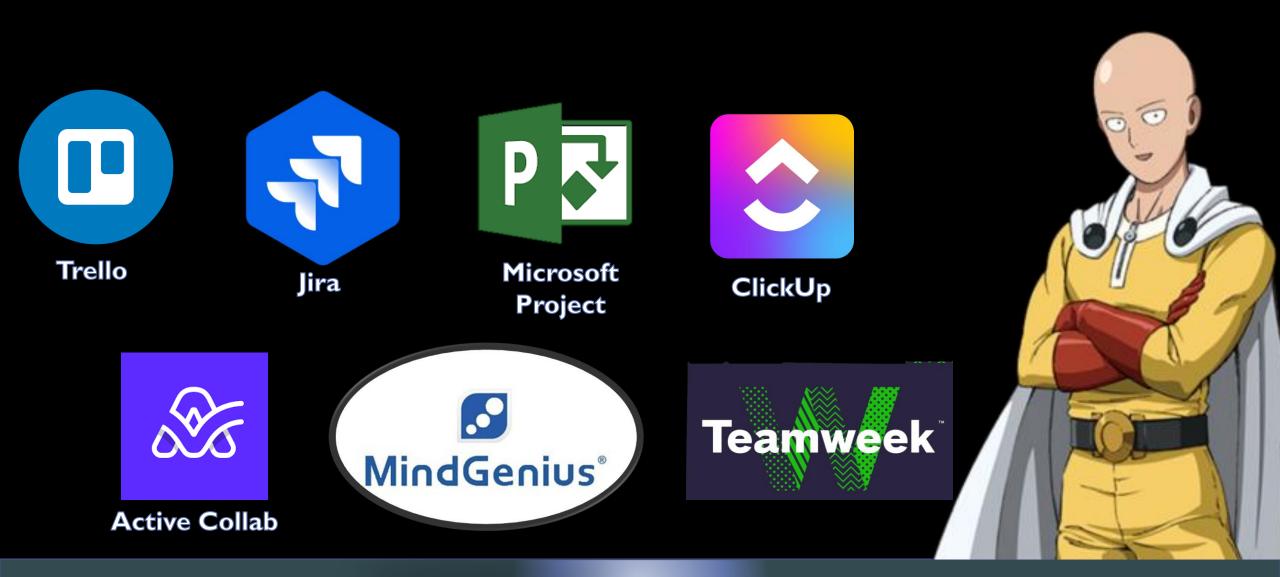








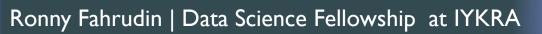
Project Management Tools





LEGAL

• GENERAL DATA
PROTECTION
REGULATION (GDPR)



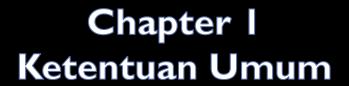


Permenkominfo No. 20 Tahun 2016



General of Permenkominfo No 20 Tahun 2016

- Total 12 Chapters
- There are 39 Sections
- Involved in the rules:
 - Government
 - Public
 - Business entity





- There are 2 Section
- Section I explain terminology and vocabulary that used
- Section 2 explain about personal data protection in electronic system

Chapter 2 Perlindungan



- There are 23 sections(section 3 till 25), which classified into six part:
 - General
 - Collection of personal data
 - Processing and analyzing personal data
 - Storage of personal data
 - Appearance, announcement, delivery, dissemination and or confirmation of personal access.
 - Confirmation of personal access
 - Destruction of personal data

Chapter 3 Hak Pemilik data Pribadi



There is a I section, in 26 section. Explain about the rights of the owner personal data:

- Confidentiality of personal data
- Complain
- Update access
- Historical access
- Removal request

Chapter 4 Kewajiban Pengguna



There is only one section in section of 27.

The Obligation of user:

- Keeping secrecy
- Used data as needed
- Protect personal data
- Responsible for personal data

Chapter 5 Kewajiban Penyelenggara Sistem Elektronik

That's topic there is in section of 28.

Chapter 6 Penyelesaian Sengketa



In section 29 - 33

Settlement of disputes between personal data owners and electronic system administrators



Chapter 7 Peran Pemerintah dan Masyarakat



Chapter 8 Pengawasan



Chapter 9 Sanksi Administratif



Chapter 10 Ketentuan Lain



Chapter II Ketentuan Peralihan



Chapter 12 Penutup

Detail about PermenKominfo No 20/2016



Lenglish Translation:

https://www.scribd.com/document/333874776/Permenkominfo-No-20-2016-on-Indonesia-Protection-of-Electronic-Personal-Data-Translated-by-Wishnu-Basuki

2. Indonesia:

https://jdih.kominfo.go.id/produk_hukum/view/id/553/t/peraturan+menteri+komunikasi+dan+informatika+nomor+20+tahun+2016+tanggal+1+desember+2016



INDONESIA DATA
PRIVACY

• GENERAL DATA
PROTECTION
REGULATION (GDPR)

LEGAL

Definition GDPR



The General Data Protection is a regulation EU law on data protection and privacy in the European Union(EU) and the European Economic Are.

Why there was a need for GDPR?



GDPR is important because it improves the protection of European data subjects right and classifier what companies that process personal data must do to safeguard these rights. The regulation was put into effect on May 25, 2018.

What are the impact of GDPRS to Indonesia?

- The businessman in Indonesia must obey that regulation, especially:
 - Covers large multinational companies with subdiaries
 - Offices or employees in the EU, and
 - Possibly small and medium business operating online that have customers in the EU.

What is Data Subject in GDPR?



GDPR defines data subjects are just human beings from whom or about whom you collect information in connection with your business and its operations

What are the Responsibilities of individuals & the organization?

- I. Data Controller
- 2. Data Processor
- 3. Data Protection Officer

For detail in:

https://issuu.com/public-it/docs/gdpr-doc-02-1 gdpr roles and respon e3dafa1df69b30

What is Personal Data?



Personal data is information that relates to an identified or identifiable individual.

What are the Key Principles of The Regulation (GDPR)?

- I. Lawfulness, fairness, and transparency
- 2. Purpose limitation
- 3. Data minimization
- 4. Accuracy
- 5. Storage limitation
- 6. Integrity and confidentiality (Security)
- 7. Accountability

Other information about GDPR

- I. Publication: https://ec.europa.eu/info/law/law-topic/data-protection-rules_en
- 2. Summary: https://ico.org.uk/media/for-organisations/guide-to-the-general-data-protection-regulation-gdpr-I-0.pdf
- 3. Online Free about GDPR: https://www.futurelearn.com/courses/general-data-protection-regulation



Ronny Fahrudin | Data Science Fellowship at IYKRA

SOURCE

- https://data36.com/presentation-tips-for-data-professionals/
- Made to Stick by Chip Heath and Dan Heath
- https://www.hitachivantara.com/en-us/pdfd/presentation/data-science-IOI-presentation.pdf
- https://towardsdatascience.com/beautiful-data-science-presentations-9e9d8fd91446
- https://dansilvestre.com/how-to-win-friends-and-influence-people/
- https://thepowermoves.com/the-5-essential-people-skills-by-dale-carnegie-training-summary/
- http://abcofsuccess.com/blog/2014/11/10/people-skills-robert-bolton/
- https://www.datascience-pm.com/
- https://towardsdatascience.com/what-project-management-tools-to-use-for-data-science-projects-49c17c719cfe
- https://github.com/Azure/Azure-TDSP-ProjectTemplate