

ZYDUS LIFESCIENCES LIMITED



Dedicated To Life

Annexure No.	0301-SOP-QA-00162-21	Version No.	7.0, CURRENT
Annexure Title	Check List For Verification Of Printed Details		

Batch No.:	
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Sr. No	Check Points	For batch manufacturing record		For batch packaging record		For Copy of Master Formats		For Protocol	
	Verification done By (√/X)	QA	Production	QA	Production	QA	Production	QA	User Dept.
1	Batch No as per batch request								
2	Checked by and Process Order (PO) No on first page								
3	Printed by details with date and no. of pages								
4	Digital Signature availability								
Sign/Date									
Action taken in case of any discrepancy						Done By		Verified By	
Verification of Validation/Stability requirement (If Yes, Circle the applicable)		Please verify the validation/stability requirement based on the “batch record tracker sheet” (0301-SOP-QA-00162-04)							
1	Any validation requirement	Yes / No	Process validation / Cleaning validation / Packing validation						
2	Any stability requirement	Yes / No	Yearly first batch / QMS Requirement - _____						
3	Any Other Requirement	Yes / No	Hold time / Change Part Qualification / Other study						
4	Verification of stamp on batch record	Yes / No							
Verification done by (QA) (Sign/date):									