

Donald Cathcart

Cell: 928.300.7011 | Email: djc.arizona@gmail.com

Overview

An honest, teachable young man with exceptional customer service skills who desires to learn a trade, be productive for an employer and advance in his career. A creative problem solver with a solid work ethic who is able to perform admirably under pressure.

Experience

Service Technician/Installer, Alpine Fire and Safety, Burlington, WA 5/18 to 8/18
735 E Fairhaven Ave – full time position 360.755.5444
Service and inspect fire suppression systems. Install kitchen fire suppression systems.

BBT I, Installer, Wave Broadband, LaConner, WA 2/18 to 5/18
115 S Maple St - full time position 360.399.1143
Cable installer and cable technician. Provide excellent customer service while ensuring cable system at the house was running in the optimal condition.

Courier, Fed Ex Express, Burlington, WA 5/16 to 2/18, 8/18 to 10/21
11674 Higgins Airport Rd – full time position, part-time position 360.7070844
Provides courteous and efficient delivery and pick-up of packages. Checks shipments for conformance to Fed-ex features of service and provides related customer service functions.

Technician, Family Man Carpet Cleaning, Aliso Viejo, CA 3/15 to 4/16
88 Nantucket Lane – full time position 949.395.4979
Assist clients with carpet cleaning needs including providing estimates, answering questions and cleaning carpets.

Activities Coordinator, Sedona Summit, Sedona, AZ 7/14 to 2/15
4055 Navoti Drive – full time position 800.438.2929
Assist guests with daily planned activities. Maintain, clean and keep activities room organized. Responsible for running the cash register and assisting guests with purchases.

Fitness Center Attendant, The Masters College, Santa Clarita, CA 9/12 to 6/14
21726 Placerita Canyon Road – part-time work-study position 661.259.3540 ext. 3940
Supervise fitness center, clean and maintain equipment. Log daily student use.

Service Desk Analyst, The Masters College, Santa Clarita, CA 8/12 to 12/13
21726 Placerita Canyon Road – part-time work-study position 661.362.2876
Troubleshoot and diagnose computer/technical problems over the phone. Service clients until computer issues fully resolved. Maintain classroom audio/visual equipment.

Pro Shop Attendant, Verde Santa Fe Golf Course, Cornville, AZ 6/13 to 9/13
645 Verde Santa Fe Pkwy – summer part-time position 928.634.5454
Assist guests with tee times via phone and in person. Work in Pro Shop selling golf accessories and running the cash register.

Spa Attendant, Sedona Spa, Sedona, AZ 6/11 to 8/12
160 Portal Lane – part time summer/weekend position during high school 800.438.2929
Greet and assist guests at the spa's front desk. Maintain locker rooms and fitness equipment. Assist guests with outside activities including miniature golf.

Valet/Range Attendant, The Club at Seven Canyons, Sedona, AZ 5/10 to 3/11
755 Golf Club Way – part-time summer/weekend position during high school 928.203.2001
Assist guests with course check-in, golf clubs and golf carts. Maintain driving range.

Education

The Master's College, Santa Clarita, CA
Areas of study: Music and Business | Cumulative GPA: 3.6

American Heritage Academy High School, Cottonwood, AZ
Diploma June 2012 with Honors | Cumulative GPA: 3.5

References

Gavin Majors , friend	909.263.5688
Alex Chace , friend	928.300.0213
James Ruble , friend, brother-in-law	360.630.7857