



DAILY TIME RECORD

Last Name Serrano				First Name Lee Andrei Zachary				MI P.	
STI Campus PASAY-EDSA				Program BSIT		Year Level 4TH		Section 801	
Host Company DOST NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES				Department Assigned to RIDD - MIS					
OJT Supervisor MARK ANTHONY A. SOZA		Designation		Schedule		OJT Period 486 Hours			

Week No.	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Total No. of Hours per Week
	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	
Date													
1													
Date	03-02-2025		04-02-2025		05-02-2025		06-02-2025		07-02-2025				36
2	8:00 AM	5:02 PM	7:54 AM	12:03 PM	7:58 AM	5:03 PM	7:52 AM	5:00 PM	7:45 AM	4:58 PM			
Date	10-02-2025		11-02-2025		12-02-2025		13-02-2025		14-02-2025				36
3	7:50 AM	4:57 PM	7:49 AM	11:56 AM	7:54 AM	4:57 PM	7:40 AM	5:00 PM	7:58 AM	5:01 PM			
Date	17-02-2025		18-02-2025		19-02-2025		20-02-2025		21-02-2025				36
4	7:51 AM	5:01 PM	7:52 AM	12:04 PM	7:52 AM	5:00 PM	7:45 AM	5:19 PM	7:56 AM	5:00 PM			
Date													
5													
Date													
6													
Date													
7													
Date													
8													
Date													
9													
Date													
10													
												Total	

Reviewed by:

Date

OJT On-Site Supervisor Signature