

Argyri BAZOUKA

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SUMMARY

- MSc graduate in Business Analytics & Data Science with a background in finance and project administration
- Skilled in Power BI, SQL, Python, and data visualization to transform complex data into actionable insights
- Experienced in financial analysis and reporting

SKILLS

Languages: English (C2 - Proficiency), German (B2 - Upper Intermediate), Greek (Native)

Technical: MS Power BI, Tableau, SQL (Oracle), Python, MS Dynamics Navision, MS Office Suite (Word, Excel, PowerPoint, Outlook), Monitoring Information System (ΟΠΣ-Greece)

PROFESSIONAL EXPERIENCE

Finance Officer, SolidarityNow - Thessaloniki, Greece Mar 2024 - present

- Performs ad-hoc financial analysis and reporting as per donor's requirements
- Assists on payment forecasting by analyzing historical and current payment/billing data
- Monitors project budgets vs. actuals, ensuring compliance with funding requirements
- Collaborates with cross-functional teams to collect/analyze data, supporting data-driven financial decisions

Project Assistant Officer, SolidarityNow - Thessaloniki, Greece Sep 2020 - Feb 2024

- Analyzed expenditure trends and project data for budget forecasting in support of senior management
- Analyzed financial/project data to produce reports in Excel, providing key insights into budget performance
- Collaborated with Finance, HR, and Procurement to streamline workflows for timely project implementation
- Served as the primary liaison between management and field teams across multiple locations in Greece

Finance Officer, SolidarityNow - Thessaloniki, Greece Sep 2019 - Aug 2020

- Prepared donor-compliant financial reports
- Performed day-to-day processing of financial transactions and monthly reconciliations
- Maintained all financial records and files as per internal policies

Supply and Logistics Assistant, SolidarityNow - Thessaloniki, Greece Jun 2019 - Aug 2019

- Maintained and updated procurement records, improving data accuracy and compliance with policies
- Handled vendor communications and purchase orders, ensuring timely support for field operations

Assistant Accountant, Private Accounting Office - Thessaloniki, Greece Jan 2017 - Aug 2017

- Supported bookkeeping and reconciliations for small and medium-sized enterprises

Intern, Professional Chamber of Thessaloniki - Thessaloniki, Greece Apr 2015 - Jul 2015

- Processed registrations of new professionals and updated existing member records
- Assisted in maintaining the Chamber's database

EDUCATION

M.Sc in Business Analytics and Data Science | University of Macedonia 2022-2025

Thesis: Customer segmentation using RFM analysis and data visualization tool Microsoft Power BI

B.Sc in Economics | Aristotle University of Thessaloniki 2011-2015