

Argyri Bazouka

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SUMMARY

- MSc graduate in Business Analytics & Data Science with a background in finance and project administration
- Skilled in SQL, Power BI, python, and data visualization to transform complex data into actionable insights
- Experienced in financial analysis and reporting

SKILLS

Languages: English (C2 - Proficiency), German (B2 - Upper Intermediate), Greek (Native)

Technical: MS Power BI, Tableau, SQL (Oracle), python, MS Dynamics Navision, MS Office Suite (Word, Excel, PowerPoint, Outlook), Monitoring Information System (ΟΠΣ-Greece)

PROFESSIONAL EXPERIENCE

Finance Officer, SolidarityNow - Thessaloniki, Greece Mar 2024 - present

- Performs ad-hoc financial analysis and reporting as per donor's requirements
- Monitors project budgets vs. actuals, ensuring compliance with funding requirements
- Collaborates with cross-functional teams to collect/analyze data, supporting data-driven financial decisions
- Assists on payment forecasting by analyzing historical and current payment and billing data

Project Assistant Officer, SolidarityNow - Thessaloniki, Greece Sep 2020 - Feb 2024

- Served as the primary liaison between management and field teams across multiple locations in Greece
- Supported senior management on budget forecasting by analyzing expenditure trends and project data
- Analyzed financial/project data to produce reports in Excel, improving visibility into budget performance
- Collaborated with Finance, HR, and Procurement to streamline workflows for timely project implementation

Finance Officer, SolidarityNow - Thessaloniki, Greece Sep 2019 - Aug 2020

- Prepared donor-compliant financial reports
- Performed day-to-day processing of financial transactions and monthly reconciliations
- Maintained all financial records and files as per internal policies

Supply and Logistics Assistant, SolidarityNow - Thessaloniki, Greece Jun 2019 - Aug 2019

- Handled vendor communications and purchase orders to support field operations
- Maintained procurement documentation, ensuring accuracy and compliance with organizational procedures
- Supported field teams by providing timely updates on procurement status and delivery schedules

Assistant Accountant, Private Accounting Office - Thessaloniki, Greece Jan 2017 - Aug 2017

- Supported bookkeeping and reconciliations for small and medium-sized enterprises

Intern, Professional Chamber of Thessaloniki - Thessaloniki, Greece Apr 2015 - Jul 2015

- Processed registrations of new professionals and updated existing member records
- Assisted in maintaining the Chamber's database

EDUCATION

M.Sc in Business Analytics and Data Science | University of Macedonia 2022-2025

Thesis: Customer segmentation using RFM analysis and data visualization tool Microsoft Power BI

B.Sc in Economics | Aristotle University of Thessaloniki 2011-2015