

First Last (Name)

Health and Safety Officer

Atlanta, Georgia • +1-234-456-789 • professionalemail@resumeworded.com • [linkedin.com/in/username](https://www.linkedin.com/in/username)

Health and safety officer with 8 years of experience developing safety policies and procedures that protect employees and encourage compliance with government regulations. Key achievement: conducted 53+ inspections to ensure 100% compliance with OSHA regulations and developed corrective action plans for non-compliance.

RELEVANT WORK EXPERIENCE

Resume Worded, New York, NY Health and Safety Officer

2023 – Present

- Executed internal environmental health and safety (EHS) audits of several work locations to identify potential hazards; recommended corrective actions that increased compliance by 91%.
- Collaborated with senior management in developing policies that boosted safe working conditions within the organization by 81%.
- Conducted root cause analysis and developed specific safety procedures that reduced the risk of recurrence by 84%.
- Developed safety awareness workshops for junior and senior management, which increased their knowledge of the subject matter by 85%.

Growthsi, San Francisco, CA Safety Analyst

2019 – 2023

- Managed and facilitated extensive safety and hazardous material training (HAZMAT) for 40+ personnel.
- Recommended and developed policies for inspection standards, decontamination procedures, and waste handling decreasing exposure dose by 78%.
- Collaborated with staff members on 28+ change control processes that required a \$300K capital allocation; achieved objective with \$122K below initial budget.
- Developed occupational safety and health administration (ISO) component programs and training programs for 19+ municipal operations, reducing work-related injuries and illnesses by 87%.

Resume Worded Exciting Company, San Francisco, CA Safety Specialist

2015 – 2019

- Assisted 5 project managers in identifying potential hazards on a construction site by providing control measures that reduced the accidents by 79%.
- Collaborated with 10+ management teams to create comprehensive safety policies based on ISO regulations.
- Developed and implemented control and remediation programs in collaboration with organizational managers, reducing workplace hazards and risk by 16%.
- Supervised the work of 30+ lower-level technicians, ensuring all safety protocols were observed while performing job functions.

EDUCATION

Resume Worded University, New York, NY Master of Science — Public Health

2015

SKILLS

Technical Skills: Hazard Analysis (Advanced), Industrial Hygiene (Experienced), Risk Management, Industrial Safety.

Industry Knowledge: ISO, NFPA, Risk Assessment, Fire Safety, Inspection, Emergency Preparedness.

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Safety Engineer

Safety Engineer with nine years of experience in utilizing safety engineering processes in industrial environments, surveying and sustaining compliance to ISO requirements, laws, and regulations on health and safety with pre-eminent rigor for fostering cultural change, and cultivating a consistent environment of safety.

WORK EXPERIENCE

Safety Engineer

April 2023 – Present

Resume Worded, New York, NY

- Implemented preventive maintenance program reducing failure of equipment and costly unplanned downtime by 80%.
- Reduced plant ergonomics issues by 40% by implementing rotation, SOPs, body mass, and height evaluation.
- Maintained the ISO 14001 and ISO 45001 management systems for a facility of 170 employees, reporting indicators and goals to senior management bi-weekly.
- Initiated safety training programs for all front-line supervisors which reduced lost time injury (LTI) and recordable injury rate (RIR) by over 70%.

HSE Engineer

June 2018 – March 2023

Growthsi, San Francisco, CA

- Developed and applied company safety plans, procedures, and operational manuals abiding by standard practices 100%.
- Ensured that annual HSE programs were in line with corporate strategy. Implementing ISO 14001:2014 (Environmental Management System) and ISO 45001:2018 (Occupational Health and Safety).
- Organized and administered on-job training based on the HSE training matrix, creating awareness and reducing incidents by 70%.
- Developed recycling programs reducing waste cost and plant trash by 90% from 2019 to 2022.

Junior Safety Engineer

August 2014 – May 2018

Resume Worded Exciting Company, New York, NY

- Evaluated ventilation systems to lessen employee vulnerability to pollutants giving employees credence in the workplace environment and improving employee health by 60%.
- Investigated accidents and implemented changes where needed resulting in a reduction in accidents and workers' compensation costs. Increased time between Lost Time Accidents by 100%.
- Developed and delivered training in operating practices, risk assessment, and process safety improving company culture by 90%.

CONTACT

- Denver, OH (Open to Remote)
- +1-234-456-789
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SKILLS

- Hidden hazards identification (Advanced).
- Verbal hazard communication (Experienced).
- Visual hazard communication

Recruiter note: enter skills from job description here

Techniques:

- Job hazard analysis (JHA)
- Incident investigation.
- Incident reporting.

Tools and Frameworks:

- Root cause analysis software.
- Safety integrity level software (SIL).
- Incident tracking software.
- Reliability information software.

EDUCATION

Resume Worded University

Bachelor Degree in Safety Engineering.

Major in Public Health.

Minors in Environmental Assessment.
Boston, MA — July 2014

Awards: Workplace Safety Award (2017)

Occupational Health and Safety Award (2021)

OTHER

- Volunteered in the Waste4Warmth humanitarian project, run by Growthsi.

First Last (Name)

Process Safety Engineer

Bay Area, California • +1-234-456-789 • professionalemail@resumeworded.com • [linkedin.com/in/username](https://www.linkedin.com/in/username)

Results-oriented Process Safety Engineer with 7+ years of technical competence and commercial acumen required to be adaptable to any business demand. Excellent knowledge of risk assessment and hazard prevention in the workplace, as well as the capacity to put control mechanisms in place to prevent it.

RELEVANT WORK EXPERIENCE

Resume Worded, New York, NY

2021 – Present

Process Safety Engineer (2023 – Present)

- Participated in Process Hazards Analysis using quantitative and qualitative methods, which resulted in a 20% reduction in lead times across departments
- Implemented a Safety Awareness Program that identifies at-risk personnel and strives to increase their safety awareness through proactive safety-based actions in two areas covering 45% of the site
- Conducted over 15 training seminars for safety programs, new hire orientation, and contractor safety orientation in a 12-month period

Technical Safety Engineer (2021 – 2023)

- Drive innovative solutions into large-scale project planning, design, and implementation, resulting in a 35% cost reduction
- Trained and assisted engineering, quality assurance, and 50+ company professionals from overseas on matters concerning governmental rules, regulatory requirements, and quality management

Growths, San Francisco, CA

2019 – 2021

Process Safety Engineer

- Ensured 100% overall compliance with safety standards of all processes in accordance with legal and corporate requirements in 2020
- Developed and delivered training to 3 junior safety engineers and 5 site officers on process safety management subjects such as risk assessment, process safety in design, and safe operating practices
- Collaborated with the process safety laboratory to develop tests and assess data in order to provide process safety information to assist operations and customers, resulting in a 25% increase in work productivity

Resume Worded Exciting Company, San Francisco, CA

2016 – 2019

Junior Process Safety Engineer

- Assisted in the development and review of work practices to ensure that complex chemical and mechanical processing systems operate with 0 incident
- Utilized safety management technologies such as LEADER PHA Software and EHS Insight to assess job-specific hazards and risk-mitigation measures increasing work efficiency by 40%
- Collected and documented data relevant to project goals and timely launch of the RW firm in 2018

EDUCATION

Resume Worded University, New York, NY

2016

Bachelor of Engineering — Chemical Engineering

SKILLS

Technical Skills: MATLAB (Advanced), Microsoft Access, G&P Engineering Software, Process Safety Enterprise

Languages: English (Native), Spanish (Fluent), French (Conversational)

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Environmental Engineer

Environmental engineer with 5+ years of experience leading multidisciplinary units and implementing complex environmental projects. Key achievement: supervised the design and implementation of 10+ waste management projects in 2 years.

WORK EXPERIENCE

Environmental Engineer

March 2022 – Present

Resume Worded, New York, NY

- Evaluated the environmental impact of proposed construction projects and recommended mitigation techniques, reducing adverse effects by 16%.
- Supervised field investigation on 10+ projects on sampling and testing of hazardous materials in compliance with federal regulations.
- Implemented technical specifications for the design of pollution control facilities, reducing exposure to pollutants by 29%.
- Conducted environmental site assessments (ESA) on new construction and renovation projects, promoting safety by 39%.

Environmental Specialist

September 2020 – February 2022

Growthsi, San Francisco, CA

- Spearheaded implementation of several projects that reduced air pollution by 19% within 4 weeks.
- Designed and executed new process improvements and retrofits on existing equipment, reducing water consumption by 15% at drilling platforms.
- Aided in developing a comprehensive environmental management system that minimized gaseous greenhouse emissions by 45%.
- Developed a hazardous waste program that reduced annual expenditure by \$980K+ YoY.

Environmental Technician

June 2019 – August 2020

Resume Worded's Exciting Company, New York, NY

- Spearheaded 21+ containment and clean-up protocols, reducing the release of hazardous wastes by 10%.
- Implemented and maintained environmental programs such as spill prevention and control, reducing oil waste discharge by 39%.
- Conducted weekly routine maintenance on 12+ pieces of equipment for measuring environmental pollution levels.
- Trained 10+ recruits within the environmental department; improved departmental efficiency by 18%.

CONTACT

- Sacramento, CA (Open to Remote)
- +1-234-456-789
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SKILLS

Hard Skills:

- Air Pollution Control (Advanced)
- Waste Management
- Hazardous Material Disposal
- Site Investigation
- Environmental Monitoring.

Techniques:

- High-temperature Incineration
- Biomediation
- Infiltration

Tools:

- Rotary Kiln
- Liquid-injection Incinerator
- Magnetic Flow Meter
- Furnace
- Secchi Disk

EDUCATION

Resume Worded University

Bachelor of Science

Environmental Engineering

New Haven, CT — May 2019

Awards: Resume Worded Teaching Fellow (only 5 awarded to class), Dean's List 2021 (Top 10%)

OTHER

- Volunteered in a 6-month Project.
- Certified Safety Professional.
- Certified Environmental Engineer.

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PROFESSIONAL EXPERIENCE

Resume Worded, New York, NY

Jan 2023 – Present

Safety Coordinator

- Initiated a Safety Leadership training program for all first-line supervisors, led to 60% reduction in the company's recordable injury rate (RIR)
- Analyzed 5 previous safety programs and forecasted risk for current program
- Implemented vital safety procedure to improve safety standards by 85% in line with RW's HSE policy
- Utilized Risk Assessments and Job Hazard Analysis to improve project quality by 95%
- Inspected 10 confined spaces such as tanks and chemical emissions before issuing Cold/Hot Work Permits
- Participated in the implementation of ISO certification as part of the management group in 2023
- Trained over 300 employees through 10 consecutive sessions

RW Capital, New York, NY

Jan 2019 – Dec 2022

Safety Engineer

- Implemented and developed Policies and Procedures on Safety for 100+ employees in English
- Managed 10 subcontracting company Safety Officers and performed periodic safety audits
- Developed and implemented a safety plan, resulting in a 45% decrease in injuries in the first year
- Developed and implemented strategic priorities in support of a holistic new hire orientation program in 2021
- Supervised all job sites to ensure that RW Capital and OSHA (PPE) standards are 100% met

Resume Worded Exciting Company, San Diego, CA

May 2012 – Dec 2018

Safety Supervisor (Nov 2016 – Dec 2018)

- Coordinated client facility audits for the purpose of detecting hazards and providing risk management strategies, resulting in a 45% increase in work efficiency
- Organized regulatory compliance training classes for over 50 clients across 5 countries in 3 months
- Performed technical consultation in specialized Risk Assessment for 100+ clients throughout the state

Safety Officer (May 2014 – Oct 2016)

- Developed and implemented policies and engineering practices, resulting in a 70% reduction in hazardous waste accumulation and disposal costs
- Designed and implemented safe and environmentally compliant work policies, procedures, and audits that reduced overall injuries and illnesses by more than 80%

Safety Inspector (May 2012 – Apr 2014)

- Ensured 100% adherence to Occupational Health Standards and the use of Personal Protective Equipment
- Led the 5-member Safety Man` in developing and sustaining a zero- incidence and zero- injury culture

EDUCATION

Resume Worded University, San Francisco, CA

Apr 2012

Bachelor of Occupational Health, Safety, & Environment

SKILLS

- | | |
|-----------------|----------------------|
| • SQL | • Six Sigma |
| • MATLAB | • Gensuite |
| • Python | • Risk Management |
| • Tableau | • Strategic Planning |
| • Metabase | • Safety Management |
| • Google Sheets | |
| • OSHA | |
| HAZWOPER | |

First Last (Name)

Health, Safety and Environmental Manager

WORK EXPERIENCE

Resume Worded, London, United Kingdom

Provides health services, environment management training, and safety inspections

Health, Safety and Environmental Manager 01/2021 – Present

- Implemented new operational techniques that made procedures more efficient, improving productivity by 56%.
- Spearheaded safety audits of RW's organizational practices and recommended 17+ new techniques that increased the efficacy of safety programs by 83%.
- Introduced behavior-based initiatives that reduced risks and workplace incidents by 45% YoY.
- Executed and supervised 11+ safety training programs that boosted robust safety cultures by 62%.

Polyhire, London, United Kingdom

Offers compliance management, due diligence, and energy use reduction services

Health Safety Coordinator 08/2019 – 12/2020

- Supervised 20+ machinery and safety equipment inspections by identifying and correcting potential hazards, ensuring 97% OHS regulation compliance.
- Coordinated monthly inspection of emergency lighting systems, fire extinguishers, and emergency showers, reducing staff exposure to accidents by 16%.
- Spearheaded re-establishing the safety liaison program, prompting stronger safety cultures and preventing \$7300+ in violation fees.
- Developed proactive strategies to address safety hazards in 10 businesses, reducing inefficiencies by 59%.

Growthsi, London, United Kingdom & Barcelona, Spain

Ensures organizations remain compliant, safe, and sustainable for the future

Environmental Health Specialist 06/2018 – 07/2019

- Trained 30 emergency response team members and improved their effectiveness and efficiency by 90% within one month of exercises.
- Collaborated with 10+ HSE officers to develop effective hazardous and non-hazardous waste disposal methods.
- Managed an annual budget of \$350K for 11+ environmental health programs (10% lower than in previous years) within 24 months on the job.
- Supervised the operations of 19+ wastewater pre-treatment plants and enforced 98% adherence to ISO regulations.

PREVIOUS EXPERIENCE

Environmental Health Technician, ABC Company, London, UK 06/2017 – 05/2018

Public Health Officer, XYZ Company, New York, USA 06/2015 – 05/2017

Graduate Research Assistant (Internship), ABC, New York, USA 09/2014 – 05/2015

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SKILLS

Technical Skills:

- Risk Management
- Industrial safety
- Hazard Analysis
- Incident Investigation
- Waste Management
- Auditing

Industry Knowledge:

- ISO Regulations
- Workplace Safety
- Water Quality

Tools:

- Leak Detector
- PPE
- Fire extinguisher
- Particle Counter

Languages:

- English (Native)
- Korean (Professional)
- Japan (Conversational)

EDUCATION

University of New York

Master of Science

Industrial Hygiene

New York City, New York

10/2012 - 08/2014

OTHER

- NEBOSH IGC (2022)
- Certified Safety Professional (2019)