

Name: Athraa Salim Arif

Citizenship: Iraq. **Sex:** Female. **DOB:** 5nd August 1995.

Address: Sulaymaniyah



Contact

Tel: 07739005197

Email : athraasalim@yahoo.com

Key Skills

Proficient or familiar with computer programs including:

Microsoft Word	Microsoft Excel	
Microsoft Outlook	Microsoft ppt	

Personal Skills

Able to lead a team of different nationalities

Quick learner – remarkable organizational skills – teamwork

High level of accuracy

Excellent communication skills – written and oral skills

Able to work under pressure and complete tasks within a given time limit

Excellent reporting skills

Able to work in a team or as individual

Languages

Kurdish (Native)	Arabic (Fluent)	English (Good)
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Courses

English course: American university Level 3&Level 4 (PDI (2022)

2.English Course: Interchange (2018)

Education

2018-2022 Bachelor(BSC)Degree in Business Administration
University of Human Development

Work Experience

1.Fermka Online:

Arabic Teacher (June 2021 – September 2021)

- ✓ Planning, preparing and delivering lessons.
- ✓ Helping student to improve their listening, speaking, reading and writing skills via **online courses**.

2.Cement Agency:

- work as:
- Assistant accountant
- Call center
- Money transfers