**24-HOUR NOTICE OF ENTRY FOR MAINTENANCE**

Dear +++name+++,

This is to inform you that a maintenance team will be entering your unit on **+++dateandtime+++** to repair the heater.

If you have any questions or need to reschedule, please contact us as soon as possible.

Thank you for your cooperation.

Sincerely,  
Greenfield Property Management  
Phone: (415) 555-1234  
Email: maintenance@greenfieldpm.com