

ARIANA MELIS

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Wilshire Blvd. 2304, Los Angeles, California

Skills Summary

- Committed and motivated individual with experienced analytical, communication, and technical skills.
- Experience communicating both ideas and information verbally, visually and written to a targeted audience..
- Ability to gather and analyze information, assess its importance, and organize it for use.
- Front end and back end web development
- Proficient in C++,HTML5, CSS, JavaScript (jQuery), WordPress, Adobe Illustrator (Affinity Designer) and Bootstrap.
- Working knowledge in Adobe Photoshop, PHP, MySQL ,AXIOS ,EXPRESS, Handle Bars, Drupal, Angular,Node.js, Heroku, and Apache Cordova
- Risk assessment and problem solution
- Typing, transcription, and proofreading
- Proven ability to work efficiently in a fast-paced environment.
- Ability to orchestrate a social media campaign, to optimize audience interaction using social media tools such as ShortStack and Hootsuite

Education

The Full Stack Coding Bootcamp at UCLA

Los Angeles, California

November 2019- Present

Economics for the Citizen, Institute of Political Journalism

George Mason University, Arlington Virginia

May 2016- August 2016

Bachelor of Arts in Political Science concentrated in International Relations.

Minors in Journalism and Homeland Security.

University At Albany, State University of New York, Albany, New York

August 2012- March 2017

Experience

Upworks, New York, NY

May 2016- Present

Web & Graphic Designer

- Design, development, and maintenance of client websites. Custom theme and template design and development in HTML, CSS, JavaScript, PHP, MySQL, and WordPress.
- Design ideas through sketches, create prototypes through wireframes, interactive prototypes, and mockups.
- Oversee all aspects of design including logos conducive to each client's request.
- Content contributor

Womanium, Washington, DC

August 2016- Present

Media & News

- Researched and contributed to the design of the overall presentation of the website.
- Participated in constructing the content.
- Developed incentives to attract and encourage young women in the STEM field.
- Presented and initiated a social media campaign to promote interaction.
- Composed list of targeted school districts and coordinated with them to implement the STEM afterschool program.

New York Times, Washington, DC

May 2016- August 2016

Intern for Ian Urbina, New York Times Reporter and Pulitzer Prize winner

- Analyzed research pertaining to ongoing news stories
- Coordinated with other team members in order to accomplish set goals
- Curated data from news clips in order to organize the progression of a story
- Managed social media for all social platforms, introduced video platforms to stimulate readers, and promote new stories
- Responsible for twitter content and scheduling with Hootsuite.
- Proofread timelines and press releases

References available upon request