

COMMITTEE BOARD MEETING RULES

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Rule 1- Time is fixed

Rule 2- No more equipment is allowed

Rule 3- CR should be analysed before the configuration committee board meeting

Rule 4- Every member should learn about CR before meeting

Rule 5- Project owner should provide the configuration analysis to all the members of the committee

Rule 6- Project owner should briefly present the CR before the members

Rule 7- The members should present his/her own analysis SWOT matrix based on his/her expertise, provide recommendations

Rule 8- If the time is more than one month should be not approved

Rule 9- Only one person can be incorporated on the project

Rule 10- Only CEO can take final decision

Rule 11- CEO must provide the rationale for the approval or disapproval

Rule 12- the project owner should implement only the approved CR's