

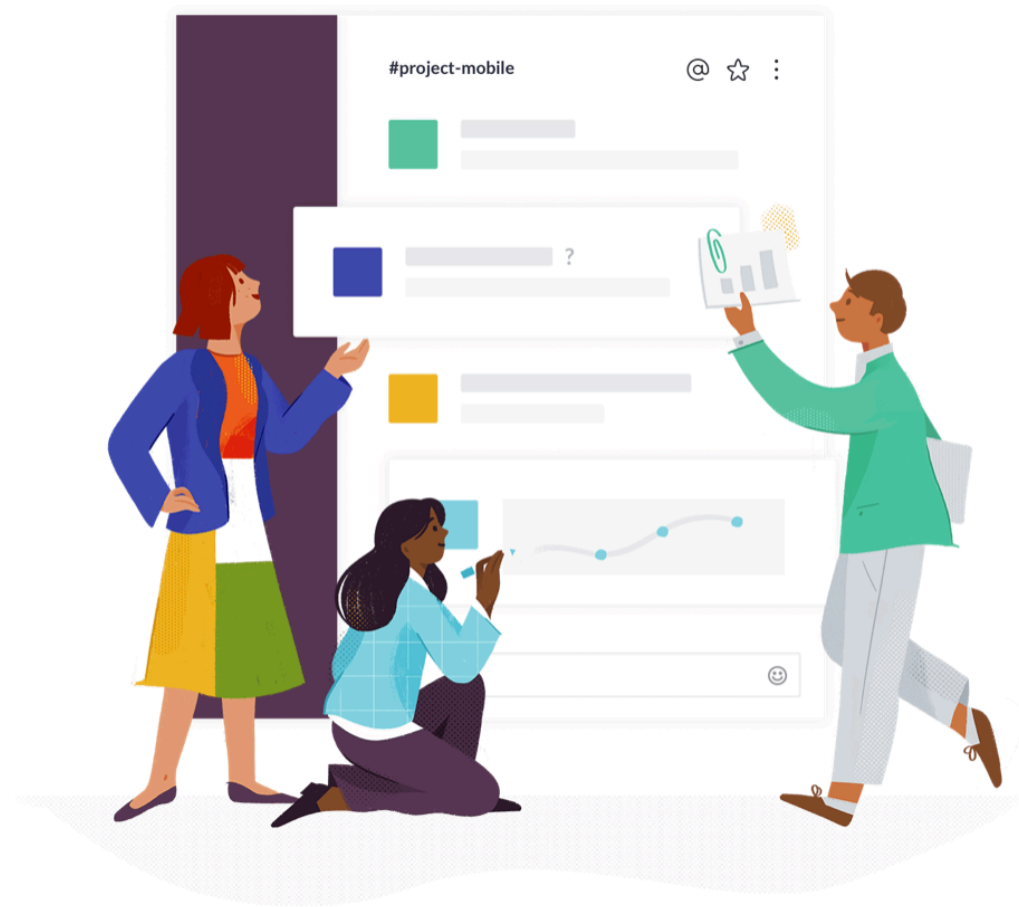


slack

- la tua guida tascabile -



Strumento per gestire le comunicazioni
in un gruppo di lavoro, indispensabile alleato per lo smart working.



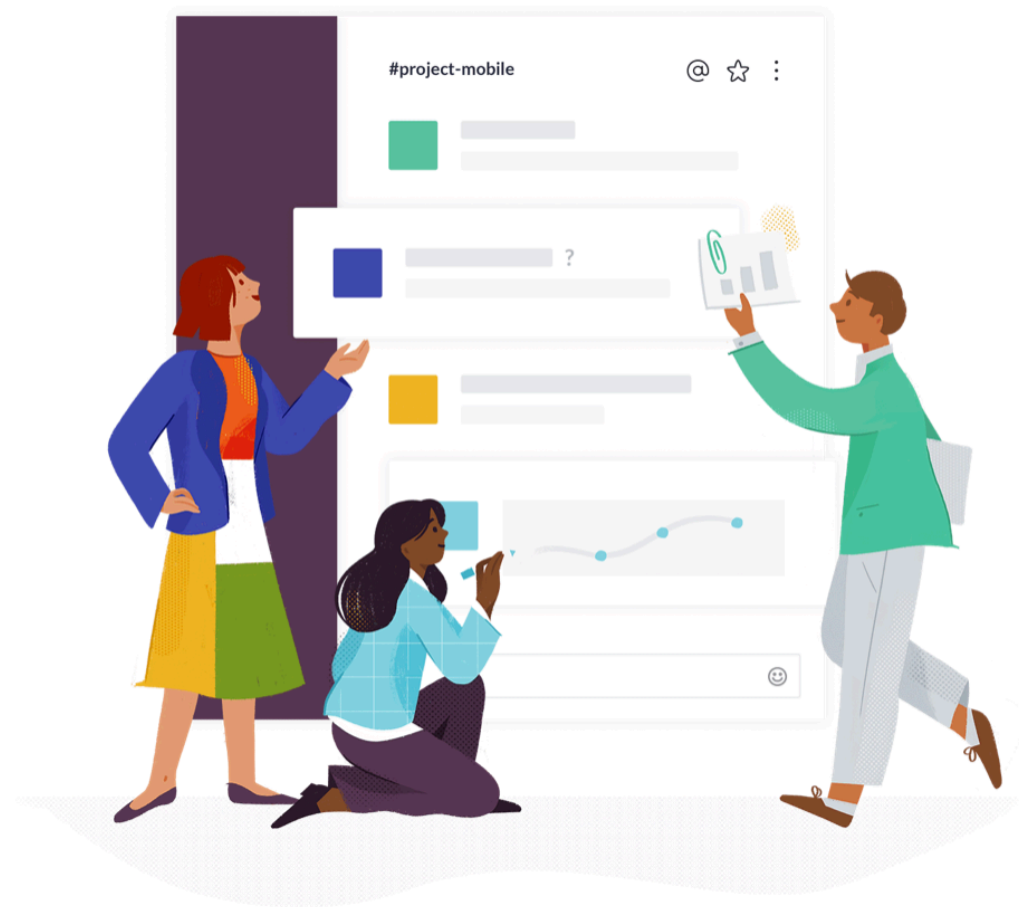
Where Work Happens

When your team needs to kick off a project, hire a new employee, deploy some code, review a sales contract, finalize next year's budget, measure an A/B test, plan your next office opening, and more, Slack has you covered.

GET STARTED

Already using Slack? [Sign in.](#)

<https://slack.com>



Where Work Happens

When your team needs to kick off a project, hire a new employee, deploy some code, review a sales contract, finalize next year's budget, measure an A/B test, plan your next office opening, and more, Slack has you covered.

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Per iniziare ad usare il tool per la comunicazione tra team occorre collegarsi al sito web <https://slack.com/> e inserire il proprio indirizzo email.



Confirm your email address

Thank you for signing up for Slack. We're happy you're here!

Enter the following code in the window where you began creating your new Slack workspace:

603-004

A questo punto si riceverà in posta elettronica un codice di conferma di 6 cifre da inserire nella pagina di **registrazione**, poi si potrà procedere indicando nome e cognome, lo username scelto e la password.



Start with a workspace

In Slack, everything happens in a workspace. Like a virtual office building, a workspace is where your team can gather in Slack to communicate and get work done.



Find your Slack workspace

Join or sign in to existing workspaces.



Create a new workspace

Get your company or organization on Slack.



We've sent a six-digit confirmation code to **gcatolino@unisa.it**. It will expire shortly, so enter your code soon.

Your **confirmation code**

<input type="text"/>	<input type="text"/>	<input type="text"/>	—	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Ritornando sul sito è possibile creare il proprio workspace, inserendo il codice di 6 cifre

What's your name?

This is how your teammates in Slack will see and refer to you.

Full name

Set your password

Choose a password for signing in to Slack.

Password

Passwords must be at least 6 characters long, and can't be things like "password", "123456" or "abcdef".

Impostare i proprio dati personali

What's the name of your company or group?

We'll use this to name your Slack workspace, which you can always change later.

Company or group name

Creare il nome del proprio gruppo di lavoro

What URL do you want for your Slack workspace?

Choose the address you'll use to sign in to Slack.

Your workspace URL (letters, numbers, and dashes only)



.slack.com

Good news! Your workspace name is **available** as your URL on Slack. We've pre-filled it for you, but feel free to change it.

Create Workspace →

Il workspace creato prende
l'URL simile al nome del
gruppo!

Send Invitations

Your Slack workspace is ready to go. Know a few friends or coworkers who'd like to explore Slack with you?

Email address

[+ Add another invitation](#)

☒ Let other people sign up with their verified @unisa.it email address

Or, you can [get an invite link](#) to share with other people.

Skip For Now

Send Invitations

...ora bisogna aggiungere i membri del team del progetto!





Send this signup link to your teammates

You've enabled anyone with an **@unisa.it** email address to join the **GruppoIS_2018_2019** workspace on Slack.

The next step is to share the link to your workspace's signup page:

<https://join.slack.com/t/gruppois20182019/signup>

Be sure to mention that it's necessary to use an **@unisa.it** email address for signing up. 👍

To add or remove approved email domains, visit your [workspace settings](#).



GruppoIS_2018_2019

Workspace URL: gruppois20182019.slack.com

Email: gcatolino@unisa.it

Sign In

...ora bisogna aggiungere i
membri del team del progetto!



GruppoIS_2018...
Gemma Catolino

All Threads

Channels

general

random

Direct Messages

slackbot

Gemma Catolino (you)

+ Invite People

Apps

#general

☆ | 1 | 0 | Company-wide announcements and work-based matters

📞

ℹ️

⚙️

🔍 Search

@

★


⋮

general

You created this channel today. This is the very beginning of the #general channel. Purpose: This channel is for workspace-wide communication and announcements. All members are in this channel. (edit)

+ Add an app 👤 Invite others to this channel

Today

 **Gemma Catolino** 2:32 PM
joined #general.

+

Message #general

@

😊

Questa rappresenta la home del gruppo

Course of Software Engineering

The image shows a Slack workspace interface. On the left sidebar, the 'Channels' section is highlighted, and the '# general' channel is selected and highlighted in green. The main area displays the '# general' channel header and a message from Gemma Catolino stating 'joined #general.'

La sezione channels rappresenta le stanze create all'interno del gruppo, potrebbe essere utile creare più stanze

The screenshot displays the Slack interface. On the left sidebar, the 'Direct Messages' section is highlighted with a red circle, showing a list of conversations including 'slackbot' and 'Gemma Catolino (you)'. The main workspace area shows the '#general' channel. At the top of the channel, there is a header with the channel name, member count (1), and a description: 'Company-wide announcements and work-based matters'. Below this, a message from 'Gemma Catolino' at 2:32 PM states: 'joined #general.' At the bottom, there is a text input field for sending a message to the channel, with a placeholder 'Message #general' and icons for mentioning and emojis.

Nella sezione direct message è possibile scrivere ad una singola persona privatamente

The screenshot shows a Slack interface. On the left is a dark sidebar with the workspace name 'GruppoIS_2018...' and a list of channels including '# general' (highlighted in green). The main area displays the '#general' channel header, which is circled in red. The header includes the channel name, a star icon, member counts (1 person, 0 bots), and a description: 'Company-wide announcements and work-based matters'. To the right of the header are icons for voice call, info, settings, a search bar, and a menu. Below the header, a message from 'Gemma Catolino' at 2:32 PM states 'joined #general.' At the bottom is a text input field with a plus icon on the left and '@' and emoji icons on the right.

All'interno della chat, se alcuni dei messaggi sono di importanza rilevante possono essere "pinnati" per averli sempre a disposizione

GruppoIS_2018... ▾ 🔔

● Gemma Catolino

🗨 All Threads

Channels +

general

random

Direct Messages +

♥ slackbot

● Gemma Catolino (you)

+ Invite People

Apps +

#general

☆ | 👤 1 | 🔒 0 | Company-wide announcements and work-based matters


📞 ℹ ⚙ @ ★ ⋮

general

You created this channel today. This is the very beginning of the **#general** channel. Purpose: This channel is for workspace-wide communication and announcements. All members are in this channel. ([edit](#))

[+ Add an app](#) [👤 Invite others to this channel](#)

Today

 **Gemma Catolino** 2:32 PM
joined #general.

+ Message #general @ 😊

E' possibile utilizzando la @ destinare il messaggio in una room condivisa ad una persona in particolare

The image shows a Slack workspace named "GruppoIS_2018...". The left sidebar lists navigation options: "All Threads", "Channels" (with a plus icon), "# general" (selected), "# random", "Direct Messages" (with a plus icon), "slackbot", "Gemma Catolino (you)", "+ Invite People", and "Apps" (with a plus icon). The main area displays the "#general" channel header, which includes a red circle highlighting the channel info, settings, search, and actions icons. Below the header is a description of the channel: "very beginning of the #general channel. Purpose: This channel is for uncements. All members are in this channel. (edit)". A message input area is visible at the bottom, showing a dropdown menu for attachments with options: "New...", "Code or text snippet", "Post", "Add a file from...", and "Your computer".

E' possibile allegare foto, documenti ma anche snippet di codice sorgente

Gruppols_2018... ▾ 🔔

● Gemma Catolino

🗨 All Threads

Channels +

general

random

Direct Messages +

♥ slackbot

● Gemma Catolino (you)

+ Invite People

Apps +

#general

☆ | 👤 1 | 🔔 0 | Company-wide announcements and work-based matters


📞 ⓘ ⚙ 🔍 Search @ ☆ ⋮

general

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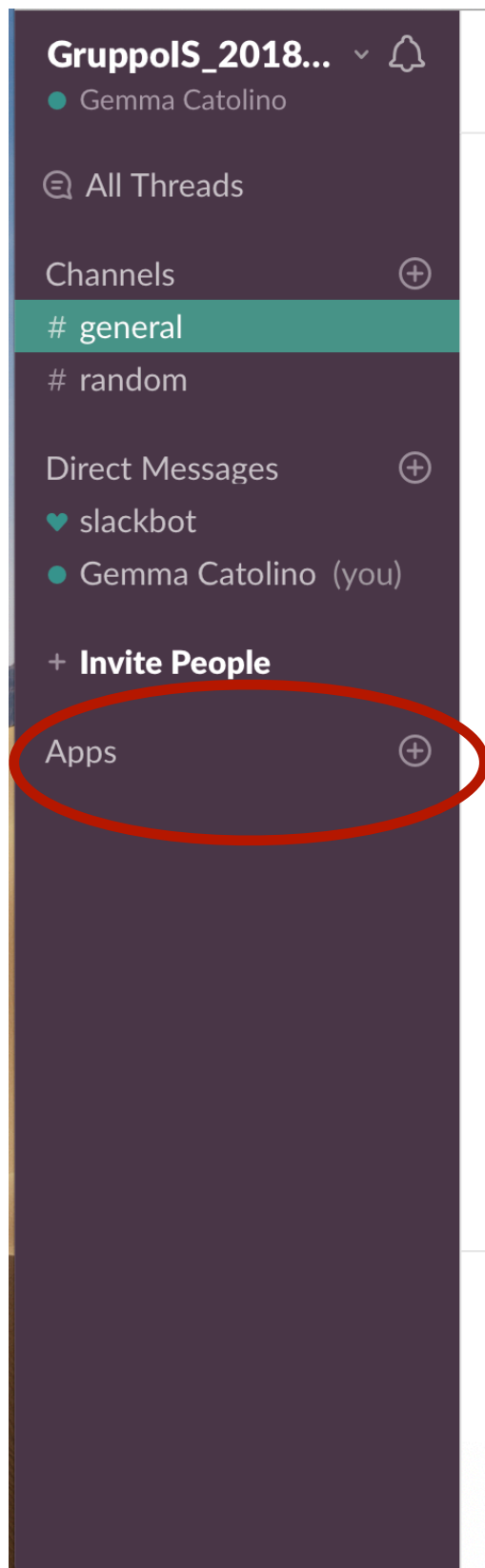
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Today

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+ Message #general @ 😊

In ogni channel è possibile **integrare servizi** come Google Drive, Google Calendar o altri, linkare documenti e articoli o caricare foto



Browse Apps

[View App Directory](#)

🔍 trello

From the App Directory



Trello

Collaborate on **Trello** projects without leaving Slack.

[Install](#)



Trello Alerts

To-do lists and task management.

[Install](#)

Un esempio, potrebbe essere l'integrazione del tool Trello per avere sempre aggiornata la To-do list

Slack può essere integrato con tool (Trello)

La gestione dei gruppi è molto più efficiente

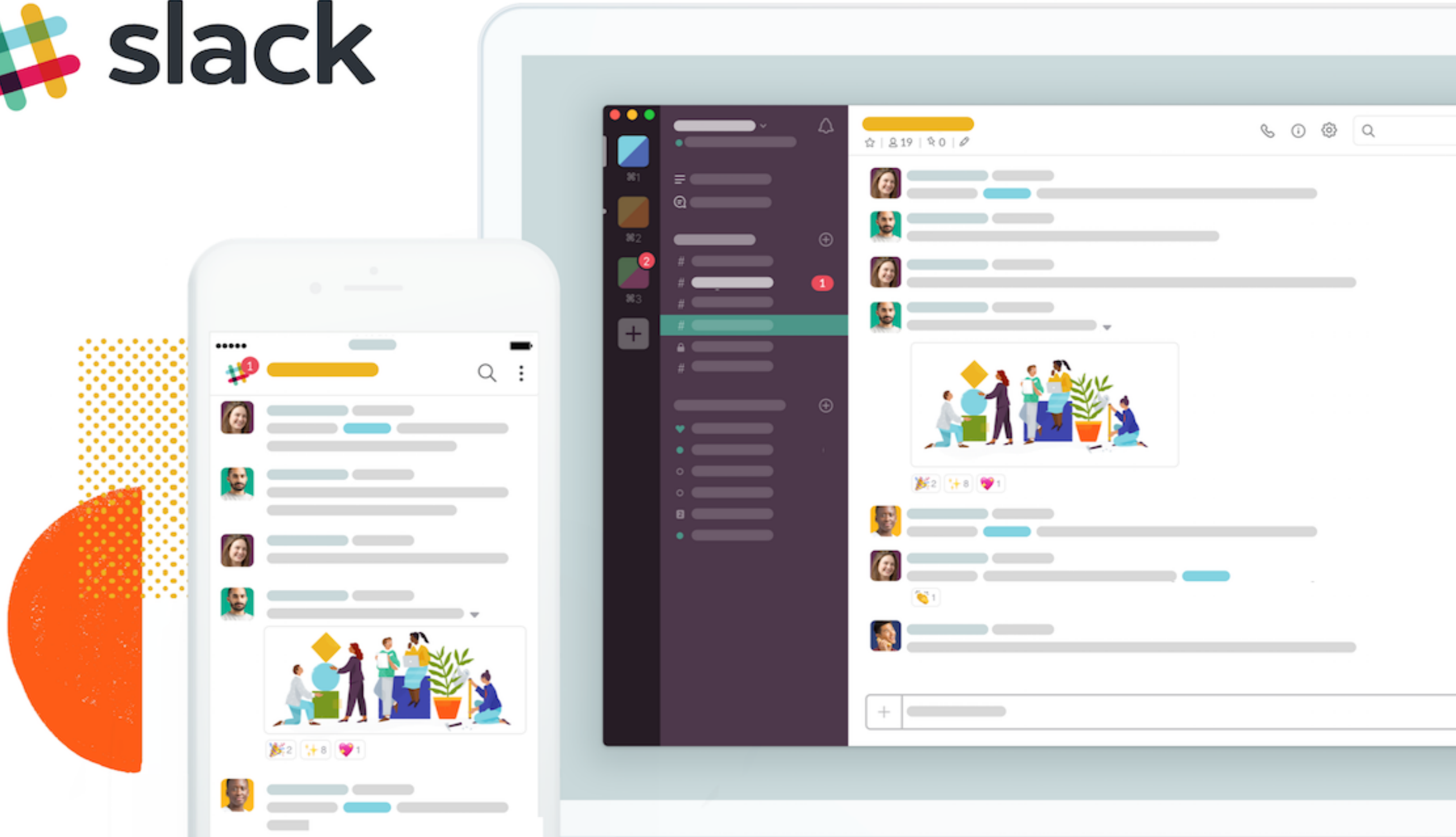
E' possibile inviare snippet di codice sorgente

Possono essere create più stanze all'interno dello stesso gruppo



vs





Sono disponibili anche versioni desktop e versioni mobile per tutti i sistemi operativi!



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