**FUEL REQUISITION**

**Fuel Slip No.:** ${fuel\_slip\_no}

**Supplier:** ${gasolinestation} **Date:** ${date}

**Plate No.:** ${plate\_no} **Fuel Type:** ${type\_of\_fuel}

**Engine Desc:** ${engine\_description} **No. of Liters:** ${liter}

**Purpose:** ${purpose}

|  |  |  |
| --- | --- | --- |
| *Requested by:* |  | *Checked by:* |
| ${employee} |  | **CLAIRE D. CORNELIA** |
| *Name* |  | *Finance Audit* |

|  |  |  |
| --- | --- | --- |
| *Endorsed by:* |  | *Recommending Approval:* |
| **AGUSTINE N. ARABES** |  | **REXY ANNE L. BAÑEZ** |
| *CORPLAN Manager* |  | *Finance Manager* |

|  |  |  |
| --- | --- | --- |
|  |  | *Approved by:* |
|  |  | **DANILO K. CABURAL** |
| *Supplier’s Signature* |  | *OIC General Manager* |