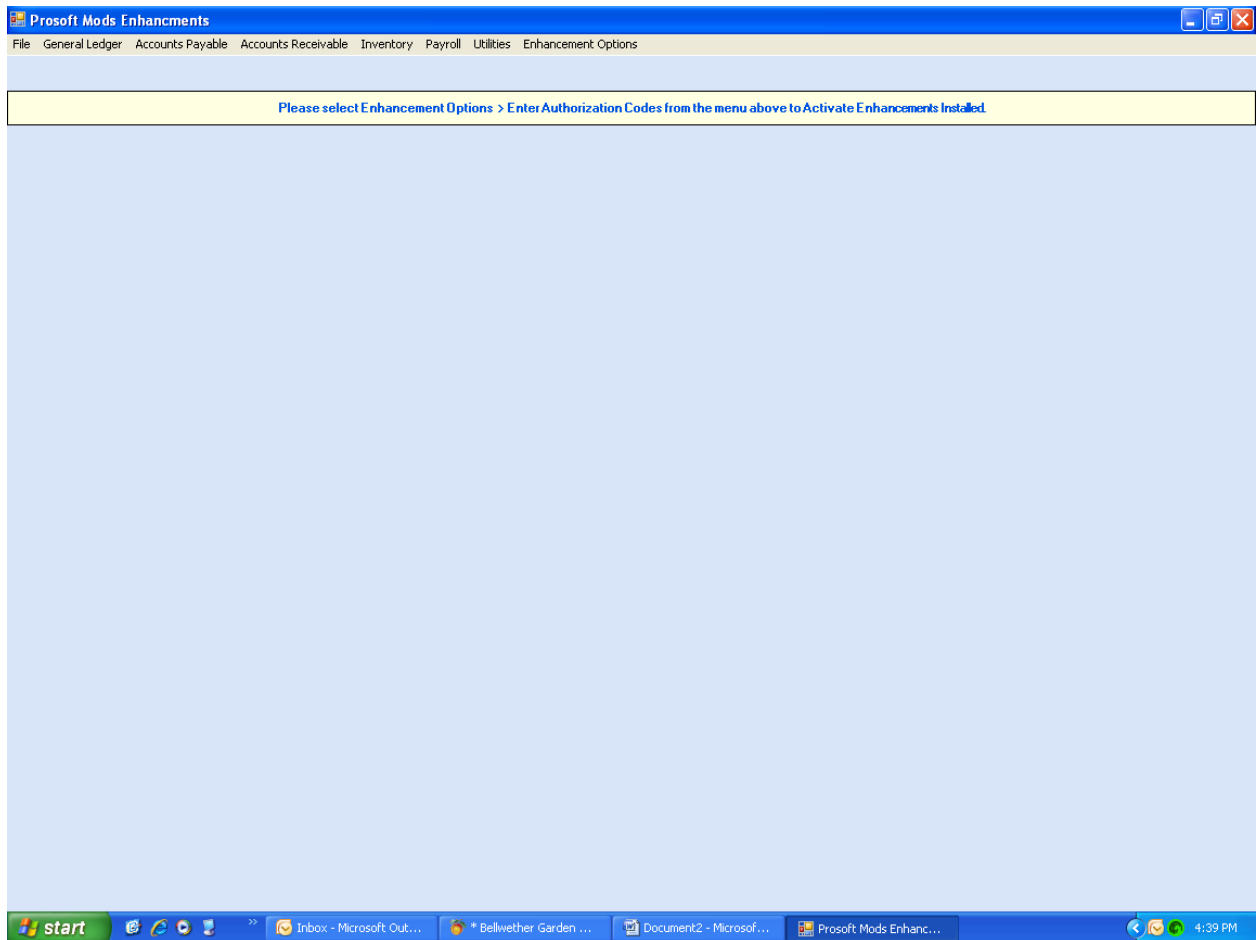
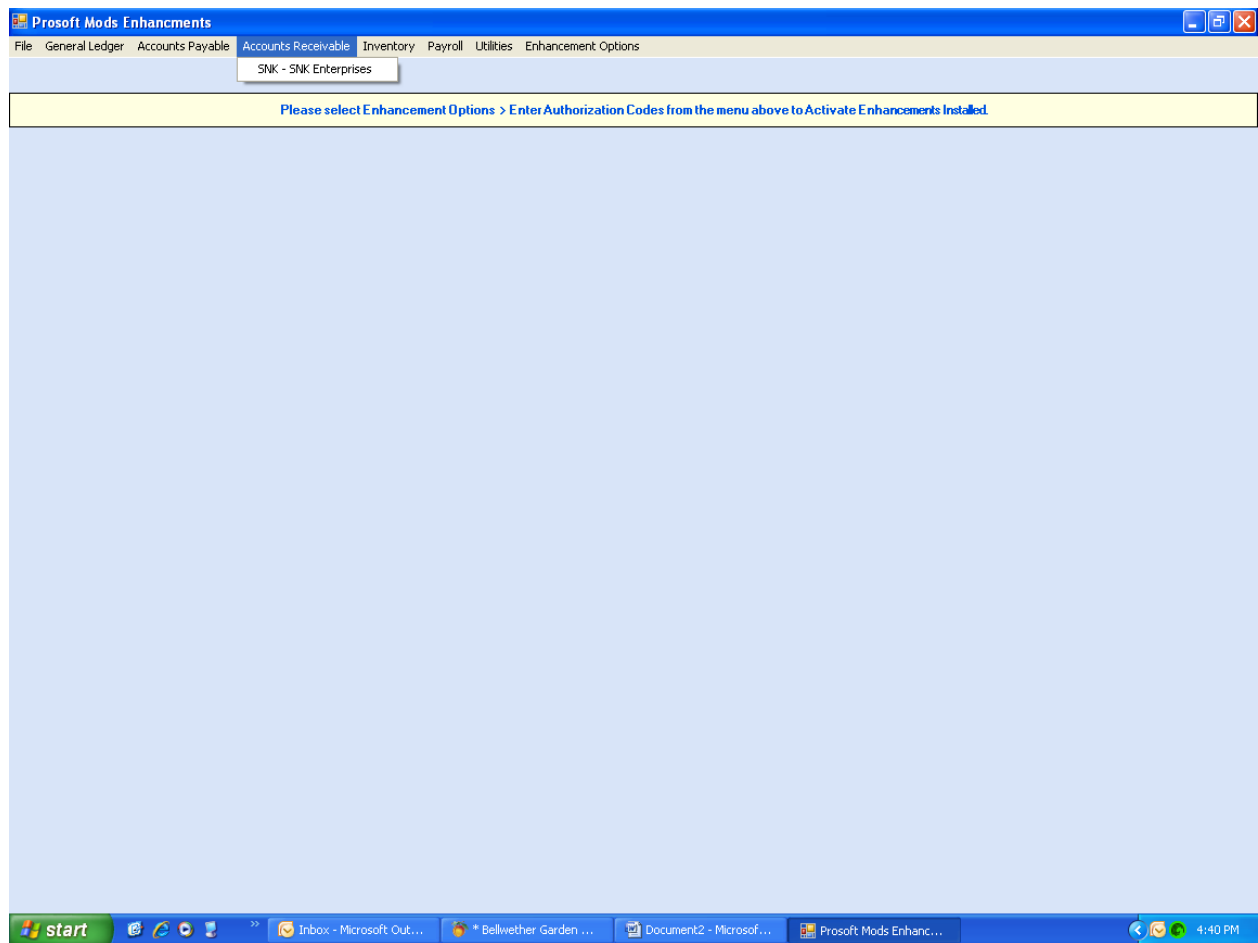


Label Program

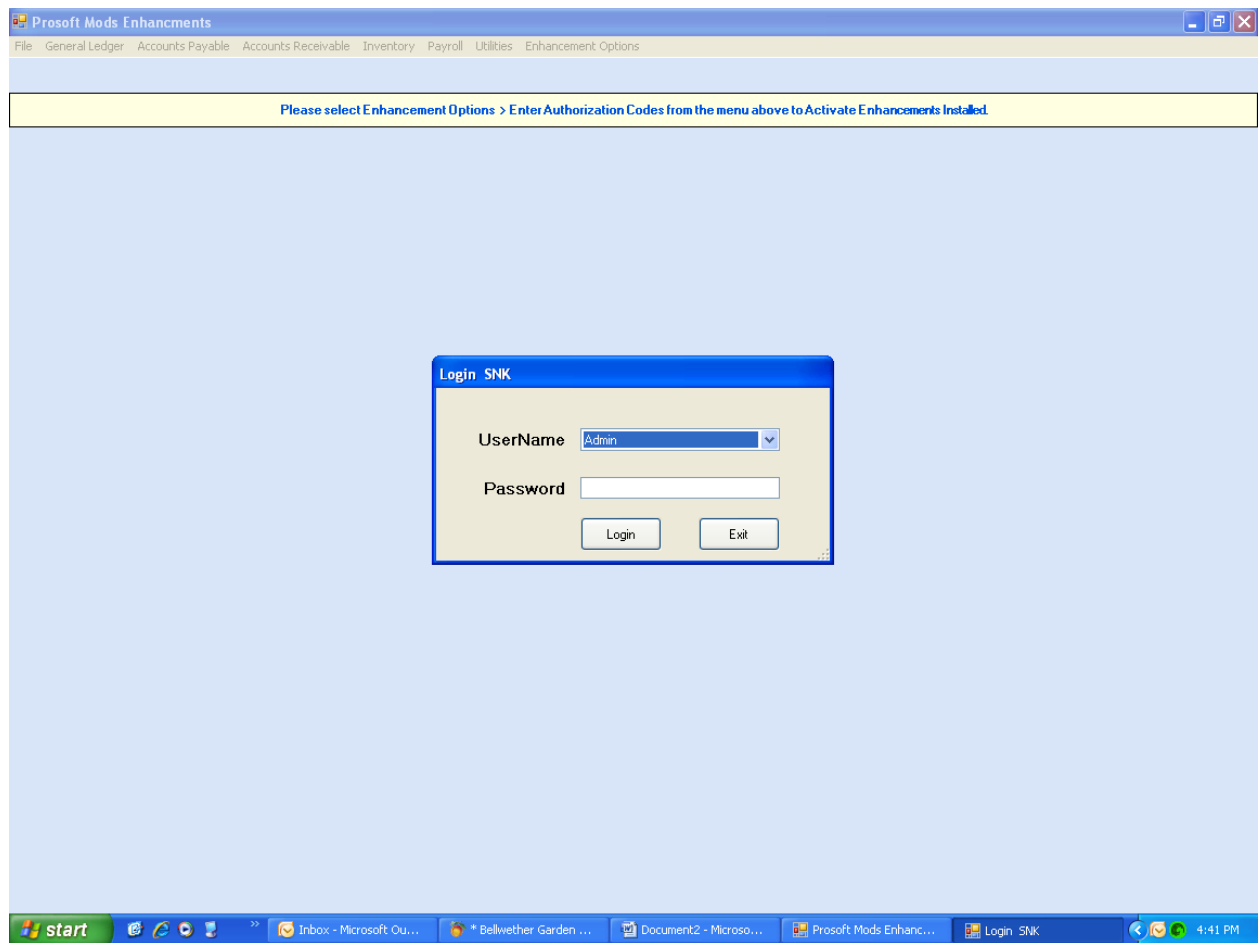
The purpose of this program is to print label for all boxes being shipped. In order to run this program Peachtree has to be opened before opening this module. You can open the Prosoftmods screen from the icon.



The label program will be found under the accounts receivable option.

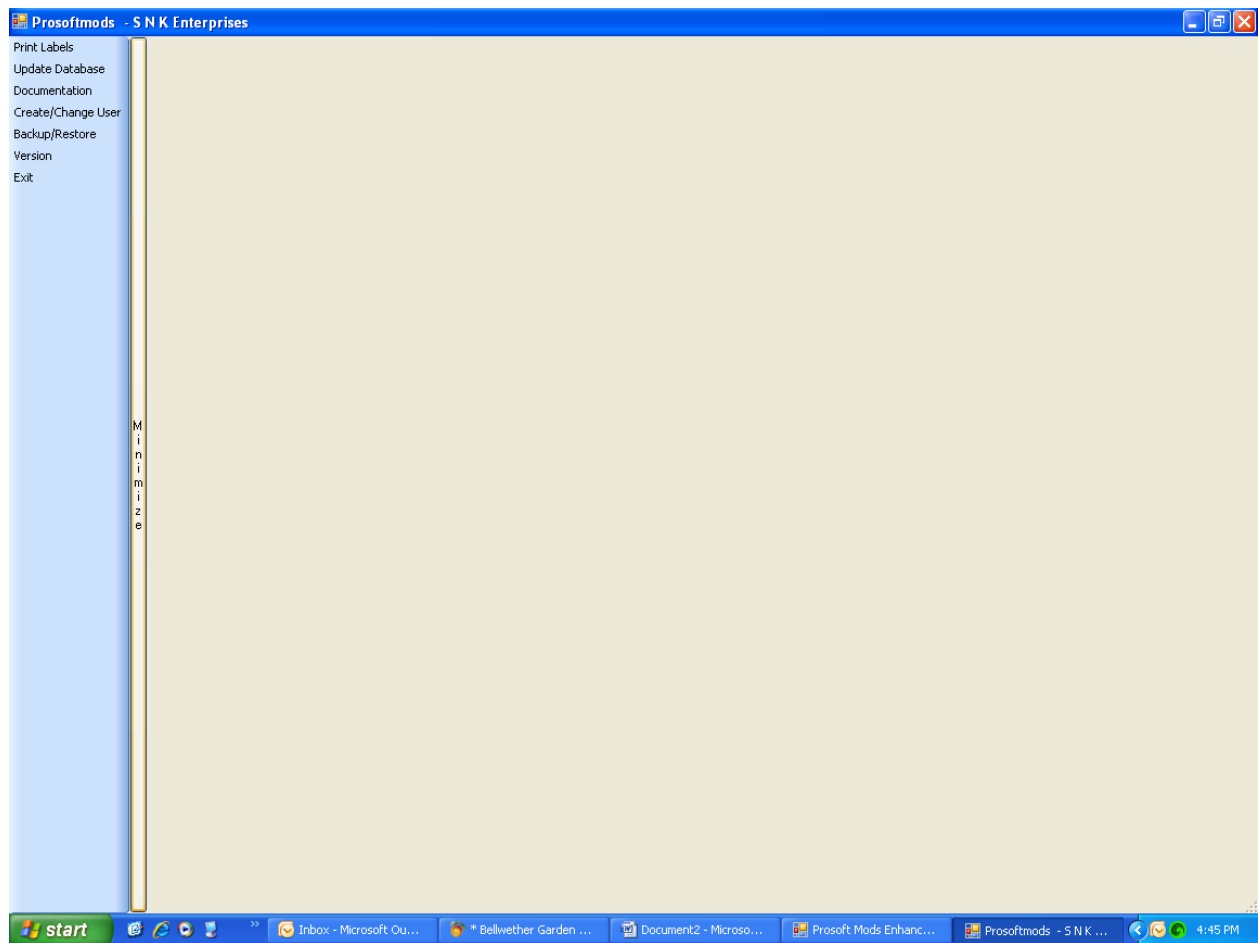


When you select the label program you will be asked for a password

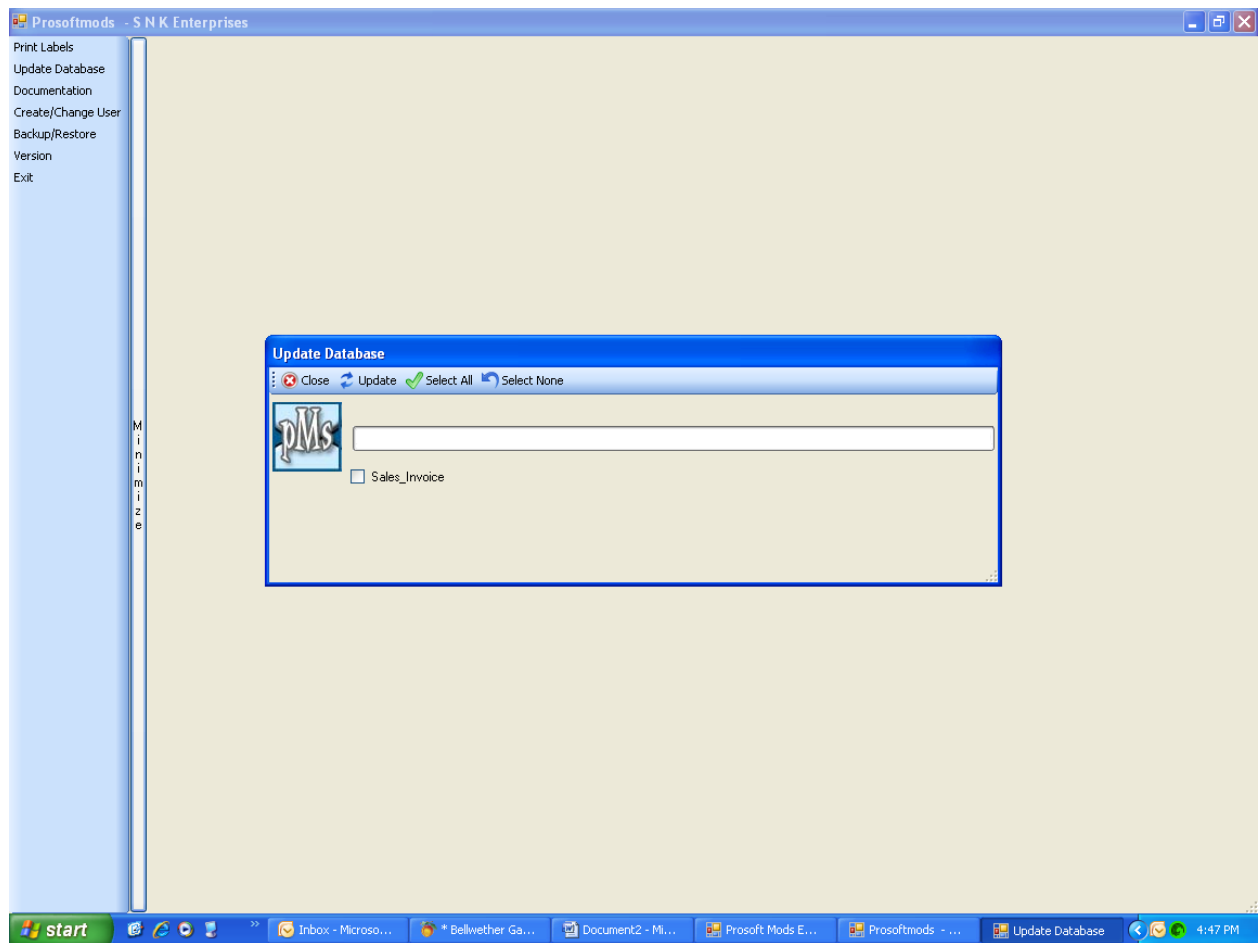


The password to enter is password.

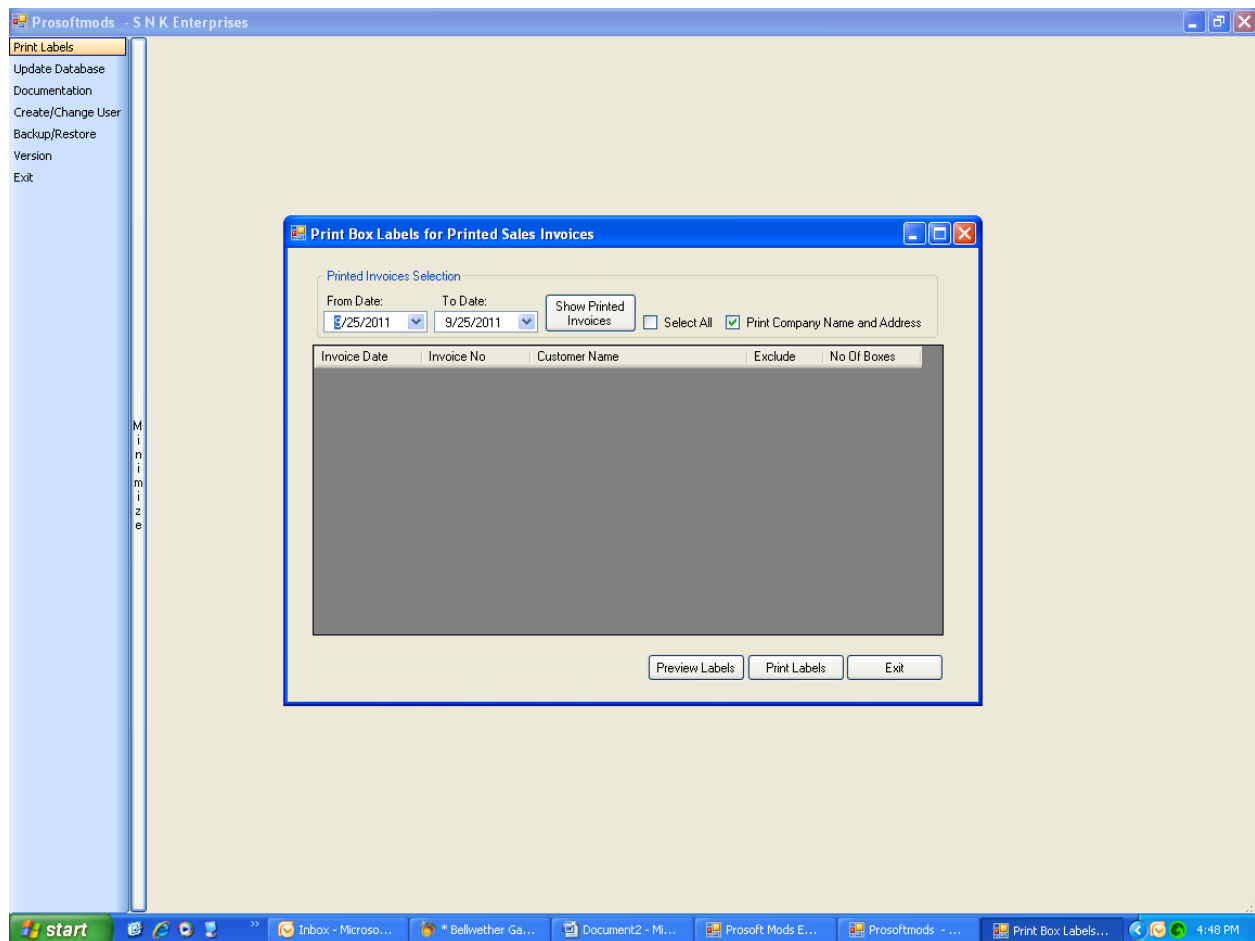
After you enter the password you will see the following screen



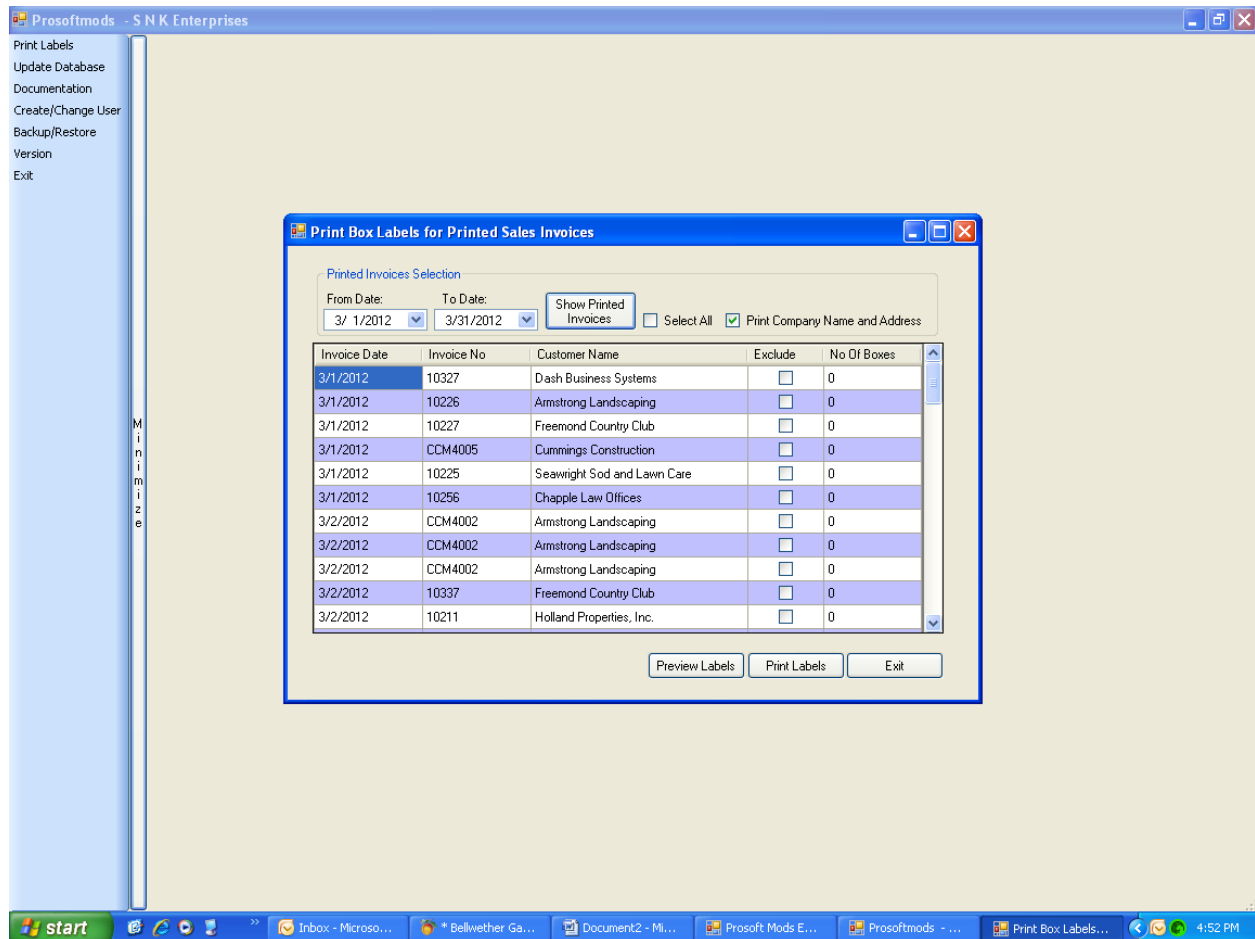
The first thing you need to do prior to printing labels is update the data base. This function will allow the program to operate faster. The first time you run it, it may be slow.



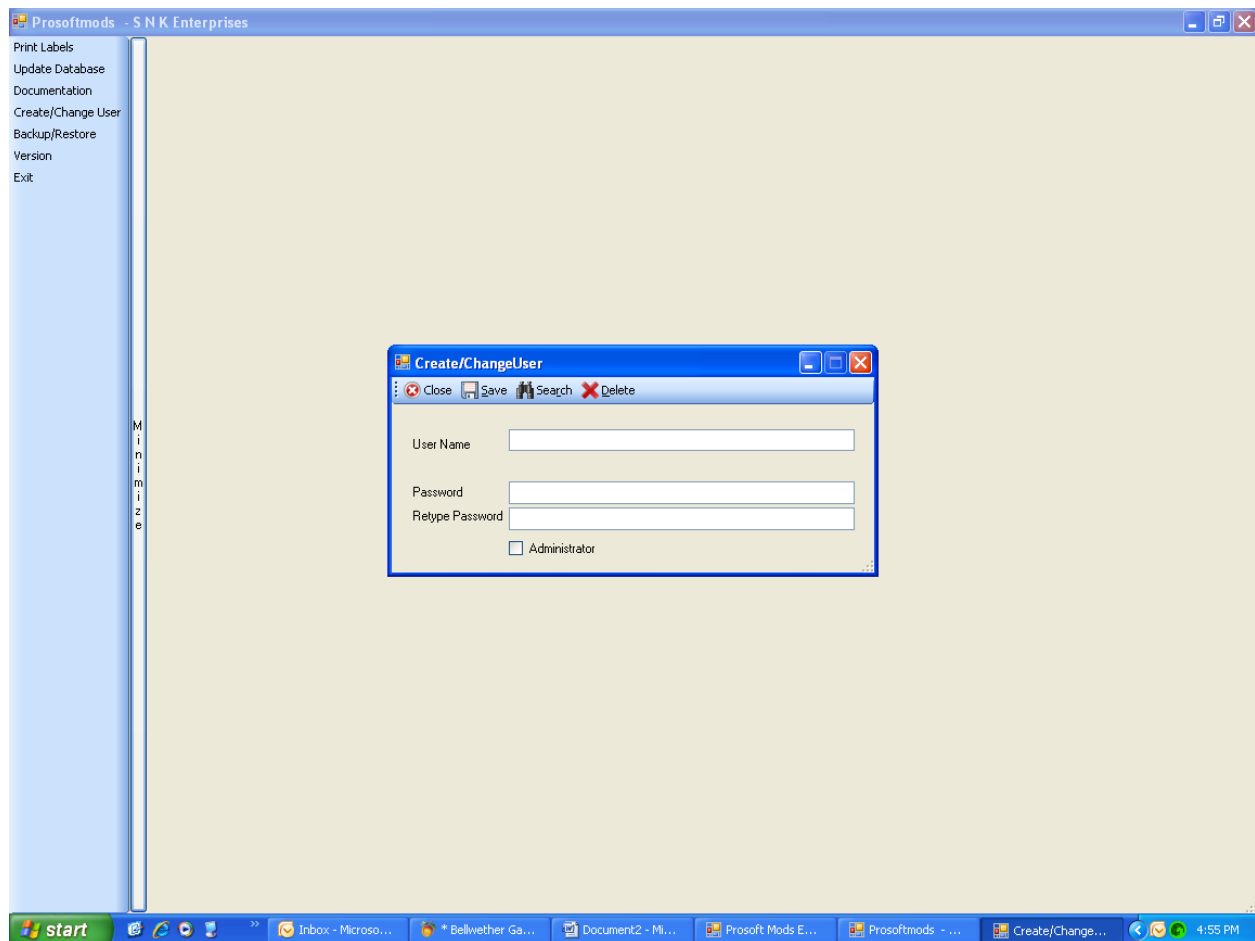
Select all or click on sales invoices. When it has finished go to Print Labels.



You can select invoice dates from and to or just 1 date but the one date has to be in both dates. The show printed invoices will show the invoices that have been printed for those dates. You can select all invoices or just the ones you want to print (see below). If you do not want to print your company name and address remove the check mark in that box.



This screen will show all the invoices selected. You can print all of the labels or only the ones you want. In the last column enter the number of labels you need for your boxes. You can either print labels or preview them. When finished select exit to return to the main menu.



The change/create user allows you to enter users and passwords for those users allowed to run this program. If you wish you do not have to enter any and keep using the original screen for admin and password of password.

The backup/restore function ONLY backs up the label data base. If you do not back up and have to start over the update function will get you back to the beginning.

The version stated the current version

The EXIT get you back to the main menu.