

RIZAL TECHNOLOGICAL UNIVERSITY

Mandaluyong – Pasig City

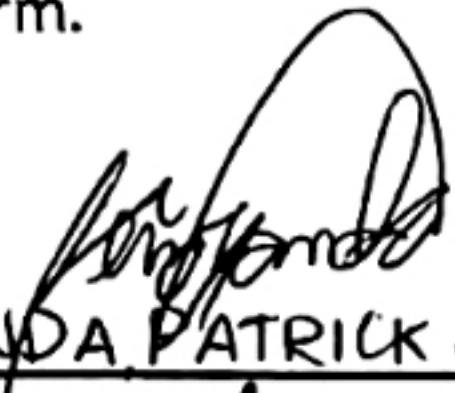
COOPERATIVE EDUCATION CENTER


1st SEM, 2023 - 2024

Semester, SY

Sir/Madam:

We appreciate very much the interest you have shown in our Cooperative Education Training Program by accommodating and providing relevant training to our student(s). To serve your purpose, we are incessantly working for the information which this "Evaluation of Student –trainee and the COE Program by the Cooperating Agency" will provide us. Thus, to be able to evolve a training program which will be more beneficial for you, for the student and for the University, we respectfully request you to accomplish this evaluation form.


PENARANDA PATRICK J.
Student's Name/Major

Very truly yours,

ASSO. PROF. DOLORES A. CRUZ, CCPE
Faculty Coordinator

EVALUATION OF STUDENT-TRAINEE AND THE COE PROGRAM BY THE COOPERATING AGENCY

| RATING | DESCRIPTIVE RATING | POINTS |
|--------|--------------------|--------|
| 1 | Unsatisfactory | 10-17 |
| 2 | Satisfactory | 18-25 |
| 3 | Very Satisfactory | 26-33 |
| 4 | Outstanding | 34-40 |

| CHARACTERISTICS | POINTS | | | |
|---|--------|---|---|---|
| JOB KNOWLEDGE – The extent how he/she knows and understands the details and nature of his/her job and related activities. | 1 | 2 | 3 | 4 |
| QUALITY OF WORK – The extent of accuracy, completeness, orderliness, and neatness of the job performed. | 1 | 2 | 3 | 4 |
| QUANTITY OF WORK – The amount of acceptable work accomplished and the ability to complete work within the time scheduled. | 1 | 2 | 3 | 4 |
| INITIATIVE AND JUDGEMENT – Does things without being told and makes sound decision whenever necessary. | 1 | 2 | 3 | 4 |
| ATTITUDE TOWARDS SUPERVISION – Accepts suggestions and criticisms maturely. | 1 | 2 | 3 | 4 |
| RELATIONSHIP WITH OTHERS – Gets along well with superiors and other employees. | 1 | 2 | 3 | 4 |
| ATTENDANCE & PUNCTUALITY – Comes regularly and observes officially working hours. | 1 | 2 | 3 | 4 |
| PERSONALITY – Trainees effect on others as a result of the totality of personal and social traits such as conduct, appearance, human relations, etc. | 1 | 2 | 3 | 4 |
| INDUSTRY – Energetic and hardworking gives concentration and exerts effort in the performance of the job. | 1 | 2 | 3 | 4 |
| COMPANY RULES & SAFETY PRACTICES – Observes company rules and regulations, and practices safety measures. | 1 | 2 | 3 | 4 |

Date: 11/17/24

Total Points Earned 34
Descriptive Rating OUTSTANDING

Instructions: Please answer the following questions completely and objectively.

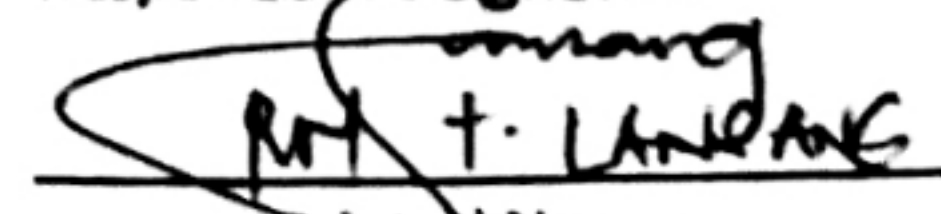
1. Has participating in RTU's Cooperative Education Training program been successful and profitable venture for your offices?
YES ☒ NO ☐
2. In what aspects does the program needs improvements?
☒ a. Student's academic preparation
☒ b. Coordinator's supervision of the students
☒ c. School-Industry relations
☒ d. Program information dissemination
☐ e. Others
3. In your opinion, what is the greatest asset of the Program?

4. How will you evaluate the COE Training Program of the RTU?
☐ a. Unsatisfactory ☐ c. Very Satisfactory
☒ b. Satisfactory ☐ d. Outstanding
5. Have you employed as a regular staff, student-trainees from your school through this program?
YES ☒ NO ☐
6. If Yes, how many? _____ What about this student? YES ☐ NO ☐
7. How many COE students can you accommodate every semester? 4 FOR SOFTWARE DEV. TEAM
8. What is/are your preference(s) as to the areas of specialization of our Cooperative Education students?

| SPECIALIZATION | NO. OF STUDENTS | SPECIALIZATION | NO. OF STUDENTS |
|----------------------|-----------------|----------------------------|-----------------|
| Accounting | _____ | Electrical Engineering | _____ |
| Management | _____ | Mechanical Engineering | _____ |
| Office Management | _____ | Industrial Engineering | _____ |
| Marketing | _____ | Electronics & Comm, Eng'g | _____ |
| Entrepreneurship | _____ | Ins. & Control Engineering | _____ |
| Chemistry | _____ | Computer Technology | _____ |
| Biology | _____ | Electronics Technology | _____ |
| Political Science | _____ | Electrical Technology | _____ |
| Statistics | _____ | Mechanical Technology | _____ |
| Ind. Psychology | _____ | Ins. & Control Technology | _____ |
| Architecture | _____ | Civil Engineering | _____ |
| Computer Engineering | _____ | Others: Please Specify | _____ |

9. What do you suggest to further improve RTU's COE Program?

Respondent's Signature


Printed Name

Complete Address of the company:

Lot 17, Blk. 53 Sierra Madre St. Brgy.
Highway Hill, Mandaluyong City
Email: _____
Telephone: _____

DIC - SOFTWARE DEVELOPMENT HEAD
Designation