



Click Cart Management User Manual



**By: John Arjie D. Beredo
BSIT - 3B**



TABLE OF CONTENTS

1. INTRODUCTION	4
1.1 Key Features	4
2. GETTING STARTED	6
2.1 Log-In Page	6
3. DASHBOARD	7
4. CUSTOMER MANAGEMENT	8
4.1 Insert Customer	8
4.2 Update Customer	9
4.3 Delete Customer	9
4.3 Browse .csv File	9
4.3 Export	9
5. ORDERS MANAGEMENT	9
5.1 Insert Order	10
5.2 Update Order	10
5.3 Delete Order	11
5.4 Export	11
6. ORDER DETAILS MANAGEMENT	11
6.1 Edit Order Details	12
6.2 Export	12
7. PRODUCT MANAGEMENT	12
7.1 Insert Product	13
7.2 Update Product	13

7.3 Delete Product	13
7.4 Export	14
8. CATEGORIES MANAGEMENT	14
8.1 Insert Category	15
8.2 Insert Category	15
8.3 Delete Category	15
8.4 Export	15

1. INTRODUCTION

Welcome to the user manual for "Click Cart Management," your comprehensive Shopping Order Management System. Designed to streamline your order processing and enhance customer satisfaction, Click Cart Management offers a robust set of features to efficiently manage your online shopping operations. From customer and orders management to fulfillment, this user-friendly system empowers you to effortlessly handle and monitor all aspects of your shopping orders. With Click Cart Management, you can optimize your order management processes, save time, and deliver exceptional service to your customers. This user manual will guide you through the system's functionalities, providing clear instructions and helpful tips to ensure a smooth and successful implementation of Click Cart Management for your business.

Within the "Click Cart Management" system, administrators hold the highest level of authority and are responsible for overseeing and managing the entire system. As an administrator, you have access to a comprehensive set of user roles and permissions, enabling you to control and allocate specific functionalities to different individuals. Administrators have the capability to create, read, update and manage data inputs within the system.

1.1 Key Features

- **Backup Database** - The "Backup Database" feature in the "Click Cart Management" system allows to create a secure copy of the database, ensuring the preservation of important data. By utilizing this feature, you can schedule or manually initiate database backups, safeguarding your data against potential loss or corruption. In the event of system failures, data breaches, or accidental deletions, having a backup ensures that you can restore your data and resume operations with minimal disruption.
- **Browse .csv file** - The "Browse .csv file" feature enables you to import data into the "Click Cart Management" system from a .csv (comma-separated values) file.

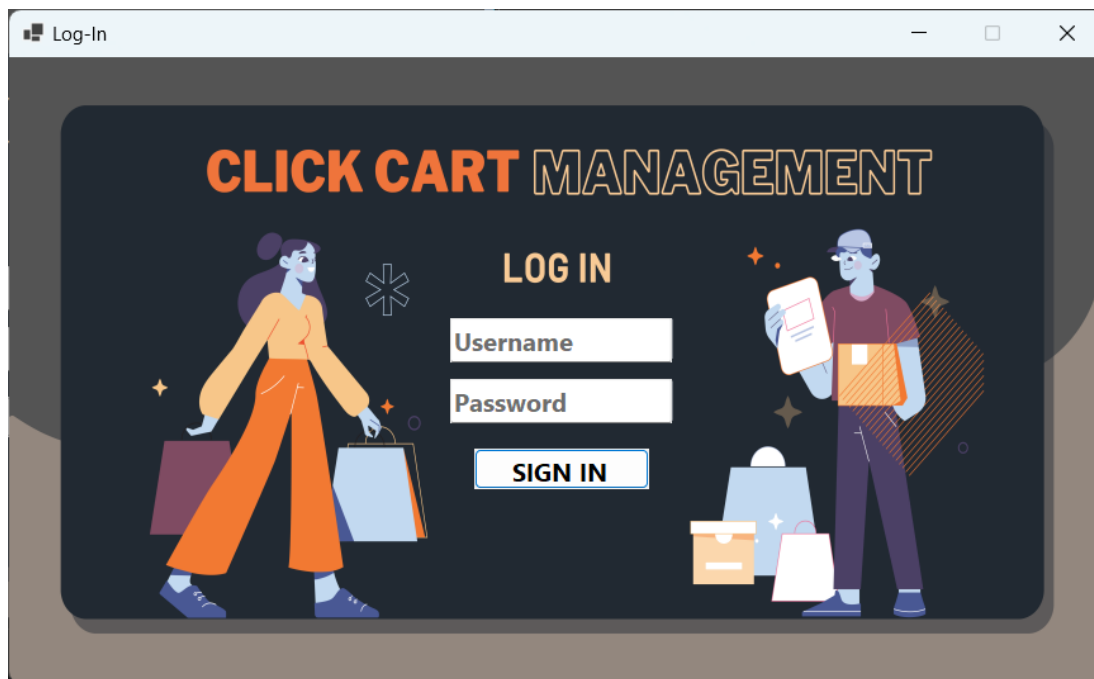
This feature simplifies the process of adding or updating large amounts of data by allowing you to prepare the data in a .csv file format and easily import it into the system. It is particularly useful when performing bulk operations, such as adding multiple products or updating customer information, saving you time and effort.

- **CRUD Function** - CRUD stands for Create, Read, Update, and Delete. The CRUD function is a fundamental feature of the "Click Cart Management" system that allow to perform essential operations on various entities, such as customers, orders, products, or categories. With the CRUD function, you can create new records, retrieve existing data, update information, and delete unwanted records. This feature provides you with full control and flexibility to manage your data effectively and efficiently.
- **Refresh Button** - The "Refresh Button" is a convenient tool available in different sections of the system, such as the dashboard, customer management, orders management, or product management pages. By clicking on the Refresh button, you can instantly update the displayed data to reflect any recent changes or updates made to the corresponding section. This real-time data refreshment ensures that you have the most accurate and up-to-date information at your fingertips, enabling you to make informed decisions and have a current view of your data.
- **Export** - The "Export" feature allows you to extract and download your data from the "Click Cart Management" system. This feature typically supports various file formats such as .csv, Excel, or PDF. By selecting this option, you can generate a file containing your data, making it easier to analyze, share, or integrate with other systems or applications. Exporting your data provides you with the flexibility to use it for reporting, data analysis, or collaboration purposes outside the system, enhancing your ability to leverage and utilize your data effectively.

These key features in the "Click Cart Management" system offer valuable functionalities that enhance data management, data import/export, and overall system usability. They empower you to safeguard your data, streamline operations, perform essential operations on data entities, ensure real-time data accuracy, and enable efficient data extraction for further analysis and collaboration.

2. GETTING STARTED

2.1 Log-In Page



To begin using the "Click Cart Management" system, you need to login your username and password. Follow these steps to log in:

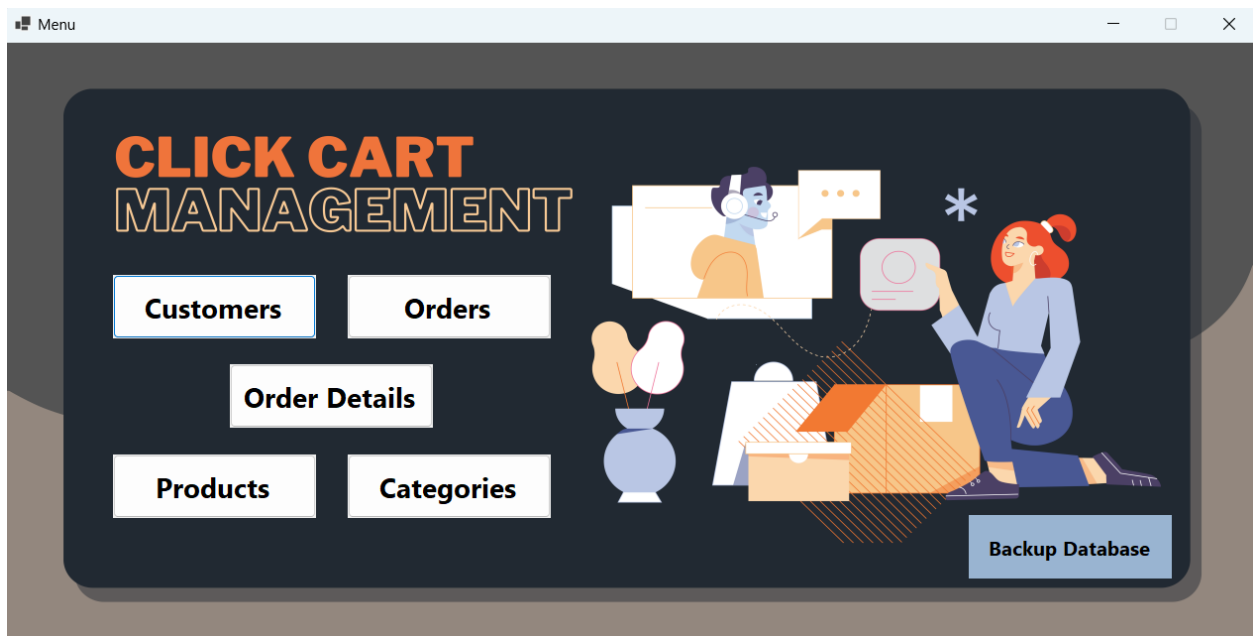
1. Open the "Click Cart Management" application.
2. Input your username and password.
3. Click on the "Login" or "Sign In" button to access the system.

3. DASHBOARD

Once you have successfully logged into the "Click Cart Management" system, you will be redirected to the dashboard of the system. This dashboard serves as your command center, providing a comprehensive overview of the Click Cart Management System. In this dashboard, you can effortlessly navigate through various sections such as Customers, Orders, Order Details, Products, and Categories, enabling you to efficiently manage and monitor different portions.

On the lower right corner of the dashboard, you will find the backup database feature. This feature allows you to easily safeguard your valuable data by creating regular backups of your system's database. With just a few clicks, you can initiate a backup process to protect against data loss and ensure business continuity. The backup database feature provides peace of mind, assuring you that your critical information is secure and can be restored in the event of any unforeseen circumstances.

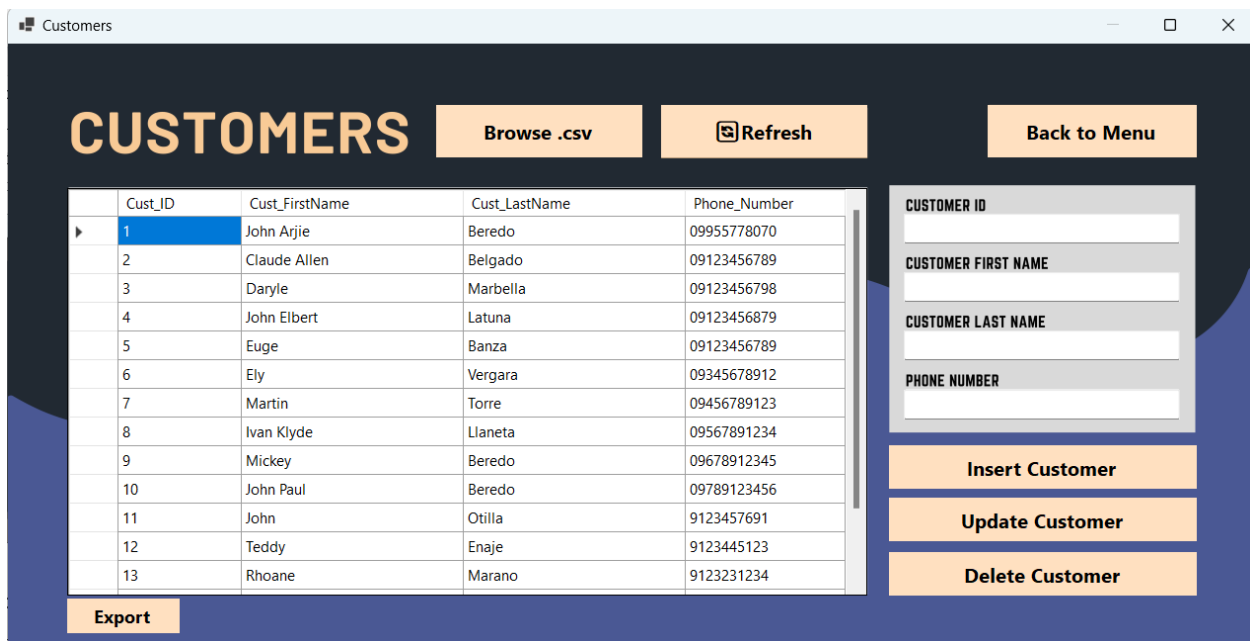
With its intuitive interface and real-time updates, the dashboard empowers to make informed decisions, optimize processes, and deliver exceptional service.



4. CUSTOMER MANAGEMENT

The Customer Management page in this system offers a comprehensive platform to efficiently handle and manage your customer base. This page provides you with essential tools and functionalities to effectively track, organize, and engage with your customers. On this page, you can access a list of your customers, including their unique ID, customer first name, customer last name, and their phone number.

To ensure that you have the most up-to-date information, the Customer Management page features a Refresh button on the upper part. By clicking on this button, you can instantly update the customer list to reflect any recent changes or new customer registrations. This real-time data refreshment ensures that you have the latest customer details at your fingertips, enabling you to provide personalized service and tailor your marketing efforts effectively.



The screenshot displays the 'Customers' management interface. At the top, there's a header with the title 'CUSTOMERS' and three buttons: 'Browse .csv', 'Refresh', and 'Back to Menu'. Below the header is a table with columns: Cust_ID, Cust_FirstName, Cust_LastName, and Phone_Number. The table contains 13 rows of customer data. To the right of the table is a form for adding new customers, with fields for 'CUSTOMER ID', 'CUSTOMER FIRST NAME', 'CUSTOMER LAST NAME', and 'PHONE NUMBER'. Below the form are three buttons: 'Insert Customer', 'Update Customer', and 'Delete Customer'. At the bottom left of the table, there is an 'Export' button.

Cust_ID	Cust_FirstName	Cust_LastName	Phone_Number
1	John Arjie	Beredo	09955778070
2	Claude Allen	Belgado	09123456789
3	Daryle	Marbella	09123456798
4	John Elbert	Latuna	09123456879
5	Euge	Banza	09123456789
6	Ely	Vergara	09345678912
7	Martin	Torre	09456789123
8	Ivan Klyde	Llaneta	09567891234
9	Mickey	Beredo	09678912345
10	John Paul	Beredo	09789123456
11	John	Otilla	9123457691
12	Teddy	Enaje	9123445123
13	Rhoane	Marano	9123231234

4.1 Insert Customer

The "Insert Customer" feature in this system allows you to add new customers to your database. On top of that, it has input form where you can input the customer's details, such as their last name, first name and their phone number. This feature simplifies the process of adding new customers, ensuring that their information is accurately captured and readily available for future interactions.

4.2 Update Customer

The "Update Customer" feature provides you with the ability to modify and update customer information as needed. By selecting this option, you can access the customer's profile and make necessary changes, such as updating their first name, last name and phone number. This feature ensures that your customer database remains accurate and up to date, enabling you to maintain effective communication and provide personalized service based on the most recent information.

4.3 Delete Customer

The "Delete Customer" feature allows you to remove customer records from your database by inputting their specific ID on the input form base on the data grid. By selecting this option, you can initiate the deletion process for a specific customer, removing their information from your system.

4.3 Browse .csv File

The "Browse .csv File" feature enables you to import customers data from a .csv file into the systems data grid. By clicking on this option, you can select and upload a .csv file. This feature streamlines the process of bulk customer data entry, allowing you to quickly populate your customer database with information from external sources or previous records.

4.3 Export

The "Export" feature provides you with the capability to extract and download customer data from the "Click Cart Management" system. By selecting this option, you can generate a file, such as a .csv or Excel file, containing customers information from the Data Grid. This feature allows you to export customer data for various purposes, such as generating reports, or integrating it with other systems.

5. ORDERS MANAGEMENT

Orders Management page in the "Click Cart Management" system provides you with a page to effectively handle and manage your online orders. This page offers a range of features and functionalities to efficiently track, process, and monitor the orders of the customers. In this page, you can access a comprehensive list of orders of different customers, including details such as order id, order name, order date, and total amount.

This allows you to have a quick overview of your orders and easily identify the status of each order, whether it is pending, processing, or completed.

To ensure that you have the most up-to-date information, the Orders Management page also have a Refresh button. By clicking on this button, you can also instantly update the order list to reflect any recent changes, new orders, or order status updates.

The screenshot displays a web application interface for managing orders. At the top, there's a header with the word "ORDERS" in large, bold, orange letters. To the right of the header are two buttons: "Refresh" (with a circular arrow icon) and "Back to Menu". Below the header is a table with columns: Order_ID, Order Name, Order_Date, Total_Amount, and Customer_ID. The table contains 10 rows of data, with the first row highlighted in blue. Below the table is a grey bar with an "Export" button. To the right of the table is a form with input fields for ORDER ID, ORDER NAME, ORDER DATE, TOTAL AMOUNT, and CUSTOMER ID. Below the form are three buttons: "Insert Order", "Update Order", and "Delete Order".

Order_ID	Order Name	Order_Date	Total_Amount	Customer_ID
1	Nike Men's Shirt	10-6-2022	110	1
2	Korean Summer Sandal	10-7-2022	293	2
3	phone 14 Pro Max	10-8-2022	101023	3
4	Aloe Vera Moisturizing Skin Care	10-9-2022	293	4
5	Baby Shaker Hand Hammer Toy	10-10-2022	145	5
6	Tough Mama Electric Fan	10-11-2022	219	6
7	Mickey Mouse Headband	10-12-2022	110	7
8	Razer Mouse Wireles	10-13-2022	2197	8
9	Bonus Fries	10-15-2022	219	9
10	Dog Laces	10-16-2022	65	10

5.1 Insert Order

The "Insert Order" feature in the "Click Cart Management" system allows you to seamlessly add new orders to your system. By selecting this option, you can access the form above where you can input the necessary details, such as order id, order name, order date, total amount, and customer ID..

5.2 Update Order

The "Update Order" feature provides you with the ability to modify and update existing orders as needed. You can access the details of a specific order and make necessary changes, such as updating the details of the orders. This feature allows you to adapt to changing customer requirements ensuring accurate order information and smooth order processing.

5.3 Delete Order

The "Delete Order" feature allows you to remove specific orders from your system when necessary. In this option, you can initiate the deletion process for a particular order, removing it from your order records.

5.4 Export

The "Export" feature enables you to extract and download order data from the "Click Cart Management" system. By selecting this option, you can generate a file, such as a .csv or Excel file, containing the orders.

6. ORDER DETAILS MANAGEMENT

The Order Details Management page in the "Click Cart Management" system shows the specific details of individual orders of customers. This page provides with information and tools to efficiently manage and monitor the details associated with each order. In this page, you can access a detailed view of a specific order, including order details id, price and quantity. This comprehensive overview allows to gain a deeper understanding of customers order details.

OrderDetails_ID	OrdDetails_ProdID	Price	Quantity
1	101	75	1
2	102	200	1
3	103	69000	1
4	104	200	1
5	105	99	1
6	106	150	1
7	107	75	1
8	108	1500	1
9	109	150	1
10	110	45	1

ORDER ID

PRODUCT ID

PRICE

QUANTITY

Edit Order Details

Refresh

Back to Menu

Export

6.1 Edit Order Details

This "Edit Order Details" feature in the "Click Cart Management" system, you modify and update specific details of an order. By selecting this option on the Order Details Management page, you can access the order's information and make necessary changes as required.

6.2 Export

This "Export" feature provides the capability to extract and download order data from the "Click Cart Management" system. By selecting this option, you can generate a file, such as a .csv or Excel file, containing detailed information about the order. This feature enables you to export order data for various purposes, such as generating reports, performing data analysis or integrating it with other systems.

7. PRODUCT MANAGEMENT

The Product Management page in the "Click Cart Management" system offers a page to effectively manage and control your product catalog. This page provides you with a comprehensive set of tools and functionalities to efficiently handle your products, ensuring accurate and up-to-date information. On this page, you will find a comprehensive list of your products, including details such as product names, prices, and quantities. This allows you to have a clear overview of your product catalog and easily manage product-related tasks.

To ensure that the system have the most up-to-date information, the Product Management page features a convenient Refresh button also. By clicking on this button, you can instantly update the product list to reflect any recent changes or updates made to your products. This real-time data refreshment ensures that you have the most accurate and current product information at your disposal, allowing you to make informed decisions and effectively manage your product inventory.

Products

PRODUCTS

Refresh

Back to Menu

	Product_ID	Product_Name	Price	Quantity	Categ_ID
▶	101	Nike Men's Shirt	75	10	1
	102	Korean Summer Sandal	200	10	2
	103	Iphone 14 Pro Max	69000	10	3
	104	Aloe Vera Moisturizing Skin Care	200	10	4
	105	Baby Shaker Hand Hammer Toy	99	10	5
	106	Tough Mama Electric Fan	150	10	6
	107	Mickey Mouse Headband	75	10	7
	108	Razer Mouse Wireles	1500	10	8
	109	Bonus Fries	150	10	9
	110	Dog Laces	45	10	10
*					

Export

PRODUCT ID

PRODUCT NAME

PRICE

QUANTITY

CATEGORY ID

Insert Product

Update Product

Delete Product

7.1 Insert Product

The "Insert Product" feature in the "Click Cart Management" system allows you to effortlessly add new products to catalog. By selecting this option on the Product Management page, you can access an intuitive product creation form where you can input the necessary details, such as product name, description, price, availability, and other relevant information. This feature simplifies the process of adding new products, ensuring accurate and complete product information for seamless integration into your catalog.

7.2 Update Product

The "Update Product" feature provides the ability to modify and update existing products as needed. By selecting this option, you can access the details of a specific product and make necessary changes, such as updating the product name, description, price, availability, or any other relevant attributes. This feature empowers you to adapt to market trends, adjust pricing, or update product information ensuring that your product catalog remains accurate and up to date.

7.3 Delete Product

The "Delete Product" feature allows you to remove specific products from your catalog when necessary. By selecting this option, you can initiate the deletion process for a particular product, permanently removing it from your product listings. This feature helps you manage and maintain an organized product catalog, removing outdated or discontinued products and ensuring that you only showcase the relevant and available items to your customers.

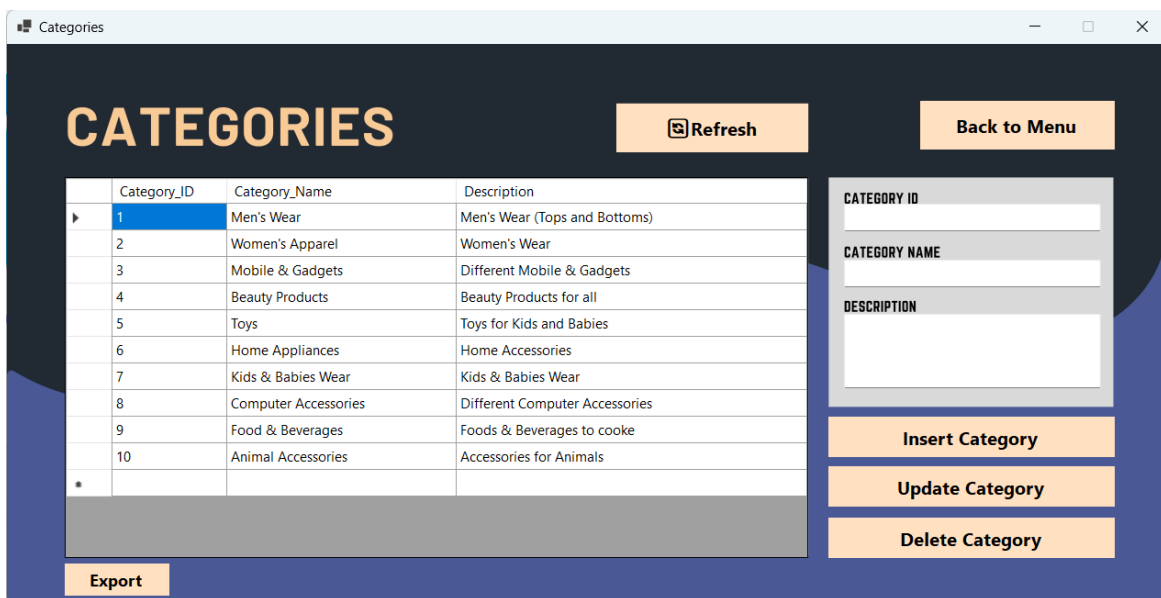
7.4 Export

The "Export" feature enables you to extract and download product data from the "Click Cart Management" system. By selecting this option, you can generate a file, such as a .csv or Excel file, containing detailed information about your products in your system. This feature allows you to export product data for various purposes, such as generating reports or integrating it with other systems or platforms

8. CATEGORIES MANAGEMENT

The Categories Management page in the "Click Cart Management" system serves as a platform for effectively managing and organizing product categories of the system. This page provides a comprehensive set of tools and functionalities to efficiently handle and maintain category structure. On this page, you will find a list of your product categories, including category names and descriptions..

To ensure that the system have the most up-to-date information, the Categories Management page features a Refresh button. By clicking on this button, it can instantly update the category list to reflect any recent changes or updates made to your categories. This real-time data refreshment ensures that you have the most accurate and current category information.



CATEGORIES

[Refresh](#) [Back to Menu](#)

Category_ID	Category_Name	Description
1	Men's Wear	Men's Wear (Tops and Bottoms)
2	Women's Apparel	Women's Wear
3	Mobile & Gadgets	Different Mobile & Gadgets
4	Beauty Products	Beauty Products for all
5	Toys	Toys for Kids and Babies
6	Home Appliances	Home Accessories
7	Kids & Babies Wear	Kids & Babies Wear
8	Computer Accessories	Different Computer Accessories
9	Food & Beverages	Foods & Beverages to cooke
10	Animal Accessories	Accessories for Animals
*		

[Export](#)

CATEGORY ID

CATEGORY NAME

DESCRIPTION

[Insert Category](#)

[Update Category](#)

[Delete Category](#)

8.1 Insert Category

The "Insert Category" feature in the "Click Cart Management" system allows you to effortlessly add new categories to your product catalog. By selecting this option on the Categories Management page, you can access a user-friendly category creation form where you can input the necessary details, such as category name, description, and any other relevant information. This feature simplifies the process of adding new categories, ensuring that your product catalog is properly organized and structured.

8.2 Insert Category

The "Update Category" feature provides you with the ability to modify and update existing categories as needed. By selecting this option, you can access the details of a specific category and make necessary changes, such as updating the category name, description, or any other relevant attributes. This feature empowers you to adapt to changing business needs, reorganize your category structure, or update category information based on market trends or customer preferences.

8.3 Delete Category

The "Delete Category" feature allows you to remove specific categories from your product catalog when necessary. By selecting this option, you can initiate the deletion process for a particular category, permanently removing it from your category hierarchy. This feature helps you manage and maintain a well-organized and streamlined category structure, ensuring that your product catalog remains relevant and focused.

8.4 Export

The "Export" feature enables you to extract and download category data from the "Click Cart Management" system. By selecting this option, you can generate a file, such as a .csv or Excel file, containing detailed information about your categories, including names, descriptions, and other relevant attributes. This feature allows you to export category data for various purposes, such as generating reports, performing data analysis, sharing information with team members or stakeholders, or integrating it with other systems or platforms.

We hope this user manual provides you with all the necessary guidance to effectively utilize "Click Cart Management" for your Shopping Order Management needs.