

## Minutes of Meeting (MoM)

### Meeting 2: Milestone 1 Discussion and Report Finalization

**Date:** 24 May 2025 (Friday)

**Time:** 9:30 PM – 10:40 PM

**Location:** Google Meet (Remote)

**Updated by:** Parveen

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#### Attendees:

- Arijita Singh Kushwaha (21f3000507)
- Jyoti Singh (22f3000182)
- Shruti Kumari (22f3001953)
- Parveen (21f3001560)
- Anand Ratna Maurya (21f3000014)
- Akash Tyagi (22f3001582)
- Shalini Chaudhary (22f2000254)

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#### Agenda:

- Discussing progress on Milestone 1 tasks
- Finalizing content and structure of the Milestone 1 report

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#### Discussion Summary:

##### 1. Milestone 1 Task Review:

- Each team member shared the progress made in their assigned roles.
- User stories categorized into Primary, Secondary, and Tertiary were reviewed.
- Interview insights from different user types (children, parents, teachers) were discussed.

##### 2. Finalizing Report Content:

Agreed on including the following key sections in the report:

- Introduction & Problem Statement
- User Research and Interview Summary
- User Personas
- User Stories (with priority classification)
- Proposed Features and MVP Scope

- Roles & Team Structure
- Tools & Technologies
- Roadmap (Timeline with Milestone 2 brief)