Minutes of Meeting (MoM)

Meetings for milestone-2: Finalizing User Stories and Wireframe

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Meeting Details

- **Date:** Conducted collaboratively through 3 meetings between **31 May and 15 June 2025**
  - **1st Meeting:** 4 June 2025
  - **2nd Meeting:** 8 June 2025
  - **3rd Meeting:** 15 June 2025
- **Time:** Evenings (varied between 9:00 PM – 11:00 PM)
- **Mode:** Google Meet (Remote)
- **Updated by:** Parveen
- **Attendees:**
  - Arjita Singh Kushwaha (21f3000507)
  - Jyoti Singh (22f3000182)
  - Shruti Kumari (22f3001953)
  - Parveen (21f3001560)
  - Anand Ratna Maurya (21f3000014)
  - Akash Tyagi (22f3001582)
  - Shalini Chaudhary (22f2000254)

Agenda

- Finalizing user stories
- Finalizing wireframe for the app
- Division of tasks for Milestone 2 PPT
- Planning roadmap for Milestone 3

Discussion Summary

Milestone 2 Task Review

- Across three meetings, each team member independently shared their version of the wireframe and user stories.

- The team reviewed all versions, discussed feedback from user interviews, and collaboratively finalized the most aligned wireframes and story set.

Finalizing PPT Content

- User stories were finalized through discussion with a focus on clarity and goal alignment.

- Core functionalities were confirmed to be visually and logically represented in the wireframes.

- Suggestions for enhancement and consistency were incorporated.

- Consensus was reached on the final structure and division of slides for the Milestone 2 PPT.

Planning for Milestone 3

- The team discussed next steps, which include:
  - Preparing the **database schema**
  - Planning **data flow**
  - Outlining **API requirements**

Task	Status	Members Responsible
Milestone-2 Overall Tasks	Done	Akash, Anand, Arjita, Jyoti, Parveen, Shruti, Shalini
Primary User Stories	Done	Jyoti, Parveen, Shalini
Secondary User Stories	Done	Jyoti, Anand
Tertiary User Stories	Done	Parveen
PPT Creation	Done	Jyoti, Parveen, Shruti, Shalini,Arjita
Wireframe Finalization	Done	Akash, Anand
MoM Documentation	Done	Parveen
Interview Feedback Integration	Done	Jyoti, Shalini

Conclusion

- The team showed strong collaboration and consistency across three internal meetings.

- Finalized user stories and wireframes were completed and integrated into the PPT.

- The team is ready to implement Milestone 3, starting with backend design and schema planning.