

### **Documentation Assistance : (on demand)**

- Scan copy of Agreement
- Scan copy of Registry
- Scan Copy of Booking
- **Stamp Duty and Registration** : Clarify the stamp duty and registration requirements for the property.
- **Loan Documentation**: If the property purchase involves a mortgage, assist clients in completing loan-related documentation.
- **Taxation Documents**: Assist clients in understanding and filing property-related tax documents.
- **Follow-Up and Reminders**: Keep clients informed about the status of their documentation throughout the process.

### **Customer Support:**

- **Multichannel Communication**: Provide various channels for communication, including live chat, email, and phone support.
- **Responsive Inquiry Handling**: Respond promptly to user inquiries, whether they are related to property details, documentation, or general questions.
- **Language Support**: Offer support in multiple languages
- **Complaint System** -After Sales Client Faces Many Issues ,then Raise the Query Regarding Issue. Complaint Followup System Complaint Closeup System.

### **Property Management Services:**

- **Property Maintenance**: Coordinate routine maintenance tasks such as landscaping, cleaning, and repairs.
- **Tenant Relations**: Act as a liaison between property owners and tenants, addressing concerns and resolving disputes.
- **Vacancy Management**: Minimize vacant periods by promptly finding new tenants.

### **Resale Assistance:**

- **Property Valuation**: Provide assistance in determining the current market value of the property.
- **Marketing and Listing Services**: Create a comprehensive marketing strategy to promote the property.
- **Online Presence**: Optimize the property's online presence through professional listings, virtual tours, and engaging content.
- **Closing Coordination**: Facilitate the closing process, including the transfer of ownership and necessary paperwork.

**Regular Updates and Communication:**

- **Market Trends and Insights:** Share updates on current market trends, property values, and relevant industry insights.
- **New Property Listings:** Inform clients about new properties that match their preferences or investment criteria.
- **Local Community Updates:** Share information about developments in the local community, such as infrastructure projects, new amenities, or changes in neighborhood dynamics.
- **Regulatory Changes:** Communicate any changes in local or national real estate regulations that may impact clients.
- **Property Status Updates:** Keep clients informed about the status of properties they are interested in, including availability, price changes, and any other relevant updates.

**Property Details ProjectWise:**

- Nature Park Project- All Details of Nature Park Including Price & Area in Apartments, Plots, Villa and Commercial .
- Garden City Project- All Details of Garden City Including Price & Area in Apartments, Plots, Villa and Commercial .
- Regal Garden Project- All Details of Regal Garden Including Price & Area in Apartments, Plots, Villa and Commercial .