

SAAKSHI NAIDU

A versatile and high-energy professional targeting challenging & rewarding opportunities in Business Analysis across E-commerce Retail domain in IT industry; preferably in Pune

✉ saakshi15n@gmail.com

☎ +91- 9096881542

Profile Summary

- A professional with over 3 years' experience in **Application Testing** including **Bug Analysis & Fixing, Quality Assurance & Control and Project Management** as well as **Business Analysis**
- Comprehensive knowledge of testing lifecycle including designing test plan and test strategy, writing & executing test cases, verifying bugs
- Experience in Functional Testing, System Testing and User Acceptance Testing
- Formulated **software testing plans** covering resource requirements, schedule assumptions, and scope based on inputs from Development, Sales, and System Test Management which included coordinating test plans across multiple test organizations and facilities
- Highly skilled in end-to-end process of Business Analysis entailing As-Is / To-Be Analysis, mapping & finalizing requirements, documenting functional specifications, determining business scenario and mapping them into solutions
- Proven skills in interviewing business units, stakeholders and technical leaders to gather and clarify business requirements
- Understanding of **Software Development Lifecycle (SDLC)** right from requirement analysis, documentation (functional specifications, technical design), coding and testing (preparation of test cases along with implementation) to maintenance of proposed applications
- Worked closely with offshore and onshore Business teams to understand the requirements, Core functionality, Use cases and translated them into Business Requirement Document (BRD) & Functional Requirement Document (FRD)
- Skilled at leading & motivating teams during the project phase; holds expertise in **Influencing, Decision-making & Conflict Management skills**

IT Skills

- **Modelling Tools:** MS Visio, Axure, Balsamiq
- **Utilities:** Microsoft Office Tools (Excel, PowerPoint, Word)
- **Defect Tracking Tools:** Jira
- **Languages:** C++, JAVA, C#
- **IDE:** Eclipse & Microsoft Visual Studio
- **Operating System:** Windows & Android
- **Other tools:** Confluence & Testrail

Core Competencies

Software/ Application Testing | Defect Management | Application and Technical Support
Test Cases | Test Plans | Scrum | UAT | Test Case Execution | BRD & FRD | Prototyping | Trend Analysis & Variance Analysis | Business Analysis | Functional Requirements Gathering | Project Delivery | Business & Operations |

Education

- 2017: **PG Diploma** in Development in Advanced Computing (DAC) from CDAC, Pune
- 2016: **B.E. (Computers)** from Pune University

Certifications

- Holds Entry Certificate in Business Analysis (ECBA) from IIBA
- Attended IT Business Analysis Training by COEPD powered/sponsored by IIBA

Work Experience

From Jun'21 with Netlink Software., Pune as Associate Business Analyst

Projects Executed

Since Jun'21 | Bswift aetna

Oct'17 - May'21 with Cybage Software Pvt. Ltd., Pune as QA Engineer / Business Analyst

Projects Executed

Jan'19 to May'21 | Rakuten Inc.

Mar'18 to Dec'18 | Digital River (MyCommerce Solutions)

Nov'17 to Feb'18 | US Auto Parts

Key Result Areas:

- Managing discussions with clients, requirements gathering, analyzing the requirements, requirements reviews and communicating with key business users
- Analyzing the requirements of both web applications and mobile applications
- Identifying and preparing change requirements in User Stories
- Coordinating with the technical team during the development of the solution
- Setting up test environments, designing test plans, developing and executing test cases/ scenarios/ usage cases
- Providing feedback on usability and serviceability, tracing results to quality risk and generating reports on the same
- Developing test plans and following guidelines set by test plan to follow Agile methodology
- Supporting in Scrum Master activities including running daily stand ups, sprint planning and retrospective and reporting iteration progress
- Creating daily, weekly and monthly Process Reports, Test Execution Reports, Status Reports and Sprint Summary Reports.
- Enhancing testing and project quality metrics by working with test engineers
- Reviewing application specification; creating documents to identify test scenarios
- Collecting data to support business cases, writing test plans & scripts for tracking defects in product development, software application development, information systems, and operations systems
- Executing Functional testing along with the QA team.
- Establishing strong relationships with colleagues; training and mentoring colleagues in business product knowledge, company processes, testing and QA

Personal Details

- **Date of Birth:** 15th October 1994
- **Languages Known:** English, Hindi, Telugu, Marathi
- **Address:** Flat A-10, Akshay Nagar, Phase 1, Vishal Nagar, Pimple Nilakh, Pune-27