

Master of Computing and Innovation  
**News Tone**  
**MINUTES OF THE MEETING**

#23

Week No	04
Date	24-March-2020
Time	10:00AM – 12:00AM
Location	Online - Wechat
Prepared By	Ying Wang

  

Attendees	a1733805 Ying Wang a1758331 Jin Zhou a1736798 Yiru Li
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**I. Meeting Objectives**

1. In view of the recent CoViD-19 pandemic, all of our teamwork and communication will go online.  
As we are all even familiar with Wechat and it supports most functionality we need, we decided to use this social app.
2. A chatting group on the Wechat is created for usual communication.
3. In progress project files will be uploaded to GitHub repository for recording and reviewing.
4. Adjusted the project management plan.
  - Weekly group meeting will be held on Monday morning on Wechat (refer the preparation schedule)
  - Pitch presentation will be conducted as a pre-recording video (using Zoom app)
  - Allocation of phased tasks will not be changed
  - Roles delegation will not be affected
  - Group meeting preparation schedule will not be affected
5. Pitch content details were discussed.
  - What do we do?  
The product of this project shall be an application of sentiment analysis named 'News Tone'. It shall distinguish whether a news report is positive or negative.
  - Why do we do this?  
Understanding the overall sentiment of society will help variety of areas, such as governance satisfaction assessment, product satisfaction assessment and even stock markets prediction.
  - Some example of sentiment analysis app will be added into the pitch presentation.
  - Discussed some issues related to the product technology route.

**II. Action Items**

#	Description	Owner	Status
1	Create folder structure in github	Ying Wang	Complete
2	Create Trello board	Ying Wang	In progress
3	Pitch presentation slides draft	Jin Zhou	In progress
4	Upload pitch presentation slides on myUni	Jin Zhou	In progress
5	Pre-recording video for pitch presentation	Ying Wang, Jin Zhou, Yiru Li	In progress
6	Business Case & Draft Plan	Ying Wang, Jin Zhou, Yiru Li	Open