

To abhishek.sigal51@gmail.com

Subject: Application for Data Science Internship Position - Microsoft.

Dear Mr. Abhishek Sigal.

I hope this email finds you well.

I recently came across the Data Science Internship opportunity at Microsoft posted on ~~the~~ Microsoft career portal, and after reviewing the requirements, I believe I would be a good fit for the position.

I am actively pursuing BE in Computer Science and Engineering, with a specialization in Data Science and Artificial Intelligence. I have a strong foundation in statistical analysis, machine learning and programming skills. My academic achievements are supported by extensive hands-on experience in machine learning projects, where I developed proficiency in required tools and skills for this position.

I have attached my resume for your consideration, along with my GitHub ~~link~~ where you can find my project-work. Through my research, I have found that the ~~avg~~ stipend for the position is 70K, ~~and~~ given my skills and background, I would expect my stipend to be in range of 70 to 80K. Thank you for considering my application.

I look forward to the possibility of contributing to Microsoft's journey.

Best Regards,

Arpit Rohila

[Linked In]

[Contact No]

[Email Add]

[Arpit Rohila

Clement Town, Dehradun, Uttarakhand

Arpitrohila07@gmail.com

+91919063704

28-Apr-2025

Abhishek Segal

Head Human Resources

Microsoft

Dear Mr. Segal

I hope this message finds you well.

I am writing to express my interest in the Data Science Internship position at Microsoft, Bengaluru, as advertised on Microsoft Career portal. I am currently pursuing BE in Computer Science and Engineering with specialization in Artificial Intelligence and data science, at Graphic Era Hill University.

Through out my academic journey, I have developed hands-on experience in statistical analysis, machine learning, and programming languages such as Python, Java, and C++. I have also worked on projects involving data preprocessing, feature engineering and predictive analysis, which have strengthened my technical skills required for this position. I am particularly excited about the opportunity to contribute to Microsoft's data driven innovations.

Based on my research, I found that the average stipend for this position is around 70k and considering my skills and academic preparation, I believe this is reasonable expectation for my contributions.

I have attached my resume for your review, along with the project reports, where you can find the detailed project work. I look forward to hearing from you and potentially joining the exceptional team at Microsoft.

Thank you for considering my application.

Kind Regards
Arpit Rohila

To HOD

Subject :- Request for permission to attend Hackthone at IIT Bombay

Dear Mr Anupom Singh

I hope this message finds you well.

I recently came across a national-level hackathone scheduled at IIT Bombay, which will take place from April 30, 2025 to May 6, 2025. Only 40 candidates ~~will~~ have been selected from across the nation to compete together, and I am thrilled to share that I have also been selected. This event presents a valuable opportunity for me to apply and enhance my technical skills and gain practical exposure to the real-world problem-solving.

I assure you that I will manage any academic responsibilities and cover my course work during this period.

I kindly request you to grant me permission to attend this event. I would be grateful for your support and encouragement.

Looking forward to your positive response.

Thank you for your consideration.

Kind Regards.

Arpit Rohila

B.TECH, 2nd year, J1,

230112634

+919199063704

Graphic era hill university.

To faculty@gmail.com.

Subject: Request for Extension on Assignment Submission.

Dear Ms. Eina Bhandari.

I hope this message finds you well.

My name is Arpit Rohila, a ~~student from B.Tech~~ B.Tech CSE 2nd year student from section J1, Rollno-43. Unfortunately, I have been unwell over the past few days and, as a result, I have been unable to complete the assignment-03, which is due on 27-Apr-2025. I have made a significant progress, including research and abstracting solution.

An extension until 30-Apr-2025 would allow me to submit work. I sincerely apologize for any inconvenience caused and assure you of my best effort to submit quality work. I appreciate your understanding and am open to discussing any alternative deadlines.

Thank you for your consideration.

Sincerely,

Arpit Rohila