



Korina Villanueva

A C C O U N T I N G



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Dear

Ms. Francois Mercer,

I am writing in response to your recent posting for the Junior Tax Accountant position. Based on my academic experience, insatiable appetite for "number crunching," and dedication to excellent service, I believe that I am a strong contender for the position.

As a graduate of Kennesaw State University's School of Accountancy with a 3.87 GPA, I have gained extensive knowledge of accounting best practices, financial planning, and business statistics. I have also acquired strong interpersonal skills that I believe will enable me to contribute to your firm's growth. Utilizing time management and organizational principles along with an unwavering work ethic, I have:

- Graduated with a 3.87 GPA from Kennesaw State University's School of Accountancy
- Vice-president of the college accounting club
- Awarded commendations for streamlining accounting procedures while interning at a local tax law firm

I am very attracted to your firm's demonstrated commitment to integrity, efficiency and relationship building. I would welcome the opportunity to discuss how I can help build your team. Please contact me at your earliest convenience.

Regards,

Korina Villanueva