

DETAILED MONTHLY REPORT

Name of the Company	Civil Aviation Authority of the Philippines		
Date and Time	No. Of Hours	Activities or Tasks	Learning
May 2, 2023 7:10 AM -	8	<ul style="list-style-type: none">Continuation of UI design for dashboard and project table	<ul style="list-style-type: none">Developed the tasked UI interface for the dashboard and projects table
May 3, 2023 7:05 AM – 4:10 PM	8	<ul style="list-style-type: none">Continuation of UI design for dashboard and project table	<ul style="list-style-type: none">Developed the tasked UI interface for the dashboard and projects table
May 4, 2023 7:00 AM – 5:00 PM	8	<ul style="list-style-type: none">Finalization of design for the interfaceAssist DOTR board meeting.	<ul style="list-style-type: none">Successfully delivered the design code to the supervisor.Successfully finished the board meeting.
May 5, 2023 7:00 AM – 4:30 PM	8	<ul style="list-style-type: none">Repair and assist with hardware malfunctions.Deliver documents for receiving.	<ul style="list-style-type: none">Repaired department working tools.Documents were delivered on time as requested by the office.
May 8, 2023 7:00 AM – 4:00 PM	8	<ul style="list-style-type: none">Meeting with DDGO for the updated application	<ul style="list-style-type: none">Successfully presented the application and accepted revisions and comments
May 9, 2023 7:00 AM – 5:00 PM	8	<ul style="list-style-type: none">Continuation of project development	<ul style="list-style-type: none">Updated the user interface
May 10, 2023 6:59 AM – 5:00 PM	8	<ul style="list-style-type: none">Constructing project creation form	<ul style="list-style-type: none">Initialized basic form structure



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An Autonomous University
LUCENA CITY
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QUALITY FORM

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Page No: 2 of 3
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Reviewed by: QMR
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May 11, 2023 7:01 AM – 5:00 PM	8	<ul style="list-style-type: none">Applying the backend to the form templates	<ul style="list-style-type: none">Backend structure fully developed
May 12, 2023 7:15 AM – 5:00 PM	8	<ul style="list-style-type: none">Finalization of front-end structure for the end of week	<ul style="list-style-type: none">Migrated backups
May 15, 2023 7:05 AM – 5:00 PM	8	<ul style="list-style-type: none">Assigned for technical support	<ul style="list-style-type: none">Successfully repaired technical problems from different divisions
May 16, 2023 7:00 AM – 5:00 PM	8	<ul style="list-style-type: none">Continuation of airport project application development	<ul style="list-style-type: none">Partially migrated design structure.
May 17, 2023 7:00 AM – 5:00 PM	8	<ul style="list-style-type: none">Updating the payment process flowchart	<ul style="list-style-type: none">Delivered the updated flowchart to the adviser.
May 18, 2023 6:55 AM – 5:00 PM	8	<ul style="list-style-type: none">Continuation of airport project application development	<ul style="list-style-type: none">Partially migrated design structure.
May 19, 2023 7:00 AM – 5:00 PM	8	<ul style="list-style-type: none">Continuation of airport project application development	<ul style="list-style-type: none">Partially migrated design structure.
May 22, 2023 7:00 AM – 5:00 PM	8	<ul style="list-style-type: none">Design improvement	<ul style="list-style-type: none">Designs successfully implemented
May 23, 2023 7:00 AM – 5:00 PM	8	<ul style="list-style-type: none">Design improvement	<ul style="list-style-type: none">Designs successfully implemented

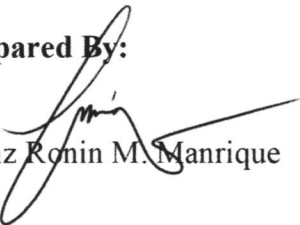



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May 24, 2023 7:00 AM – 5:00 PM	8	<ul style="list-style-type: none">Finalization of OJT requirements	<ul style="list-style-type: none">Delivered the documents to HR
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Note: in the case wherein the student trainee has rendered practicum to several companies, the detailed report should be per company.

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Noted By:

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Acknowledged By:

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