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| ***Arseni Artamonov*** | |
| Ponomarenko street  Minsk, 272683  Tel: 8 (029) 2114348  [4rseni34.@gmail.com](mailto:4rseni34.@gmail.com) | |
| ***CAREER OBJECTIVE*** | To obtain a challenging position to utilize skills in business-analysis, programming, computer-aided design and to contribute to the ideas for the betterment of the company. |
| ***EDUCATION*** | 2022–present time Belarusian State University of Informatics and Radioengineering, Minsk, Belarus. Specialty: business-analyst, programmer. |
| ***PROFESSIONAL SKILLS*** | A vast experience in troubleshooting computer-based problems within applications and hardware. A skilled specialist in planning and developing hardware; a good logic problem solver. A qualified business analyst, who knows a lot about running and controlling a business. Able to work with various tools for processing and visualizing information, as well as establish a connection between business and IT. |
| ***TECHNICAL SKILLS*** | Deep knowledge in C++, understanding of IBM Rational Rose. Professional skills in installing operating systems and application software. Well-developed troubleshooting skills and understanding of MS Access. Sufficient knowledge in RadX Delphi. |
| ***PERSONAL TRAITS*** | A hard working and motivated person, a highly organized professional, able to establish long-term positive relationship with clients and colleagues, effective communicator with positive outlook and a great sense of responsibility and ability to put a lot of effort into everything; able to take the role of administrator at the right moment. |
| ***LANGUAGES*** | Russian (mother tongue); advanced level of English and beginner level of Spanish. |
| ***REFERENCES*** | References available upon request. |

May 12, 2023

Mr. Olef Milt

HR Manager,

IT Group Company,

367 Addison Ave, Palo Alto

**Subject:** Business-analyst Job

I take this opportunity to apply for the job opening in your company for the post of Software Developer, the advertisement for which has appeared on the company website.

My name is Arseni Artamonov, I’m 17 years old and I’m a student of BSUIR.

I had some practical experience during my university as part of our curriculum. I have acquainted myself with a range of skills that would allow me to blend with your company. I have written a C++ coursework and completed many laboratory tasks using different programming languages. My responsibilities included coding, testing and designing. I have strong skills in software development, engineering and computer-aided design using AutoCAD. I believe these skills perfectly fit your requirements.

I would be highly obliged to you if you considered me for the previously mentioned job position. I am sure that you are looking for a qualified and skilled software engineer like me to fill up the position.

Together with the application letter, I attach my résumé for your full consideration. I appreciate your time reviewing my application, and it will be a pleasure for me to attend an interview with you at your convenient time.

Sincerely yours,

Arseni Artamonov