M.MODASIR JAWAD

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Date of birth: May, 29th, 1998

Nationality: Afghan

Marital status: Single

CAREER OBJECTIVE

I would prefer a job that will give me the opportunity to learn further and use my already-extensive understanding with a view to advance my professional career graph, moreover, to bind my efforts into attaining the determined objectives and goal of your esteemed organization individually as well as collectively.

Education Background

DEGREE/EXAMS	INSTITUTE/UNIVERSITY	STREAM
Bachelor in Computer Science (BCS)	Nangarhar University	Computer Science
Baccalaureate	Ghazi High School	General Studies
Diploma in English	Muslim English language Institute (MELI)	English
Certificate of Achievement of Soc-MRMC-MIS	Soc-Macroryan Repairing & Maintenance Corporation	Development

EMPLOYMENT RECORD

1. **Database and Software Developer | TechLife, Kabul | January-2018, March-2019**

   - Researching, designing, implementing and managing software programs.
   - Testing and evaluating new programs.
   - Working closely with departments who are using database and application.
   - Providing and collecting new information and documents for new application.
   - Identifying areas for modification in existing programs and subsequently developing these modifications.
   - Troubleshooting the errors and bugs in software application and providing detail information.
   - Writing and implementing efficient code.
   - Determining operational practicality.
   - Maintaining and upgrading existing systems.

2. **System and Website Manager | Bashar jawad Construction Company, Kabul | February-2019, February- 2020**
   - Develop technical manuals, creating website layout/user interfaces,
   - Integrating data from various back-end services and databases and solve technical issues
   - Developing new software and databases and restructuring the existing databases based on the requirements
   - Supervise the development of the website and website maintenance
   - Update, Maintain, administrate and troubleshoot existing system
   - Make sure website and database is updated
   - Provide training to all Technical staffs in the relevant software's and databases.

3. **IT System Administrator |** Airsacom, Nangarhar | March-2020, November-2021
   - Supervising daily operations of network and server infrastructure.
   - Aligning IT infrastructure with current and future business requirements and goals.
   - Managing IT budgets, forecast, handling cash flow and enforcing cost-effectiveness.
   - Evaluating risk, developing network recovery and backup processes.
   - Assessing and purchasing new and replacement hardware.
   - Testing, troubleshooting and adjusting information systems to operation effectively.
   - Implementing security of the network, data and its storage and communication systems.

4. **Database Administrator |** MRMC - Ministry of Finance | July-2022, March 2023

   - managing database access and permissions.
   - ensuring that databases meet users' requirements.
   - liaising with programmers, applications/operational staff, IT project managers and other technical staff.
   - reviewing and managing database security, integrity and backup procedures.
   - writing operating manuals and providing training and support for database use.
   - devising and implementing processes for resolving faults and data loss.
   - writing disaster recovery plans.
   - archiving data.

5. **Information Technology General Manager |** MRMC - Ministry of Finance| March-2023, March 2024

   - Conducting routine evaluations of network and data security
   - Locating and seizing chances to enhance and update software and systems
   - Creating and implementing the organization's IT policy and best practice manuals
   - Creating workshops and training programs for staff
   - Running routine system operations reports and sharing them with top employees
   - Organizing and establishing deadlines for major IT projects such system updates, migrations, upgrades, and outages
   - Managing and reporting on the IT budget's allocation
   - Looking for opportunities to train and build teamwork skills

6. **Information System General Manager|** MRMC - Ministry of Finance| March-2024, up to now
   - Develop and implement IT strategies, policies, and procedures to align with the organization's business goals
   - Monitor IT system performance and implement measures to optimize efficiency and minimize downtime
   - Ensure data security, backup and disaster recovery measures are in place
   - Analyze business requirements and technology trends to identify opportunities for system improvements and innovations
   - Act as the primary liaison between the IT department and other business units

SKILLS

- Programming Languages (PHP, , C, C++, JAVA)
- Scripting Languages & Techniques (JavaScript, React, Laravel)
- Web Development (HTML5, CSS, Bootstrap)
- Database (Microsoft SQL Server, MYSQL, SQLite)
- CCTV Camera installation & configuration
- Mobile Phone Network installation & Configuration
- System Administration: Active Directory, Group Policy, backup & disaster recovery planning.
- VoIP Configuration & Management
- Network Administration
- Network Configuration & Troubleshooting

LANGUAGES

LANGUAGE	WRITING	READING	SPEAKING
English	Excellent	Excellent	Very Good
Pashto	Native	Native	Native
Dari (Persian)	Excellent	Excellent	Excellent

ACHIEVEMENTS & AWARDS

Achievements:

- Successfully overcome the Network System of Soc-MRMC.
- Successfully Completed phone network with PBX System at Soc-MRMC.
- Successfully overcome SRS, Design, Deploy & Currently testing the Enterprise MIS System of Soc-MRMC.
- Successfully Design and Deploy CCTV camera installation at Soc-MRMC.
- Successfully developed website for Abed Construction Company Using WordPress.

COMPETENCIES

- A well-travelled person with ability to work in a multi-cultural environment.
- Have the ability to work under pressure and tough situations.
- Positive attitude and friendly nature with good communication skills.

REFERENCES

Safiullah Momand | Head of IS Implantation and Training Department, MCIT.
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Habibullah Hamad | IT General Manager , Macroryan Repairing and Maintenance Corporation.
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