Meeting Agenda

Date/Location: 30-July-2020 at 10:00 pm at Google Meet video Conferencing.

Information Updates/Reminders
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* The next 7-8 weeks, we are going to work on a Project "Hospital Management System".

* Everyone should be able to joined in and use git, github wiki's, Trello, Slack.

Decisions Needed
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* Decision about the **programming language** that the team will use in the project.

* Decision about the **frameworks** (for implementation purpose)that the team will use in the project.

* Decision about work distribution.

General Items
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* Team will allocate one/two team members to check **coding standards**. They should come up with at-least 2 coding standards.

* Team will allocate one/two team members to check **documentation tool(s)**. They should come up with at-least 2 tools (with brief summary of the usage, advantages, disadvantages) for source code level documentation.