

Date/Location: 15-August-2020, at Google meet.

Attendees: Hasanul Banna (HB), Shakil Ahmed (SA), Md. Arshadul Alam Rakib (AA).

Start Time: 11.00 a.m.

End Time: 12.00 p.m.

Decisions

=====

* The next 1.5-2 weeks, team will work on making use case diagram, Draft UI making, Class diagram, Database schema, ER diagrams & use case details.

* We will draw Use case diagram, draft UI design.

* We will draw ER diagrams, Database Scheme and class diagram.

* We will also include individual use cases for every feature.

* We will use Visual Paradigm to draw Use case diagram.

[Link:<https://online.visual-paradigm.com>]

* We will roughly draw our draft UI design (Pen & paper).

Actions

=====

* Action-1: Draw Use case diagram.

* Action-2: Draw Draft UI design.

* Action-3: Draw ER diagram.

* Action-4: Draw Database Scheme.

* Action-5: Draw Class diagram.

* Action-6: Include individual use cases for each feature.

Action	Allocated team member(s)	deadline
Action-1	AA, HB, SA	17/08/2020
Action-2	AA, HB, SA	17/08/2020
Action-3	SA	20/08/2020

Action-4	AA	22/08/2020
Action-5	HB	22/08/2020
Action-6	AA, HB, SA	17/08/2020